

AGENDA

JEFFERSON COUNTY BOARD MEETING

Tuesday, April 21, 2009 7:00 p.m.

Jefferson County Courthouse
320 South Main Street, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
 2. **ROLL CALL**
 3. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
 4. **REVIEW OF THE AGENDA**
 5. **APPOINTMENT BY COUNTY BOARD CHAIR**
 - a. Joe Hermanny, Lake Mills, WI to County Board Supervisory District 13
 6. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum to Agenda)
 - b. Commendation – Robert Arndt Retirement (Addendum to Agenda)
 - c. Commendation – Sandra Shannon Retirement (Addendum to Agenda)
 - d. Commendation – Bruce Haukom Retirement (Addendum to Agenda)
 - e. Letter from Richard E. Steffes, Department of Natural Resources dated March 11, 2009 regarding Glacial Drumlin State Trail (Page 1-2)
 - f. Letter from Richard E. Steffes, Department of Natural Resources dated March 11, 2009 regarding Princes Point Wildlife Area (Page 3-4)
 - g. Letter from Richard E. Steffes, Department of Natural Resources dated March 9, 2009 regarding Jefferson Marsh State Wildlife and Natural Area (Page 5-6)
 - h. Letter from Thomas J. Stade dated March 18, 2009 regarding "Jonas farm" on Hwy D and Bakertown in the Town of Farmington (Page 7-8)
 - i. Zoning Committee Notice of Public Hearing, April 16, 2009, 7:00 p.m. Rm 205 (Page 9-10)
 7. **PUBLIC COMMENT**
 8. **DEPARTMENT HEAD REPORTS**
 - a. Child Support – Elaine Richmond
 - b. Corporation Counsel – Phil Ristow
 - c. Emergency Management – Donna Haugom
 - d. Sheriff's Department – Paul Milbrath
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
9. **Planning & Zoning Committee:**
 - a. Report - Approval to amend Floodplain Ordinance (Page 11)
 - b. Ordinance – Amending Jefferson County Floodplain Ordinance and FIRM maps (Page 12-13)
 - c. Report – Approval of Petitions (Page 14)
 - d. Ordinance – Amend Zoning Ordinance (Page 15-16)
 10. **Administration & Rules Committee**
 - a. Report – County Board Chair Schmeling (Page 17)

- b. Report – County Board Meeting Fees/Mileage Report (Page 18)
 - c. County Board Per Diem Report for Year Ended 12/31/2008 (Page 19-24)
 - d. Ordinance – Adopting Wisconsin Statutes, Section 106.50 as amended, relating to the Equal rights of all persons to fair housing, and providing means for the implementation and enforcement thereof (Page 25)
11. Economic Development Consortium
- a. Resolution - In support of Establishment and Administration of Complete Count Committee (Page 26)
12. Finance Committee:
- a. Resolution – Special Election (Page 27-28)
 - b. Resolution – Opposing the Governor’s proposed changes to insurance laws and 2009 Senate Bill 20 (Page 29-30)
 - c. Resolution – Amend year-end 2008 non-lapsing request (Page 31)
 - d. Resolution – Establish fee for child support payment history (Page 32)
 - e. Resolution – Approve settlement of worker’s compensation claims (Page 33)
 - f. Report – County Administrator’s Report on department actions for reducing expenditures and/or increasing revenue in 2009 (Page 34-36)
13. Highway Committee:
- a. Resolution – Resolution approving 2009 asphalt pulverizing and milling vendor prices (Page 37)
 - b. Resolution – Resolution approving 2009 bituminous asphalt vendor prices (Page 38)
 - c. Resolution – Resolution approving 2009 pre-mixed asphalt vendor prices (Page 39)
14. Human Resources Committee:
- a. Report – Summary of changes to the FMLA (Page 40-42)
 - b. Ordinance – Personnel Ordinance amendment to comply with changes in federal regulations for the federal Family Medical Leave and Military Family Leave Acts (Page 43-46)
15. Human Services Board:
- a. Resolution – Resolution proclaiming the month of April 2009 as Child Abuse and Neglect Prevention Month (Page 47)
16. Infrastructure Committee:
- a. Resolution – Authorizing execution of AT&T managed internet service contract (Page 48)
17. Land & Water Conservation Committee:
- a. Resolution – Resolution authorizing assignment of farm lease (addendum to agenda)
 - b. Resolution – Authorizing County Administrator to negotiate fill contracts (addendum to agenda)
18. Law Enforcement/Emergency Management Committee:
- a. Ordinance – Increase fees for jail processing, daily inmate fee, Huber law prisoners and electric monitoring program (Page 49-52)
 - b. Resolution – Increase in service of process fees (Page 53-56)
 - c. Resolution – Resolution proclaiming May 14 as Law Enforcement Day in Jefferson County (Page 57)
 - d. Resolution – Authorizing submission of the application to participate in the Wisconsin Small Cities Community Development Block Grant-Emergency Assistance program (Page 58)

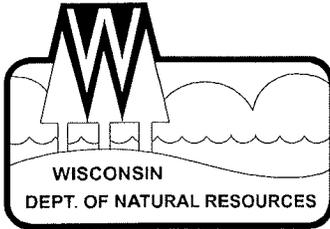
19. **APPOINTMENTS BY COUNTY ADMINISTRATOR**

- a. Cindy Arbiture to the Historic Site Preservation Commission for a three year term ending April 1, 2012 (Page 59)
- b. William T Kern, Highway Commissioner for a two-year term ending May 31, 2011 (Page 59)
- c. Kathleen M. Cauley, Human Services Director for an indeterminate term (Page 59-61)

20. **ANNOUNCEMENTS**

21. **ADJOURN**

NEXT COUNTY BOARD MEETING, MAY 12, 2009 7:00 P.M. ROOM 205



State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES

Jim Doyle, Governor
Matthew J. Frank, Secretary

101 S. Webster St.
Box 7921
Madison, Wisconsin 53707-7921
Telephone 608-266-0201
FAX 608-267-2750
TDD 608-267-6897

March 11, 2009

PR 40042 *

SHARON SCHMELING
COUNTY CHAIRMAN
709 STATE ST
JEFFERSON, WI 53549

Dear Chair:

The Department would like to inform you of the proposed land sale of 0.41 acres of WI DNR land in exchange for 1.21 acres of trail easement from WI DOT for the GLACIAL DRUMLIN STATE TRAIL in the Town of AZTALAN. The parcels are shown on the attached map. The 0.41-acres of sale lands will be used for the STH 26 reconstruction. The 1.21-acres of trail easement will be managed for public recreational use.

We are notifying you of this purchase so that you know of Department activities in the project. For all transactions we notify the Town Chairman, the County Chairman, the State Representative, and the State Senator for the area.

If you would like more information, or have questions or concerns about the purchase, please contact me at the above address or at 608-266-0201 by March 25, 2009.

Thank you for this consideration.

Sincerely,

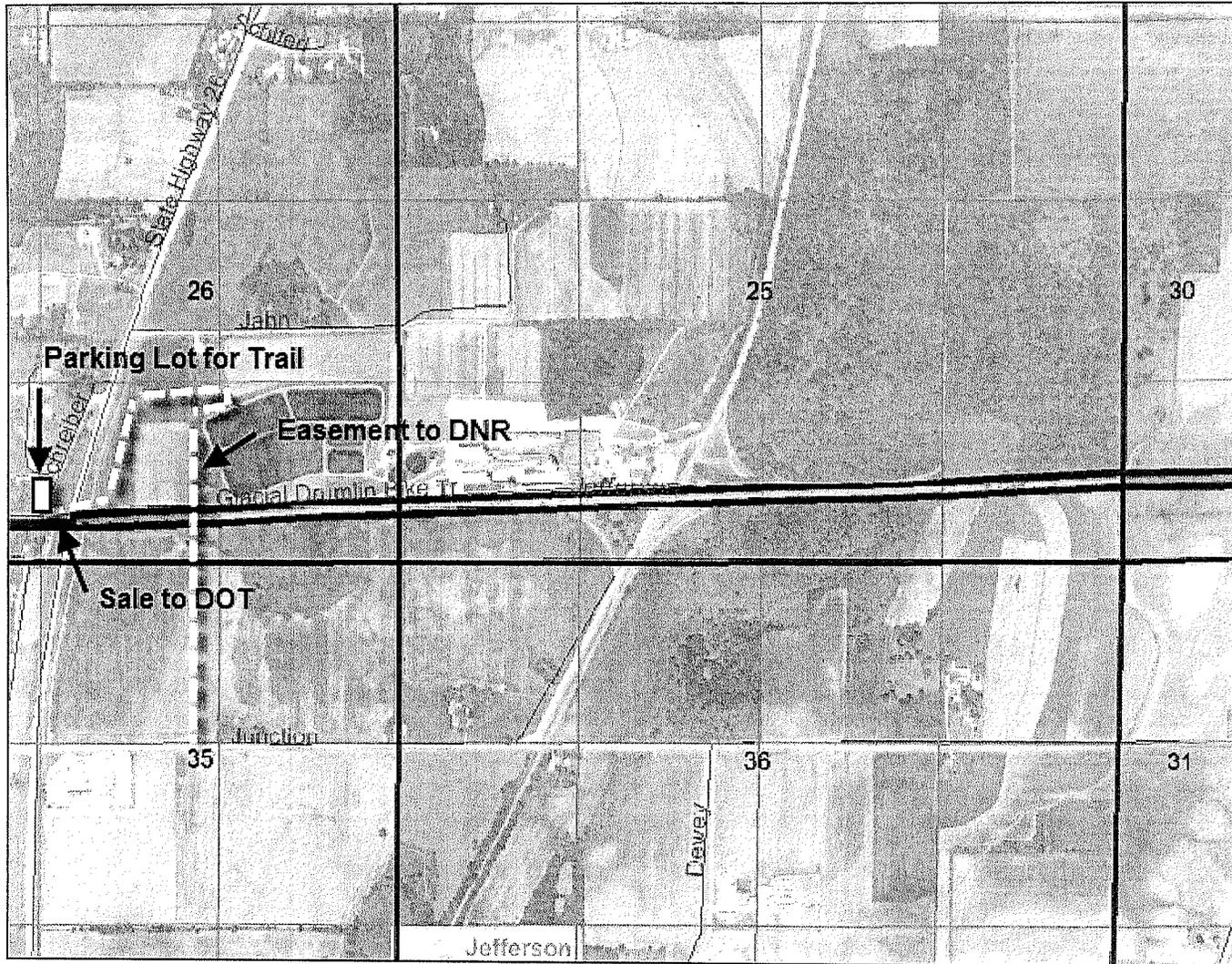
Richard E. Steffes
Natural Resources Real Estate Director

RES:ch
Attach.

cc: ERIC LOBNER - Fitchburg



DNR/DOT Exchange - Glacial Drumlin State Trail



Legend

- Road Access Type
- Road Status
- Road Status
- County Boundary
- Project Boundary
- PLSS Sections
- PLSS Q-Q Sections
- 24K Open Water
- Municipalities**
- Village
- City
- State Natural Areas**
- Stewardship Grants
- DNR Managed Lands
- Fee
- Easement
- Lease
- Digital Air Photos - Coverage

0 1500 3000 4500 ft.

T7N, R 14E, Sec 26, Gov. Lt 4

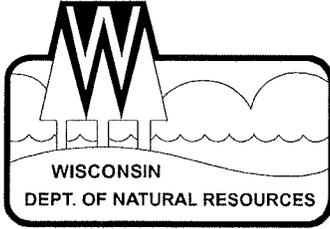


Scale: 1:15,000

This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.

Town of Aztalan, Jefferson County

State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES



Jim Doyle, Governor
Matthew J. Frank, Secretary

101 S. Webster St.
Box 7921
Madison, Wisconsin 53707-7921
Telephone 608-266-0201
FAX 608-267-2750
TDD 608-267-6897

March 11, 2009

WM 60037 *

SHARON SCHMELING
County Chairman
709 STATE ST
JEFFERSON, WI 53549

Dear Chairman:

The Department would like to inform you of the proposed state purchase of 20 acres of land for the PRINCES POINT WILDLIFE AREA in the Town of HEBRON. The site is shown on the attached map. The land will be managed for conservation and public recreational use. This property is being acquired from a willing seller at appraised value.

We are notifying you of this purchase so that you know of Department activities in the project. For all transactions we notify the Town Chairman, the County Chairman, the State Representative, and the State Senator for the area.

If you would like more information, or have questions or concerns about the purchase, please contact me at the above address or at 608-266-0201 by March 25, 2009.

Thank you for this consideration.

Sincerely,

Richard E. Steffes
Natural Resources Real Estate Director

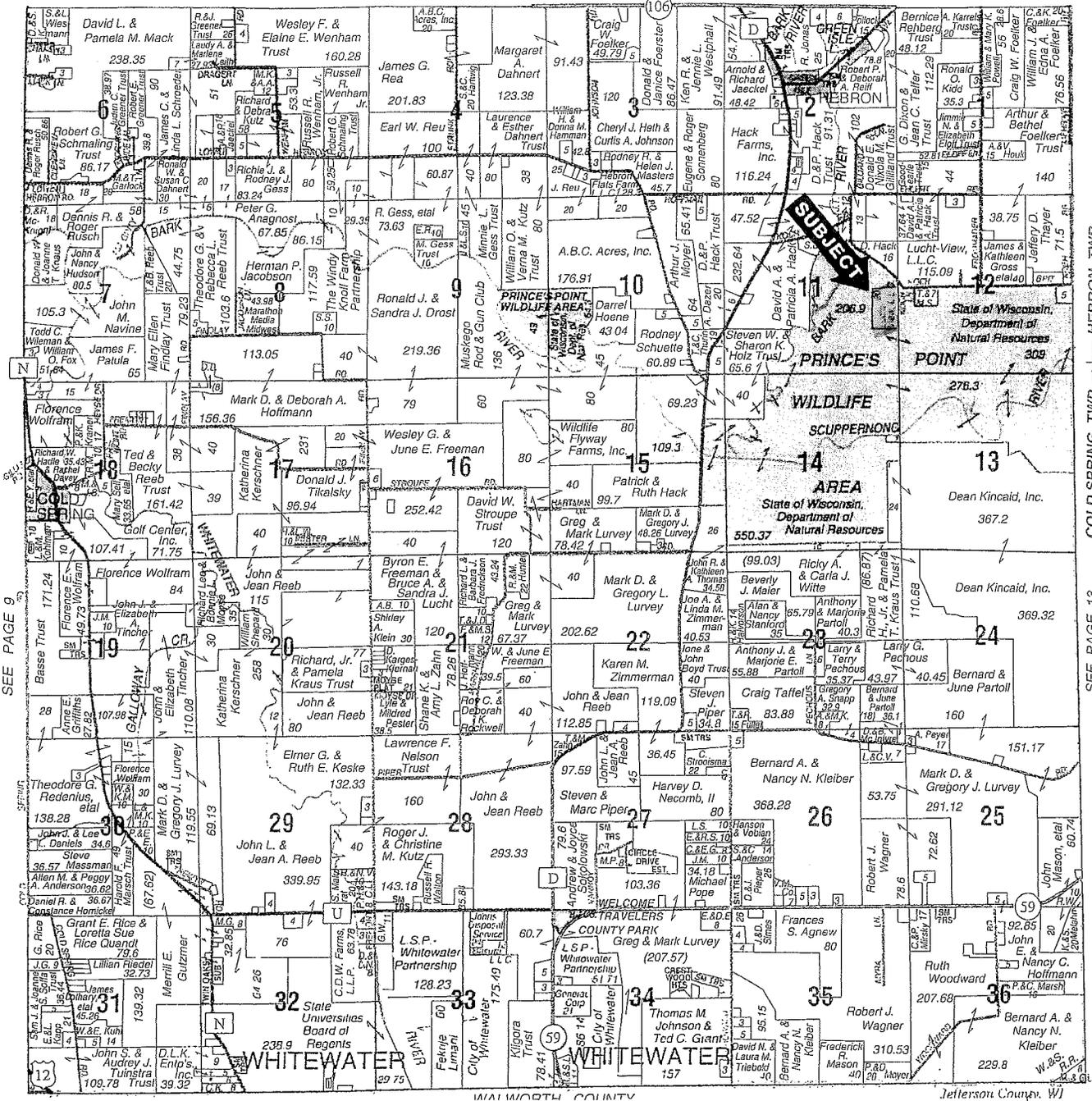
RES:jr
Attach.

cc: ERIC LOBNER

COLD SPRING SOUTH PART HEBRON

T.5N.-R.15E.

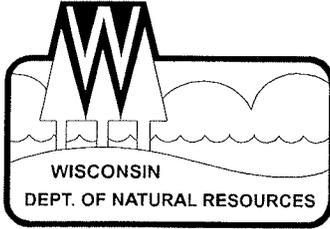
SEE PAGE 18



SEE PAGE 9

N2500
N2100
N1700
N1300
N900
N500
N100

WALWORTH COUNTY Jefferson County, WI



Jim Doyle, Governor
Matthew J. Frank, Secretary

101 S. Webster St.
Box 7921
Madison, Wisconsin 53707-7921
Telephone 608-266-0201
FAX 608-267-2750
TDD 608-267-6897

March 9, 2009

WM 60038 *

SHARON SCHMELING

County Chairman
709 STATE ST
JEFFERSON, WI 53549

Dear Chairman:

The Department would like to inform you of the proposed state purchase of 20 acres of land for the JEFFERSON MARSH STATE WILDLIFE AND NATURAL AREA in the Town of JEFFERSON. The site is shown on the attached map. The land will be managed for conservation and public recreational use. This property is being acquired from a willing seller at appraised value.

We are notifying you of this purchase so that you know of Department activities in the project. For all transactions we notify the Town Chairman, the County Chairman, the State Representative, and the State Senator for the area.

If you would like more information, or have questions or concerns about the purchase, please contact me at the above address or at 608-266-0201 by March 23, 2009.

Thank you for this consideration.

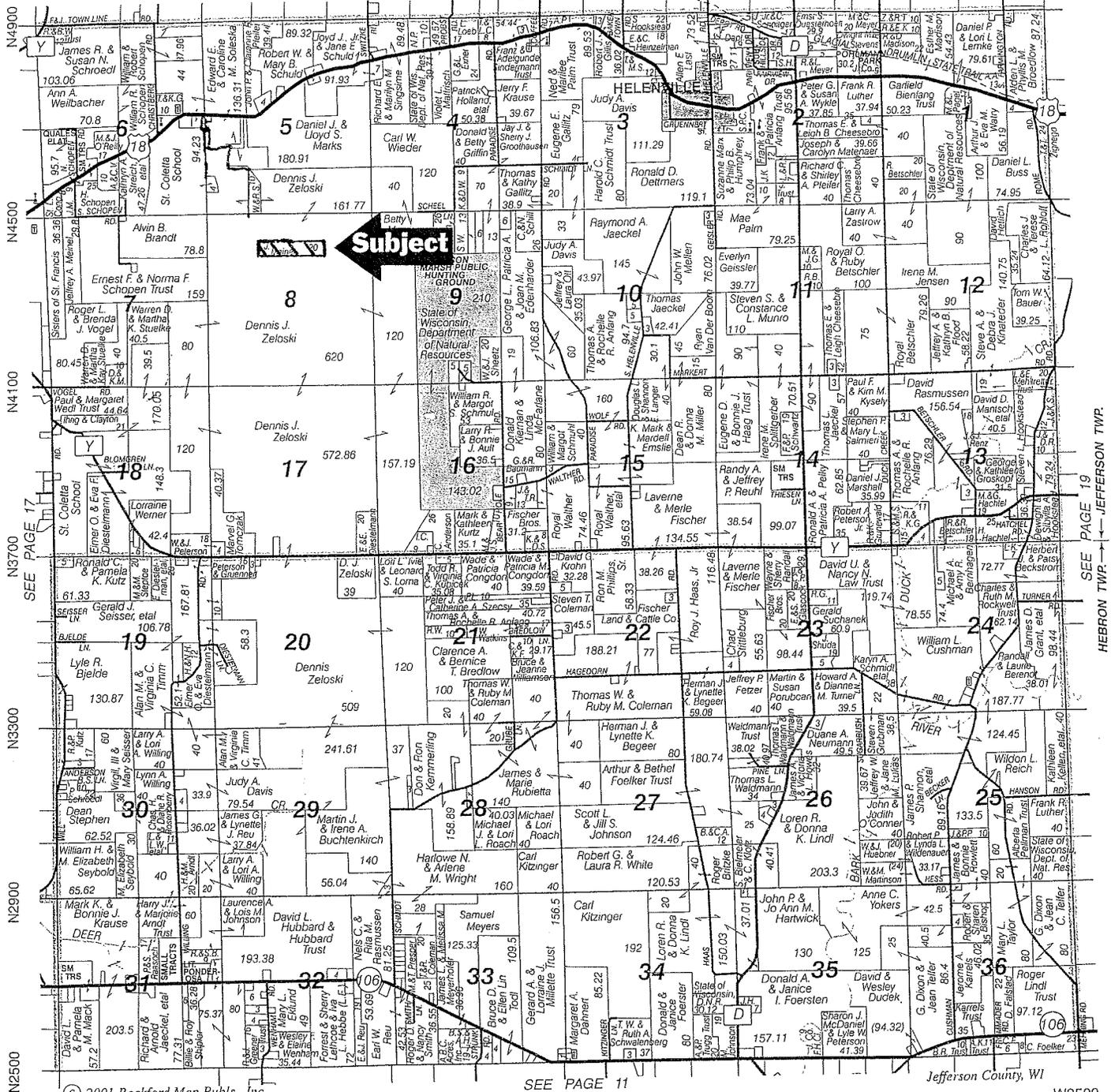
Sincerely,

Richard E. Steffes
Natural Resources Real Estate Director

RES:jr
Attach.

cc: ERIC LOBNER

SEE PAGE 23



© 2001 Rockford Map Publs., Inc.

SEE PAGE 11

Jefferson County, WI

W4900

W4500

W4100

W3700

W3300

W2900

W2500

SEE PAGE 19
HEBRON TWP. ← JEFFERSON TWP.

March 18, 2009

Jefferson County Board of Supervisors

Board Members

This letter is in regards to the "Jonas farm" on Hwy D and Bakertown in the Town of Farmington, consisting of approximately 77.33 acres. I have questions and concerns I would like to address to the Board.

This is the information I know this far.

The property has been owned by the County since September of 2004. The County has gone through a rezoning process to maximize the value on the property by allowing a new home site on the property. This rezoning process has been done according to the ordinances of Jefferson County.

It is my understanding that now the County wishes to change the approved zoning and revert the property back to an A-1 zone and place a Conservation Easement on the property to prohibit any future owner of the property to use this property to its full potential under the Jefferson County Zoning Ordinances.

Placing this Easement on the property will negatively affect the value of this property. The Rural Zoning Ordinance in Jefferson County is a very protective ordinance of farmland. But this action of the County Board makes it appear that the ordinance maybe flawed. Leading to my first question, **Does the County Board believe in the Zoning Ordinances it has established?**

Is it in the best interest of the tax payers to place a Restrictive Easement, reducing value, on a property the County wishes to dispose of? With the financial difficulties our County is experiencing I feel it would be poor stewardship to negatively affect the value of a property.

This leads to my next question, **why has the County owned this property for 4 ½ years?** This property has been off the tax rolls costing the Town and County tax revenues. It has been said the County has received revenues from the farm in a form of rent. **Is renting out tax foreclosed properties the business of the County?** Why shouldn't tax foreclosed properties be sold as soon as possible to get those properties back on the tax rolls so that the Towns, Schools and County can receive those tax revenues.

The County has spent money on cleaning up the property and demolishing the home that existed.

How much did the disposal of the personal property cost County Tax Payers?

How much did it cost County Tax Payers to clean and clear the property?

How much did removing the existing home cost County Tax Payers?

After spending so much money on improving the property why does the County Board wish to reduce the value of the property by placing a Restrictive Easement on it and then selling it?

This property should have been sold in an "AS IS" condition with the new Buyer having the responsibility of cleaning up the property as a requirement to the purchase of the property.

My opinion is that the County should not have gone through any rezoning. But now, placing a Conservation Easement on the property reducing the market value is the wrong thing to do for our County and its tax payers at any time, including the current financial dilemma.

My last questions are: **Are there other tax foreclosed properties that the County has possession of and if so what is the reason for not trying to dispose of them? If there are other foreclosed properties are there plans for the County to spend money on cleaning up, placing restrictions on and rezoning those?**

I await your answers to my questions, constructive comments on my opinion and civil debate.

Sincerely
Jefferson County Tax Payer
Thomas J Stade
920-674-2929
tomstade@sbcglobal.net

NOTICE OF PUBLIC HEARING

JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Richard Jones; Lloyd Zastrow

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance With Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, April 16, 2009, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions, as described or as may be amended for location or size by the Committee, to amend the zoning ordinance of Jefferson County and applications for conditional use permits. In order to comply with the Jefferson County Agricultural Preservation and Land Use Plan, the Committee may modify the location of the proposed parcels to anywhere on the entire parcel of record. A map of the properties affected may be obtained from the Zoning Department. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM INDUSTRIAL TO COMMUNITY

3398A-09 – Harry Pearson/Tim & Renee Pearson Trust: Rezone PIN 012-0816-2534-001 (0.98 Acre) to allow replacement of the single-family home at **N7745 Ski Slide Road** in the Town of Ixonia.

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

3399A-09 & CU1549-09 – Mark & Katie Pernat/Daryl & Pearl Pernat Property: Rezone approximately 2.1803 acres of PIN 012-0816-3622-000 (36.815 Acres) to create a new home site on **Rockvale Road** in the Town of Ixonia. Allow a conditional use for a dog kennel on that lot for up to 20 dogs. The parcel of record also includes PINs 012-0816-3621-000 and 012-0816-3621-001.

3400A-09 – Matthew & Shannon Schmidt/Stephen & Kathleen Duwe Property: Create an approximate 1 acre lot on **Church Road** from part of PIN 020-0714-0322-000 (43.89 Acres) in the Town of Milford. The parcel of record also includes PINs 020-

0714-0312-001, 020-0714-0321-000, 020-0714-0411-003, 020-0814-3434-000, 020-0814-3441-001, 020-0814-3442-001, 020-0814-3443-000, 020-0814-3444-000, 020-0814-3532-000 and 020-0814-3533-000.

CONDITIONAL USE PERMIT APPLICATIONS

CU1550-09 - B R Amon & Sons, Inc./Ruth E Woodward Property: Conditional use to allow a portable hot-mix asphalt plant, with screening and crushing as is necessary near the intersection of **STH 59 & Woodward Road** in the Town of Cold Spring. The site is on PIN 004-0515-3621-000 (36.261 Acres) in an A-1 Agricultural zone.

CU1551-09 – Concord Community Center/Town of Concord Property: Conditional use to sanction the existing community center as a public/semi-public use and to allow the facility to be used for camping for up to 30 days. The property is at **W1095 Concord Center Drive** in the Town of Concord. The site is in an A-1 Agricultural zone on PIN 006-0716-1543-003 (5.25 Acre).

CU1552-09 – Scott & Dawn Adler: Conditional use to allow an extensive on-site storage structure in a Residential R-2 zone on PIN 014-0614-1331-009 (1.586 Acres). The site is at **W5162 Meirkwood Dr.** in the Town of Jefferson.

CU1553-09 – Piotr Durski: Conditional use to allow an extensive on-site storage structure in a Residential R-1 zone at **N1071 Lake Drive**. The site is in the Town of Sumner on PIN 028-0513-1942-008 (1.13 Acre).

6. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered a petition to amend the floodplain ordinance of Jefferson County, filed for public hearing held on March 19, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITION 3397T-09

DATED THIS 30TH DAY OF MARCH 2009

Donald Reese, Secretary

ORDINANCE NO. 2009-_____

Amending Jefferson County Floodplain Ordinance and FIRM maps

WHEREAS, Jefferson County received notice on December 8, 2008, from the Federal Emergency Management Agency (FEMA) by way of correspondence dated December 2, 2008, requiring Jefferson County to adopt new FIRM maps and floodplain ordinance revisions by June 2, 2009, and

WHEREAS, Jefferson County conducted a public hearing on March 19, 2009, providing an explanation for the changes and to receive public comment, and

WHEREAS, such amendments are necessary for Jefferson County residents to continue to be eligible for flood insurance and disaster aid from FEMA,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Floodplain Ordinance and FIRM maps be amended as listed below:

Petition 3397T-09:

In 14:1.5 General Provisions:

(2) OFFICIAL MAPS & REVISIONS – replace ~~current approved~~ with restrictive

OFFICIAL MAPS: Based on the FIS – replace existing (a) and (b) with

(a) Flood Insurance Rate Map (FIRM), panel number 55055C0017E, 55055C0019E, 55055C0050E, 55055C0055E, 55055C0065E, 55055C0066E, 55055C0067E, 55055C0068E, 55055C0069E, 55055C0079E, 55055C0083E, 55055C0086E, 55055C0087E, 55055C0090E, 55055C0091E, 55055C0092E, 55055C0093E, 55055C0094E, 55055C0104E, 55055C0108E, 55055C0111E, 55055C0112E, 55055C0113E, 55055C0114E, 55055C0116E, 55055C0118E, 55055C0135E, 55055C0142E, 55055C0144E, 55055C0175E, 55055C0176E, 55055C0178E, 55055C0180E, 55055C0181E, 55055C0182E, 55055C0183E, 55055C0184E, 55055C0186E, 55055C0187E, 55055C0188E, 55055C0189E, 55055C0191E, 55055C0193E, 55055C0195E, 55055C0207E, 55055C0210E, 55055C0225E, 55055C0226E, 55055C0227E, 55055C0228E, 55055C0229E, 55055C0231E, 55055C0233E, 55055C0240E, 55055C0245E, 55055C0260E, 55055C0267E, 55055C0269E, 55055C0286E, 55055C0287E, 55055C0288E, 55055C0289E, 55055C0291E, 55055C0292E, 55055C0293E, 55055C0294E, 55055C0300E, 55055C0302E, 55055C0304E, 55055C0305E, 55055C0306E, 55055C0308E, 55055C0310E, 55055C0311E, 55055C0312E, 55055C0313E, 55055C0314E, 55055C0316E, 55055C0317E, 55055C0318E, 55055C0319E, 55055C0336E, 55055C0337E, 55055C0338E, 55055C0339E, 55055C0350E, 55055C0364E, 55055C0365E, 55055C0375E, 55055C0382E, 55055C0401E, 55055C0402E, 55055C0406E, 55055C0407E, 55055C0430E, 55055C0432E, 55055C0435E, 55055C0451E, 55055C0455E, 55055C0460E, 55055C0480E dated June 2, 2009 with corresponding profiles that are based on the Flood Insurance Study (FIS) 55055CV000A dated June 2, 2009.

OFFICIAL MAPS: Based on other studies – replace existing (c) with
(b) Lake Ripley floodplain delineation prepared for the Lake Ripley Management District, dated October 3, 2008, prepared by Montgomery Associates.

Deer Creek floodplain analysis for Jason Dey property, dated September 4, 2008, prepared by Montgomery Associates.

Rock Creek floodplain analysis for the Hooper’s Dam Mill Building, dated October 15, 2007, prepared by RSV Engineering, Inc.

Carlin Dam Analysis for reconstruction of Carlin Dam, dated November 26, 2008, prepared by STS.

STH 26 Watertown Bypass and Frontage Road for the Wisconsin Department of Transportation Project 1390-04-02, dated October 29, 2008, prepared by the Wisconsin Department of Transportation.

In 14:6.1 GENERAL (2)(d) ... which over the life of the structure would **equal or** exceed 50%...
(2)(e) ...total cost to restore the structure to its pre-damaged condition **equals or** exceeds 50%...

In 14:6.3 FLOODFRINGE AREAS (3)(c) ...does not **equal or** exceed 50% of the present...

In 14:7.1(2)(b)7. SITE DEVELOPMENT PLAN replace National Geodetic and Vertical Datum (NGVD) with **North American Vertical Datum (NAVD)**

In 14:7.1(2)(b)8. SITE DEVELOPMENT PLAN replace NGVD with **North American Vertical Datum (NAVD)**

In 14:10.0 DEFINITIONS add **48) “NORTH AMERICAN VERTICAL DATUM – (NAVD)” – Elevations referenced to mean sea level datum, 1988 adjustment** and renumber the subsequent definitions.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Ordinance Requested By
Planning and Zoning Committee

04-21-09

Deb Magritz: 03-31-09

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on March 19, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS 3387A-09, 3390A-09, 3391A-09, 3392A-09,
3395A-09 and 3396A-09**

DATED THIS THIRTIETH DAY OF MARCH 2009

Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS, 3384A-09, 3385A-09 & 3396A-09, IS MARCH 17, 2009.

Deb Magritz: 03-31-09

04-21-09

ORDINANCE NO. 2009-_____

Amend Zoning Ordinance

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3387A-09, 3390A-09, 3391A-09, 3392A-09, 3395A-09 and 3396A-09 were referred to the Jefferson County Planning and Zoning Committee for public hearing on March 19, 2009, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

Rezone PIN 016-0514-0822-000 (1.1 acre) at W6855 STH 106 in the Town of Koshkonong. (3387A-09 – Joe Esther/Mildred Lindholm Country Investments LLC)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone to create an approximate 1-acre building site near N7465 Jungle Lane in the Town of Waterloo from part of PINs 030-0813-3232-000 (40 acres) and 030-0813-3141-000 (40 acres). This non-prime ag land lot creation is conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon receipt by Zoning of a revised preliminary survey map showing areas of over 20% slope on the lot, and upon approval and recording of a final certified survey map for the lot. (3390A-09 – Josephine Williams Trust)

Rezone to create an approximate 3.8-acre building site on Retzlaff Road from part of PIN 022-0613-3244-000 (29 acres) in the Town of Oakland. Creation of this non-prime ag land lot combination is conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. (3391A-09 – Gerard Jackson/Beverly Kraus Trust)

Rezone to create an approximate 1-acre building site from part of PIN 016-0514-2813-000 (42.276 acres). The site is in the Town of Koshkonong, near N815 McIntyre Rd. This prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a

final certified survey map including extraterritorial plat review, if necessary. (3392A-09 – Jonathan & Theresa Hartwig)

FROM A-3, RURAL RESIDENTIAL AND N, NATURAL RESOURCES TO A-1, AGRICULTURAL

Rezone back to A-1, Agricultural and rescind the previous County Board approval which created a building site on PIN 008-0715-2643-003 (4.13 acres) and a Natural Resource zone on PIN 008-0715-2643-002 (26.108 acres), based upon a more recent County Board vote. The site is in the Town of Farmington, near the intersection of CTH D and Bakertown Rd. (3395A-09 & 3396A-09 – Jefferson County)

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Ordinance Requested By
Planning and Zoning Committee

04-21-09

Deb Magritz: 3-31-09

County Board Chairman's Report
Sharon L. Schmeling
April 2009

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the county. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-8607 or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

Annual Department Reports to the County Board – The practice of receiving annual reports from county departments was reviewed at the March 25 Administration and Rules Committee meeting. The committee reviewed the practice as part of its ongoing effort to help the County Administrator increase communications between the County Board and county departments, which is a goal identified in the administrator's annual performance review.

After much discussion, the committee decided to continue the written reports and asked Administrator Petre to have his department heads use their presentation time to focus on the future. The committee decided the oral reports should answer the following questions: What is taking the most time in your department? What are emerging issues? What are your department's goals? What is preventing you from meeting those goals? The committee also requested that to better manage the County Board's time, each department have only one presenter and have other staff available for questions if need be. The committee also requested that the Administrator encourage department heads to attend County Board meetings more often, so they can better understand the County Board's operations, dynamics, and decision making process.

In turn, the Administrator reported that Department heads wanted to encourage County Board members to call with questions or to schedule a tour of their department.

Highway 26 Railroad Crossing – The Office of the Commissioner of Railroads issued a decision March 10 that orders the construction of a grade-separated rail road crossing of State Highway 26 with the Union Pacific Railroad Company tracks in the Town of Aztalan. This section of the planned new Highway 26 bypass is south of the dog park, in a low-lying area subject to fog and high truck traffic from the Renew Energy ethanol plant.

The decision to separate the train tracks from the bypass is good news for the traveling public. Earlier, the plans had called for an at-grade crossing for the new Highway 26 Bypass in that location. It would have required traffic to stop for trains on the new bypass, which is contrary to the concept of improved safety and uninterrupted traffic flow promised by the new road.

The lack of a separate crossing was considered unsafe by our County Highway Traffic Safety Coordinator, Highway Commissioner, and Sheriff Paul Milbrath. With the cooperation of the Town of Aztalan, the Village of Johnson Creek, and the City of Jefferson we appealed the decision. County Corporation Counsel Phil Ristow did an excellent job of representing the County's concerns at an August 27, 2008 hearing on the matter.

While Renew Energy is undergoing financial reorganization, the City of Jefferson is working with the company, and other business interests to create the Jefferson Renewable Energy Park in that area. Given the growing support for sustainable business projects, it is believed that the area will continue to be an active business endeavor, regardless of ownership. Rail and highway transportation will be keys to the success of these economic development efforts. A separate crossing will ensure public traffic safety for decades to come. The Commissioner ordered that the separated crossing be completed by October 31, 2012.

MIS Switching Infrastructure Project – On April 15th, the County's Infrastructure Committee approved the purchase of network/telephone switches; routers; voicemail and other phone system products; and related cabling and power supplies. The total cost of these computer system upgrades is \$378,223, which is \$11,777 less than the budgeted available funds of \$390,000. This equipment is all being purchased under State contracts and under the County's Purchasing Ordinance, does not require action by the County Board. The Infrastructure Committee has been overseeing the process of this purchase and concurs with the County Administrator's recommendation to proceed. These computer system upgrades are essential to replace aging computer infrastructure equipment that runs the County's computer and phone systems. These systems are vital to County operations, including Law Enforcement, Courts and Human Services. As you may recall, funding for these upgrades was included in the 2009 Adopted Budget and as part of the County Board's approval of 2008-2009 Carryovers.

Item 10b

County Board Meeting Fees/Mileage Report Administration & Rules Committee March 25, 2009

On March 25, 2009, the Administration & Rules Committee reviewed the County Clerk's annual compilation of County Board committee meeting fees and expenses for the year 2008.

The annual report (see attached) includes new information showing how many meetings were attended by each supervisor and citizen appointee. In Jefferson County, Board members only get paid if they work. If a County Board Supervisor fails to attend an assigned committee meeting, the supervisor is not paid. Hence, some supervisors receive more meeting fees than others.

The County Board's total fees and mileage expenses for 2008 were \$161,354.37. That covered mileage and meeting fees for 30 County Board Supervisors, and 42 citizen appointees to fill seats on 38 committees. These 72 people attended a total of 2,014 meetings on behalf of the public, which they represent.

The total fees and mileage expenses for 2008 were \$1,212.70 higher than 2007, which is an increase of less than one percent (0.8 percent). An analysis of the increase shows that the additional cost was all caused by an increase in mileage reimbursements as a result of higher gas prices. The IRS increased the rate from 48.5 cents per mile in 2007 to 50.5 cents per mile in January 2008. In July 2008, the IRS increased it again to 58.5 cents per mile.

In 2008, the cost for County Board salary and meeting fees were \$985 lower than in 2007. Of that total, the salary line was \$385 lower and the meeting fees were \$600 lower, both caused by the resignation of one county board member in early 2008.

The County Board has controlled its meeting costs by freezing its salary and meeting fees, which have not increased since January 2003. Controlling mileage reimbursement is more difficult because county policy requires that mileage reimbursement be paid based on rates determined by the IRS, as noted above. The County has avoided having different reimbursement rates by department or by union/non union employment because it creates more paperwork and staff time to administer than the savings are worth.

If the County Board wants to minimize increases in its meeting budget, it must continue efforts to reduce the number of committees and meetings. This will save money. However, it also will reduce the oversight that the public, via its elected and appointed officials, have of county government. The ongoing challenge is to maintain a balance between providing open and accountable government, which requires committee meetings, and managing cost increases so that the expense of that oversight is not considered unreasonable.

Respectfully submitted,

Administration and Rules Committee

By: Sharon Schmeling, Chair

Steve Nass, Vice Chair

Jim Braughler, Secretary

Jim Mode

Paul Babcock

Jefferson County
County Board Per Diem Report
For the Year Ended December 31, 2008

Name	Meeting Count	Committee	Salary	Per Diem	Other Expenses	Committee Total	Grand Total
BABCOCK, PAUL	17	ADMIN & RULES/ICC		935.00	104.64	1,039.64	
BABCOCK, PAUL	12	COUNTY BOARD	660.00	685.00	78.48	1,423.48	
BABCOCK, PAUL	12	LAW ENF/EM MGMT COMM		660.00	67.42	727.42	
BABCOCK, PAUL	14	PARKS COMMITTEE		770.00	91.32	861.32	4,051.86
BORLAND, GLEN	11	COUNTY BOARD	660.00	630.00	73.38	1,363.38	
BORLAND, GLEN	10	HIGHWAY COMMITTEE		550.00	66.36	616.36	
BORLAND, GLEN	5	LAW ENF/EM MGMT COMM		275.00	34.14	309.14	
BORLAND, GLEN	13	PARKS COMMITTEE		715.00	84.30	799.30	
BORLAND, GLEN	2	UW EXTENSION EDUC		110.00	12.12	122.12	3,210.30
BRAUGHLER, JAMES	14	ADMIN & RULES/ICC		770.00	251.84	1,021.84	
BRAUGHLER, JAMES	10	COUNTY BOARD	467.50	575.00	160.80	1,203.30	
BRAUGHLER, JAMES	10	HUMAN RESOURCES		550.00	167.87	717.87	
BRAUGHLER, JAMES	8	INFRASTRUCTURE		440.00	142.08	582.08	
BRAUGHLER, JAMES	2	SEMINAR/CONVENTION		110.00	215.26	325.26	3,850.35
BUCHANAN, RONALD	13	COUNTY BOARD	660.00	740.00	228.00	1,628.00	
BUCHANAN, RONALD	8	FAIR COMMITTEE		440.00	144.64	584.64	
BUCHANAN, RONALD	5	FAIR WEEK		400.00	93.60	493.60	
BUCHANAN, RONALD	7	FINANCE COMMITTEE		385.00	96.96	481.96	
BUCHANAN, RONALD	17	HIGHWAY COMMITTEE		935.00	279.04	1,214.04	
BUCHANAN, RONALD	9	HOME CONSORTIUM		495.00	18.72	513.72	
BUCHANAN, RONALD	9	UW EXTENSION EDUC		495.00	163.36	658.36	
BUCHANAN, RONALD	1	VETERANS SERVICE		55.00	18.72	73.72	5,648.04
BUROW, MIKE	12	COUNTY BOARD	660.00	685.00	52.96	1,397.96	
BUROW, MIKE	12	FAIR COMMITTEE		660.00	51.68	711.68	
BUROW, MIKE	3	FAIR WEEK		215.00	14.04	229.04	
BUROW, MIKE	3	LAKE RIPLEY MGMT DIST		165.00	30.30	195.30	
BUROW, MIKE	7	LAND & WATER		385.00	88.60	473.60	
BUROW, MIKE	9	UW EXTENSION EDUC		495.00	40.84	535.84	3,543.42
CHRISTENSEN, WALT	10	COUNTY BOARD	467.50	550.00	140.25	1,157.75	
CHRISTENSEN, WALT	7	LAKE RIPLEY MGMT DIST		385.00	110.18	495.18	
CHRISTENSEN, WALT	11	SOLID WASTE/AIR QUALITY		605.00	152.88	757.88	2,410.81
DAVID, GREG	13	COUNTY BOARD	660.00	740.00	199.50	1,599.50	
DAVID, GREG	4	ECONOMIC DEVELOPMENT		220.00	56.56	276.56	
DAVID, GREG	1	FEMA		55.00	14.14	69.14	
DAVID, GREG	5	HOME CONSORTIUM		220.00	-	220.00	
DAVID, GREG	10	SOLID WASTE/AIR QUALITY		605.00	171.22	776.22	
DAVID, GREG	32	ZONING & PLANNING		1,785.00	488.32	2,273.32	5,214.74
IMRIE, VIC	13	COUNTY BOARD	660.00	740.00	142.50	1,542.50	
IMRIE, VIC	16	SOLID WASTE/AIR QUALITY		880.00	172.80	1,052.80	2,595.30
JAECKEL, GEORGE	8	COUNTRYSIDE - BRD OF		440.00	35.42	475.42	
JAECKEL, GEORGE	13	COUNTY BOARD	660.00	740.00	64.13	1,464.13	
JAECKEL, GEORGE	2	HEALTH, BOARD OF		110.00	11.11	121.11	
JAECKEL, GEORGE	2	LAND & WATER		110.00	10.53	120.53	
JAECKEL, GEORGE	8	LAW ENF/EM MGMT COMM		440.00	40.68	480.68	2,661.87
JONES, RICHARD C	1	ADVISORY COMM ON AGING			23.40	23.40	
JONES, RICHARD C	3	AGING & DIS RESOURCE			70.20	70.20	
JONES, RICHARD C	11	COUNTY BOARD	660.00	630.00	241.40	1,531.40	
JONES, RICHARD C	12	HUMAN SERVICES		660.00	211.60	871.60	
JONES, RICHARD C	8	INFRASTRUCTURE		440.00	177.60	617.60	
JONES, RICHARD C	3	LONG TERM SUPPORT		165.00	40.40	205.40	
JONES, RICHARD C	2	SEMINAR/CONVENTION		160.00	146.83	306.83	
JONES, RICHARD C	4	UW EXTENSION EDUC		220.00	80.80	300.80	
JONES, RICHARD C	35	ZONING & PLANNING		1,950.00	764.60	2,714.60	6,641.83
KANNARD, JOHN	13	COUNTY BOARD	660.00	740.00	220.88	1,620.88	
KANNARD, JOHN	13	INFRASTRUCTURE		715.00	215.92	930.92	
KANNARD, JOHN	2	SOLID WASTE/AIR QUALITY		110.00	31.31	141.31	
KANNARD, JOHN	9	UW EXTENSION EDUC		495.00	158.26	653.26	3,346.37

Jefferson County
County Board Per Diem Report
For the Year Ended December 31, 2008

Name	Meeting Count	Committee	Salary	Per Diem	Other Expenses	Committee Total	Grand Total
KNOX, WARD CAROL	12	COUNTY BOARD	660.00	685.00	-	1,345.00	
KNOX, WARD CAROL	6	ECONOMIC DEVELOPMENT		330.00	-	330.00	
KNOX, WARD CAROL	8	HUMAN RESOURCES		440.00	12.12	452.12	
KNOX, WARD CAROL	9	INFRASTRUCTURE		495.00	-	495.00	
KNOX, WARD CAROL	3	LAW ENF/EM MGMT COMM		165.00	6.06	171.06	2,793.18
KRAMER, AMY	13	COUNTY BOARD	660.00	740.00	-	1,400.00	
KRAMER, AMY	14	FAIR COMMITTEE		770.00	-	770.00	
KRAMER, AMY	4	FAIR WEEK		295.00	-	295.00	
KRAMER, AMY	16	PARKS COMMITTEE		880.00	-	880.00	3,345.00
KUHLMAN, RICK	12	COUNTY BOARD	660.00	685.00	209.28	1,554.28	
KUHLMAN, RICK	2	FEMA		80.00	22.73	102.73	
KUHLMAN, RICK	14	FINANCE COMMITTEE		895.00	238.24	1,133.24	
KUHLMAN, RICK	6	INFRASTRUCTURE		330.00	99.99	429.99	
KUHLMAN, RICK	8	LAW ENF/EM MGMT COMM		440.00	148.54	588.54	
KUHLMAN, RICK	11	PARKS COMMITTEE		605.00	187.36	792.36	4,601.14
LAUDENSLAGER, RODNEY	1	COUNTY BOARD	165.00	55.00	16.16	236.16	
LAUDENSLAGER, RODNEY	2	HUMAN RESOURCES		110.00	32.32	142.32	
LAUDENSLAGER, RODNEY	1	HUMAN SERVICES		55.00	16.16	71.16	
LAUDENSLAGER, RODNEY	2	INFRASTRUCTURE		110.00	32.32	142.32	591.96
LEHMANN, AUGUST	3	COUNTY BOARD	192.50	165.00	37.88	395.38	
LEHMANN, AUGUST	3	SOLID WASTE/AIR QUALITY		165.00	37.88	202.88	
LEHMANN, AUGUST	9	ZONING & PLANNING		495.00	113.63	608.63	1,206.89
MAURER, JIM	4	COUNTY BOARD	275.00	220.00	36.36	531.36	
MAURER, JIM	3	HUMAN RESOURCES		165.00	27.27	192.27	
MAURER, JIM	4	LAW ENF/EM MGMT COMM		220.00	40.40	260.40	984.03
MITCHELL, RANDY	3	COUNTY BOARD	192.50	165.00	45.45	402.95	
MITCHELL, RANDY	3	ECONOMIC DEVELOPMENT		165.00	48.48	213.48	
MITCHELL, RANDY	1	LAW ENF/EM MGMT COMM		55.00	15.15	70.15	
MITCHELL, RANDY	1	ZONING/BD OF ADJ		55.00	16.16	71.16	757.74
MODE, JIM	18	ADMIN & RULES/ICC		990.00	196.20	1,186.20	
MODE, JIM	13	COUNTY BOARD	660.00	740.00	142.50	1,542.50	
MODE, JIM	2	FEMA		55.00	11.70	66.70	
MODE, JIM	24	FINANCE COMMITTEE		1,400.00	253.10	1,653.10	
MODE, JIM	9	HS PERSONNEL & FINANCE		495.00	97.30	592.30	
MODE, JIM	21	HUMAN SERVICES		1,155.00	1,166.92	2,321.92	
MODE, JIM	3	LONG TERM SUPPORT		165.00	30.30	195.30	
MODE, JIM	7	ROCK RIVER-KOSHKONONG		385.00	71.04	456.04	
MODE, JIM	4	SEMINAR/CONVENTION		220.00	-	220.00	8,234.06
MOLINARO, JOHN	13	COUNTY BOARD	660.00	740.00	156.75	1,556.75	
MOLINARO, JOHN	11	FARMLAND		605.00	145.64	750.64	
MOLINARO, JOHN	24	FINANCE COMMITTEE		1,445.00	267.30	1,712.30	
MOLINARO, JOHN	13	HIGHWAY COMMITTEE		715.00	158.51	873.51	
MOLINARO, JOHN	1	LAND & WATER		55.00	11.11	66.11	
MOLINARO, JOHN	5	PARKS COMMITTEE		275.00	55.11	330.11	
MOLINARO, JOHN	2	SEMINAR/CONVENTION			211.25	211.25	5,500.67
MORRIS, DWAYNE	8	COUNTY BOARD	495.00	465.00	144.64	1,104.64	
MORRIS, DWAYNE	1	JEFFERSON CO LIBRARY		55.00	13.64	68.64	1,173.28
NASS, STEVEN	20	ADMIN & RULES/ICC		1,100.00	299.79	1,399.79	
NASS, STEVEN	13	COUNTY BOARD	660.00	740.00	171.00	1,571.00	
NASS, STEVEN	10	FARMLAND		550.00	146.76	696.76	
NASS, STEVEN	4	HUMAN RESOURCES		220.00	48.48	268.48	
NASS, STEVEN	3	INTER-COUNTY COORD		165.00	95.95	260.95	
NASS, STEVEN	8	PARKS COMMITTEE		440.00	70.20	510.20	
NASS, STEVEN	32	ZONING & PLANNING		1,760.00	404.52	2,164.52	6,871.70
NELSON, JULIE	7	COUNTRYSIDE - BRD OF		385.00	51.16	436.16	
NELSON, JULIE	10	COUNTY BOARD	660.00	550.00	63.25	1,273.25	
NELSON, JULIE	6	HEALTH, BOARD OF		330.00	43.55	373.55	

Jefferson County
County Board Per Diem Report
For the Year Ended December 31, 2008

Name	Meeting Count	Committee	Salary	Per Diem	Other Expenses	Committee Total	Grand Total
NELSON, JULIE	12	HUMAN RESOURCES		660.00	84.52	744.52	2,827.48
POULSON, BLANE	2	BLUE SPRING LAKE MGT		110.00	-	110.00	
POULSON, BLANE	8	COUNTY BOARD	660.00	465.00	-	1,125.00	
POULSON, BLANE	10	FAIR COMMITTEE		550.00	-	550.00	
POULSON, BLANE	5	FAIR WEEK		400.00	-	400.00	
POULSON, BLANE	9	HIGHWAY COMMITTEE		495.00	-	495.00	
POULSON, BLANE	2	LOWER SPRING LAKE		110.00	-	110.00	2,790.00
REESE, DONALD	13	COUNTY BOARD	660.00	740.00	171.00	1,571.00	
REESE, DONALD	6	HIGHWAY COMMITTEE		330.00	130.29	460.29	
REESE, DONALD	1	HIGHWAY CONFERENCE		55.00	164.97	219.97	
REESE, DONALD	8	INFRASTRUCTURE		440.00	106.56	546.56	
REESE, DONALD	3	SEMINAR/CONVENTION		165.00	84.66	249.66	
REESE, DONALD	14	SOLID WASTE/AIR QUALITY		770.00	183.12	953.12	
REESE, DONALD	35	ZONING & PLANNING		1,950.00	456.84	2,406.84	6,407.44
ROGERS, PAMELA	1	COUNTRYSIDE - BRD OF		55.00	8.59	63.59	
ROGERS, PAMELA	13	COUNTY BOARD	660.00	740.00	121.13	1,521.13	
ROGERS, PAMELA	4	FEMA		165.00	27.13	192.13	
ROGERS, PAMELA	23	FINANCE COMMITTEE		1,500.00	211.70	1,711.70	
ROGERS, PAMELA	12	HUMAN SERVICES		660.00	109.82	769.82	
ROGERS, PAMELA	8	LAW ENF/EM MGMT COMM		440.00	76.84	516.84	4,775.21
SCHMELING, SHARON	18	ADMIN & RULES/ICC		1,015.00	50.50	1,065.50	
SCHMELING, SHARON	1	COUNTRYSIDE - BRD OF		55.00	1.01	56.01	
SCHMELING, SHARON	48	COUNTY BOARD	6,600.00	2,815.00	349.50	9,764.50	
SCHMELING, SHARON	2	HEALTH, BOARD OF		110.00	2.18	112.18	
SCHMELING, SHARON	2	ECONOMIC DEVELOPMENT		110.00	2.93	112.93	
SCHMELING, SHARON	7	FAIR COMMITTEE		385.00	13.93	398.93	
SCHMELING, SHARON	2	FAIR WEEK		135.00	4.68	139.68	
SCHMELING, SHARON	5	FARMLAND		275.00	2.34	277.34	
SCHMELING, SHARON	30	FEMA		1,635.00	29.08	1,664.08	
SCHMELING, SHARON	25	FINANCE COMMITTEE		1,665.00	2.02	1,667.02	
SCHMELING, SHARON	9	HIGHWAY COMMITTEE		495.00	28.19	523.19	
SCHMELING, SHARON	1	HOME CONSORTIUM		55.00	-	55.00	
SCHMELING, SHARON	12	HUMAN RESOURCES		660.00	7.02	667.02	
SCHMELING, SHARON	9	HUMAN SERVICES		495.00	12.79	507.79	
SCHMELING, SHARON	9	INFRASTRUCTURE		495.00	-	495.00	
SCHMELING, SHARON	2	INTER-COUNTY COORD		160.00	34.72	194.72	
SCHMELING, SHARON	3	LAW ENF/EM MGMT COMM		165.00	1.01	166.01	
SCHMELING, SHARON	2	MEET W/ LOCAL GOVT		160.00	2.02	162.02	
SCHMELING, SHARON	114	MEET WITH DEPARTMENT HEAD		6,265.00	7.13	6,272.13	
SCHMELING, SHARON	6	MEET WITH STATE EMPLOYEE		405.00	42.15	447.15	
SCHMELING, SHARON	7	PARKS COMMITTEE		385.00	-	385.00	
SCHMELING, SHARON		RETIREMENT			2,948.03	2,948.03	
SCHMELING, SHARON	5	SECURITY & FACILITIES		275.00	41.54	316.54	
SCHMELING, SHARON	3	SEMINAR/CONVENTION		190.00	222.21	412.21	
SCHMELING, SHARON	3	SOLID WASTE/AIR QUALITY		165.00	3.19	168.19	
SCHMELING, SHARON	1	TRAFFIC SAFETY		55.00	-	55.00	
SCHMELING, SHARON	1	UTILITY TAX CO		55.00	38.03	93.03	
SCHMELING, SHARON	3	UW EXTENSION EDUC		165.00	3.19	168.19	
SCHMELING, SHARON	1	WAIK CO VTAE DIST		80.00	43.29	123.29	
SCHMELING, SHARON	2	ZONING & PLANNING		110.00	-	110.00	29,527.68
SEEFELDT, SCOTT	7	COUNTY BOARD	467.50	410.00	138.78	1,016.28	
SEEFELDT, SCOTT	5	ECONOMIC DEVELOPMENT		275.00	102.42	377.42	
SEEFELDT, SCOTT	7	FAIR COMMITTEE		385.00	144.54	529.54	
SEEFELDT, SCOTT	1	FAIR WEEK		55.00	21.06	76.06	
SEEFELDT, SCOTT	5	HOME CONSORTIUM		275.00	-	275.00	2,274.30
TORRES, GREGORY M	5	ADMIN & RULES/ICC		275.00	60.60	335.60	
TORRES, GREGORY M	13	COUNTY BOARD	660.00	740.00	171.00	1,571.00	
TORRES, GREGORY M	1	FEMA		350.00	85.85	435.85	
TORRES, GREGORY M	7	LAND & WATER		385.00	109.59	494.59	
TORRES, GREGORY M	3	SEMINAR/CONVENTION			159.12	159.12	
TORRES, GREGORY M	4	UTILITY TAX CO		220.00	110.40	330.40	
TORRES, GREGORY M	13	UW EXTENSION EDUC		715.00	171.00	886.00	4,212.56

Jefferson County
County Board Per Diem Report
For the Year Ended December 31, 2008

Name	Meeting Count	Committee	Salary	Per Diem	Other Expenses	Committee Total	Grand Total
TOWERS-MACASKILL, GAIL	14	COUNTY BOARD	660.00	795.00	228.00	1,683.00	
TOWERS-MACASKILL, GAIL	3	HEALTH, BOARD OF		165.00	56.16	221.16	
TOWERS-MACASKILL, GAIL	9	ECONOMIC DEVELOPMENT		495.00	163.19	658.19	
TOWERS-MACASKILL, GAIL	4	FAIR COMMITTEE		220.00	64.64	284.64	
TOWERS-MACASKILL, GAIL	5	HUMAN SERVICES		275.00	91.04	366.04	
TOWERS-MACASKILL, GAIL	2	SEMINAR/CONVENTION		135.00	50.31	185.31	3,398.34
WIEDENHOEFT, HOWARD	2	COUNTY BOARD	165.00	110.00	36.36	311.36	
WIEDENHOEFT, HOWARD	6	FAIR COMMITTEE		330.00	109.08	439.08	
WIEDENHOEFT, HOWARD	3	LAND & WATER		165.00	54.54	219.54	
WIEDENHOEFT, HOWARD	2	SEMINAR/CONVENTION		110.00	172.23	282.23	
WIEDENHOEFT, HOWARD	4	UW EXTENSION EDUC		220.00	72.72	292.72	1,544.93
YACHINICH, ROBERT G	12	COUNTY BOARD	660.00	685.00	170.04	1,515.04	
YACHINICH, ROBERT G	14	HIGHWAY COMMITTEE		770.00	200.46	970.46	
YACHINICH, ROBERT G	5	INFRASTRUCTURE		275.00	65.65	340.65	
YACHINICH, ROBERT G	7	UW EXTENSION EDUC		385.00	102.31	487.31	3,313.46
ZASTROW, LLOYD	9	COUNTY BOARD	467.50	520.00	159.84	1,147.34	
ZASTROW, LLOYD	3	HEALTH, BOARD OF		165.00	36.36	201.36	
ZASTROW, LLOYD	7	HUMAN RESOURCES		385.00	123.48	508.48	
ZASTROW, LLOYD	25	ZONING & PLANNING		1,400.00	506.34	1,906.34	
ZASTROW, LLOYD	2	ZONING/BD OF ADJ		110.00	43.74	153.74	3,917.26
ZENTNER, CARLTON	13	COUNTY BOARD	660.00	740.00	-	1,400.00	
ZENTNER, CARLTON	12	FARMLAND		660.00	-	660.00	
ZENTNER, CARLTON	8	LAND & WATER		440.00	190.19	630.19	
ZENTNER, CARLTON	11	SOLID WASTE/AIR QUALITY		605.00	-	605.00	
ZENTNER, CARLTON	2	UW EXTENSION EDUC		110.00	-	110.00	3,405.19
1773		County Board members	25,135.00	99,660.00	22,833.39	147,628.39	147,628.39
APPLING, JULAINE	1	JEFFERSON CO LIBRARY		55.00	13.64	68.64	68.64
BOCKMANN, HAROLD	3	TRAFFIC SAFETY		165.00	16.75	181.75	181.75
BURLINGHAM, MARGARET	10	FARMLAND		550.00	223.30	773.30	773.30
CARROLL, DONALD	9	ZONING/BD OF ADJ		520.00	199.72	719.72	719.72
CHRISTIAN, KAREN	1	COUNTY BOARD		55.00	15.00	70.00	
CHRISTIAN, KAREN	10	LAND & WATER		550.00	163.50	713.50	
CHRISTIAN, KAREN	1	SEMINAR/CONVENTION		55.00	85.85	140.85	924.35
CHRISTIANSO, DOROTHY	2	NUTRITION			21.80	21.80	21.80
COTE, VIVIAN	4	NUTRITION			21.80	21.80	21.80
DE WOLFE, ROBERT	3	HEALTH, BOARD OF		165.00	-	165.00	165.00
FENNER, STACEY	2	ADVISORY COMM ON AGING			40.40	40.40	40.40
FINN, TIMOTHY	4	VETERANS SERVICE		220.00	44.93	264.93	264.93
GAUGERT, WILLIAM	5	SHERIFF'S CIVIL SERVICE		275.00	37.59	312.59	312.59
GROSKOPF, KATHLEEN	1	SEMINAR/CONVENTION			65.00	65.00	65.00
HOEFT, JANET SAYRE	1	JEFFERSON CO LIBRARY		55.00	7.07	62.07	
HOEFT, JANET SAYRE	10	ZONING/BD OF ADJ		550.00	122.72	672.72	734.79
HOLTERMAN, DAPHNE	10	FARMLAND		550.00	142.92	692.92	692.92
HUTCHINGS, ANNA	4	HEALTH, BOARD OF		220.00	28.08	248.08	248.08
HYNEK, PAUL	2	ZONING/BD OF ADJ		110.00	18.90	128.90	128.90
KAMINSKI, KEVIN	2	TRAFFIC SAFETY		110.00	22.82	132.82	132.82

Jefferson County
County Board Per Diem Report
For the Year Ended December 31, 2008

Name	Meeting Count	Committee	Salary	Per Diem	Other Expenses	Committee Total	Grand Total
LAWSON, VIRGENE	1	ADVISORY COMM ON AGING			17.55	17.55	
LAWSON, VIRGENE	3	AGING & DIS RESOURCE			52.65	52.65	70.20
MC KENZIE, JOHN	9	HS PERSONNEL & FINANCE		495.00	69.23	564.23	
MC KENZIE, JOHN	12	HUMAN SERVICES		660.00	90.44	750.44	
MC KENZIE, JOHN	1	SEMINAR/CONVENTION		55.00	166.73	221.73	1,536.40
MCPHERSON, BILL	4	VETERANS SERVICE		220.00	61.47	281.47	281.47
MEIER, RICHARD	4	COUNTRYSIDE - BRD OF		220.00	26.16	246.16	246.16
MELOY, STEVE	4	SHERIFF'S CIVIL SERVICE		220.00	26.16	246.16	246.16
MORAN, MARIAN	1	ADVISORY COMM ON AGING		55.00	30.30	85.30	
MORAN, MARIAN	5	AGING & DIS RESOURCE			87.75	87.75	
MORAN, MARIAN	1	HUMAN SERVICES			15.15	15.15	
MORAN, MARIAN	2	LONG TERM SUPPORT			30.30	30.30	218.50
MULLENAX, MICHAEL	1	ADVISORY COMM ON AGING			17.55	17.55	
MULLENAX, MICHAEL	3	AGING & DIS RESOURCE			52.65	52.65	
MULLENAX, MICHAEL	2	LONG TERM SUPPORT			30.30	30.30	100.50
NATROP, BARBARA	1	NUTRITION			25.74	25.74	25.74
NEUPERT, JOHN	5	SHERIFF'S CIVIL SERVICE		275.00	53.70	328.70	
NEUPERT, JOHN	2	TRAFFIC SAFETY		110.00	21.80	131.80	460.50
POWERS, MARTIN	9	HS PERSONNEL & FINANCE		495.00	29.67	524.67	
POWERS, MARTIN	13	HUMAN SERVICES		715.00	42.27	757.27	1,281.94
REMMEL, AUDREY	4	NUTRITION			39.24	39.24	39.24
SCHROEDER, PHIL	3	TRAFFIC SAFETY		165.00	33.50	198.50	198.50
SCHULTZ, JAMES	10	HS PERSONNEL & FINANCE		550.00	130.80	680.80	
SCHULTZ, JAMES	10	HUMAN SERVICES		550.00	181.30	731.30	1,412.10
SHORT, JOHN	4	SHERIFF'S CIVIL SERVICE		220.00	42.00	262.00	262.00
SPANGLER, CHRISTINE	5	SHERIFF'S CIVIL SERVICE		275.00	53.70	328.70	328.70
SPEERLESS, MARIEN	1	ADVISORY COMM ON AGING			13.13	13.13	13.13
STANDLEY, JACK	1	VETERANS SERVICE			19.89	19.89	19.89
STEBPKE, MARYANN	4	ADVISORY COMM ON AGING			33.60	33.60	
STEBPKE, MARYANN	5	AGING & DIS RESOURCE			46.80	46.80	80.40
STOFFEL, ELIZABETH	1	JEFFERSON CO LIBRARY		55.00	11.11	66.11	66.11
TUCKER, BEVERLY	1	JEFFERSON CO LIBRARY		55.00	-	55.00	55.00
VAN LIESHOUT, BARBARA	8	COUNTRYSIDE - BRD OF		440.00	-	440.00	440.00
VANACKER, SHARON	1	ADVISORY COMM ON AGING			15.21	15.21	
VANACKER, SHARON	3	AGING & DIS RESOURCE			45.63	45.63	60.84
WEIS, DALE	1	ZONING & PLANNING		55.00	32.32	87.32	
WEIS, DALE	5	ZONING/BD OF ADJ		275.00	53.19	328.19	415.51
WILLIAMS, DONALD	6	HEALTH, BOARD OF		330.00	40.20	370.20	370.20
241 Non Board Members' Totals			-	10,695.00	3,030.98	13,725.98	13,725.98
2014 Grand Totals			25,135.00	110,355.00	25,864.37	161,354.37	161,354.37

Jefferson County
County Board Per Diem Report
For the Year Ended December 31, 2008

Name	Meeting Count	Committee	Salary	Per Diem	Other Expenses	Committee Total	Grand Total
			Calendar Year	Salary	Per Diem	Other	Total
			23,700.00	111,875.00	19,520.85	155,095.85	
			23,817.00	127,490.00	22,399.23	173,706.23	12.0%
			24,000.00	128,280.01	24,875.48	177,155.49	2.0%
			25,122.50	106,175.00	21,312.23	152,609.73	-13.9%
			25,520.00	110,955.00	23,666.67	160,141.67	4.9%
	2014		25,135.00	110,355.00	25,864.37	161,354.37	0.8%

ORDINANCE NO. 2009-_____

**Adopting Wisconsin Statutes, Section 106.50 as amended,
relating to the equal rights of all persons to fair housing, and providing means for the
implementation and enforcement thereof**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES
HEREBY ORDAIN AS FOLLOWS:

FAIR AND OPEN HOUSING

WHEREAS, the County of Jefferson recognizes its responsibilities under Section 106.50, Wisconsin Statutes, as amended, and endorses the concepts of fair and open housing for all persons and prohibition of discrimination therein;

THEREFORE, BE IT ORDAINED THAT:

1) The County of Jefferson hereby adopts Section 106.50, Wisconsin Statutes, as amended, and all subsequent amendments thereto.

2) The officials and employees of the County of Jefferson shall assist in the orderly prevention and removal of all discrimination in housing within the County of Jefferson by implementing the authority and enforcement procedures set forth in Section 106.50, Wisconsin Statutes, as amended.

3) The County Clerk shall maintain forms for complaints to be filed under Section 106.50, Wisconsin Statutes, as amended, and shall assist any person alleging a violation thereof in the County of Jefferson to file a complaint thereunder with the Wisconsin Department of Workforce Development, Equal Rights Division, for enforcement of Section 106.50, Wisconsin Statutes, as amended.

This ordinance shall be effective after passage and publication as provided by law.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Administration & Rules Committee

04-21-09

Philip C. Ristow: 03-18-09

Item 11a

RESOLUTION NO. 2009-_____

In support of establishment and administration of Complete Count Committee

WHEREAS, every decade, the U.S. Census Bureau conducts a constitutionally mandated census to determine the number of people living within the United States and our territories, and

WHEREAS, one of the primary goals of the 2010 Census is to increase the national mail-back response rate in order to reduce the overall cost and increase the accuracy of the census data collected, and

WHEREAS, local governments and communities are being asked by the Census Bureau to contribute their knowledge and expertise to the census process to help achieve the census goal, and

WHEREAS, the U.S. Census Bureau has requested that Jefferson County support the 2010 Census by creation of a Complete Count Committee to facilitate public awareness of the census and encourage Jefferson County residents to respond on Census Day, April 1, 2010, and

WHEREAS, the Jefferson County Economic Development Consortium (JCEDC) is comprised of County and local government officials and leaders representing a cross section of communities and organizations in the County, and

WHEREAS, JCEDC, by virtue of its membership, is well-qualified to carry out the role of Complete Count Committee in developing and implementing a plan that targets local communities in Jefferson County,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors authorizes the Jefferson County Economic Development Consortium to serve as the Complete Count Committee and conduct such activities as are necessary to increase Jefferson County’s participation in the 2010 Census.

Fiscal Note: The agenda of the Complete Count Committee will be addressed at the regular monthly meetings of the JCEDC with the Economic Development Director Dennis Heling providing staff support to execute efforts outside of those scheduled meetings. No additional per diems should be needed at this time; however, the County Board Chair is authorized by Board Rules to approve such per diems, if needed, based on whether the County Board’s budget has sufficient funds available.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

Resolution requested by
Economic Development Consortium

04-21-09

Sharon L. Schmeling: 04-08-09

RESOLUTION NO. 2009-_____

Resolution to consider a countywide special election for a binding referendum to exceed the tax levy limit

WHEREAS the County Board directed the Finance Committee to consider options for referenda as one way to address financial challenges regarding an approximate \$3.5 million structural budget deficit for 2010 and thereafter, and

WHEREAS the County Board resolved that the April 7, 2009, ballot include an advisory referendum on raising the levy limit to fund “. . . the County’s nursing home in addition to all other county services, . . .”, and

WHEREAS the results of that advisory referendum with 14,216 ballots cast were 7,070 “yes” and 6,456 “no”, the Finance Committee recommends that a binding referendum question be brought forward to Jefferson County citizens before the adoption of the 2010 Jefferson County budget, and

WHEREAS, Section 66.0602(4), Wisconsin Statutes, states that a political subdivision may exceed the levy increase limit if its governing body adopts a resolution to that effect and if the resolution is approved in a referendum, and

WHEREAS the Wisconsin Statutes for special elections indicate the following statutory timeframes:

Board Meeting	Earliest election date (62 days)	Latest election date (77 days)
Tuesday, April 21, 2009	Monday, June 22, 2009	Tuesday, July 07, 2009
Tuesday, May 12, 2009	Monday, July 13, 2009	Tuesday, July 28, 2009
Tuesday, June 09, 2009	Monday, August 10, 2009	Tuesday, August 25, 2009
Tuesday, July 14, 2009	Monday, September 14, 2009	Monday, September 28, 2009
Tuesday, August 11, 2009	Monday, October 12, 2009	Tuesday, October 27, 2009
Tuesday, December 08, 2009	Spring Primary--Tuesday, February 10, 2010	
Tuesday, February 09, 2010	Spring Election--Tuesday, April 6, 2010	

And, WHEREAS, the Finance Committee recommends September 15, 2009, be the special election date, and

WHEREAS, the County Board will need to adopt a resolution to exceed the levy increase limit and petition the County Clerk at the July 14th County Board Session to conduct the September 15, 2009, special election, and

WHEREAS, Wisconsin Statute s. 66.0602(4)(c) requires the referendum question to be substantially in the form required below (subject to any new statutory changes):

“Under state law, the increase in the levy of the County of Jefferson, Wisconsin, for the tax to be imposed for the next four (4) fiscal years, 2010 through 2013, is limited to 2.0%, which results in a levy of \$____ . Shall the County of Jefferson, Wisconsin, be allowed to exceed this limit and increase the levy for the next four (4) fiscal years, 2010 through 2013, by 14.73% each year which results in a levy of \$3,539,992?”*

And, WHEREAS, the Finance Committee will recommend an explanatory statement at the July 14, 2009, County Board session for the required publication.

NOW, THEREFORE, BE IT RESOLVED that the above question, as modified to conform to any new changes to the law, shall be placed on the Tuesday, September 15, 2009, special election ballot as a binding referendum if the County Board has passed a resolution by July 14, 2009, to exceed the increase limit.

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors shall, if necessary, petition the County Clerk on July 14, 2009, to hold a special election on Tuesday, September 15, 2009, for the purpose of presenting the proposed referendum.

* Pending direction on the detailed language from Department of Revenue, and subject to any changes in the law that may be enacted in the interim.

Fiscal Note: The estimated cost of this special election will be \$40,251 and will need to be transferred from the contingency fund. This amount is within the authority of the Finance Committee for transfer from the contingency fund. The County is responsible for ALL costs including the cost of the poll workers. The ballots must be Optech scan ballots costing approximately \$0.25 each which includes shipping. The County Clerk requested the Government Accountability Board authorize using paper ballots to save money, but was denied.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Finance Committee

04-21-09

Barbara A. Frank and David P. Ehlinger: 04-14-09
Scott Scheibel and Phil Ristow: 04-15-09

RESOLUTION NO. 2009-_____

Opposing the Governor’s proposed changes to insurance laws and 2009 Senate Bill 20

WHEREAS, Governor Jim Doyle’s 2009 Executive Budget Bill (2009 Assembly Bill 75) contains several anti-tort reform proposals including, but not limited to:

- Changing comparative negligence laws to force a defendant to pay one hundred percent of the damages when they have as little as one percent of liability;
- Forcing individuals, companies and local governments to pay for higher levels of insurance by increasing mandatory minimum auto liability insurance limits;
- Changing the definition of an “underinsured motorist” in a way that increases insurance claims;
- Requiring insurance companies to cover “uninsured motorist” insurance claims when no contact was made between the insured’s car and another car, thereby increasing the risk of fraudulent claims;
- Allowing “stacking” of coverage for “underinsured motorists” such that the coverage limits for an accident are not limited to the policy relating to the particular vehicle involved in the accident;
- Forcing excess or umbrella insurers to offer to cover certain claims when the coverage was not requested by the insured; and

WHEREAS, the aforementioned anti-tort reform proposals would significantly increase the cost of providing insurance in Wisconsin; and

WHEREAS, Jefferson County could see an increase in its liability insurance premiums if the governor’s anti-tort reform proposals are enacted; and

WHEREAS, Senate Bill 20, as introduced, would have a dramatic financial impact on counties by changing employment discrimination laws as follows:

- Allowing claimants to collect unlimited punitive damages against counties contrary to current state and federal law;
- Forcing counties to pay a punitive 10% surcharge to the court system in addition to unlimited damages;
- Forcing counties to litigate issues of compensatory and punitive damages years after the initial discrimination complaint was filed.

- Creating an irrational and inefficient complaint process where both parties have an incentive to litigate claims to the fullest extent possible; and

WHEREAS, Jefferson County faces significant budgetary challenges related to the provision of critical state and county services at a time when state and federal financial support for such services is decreasing and the burden placed on Jefferson County taxpayers is growing; and

WHEREAS, adding new costs for counties and forcing counties to increase their tax levies during our current economic downturn would be devastating to property taxpayers who can ill afford increased taxes or increased insurance costs;

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors hereby opposes the Governor’s proposed changes to insurance laws included in his 2009 Executive Budget and the proposed changes to employment discrimination laws in 2009 Senate Bill 20 and strongly encourages its senators and representatives in the Wisconsin State Legislature to reject the Governor’s proposals and Senate Bill 20.

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this resolution to Governor Jim Doyle and State legislators representing Jefferson County.

Fiscal Note: Adoption of this resolution will not have any fiscal impact to the County, as it is only formalizing the County’s position on pending State legislation. As stated in the resolution, approval of insurance law changes in the Governor’s budget and Senate Bill 20, would have a financial impact on Wisconsin Counties as a result of implementing changes in the areas identified. The amount of impact to Jefferson County cannot be determined at this time as it relates to potential insurance premium increase, litigation of potential claims and punitive damages.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Resolution requested by
Finance Committee

Gary R. Petre: 4-15-09

4-21-2009

RESOLUTION 2009-_____

Amend year-end 2008 non-lapsing request

WHEREAS, Jefferson County has received an additional \$33,455.27 from the State of Wisconsin for expenditure reimbursement for multiple departments relating to the June 2008 flooding, and

WHEREAS, the dollar amounts involved are sufficiently material enough that the additional revenue should be reported as 2008 income, and

WHEREAS, the additional revenue for all departments except the MIS Department would have lapsed to the General Fund at year end with no action necessary by the County Board, and

WHEREAS, the MIS Department was approved to carry over the entire departmental surplus from 2008 operations into the 2009 budget under Resolution 2008-99,

NOW, THEREFORE, BE IT RESOLVED that the 2009 budget be amended to increase the MIS budget by \$571.39, and

BE IT FURTHER RESOLVED that the Accounting Manager shall be authorized to make any required budgetary adjustments to appropriately reflect any newly discovered information in relation to year-end 2008 as deemed necessary up to \$10,000, and

BE IT FURTHER RESOLVED that the Accounting Manager shall report to the County Board any required budgetary adjustments made.

Fiscal Note: As a budgetary amendment, this resolution requires twenty (20) affirmative votes for passage. The above dollar amount will be included in the annual departmental allocations of all MIS net expenditures done at the end of year 2009.

AYES _____

NAYS _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Finance Committee

04-21-09

David P. Ehlinger: 03-20-09; David P. Ehlinger and Philip C Ristow: 4-1-09

Item 12d

RESOLUTION NO. 2009-____

Establish fee for child support payment history

WHEREAS, the State of Wisconsin receives and disburses child support payments for all child support cases in the State, and

WHEREAS, the State maintains an electronic data base showing a child support payer's payment history, and

WHEREAS, the State's data base is accessible to child support payers and their attorneys, and

WHEREAS, from time to time, there are requests made to the Child Support Office for a printed copy of the State's record, and

WHEREAS, honoring such requests requires staff time as well as use of the attendant electronic equipment necessary to print the State's record, and

WHEREAS, the Finance Committee recommends establishing a fee for providing this service which is otherwise accessible to the payer and the payer's attorneys in their own right,

NOW, THEREFORE, BE IT RESOLVED that the Child Support Office is authorized to charge a \$5 fee for printing a calendar year or part year copy of a State Child Support payment history.

Fiscal Note: It is estimated that this fee may generate approximately \$500 of unbudgeted revenue.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Finance Committee

04-21-09

Philip C. Ristow: 04-01-09

RESOLUTION NO. 2009-_____

Approve settlement of worker’s compensation claims

WHEREAS, Jefferson County has self-funded its worker’s compensation program since the early 1980’s, and

WHEREAS, that process involves using a third party administrator to process claims and defend disputed claims, and

WHEREAS, Claim Nos. 2007-000870 and 2007-026755 have been disputed and a hearing was held on April 1, 2009, and

WHEREAS, the third party administrator and the attorney defending the claims have recommended settlement in the amount of \$105,000 including unpaid medical bills which forecloses any and all future claims for continuing problems arising from the injury, and

WHEREAS, the Finance Committee recommends settlement in the amount of \$105,000 including unpaid medical bills given the possible exposure and the potential of additional future claims,

NOW, THEREFORE, BE IT RESOLVED that Worker’s Compensation Claim Nos. 2007-000870 and 2007-026755 shall be settled for a full and final amount of \$105,000 including unpaid medical bills and all future claims.

Fiscal Note: Adequate funds are in Account #600.239003, Worker’s Compensation Retention, to cover the settlement and attorney’s fees accrued to date. Claimant’s name and the medical details have been excluded from this resolution for privacy purposes. The Finance Committee has reviewed the details and recommends this settlement in the County’s best interest. The settlement is contingent upon final approval by the Department of Workforce Development.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Finance Committee

04-21-09

Philip C. Ristow: 04-02-09

Item 12f



JEFFERSON COUNTY
OFFICE OF THE COUNTY
ADMINISTRATOR

320 S. Main Street Room 111
Jefferson, WI 53549
Telephone (920) 674-7101

GARY R. PETRE
County Administrator

TAMMIE J. JAEGER
Administrative Assistant
Confidential

TO: County Board Members
FROM: Gary R. Petre, County Administrator
DATE: April 15, 2009
SUBJECT: 2009 Budget Savings Efforts by County Departments

Attached is a communication dated April 14, 2009 that I submitted to the Finance Committee. The Committee asked that I share this information with other County Board members.

On March 18, 2009, Dave Ehlinger, the County's Accounting Manager issued a memo to the County Board entitled "Potential Shortfalls". That memo identified potential 2009 and 2010 shortfalls in several departmental budgets and non-departmental areas. Based on Mr. Ehlinger's memo, the County could realize a 2009 Revenue deficit of \$760,000, including a \$500,000 loss of County investment revenue and \$260,000 in Jail prisoner boarding revenue.

During the past month, Department Heads and their staff have been reviewing departmental operations to identify potential 2009 expenditure savings and/or revenue increases. Departments have undertaken this task in an effort to offset the potential \$760,000 revenue deficit.

As stated in the attached memo to the Finance Committee, County departments have identified potential expenditure savings of \$637,182 and increased revenue of \$738,981, for a total 2009 potential savings of \$1,376,163. If this amount, approximately \$290,000, represents one-time savings in 2009 that will not be continued into 2010.

I would like to take this opportunity to thank all County department heads and their staff for their hard work in going back through their 2009 Budgets and their departmental operations in an effort to identify cost savings and additional revenue to help offset the potential \$760,000 revenue deficit in 2009.

It is recommended that County Board committees place a standing item on their committee agendas that addresses Department status reports on 2009 Budget savings efforts. Now that these efforts have been identified, it is important that the committees work with their related departments to implement these ideas and actually realize the potential savings.

Gary R. Petre
County Administrator



JEFFERSON COUNTY
OFFICE OF THE COUNTY
ADMINISTRATOR

320 S. Main Street Room 111
Jefferson, WI 53549
Telephone (920) 674-7101

GARY R. PETRE
County Administrator

TAMMIE J. JAEGER
Administrative Assistant
Confidential

TO: Finance Committee Members

FROM: Gary R. Petre, County Administrator

DATE: April 14, 2009

SUBJECT: 2009 Budget Savings Efforts (REVISED 4-13-09)

Attachment 1 (REVISED 4-13-09) to this cover memo is an updated summary of 2009 potential expenditure savings and additional revenue that have been identified by County departments. Since my April 9th memo to you, several departments have submitted updated information. This revised memo also includes some significant changes to the figures for Countryside Home that were previously used. There was a misunderstanding between Earlene Ronk and myself as to what estimates were anticipated to be reached during 2009 and what estimates were potential future goals. We apologize for this misunderstanding.

As shown on the attachment, departments have identified potential expenditure savings of \$637,182 and increased revenue of \$738,981, for a total 2009 potential savings of \$1,376,163.

Gary R. Petre
County Administrator

Attachment

cc: Department Heads

2009 Budget
Savings Efforts
(REVISED 4-13-09)

Department	Expenditure Savings	Revenue Increases	Total Savings
Sheriff	\$2,250	\$216,650	\$218,900
MIS-PC	\$5,000	0	\$5,000
Human Resources	\$1,360	0	\$1,360
Clerk of Courts	\$31,933	(TBD)	\$31,933
Fair Park	\$15,000	\$76,500	\$91,500
Bypass Fill Sale	0	\$200,000	\$200,000
County Clerk	\$10,000	\$1,600	\$11,600
Veterans Service	0	0	0
Land & Water Conservation	\$500	0	\$500
District Attorney	\$36,200	0	\$36,200
Parks Department	(TBD)	\$54,650	\$54,650
Land Information	\$6,500	\$300	\$6,800
UW Extension	\$3,000	0	\$3,000
Child Support	\$5,647	0	\$5,647
Health Department	\$170,461	\$(152,681)	\$17,780
Human Services	\$270,931*	\$28,000	\$298,931
Countryside Home	\$87,000	\$340,000	\$427,000
Zoning Department	\$(11,600)	\$(33,538)	\$(45,138)
County Total	\$634,182	\$731,481	\$1,365,663
Economic Development	\$3,000	\$7,500	\$10,500
Grand Total	\$637,182	\$738,981	\$1,376,163

* Tax levy impact of \$425,390 in expenditure reductions.

RESOLUTION NO. 2009-_____

Resolution approving 2009 asphalt pulverizing and milling vendor prices

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on full-depth pulverizing and milling needed in 2009, and

WHEREAS, such bids were received and opened on March 24, 2009, with the following results:

<u>Company</u>	<u>Full Depth Pulverizing</u>
Payne & Dolan, Waukesha, WI	\$0.3250 per sq. yd.
Tri-County Paving, Inc., DeForest, WI	\$0.3300 per sq. yd.
WK Construction, Middleton, WI	\$0.3600 per sq. yd.

<u>Company</u>	<u>Milling</u>
Payne & Dolan Waukesha, WI	\$0.5100 per sq. yd. @ 1 inch depth
	\$0.5600 per sq. yd. @ 2 inch depth
	\$0.6100 per sq. yd. @ 3 inch depth
	\$0.6800 per sq. yd. @ 4 inch depth
WK Construction Middleton, WI	\$0.5600 per sq. yd. @ 1 inch depth
	\$0.6000 per sq. yd. @ 2 inch depth
	\$0.7400 per sq. yd. @ 3 inch depth
	\$0.9700 per sq. yd. @ 4 inch depth

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Committee authorizes the Highway Department to award the bid to Payne & Dolan for all full-depth pulverizing and milling for the 2009 construction season.

Fiscal Note: The money to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____
 VACANT _____

Requested by
Highway Committee

04-21-09

William T. Kern, Highway Commissioner: 04-02-09

Item 13b

RESOLUTION NO. 2009-_____

Resolution approving 2009 bituminous asphalt vendor prices

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on bituminous asphalt products needed in 2009, and

WHEREAS, such bids were received and opened on March 24, 2009, with the following results:

<u>Company</u>	<u>Type of Asphalt</u>	<u>Bid Price</u>
Henry G. Meigs, Inc., Portage WI	CRS-2 (Applied)	\$1.9618 per gallon
	HFRS-2 (Applied)	\$1.9618 per gallon
	HFRS-2P (Applied)	\$2.2618 per gallon
	CSS-1 (Transport)	\$1.9418 per gallon
	CSS-1 (FOB Ship Pt.)	\$1.8500 per gallon

Flint Hills Resources, Stevens Point, WI No Bid

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to award the bid to Henry G. Meigs, Inc. for asphalt products during the 2009 construction season.

Fiscal Note: The money to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Highway Committee

04-21-09

RESOLUTION NO. 2009-_____

Resolution approving 2009 pre-mixed asphalt vendor prices

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on pre-mixed asphalt (E-3) products needed in 2009, and

WHEREAS, such bids were received and opened on March 24, 2009, with the following results:

<u>Company</u>	<u>Bid Price</u>	<u>Location</u>
Wolf Paving Oconomowoc, WI	\$33.85 per ton	Delafield
Frank Bros, Inc. Janesville, WI	\$38.00 per ton	Milton
Payne & Dolan, Inc. Waukesha, WI	\$35.90 per ton	Hustiford
Payne & Dolan, Inc. Waukesha, WI	\$38.15 per ton	Jefferson
B.R. Amons & Sons, Inc. Elkhorn, WI	\$42.60 per ton	Cambridge

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department be authorized to purchase pre-mixed asphaltic concrete (E-3) products from any of the above vendors, taking into consideration the total price including trucking and plant availability.

Fiscal Note: The money to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Highway Committee

04-21-09

William T. Kern, Highway Commissioner: 04-02-09

Item 14a

Summary of Changes to the FMLA, Effective January 16, 2009

1. **Eligibility requirements** Employers need not count employment prior to a break in service of 7 years when determining if the employee has the required 12 months service.
2. **Serious health condition**
 - A. For an acute illness (more than 3 consecutive days and the employee sees the health care provider twice):
 - The first visit must be within 7 days of the date of incapacity
 - The second visit must be within 30 days of the date of incapacity
 - B. For chronic illnesses, the employee must visit the health care provider twice a year in connection with the condition to keep the designation.
3. **General notice requirements**

Employers will have to post the new FMLA poster and update handbooks and policies.
4. **Employee notice**
 - A. For leave that is not foreseeable, the employee must notify the employer “as soon as practicable,” meaning the same or the next business day.
 - B. Employers will be allowed to enforce call-in procedures, unless there are unusual circumstances. They may deny or delay leave if the employee does not comply with these procedures.
5. **Responding to the request for leave**
 - A. Employers must now give two different responses to the request for FMLA leave.
 - B. Employers must give an ***Eligibility Notice*** within 5 business days of the request for leave.
 - Ø If the employee is not eligible for FMLA, the notice must give at least one reason why not.
 - Ø Eligibility remains effective for the leave year, even if the hours worked during that year drop below 1250.
 - C. Employers must inform the employee if their leave qualifies as FMLA on the ***Designation Notice***.
 - Ø This notice must be given within 5 business days of receiving the medical certification.
 - Ø One notice is required in each 12-month leave year.
6. **Medical Certification**
 - A. The employer must request medical certification within 5 business days of the employee requesting FMLA.
 - B. **Big change:** The employer can attach a copy of the essential duties of the job and ask the Health Care Provider (HCP) to certify which duties the employee cannot perform.

- C. The employee must provide a certification form that is “complete” and “sufficient.” If it is not, the employer must give the employee 7 calendar days to correct.
- D. **Big change:** The employer can contact the Health Care Provider directly to authenticate or clarify information on the form. The employee’s direct supervisor cannot make this contact.
- E. Certification forms have changed.

7. Recertification

- A. The employer must allow 15 days to recertify.
- B. The employee may require recertification every 30 days, unless the HCP lists the minimum duration of the health condition as more than 30 days.
- C. Recertification is allowed every 6 months in all cases, including “indefinite” or “lifetime” cases.

8. Intermittent leave

The employer is no longer required to use the shortest increment in the payroll system. The employer may now use the shortest time period used for other forms of leave, but that cannot be greater than one hour.

9. Bonus programs

If a bonus is based on the achievement of a specific goal – like hours worked or perfect attendance – the employer may deny it to employees taking FMLA. In doing so, however, the employer must be consistent across all other forms of leave.

10. Light duty

Light duty assignments cannot be counted against FMLA leave.

11. Calculating FMLA amounts

- A. If an employee is working a **variable workweek**, the number of hours for an FMLA “week” is the average number of hours worked over the previous 12 months (not 12 weeks, as in the old regulations).
- B. In determining the amount of FMLA used: If there was mandatory **overtime** during the period the employee was on FMLA, it is counted as FMLA leave. If the overtime was voluntary, it is not counted as FMLA leave.
- C. For **holidays**: If a holiday falls during a full week of FMLA, it is counted as FMLA. If the employee is on FMLA less than the full holiday week, the holiday is not counted as FMLA.

12. Public employees may now substitute comp time for unpaid FMLA leave.

13. As part of severance agreements, employees may now be asked to waive their rights to prior FMLA claims.

Military Family Leave

In 2008, Congress amended the FMLA to provide leave for military families. The law now provides:

- 12 weeks for a “qualifying exigency.”
- 26 weeks to care for a covered service member.

12 Weeks for Qualifying Exigency

1. When can an employee take leave for a “qualifying exigency?”
 - A. The employee’s spouse, son, daughter, or parent...
 - B. Is on active duty or call to duty status in the National Guard or Reserves in support of a “contingency operation.”

1. What is a “Qualifying Exigency?”
 - A. Short-notice deployment (7 days)
 - B. Military events and related activities
 - C. Childcare and school
 - D. Financial and legal arrangements
 - E. Counseling
 - F. Rest and recuperation (5 days)
 - G. Post-deployment activities
 - H. Other activities as agreed with the employer

26 Weeks to Care for a Covered Service Member

1. Who is a “covered service member?”
 - A. The employee’s spouse, son, daughter, parent or “next of kin” on active duty in the regular armed forces, the National Guard, or the Reserves.
 - B. Has suffered serious injury or illness in the line of duty.
 - C. Is undergoing medical treatment, recuperation or therapy, or otherwise is on the temporary disability retired list.
 - D. Does not apply to veterans, even if disabled.

1. How are the 26 workweeks computed?
 - A. The 26 weeks include all military and regular FMLA. An employee cannot add 26 weeks and 12 weeks.
 - B. The military leave must be taken in a single 12-month period, starting with the first day of leave.
 - C. The 26 week limit is per service member, per injury.
 - D. A husband and wife working for the same employer may be limited to a combined total of 26 weeks.

ORDINANCE NO. 2008-_____

Personnel Ordinance amendment to comply with changes in federal regulations for the Federal Family Medical Leave and Military Family Leave Acts

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0430, Family Medical Leave Act Policy, of the Personnel Ordinance is repealed and recreated as follows:

HR0430 FAMILY MEDICAL LEAVE ACT AND MILITARY FAMILY LEAVE ACT**A. General Provisions**

It is the policy of Jefferson County to grant from two to twenty-six weeks of leave for reasons listed under Section C of this policy during a 12-month period to eligible employees, in accordance with the Family and Medical Leave Act of 1993 and the Military Family Leave Act. These leaves may be paid, unpaid, or a combination of paid and unpaid, depending on the circumstances and as specified in this policy. Wisconsin State FMLA, Worker's Comp and County Leaves of Absence run concurrently with the Federal Leave.

B. Eligibility

In order to qualify for both State and Federal Leave, both of the following conditions must be met:

1. Jefferson County must have employed the employee for at least 12 months (52 consecutive weeks for State). The 12 months of employment need not have been consecutive under Federal FMLA, but must not have a break in service within the previous seven years.
2. The employee must have worked at least 1,250 hours for Federal leave and 1,000 paid hours for Wisconsin leave during the 12 month period immediately before the date when the leave would begin.

C. Type of Leave Covered

In order to be eligible for leave under this policy, the employee must be taking the leave for one of the following reasons:

1. The birth of a child, or placement of a child with the employee for adoption
2. Placement with the employee of a son or daughter for foster care
3. The employee's own serious health condition;
4. The employee is needed to care for the employee's spouse; child; parent due to his/her serious health condition.
5. The employee needs to care for a Parent-in-Law
6. A qualifying exigency arising out of the fact that the employee's spouse; son/daughter; parent is on active duty or call to active duty status in support of a contingency operation as a member of the National Guard or Reserves (Exigency: Non-Medical; Non-Routine)
7. The employee is the spouse, son/daughter, parent or next of kin of a covered service member with a serious injury or illness. (Military Caregiver Leave)
8. The employee is called to active duty in the Military

A serious health condition under Federal Law is defined as a condition that requires that an individual must be incapacitated for more than 3 full calendar days and the individual must have had at least 2 in-person visits to the health care provider within 30 days of each other. Treatment requires an in-person visit with the health care provider for examination, evaluation or specific treatment; a phone call, letter, fax, e-mail or text message is not sufficient.

For chronic conditions, including intermittent and reduced scheduled leaves, the individual must have at least two in-person visits to the health care provider for medical treatment/examination every year to qualify. Recertification will be required every 6 months for chronic conditions resulting in intermittent and reduced schedule leaves.

A serious health condition under State Law is defined as a disabling physical or mental illness, injury, impairment or condition involving inpatient care in a hospital, nursing home or hospice, or out-patient care that requires continuing treatment or supervision by a health care provider.

A qualified employee can take up to 26 weeks of leave under this policy for military caregiver leave during a single 12-month period. For military caregiver leave, the 12-month period begins on the first day the employee takes FMLA leave and ends 12 months after that date.

If a husband and wife both work for Jefferson County, and each wishes to take leave for the birth of a child, adoption or placement of a child for foster care, the husband and wife may take a combined total of 12 weeks of leave. Leave granted for the birth of a child, or placement of a child for adoption or foster care must be concluded within a 12-month period beginning from the date of the event for Federal Leave. State Leave requires leave to be taken within the period from 16 weeks prior to the birth/adoption to 16 weeks after the birth/adoption of the child.

For all other types of FMLA leave, Jefferson County measures the 12-month period on a calendar year basis, beginning January 1 of each year.

D. Substitution of Pay

The leave may be paid, unpaid, or a combination of paid and unpaid, depending on the circumstances and as specified in this policy, by electing to use appropriate accrued balances.

E. Intermittent Leave

Intermittent Leave will be allowed as required by law; or, if not required by law, as determined by the department head and Human Resources Department that the intermittent leave would not result in hardship for the department or Jefferson County. Benefits will accrue on a pro-rated basis, in accordance with any other unpaid leave rules.

F. Employee Benefits During Leave

An employee may continue medical and dental benefits under the same conditions and at the same cost, if any, as if the employee had continued to work. If the employee chooses not to return to work for reasons other than a continued serious health condition, Jefferson County will require the employee to reimburse the County the amount charged to the employee's department for the employee's health insurance during the leave.

Employees whose FMLA leave runs concurrently with the exhaustion of paid leave time will continue to have premiums payroll deducted, if applicable. Benefit premiums, if any, due during unpaid FMLA leave time will be billed to the employee. Employees choosing not to retain medical and or dental coverage during FMLA leave will have benefits reinstated on the same terms as prior to taking the leave without any qualifying period.

Employees taking unpaid FMLA will be responsible for all benefit premiums that are payroll deducted including, but not limited to, health and dental insurance premium contributions, 125B and life insurance deductions.

G. Employee Status after Leave

An employee, who is not a "key" employee, who takes a leave under this policy will be returned to the same or an equivalent position with the same benefits and terms of employment.

H. Certification

Jefferson County may ask for sufficient certification to support the employees request for FMLA leave, sufficient documentation to establish the required relationship between the employee and their family member, proof of exigency or any other information needed to determine whether or not the employee qualifies for the leave. Failure to provide this information may result in a denial of the leave.

Certification forms and other requested documentation must be filled out completely and returned within 15 days in order to determine whether or not the employee qualifies for FMLA or MFLA. If forms are not returned within 15 days, unless it is not practicable under the particular circumstances despite diligent good faith efforts FMLA may be denied and the time off will not be designated or protected under the FMLA or MFLA.

Jefferson County has the right to ask for a second opinion (at its own expense). If it becomes necessary to resolve a conflict between the original and the second opinion, Jefferson County may require the opinion of a third doctor (again, at its own expense). This third opinion will be considered final.

I. Procedure for Requesting Leave

Except where leave is not foreseeable, all employees requesting leave under this policy should submit the request to the Human Resources Department or immediate supervisor.

When a leave under this policy is foreseeable, the employee must give the County 30 days notice. If it is not possible to give 30 days notice, the employee must give as much notice as is feasible. An employee undergoing planned medical treatment is required to make a reasonable effort to schedule the treatment to minimize disruptions to County operations. If an employee fails to provide 30 days notice for foreseeable leave with no reasonable excuse for the delay, the leave request may be denied until at least 30 days from the date the employer receives notice. While on leave, employees may be requested by the Human Resources Department to report periodically the status of the medical condition and intent to return to work.

J. Return to Work

Where an absence is caused by the employee's serious health condition, the employee is required to present a certification of fitness to return to work to the Human Resources Department. No employee may return to work without such a certification. The fitness to return to work certification must be signed by a physician or health care provider as defined by applicable law. Employees are expected to return to work when released by the employee's health care provider (or when the family member is released). Failure to return to work after the employee's release or family member's release will be considered cause for disciplinary action in accordance with Jefferson County Discipline policy and labor union contracts.

If the employee returns to work within the time frame allowed for the requested type of leave, the employee will be returned to the same or a substantially similar position, unless notified that the employee is a "key" employee. A substantially similar position is defined as a job of similar job duties, job classification, work hours, and salary as that which the employee held at the time the leave began. An employee, however, has no greater right to reinstatement or to other conditions of employment than if the employee had been continuously employed during the FMLA leave period.

If the employee is not released to return to work within the approved qualified time, the employee may request a personal leave of absence in accordance with applicable contracts and policies. While on a personal leave of absence, employees must exhaust all of their accrued time (vacation, sick, holiday) prior to taking time off without pay, or according to current policy. Once the employee is on unpaid leave for the 30-day grace period, Jefferson County will no longer pay the employer share of benefits, and some benefits may be cancelled altogether. After the 30-day grace period the employee will be sent COBRA notification which allows them to purchase health insurance at the current active rate.

K. Enforcement:

An employee may file a complaint with the U.S. Department of Labor or may bring a private lawsuit against an employer; 1-866-487-9243; TTY 1-877-889-5627 or www.wagehour.dol.gov or the State of Wisconsin, Department of Workforce Development, Equal Rights Division, Civil Rights Bureau; 1-608-266-6860 (Madison); 1-414-227-7384 (Milwaukee) or www.dwd.state.wi.us.

FMLA does not affect any Federal or State law prohibiting discrimination, or supersede any State or local law or collective bargaining agreement which provides greater family or medical leave rights.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Human Resources Committee

04-21-09

Terri M. Palm-Kostroski: 04-02-09

RESOLUTION NO. 2009-__

Resolution proclaiming the month of April 2009 as
Child Abuse and Neglect Prevention Month

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child’s inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has many dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its March 26, 2009, meeting, unanimously approved a motion recommending the County Board of Supervisors adopt this resolution,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2009 to be Child Abuse and Neglect Prevention Month.

Fiscal Note: Adoption of this resolution will not have any fiscal impact to the County, other than the expenditure of staff time. Promotion materials will be funded by outside private donations.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Resolution Requested by
Human Services Board

04-21-09

Philip Ristow: 03-26-09

Item 16a

RESOLUTION NO. 2009-____

Authorizing execution of AT&T managed internet service contract

WHEREAS, Jefferson County uses T1 lines from AT&T and cable internet from Charter for county internet access, and

WHEREAS, the AT&T contract for T1 lines is due to expire in May 2009, and

WHEREAS, the total cost for three years of service under the old contract was \$73,868.04, and the newly negotiated price for a three-year extension will be \$54,180 for a savings of \$19,688.04, and

WHEREAS, the cable internet services provide backup, but are not adequate for primary service in that there are no service guarantees and the cable reacts to network congestion by slowing speeds during peak usage, which is inadequate for county operations on a daily basis, and

WHEREAS, there are no other suitable vendors, making formal bids impractical, and

WHEREAS, the Infrastructure Committee recommends contracting with AT&T for internet services for three years at a total contract price of \$54,180,

NOW, THEREFORE, BE IT RESOLVED that the bidding requirements of the Jefferson County Purchase Ordinance are hereby waived, and

BE IT FURTHER RESOLVED that the County Administrator is authorized to contract with AT&T for internet services for thirty-six months in the amount of \$54,180.

Fiscal Note: The price reduction noted above is \$19,688.04. The consultant's fee arising out of this re-negotiation as well as review of all other telecommunications contracts is about \$7,000.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

Requested by
Infrastructure Committee

04-21-09

Philip C. Ristow: 04-01-09

ORDINANCE NO. 2009-_____

Increase fees for jail processing, daily inmate fee, Huber law prisoners and electric monitoring program

WHEREAS, Ordinance No. 2004-23 established various fees for recovery of jail expenses including a daily charge for incarceration and fees for Huber and electronic monitoring programs, and

WHEREAS, the Law Enforcement Committee has reviewed existing charges and recommends the amendments set forth below,

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section (2)(a) and (b) Jail Processing Fee of the Maintenance and Board for County Jail Prisoners ordinance shall be created as follows:

(2) Jail Processing Fee.

(a) A processing fee of Twenty and 00/100 Dollars (\$20.00) will be charged for inmates each time they are initially booked into the jail on a sentence (circuit court, municipal sentence) or probation hold.

(b) A Twenty and 00/100 Dollars (\$20.00) jail processing fee will be deducted from the account of a pretrial detainee who is sentenced while incarcerated.

Section 2. Section (2)(a) Daily Inmate Fee of the Maintenance and Board for County Jail Prisoners ordinance shall be amended and renumbered as follows:

(~~2~~ 3) Daily Inmate Fee.

(a) For expenses incurred by the County in relation to the crime for which a person was sentenced to a county jail, or for which the person was placed on probation and confined in jail, the County Board hereby sets a daily per person jail rate of ~~Five Six~~ Six and 00/100 Dollars (~~\$5.00~~) (\$6.00) for each day or any part of a day, pursuant to Wis. Stat. §302.372.

Section 3. Section (3)(a) thru (d) Huber Law Prisoners of the Maintenance and Board for County Jail Prisoners ordinance shall be amended and renumbered as follows:

(~~3~~ 4) Huber Law Prisoners.

(a) Every prisoner who is sentenced to the Jefferson County Jail under the provisions of Wis. Stat. §303.08(4), (Huber Law) and is gainfully employed, receives unemployment insurance or employment training benefits while in custody in the jail, shall be

liable to Jefferson County for per capita maintenance and board costs at the rate of Seventeen and 00/100 Dollars (\$17.00) ~~Sixteen and 00/100 Dollars (\$16.00)~~ per day and shall reimburse the County for the same in accordance with the law.

(b) Inmates granted release for purposes of child care or attending the needs of a person's family shall be liable to Jefferson County at the rate of Seventeen and 00/100 Dollars (\$17.00) ~~Sixteen and 00/100 Dollars (\$16.00)~~ per day for each day released from the jail and shall reimburse the County for the same in accordance with the law.

(c) Inmates granted release to pursue educational studies, other than required high school attendance, shall be liable to Jefferson County at the rate of Seventeen and 00/100 Dollars (\$17.00) ~~Sixteen and 00/100 Dollars (\$16.00)~~ per day for each day released from the jail and shall reimburse the County for the same in accordance with the law.

(d) Inmates subject to drug screening, initially, randomly or with cause, during incarceration shall be charged Six and 00/100 Dollars (\$6.00) ~~Five and 00/100 Dollars (\$5.00)~~ for each test.

Section 4. Section (4)(a) Electronic Monitoring Program (EMP) of the Maintenance and Board for County Jail Prisoners ordinance shall be amended and renumbered as follows

(4 5) Electronic Monitoring Program (EMP).

(a) Inmates placed in the electronic monitoring program under Wis. Stat. §302.425 shall be liable to Jefferson County at a rate of Twenty and 00/100 Dollars (\$20.00) ~~Sixteen and 00/100 Dollars (\$16.00)~~ per day and shall reimburse the County for same in accordance with the law.

Section 5. Sections (5) through (10) of the Maintenance and Board for County Jail Prisoners ordinance shall be renumbered (6) through (11).

Section 6. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: The increase in fees may generate an additional \$81,000 annually.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Law Enforcement/Emergency Management Committee

04-21-09

Philip C. Ristow: 03-17-09

Rate Increase Projection

	Number	2008 Rate	2008 Actual Billed	2009 Rate	% Increase	Projected 2009 Revenue	Annual \$\$ Increase	Estimated % Collected	\$\$ Collected	Projected 2009 \$\$ Collected	
Processing Fee											
PP=	658			\$20.00		\$13,160.00	13,160.00	40%		\$5,264.00	
Sent=	909			\$20.00		\$18,180.00	18,180.00	40%		\$7,272.00	
Daily Fees	30,823	\$5.00	154,115.00	\$6.00	20.00%	184,938.00	30,823.00	52%	85,026.31	101,031.14	Includes Child Care \$\$ Amount includes past due \$\$ collected via TRIP and other measures
Child Care	884	\$11.00	9,727.00	\$11.00	0.00%	9,727.00	-				
Huber Fees	18,452	\$16.00	295,232.00	\$17.00	6.25%	313,684.00	18,452.00	99%	295,272.56	310,547.16	
Drug Screens	565	\$5.00	2,825.00	\$6.00	20.00%	3,390.00	565.00	89%	2,515.78	3,018.94	
Electronic Monitoring	No electronic monitoring in 2008.										

Note: The above projections are based on 12 months at increased rates.

JAIL FEES (As of July 2006)

County	Processing	Pay to Stay	Huber Law	GPS	DRC	Juvenile Housing	Nurse	Doctor
Adams	\$25.00	NA	\$15.00	\$25 Hook-up/\$16-County Sent/ \$20 Transfer		NA	\$5.00	\$5.00
Barron			\$14.00	\$14.00				
Chippewa			\$14.00	\$14.00				
Clark			\$15.00					
Douglas			\$17.00	\$22.00			\$5.00	\$10.00
Grant			\$14.93	\$14.93				
Green Lake			\$13.98	\$13.98			\$3.00	\$5.00
Jefferson		\$5.00	\$16.00	\$50 Hook-up/\$16/day			\$4.00	\$6.00
Juneau	\$25.00		\$15.00	\$20.00				
La Crosse	\$50.00						\$3.00	\$5.00
Marinette		\$20.00	\$20.00				\$5.00	\$10.00
Marquette			\$15.00	\$15.00			\$5.00	
Oconto	\$25.00		\$20.00					\$10.00
Oneida	\$15.00	\$7.00	\$14.00				\$7.50	\$7.50
Outagamie	\$25.00		\$19.00	\$20.00	\$19.00	\$145.00	\$7.50	
Ozaukee			\$16.37					
Sawyer	\$20.00		\$17.00	\$20.00			\$5.00	\$10.00
Taylor	\$30.00	\$10.00	\$12.50	\$15.00			\$5.00	\$10.00
Trempealeau	\$25.00	\$10.00	\$13.00	\$10.00			\$5.00	
Vilas	\$25.00	\$5.00	\$15.00	\$15.00				
Walworth	\$20.00		\$17.00					
Waupaca	\$25.00	\$10.00	\$20.00	\$13.00			\$5.00	\$5.00
Waushara	\$25.00		\$14.28				\$7.00	\$10.00
Winnebago		\$47 & \$22/day thereafter	\$22.00	\$35 Hook-up/\$23.10/day			\$7.50	Med set-up \$3

RESOLUTION NO. 2009-_____

Increase in service of process fees

WHEREAS, Section 814.705, Wisconsin Statutes, authorizes the Jefferson County Board of Supervisors to establish civil process for service of papers and sheriff’s sales of foreclosed real estate, and

WHEREAS, a review of similar charges in other counties indicates that the increases proposed herein are reasonable, and

WHEREAS, it is appropriate at this time to establish a new fee schedule for service of process by the Sheriff’s office and for the expenses relating to the time a deputy spends retrieving property for the Writ of Replevins and for the removal of a tenant pursuant to a Writ of Restitution and Writ of Assistance in an eviction proceeding. The new fees will more closely reflect the actual cost of providing these services, and

WHEREAS, the Jefferson County Sheriff’s Office will require pre-payment of civil process fees prior to any services being started.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the fees of the sheriff for the following services shall be as set forth below:

<u>Service Type</u>	<u>Current Fees</u>	<u>Revised Fees</u>
Paper Service	\$ 30.00	\$ 60.00 (flat fee)
Additional paper, same address	\$ 15.00	\$ 60.00 (flat fee)
Sheriff’s Sale	\$ 150.00	\$ 150.00
Writ of Restitution	\$ 12.00	\$ 75.00 (all parties at address, 1 hour deputy stand by time)
Writ of Assistance	\$ 12.00	\$ 75.00 (all parties at address, 1 hour Deputy stand by time)
Writ of Replevin	\$ 12.00	\$ 75.00 (1 hour Deputy stand by time)
Additional Deputy stand by time	\$ 35.00	\$ 41.00 (per hour)

Fiscal Note: A flat fee of \$60 to be paid in advance is projected to produce additional revenues of \$20,000. The other increases are estimated to generate \$5,500 for an overall total of \$25,500.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Law Enforcement/Emergency Management Committee

04-21-09

Chief Deputy Jeffrey Parker: 03-19-09; 03-20-09; Phil Ristow: 03-26-09

CIVIL PROCESS FEES BY COUNTY

COUNTY	PREPAY	PAPER SERVICE	MILEAGE RATE	ADDITIONAL ATTEMPTS	EVICITION	STAND-BY	POSTING FEE	SHERIFF'S SALE	Bill Own County Agencies	COMMENTS
Adams		\$25.00		\$25.00	\$25.00	\$25.00/hr	\$75.00	\$75.00		Additional defendants at same address \$12.50
Ashland		\$35.00	38.0		\$50.00		\$75.00	\$75.00		Additional defendants at same address \$25.00
Barron	Yes, Unless established	\$50.00	Included	\$20/ea attempt over 3	\$60.00	\$30.00/hr	\$75.00	\$75.00	Only Child Support	Additional defendants at same address \$50.00 Evictions/Writ fee includes mileage & 2 hrs Stand by time.
Bayfield		\$40.00	Fed rate	\$40.00	\$50.00		\$75.00	\$75.00		Additional defendants at same address \$25.00
Brown	\$65.00	\$30.00	44.5	\$30/ea attempt up to 3						
Buffalo		\$25.00	25.0	\$25.00			\$62.50	\$62.50		\$12.50 2nd party same residence-no mileage charged unable to locate-Posting fee is non-refundable
Burnett		\$25.00	37.5	\$25/ea attempt up to 3			\$50.00	\$50.00		Additional defendants at same address \$25.00
Calumet		\$45.00	25.0	\$45.00			\$75.00	\$75.00	Yes	Additional defendants at same address \$22.50 Stand-by Officer rate plus benefits
Chippewa		\$25.00	35.0	\$25/ea attempt up to 3		\$25 plus officer rate	\$75.00	\$75.00	Only Child Support	Additional defendants at same address \$12.50
Clark	Yes	\$60.00	42.0	\$60.00	\$60.00	Officer rate	\$150.00		No	\$60 extra for RUSH. \$18 add'l copy served
Columbia	No	\$30.00	39.0	\$30/ea attempt up to 3	\$30.00	\$91.00/hr	\$75.00	\$75.00		Additional defendants at same address \$15.00
Crawford		\$18.00	25.0	\$18.00			\$62.50	\$62.50		Posting fee is non-refundable
Dane	\$40/if not prior customer	\$40.00	Fed rate	\$40/ea attempt up to 3	\$40.00	\$40.25/hr	\$75.00	\$75.00		Posting fee is non-refundable; Additional civil process papers, \$40/person
Dodge		\$35.00	40.0	\$35.00			\$75.00			2nd attempt \$20 same address, \$35 service & mileage plus \$10 per hour standby for seizures' and replevins
Door	\$50.00	\$30.00	25.0	\$30.00	\$8.00	\$10.00/hr	\$75.00	\$75.00		Additional defendants at same address \$15.00
Douglas		\$30.00	Fed rate	\$15/ea attempt up to 3			\$75.00	\$75.00		Additional defendants at same address \$15.00
Dunn		\$35.00	Fed rate	\$35/ea attempt up to 3			\$75.00	\$75.00		Additional defendants at same address \$25.00
EauClaire		\$35.00	Included			Officer rate	\$75.00	\$75.00		Additional defendants at same address \$17.50
Florence		\$12.00	75.0	\$6.00			\$75.00	\$75.00		Additional defendants at same address \$6.00
Fond du Lac	Yes	\$55.00	Included	Includes up to 3 attempts- Over 3 is \$25/attempt	\$75.00	Officer rate	\$75.00	\$75.00	Yes	Additional defendants at same address \$55.00
Forest		\$30.00	50.0	\$30.00			\$2.00/ea	\$50.00		Additional defendants at same address \$15.00
Grant	Some	\$30.00	40.0	\$20.00	\$30.00	Officer rate	\$75.00	\$75.00		
Green		\$30.00	37.0	\$20.00	\$50.00		\$75.00	\$75.00		Additional defendants at same address \$15.00
Green Lake	Some	\$40.00	Fed rate	\$40.00		\$50.00	\$75.00	\$75.00		Additional defendants at same address \$20/\$40 Post office check/\$10 processing fee for cancellations prior to attempts or service
Iowa	Some	\$30.00	\$2-\$16	\$10.00	\$30.00	Officer rate	\$75.00	\$75.00		
Iron		\$20.00	30.0	\$20/ea attempt up to 3			\$75.00	\$75.00		
Jackson	Yes	\$75.00		\$25/attempt over 3	\$150.00	Officer rate	\$150.00		No	Additional defendant is \$55.00
Jefferson	Out of state	\$30.00	55.0	\$30/ea attempt up to 3	\$1,500.00 deposit	\$35/hr		\$150.00	Yes	Additional defendants at same address \$15.00
Juneau	Some	\$25.00	36.5	\$25.00	\$28.00/hr	\$28.00/hr	\$75.00	\$75.00		
Kenosha		\$40.00			\$10.00/hr		\$75.00	\$75.00		Evictions \$20 trip fee for each tenant listed.
Kewaunee	Yes	\$60.00				\$60.00/hr	\$75.00	\$75.00	No	Additional defendant at same address \$15.00
LaCrosse	\$80.00	\$35.00	59.5	\$35/ea attempt up to 4	\$35 + mileage	\$30.71/hr	\$75.00	\$75.00	No	Additional defendant at same address \$25.00
LaFayette		\$30.00	40.5	\$30.00			\$75.00	\$75.00		
Langlade		\$25.00	\$1/in city \$5/out				\$35.00	\$35.00		Additional defendant at same address \$12.00
Lincoln		\$25.00	31.0 or \$2/city	\$25/ea attempt up to 3	\$25 + mileage	\$45.00/hr	\$75.00	\$75.00		Additional defendant at same address \$12.00
Manitowoc	Some	\$35.00		\$25/ea attempt up to 3		Varies		\$150.00		
Marathon	Yes	\$65.00	Included	\$65 extra over 3		\$45/hr	\$75.00	\$75.00	Yes	
Marinette		\$30.00	Special formula	\$30.00	\$30 + mileage	\$45/hr		\$150.00	No	

Updated 3/26/2009

Jefferson County

Every effort was made to have a complete and correct list. If you find any errors or if your County changes any fees, please contact lynne@co.jefferson.wi.us

COUNTY	PREPAY	PAPER SERVICE	MILEAGE RATE	ADDITIONAL ATTEMPTS	EVICTION	STAND-BY	POSTING FEE	SHERIFF'S SALE	Bill Own County Agencies	COMMENTS
Marquette	Some	\$30.00	County rate	\$30.00	\$30.00	Officer rate	\$75.00	\$75.00	No	Additional defendant at same address \$15.00
Menominee		\$30.00	County rate	\$30.00	\$30.00		\$75.00	\$75.00		
Monroe	\$120.00	\$40.00		\$40.00		OT rate	\$75.00	\$75.00	No	Do not accept personal checks
Oconto		\$30.00	IRS rate - 2¢	\$30.00	\$50.00	Officer rate	\$150.00			Additional defendant at same address \$30.00 plus mileage Same fee charged for Unknown Spouse plus mileage Sheriff's Sale fee is non-refundable
Oneida	Yes	\$41.00	Fed rate	\$41.00	\$52 + mileage	Officer rate	\$100.00	\$50.00	Only Child Support	\$100 each sale plus mileage for postings
Outagamie		\$35.00	\$3.00-\$15.00	\$35.00		\$12.00/hr	\$75.00	\$75.00		
Ozaukee		\$30.00		\$30/ea attempt up to 3	\$1,000.00	\$45.00	\$75.00	\$75.00	Only Child Support	Additional defendants at same address \$15.00
Pepin		\$20.00	25.0	\$10/ea attempt over 3	\$50.00		\$50.00	\$50.00		
Pierce		\$30.00	48.5	\$20/ea attempt up to 3	\$40/hr	\$40/hr	\$100.00	\$50.00	All except DA	
Polk		\$25.00	IRS rate	\$20.00			\$100.00	\$50.00	No	Additional defendant same address \$10.00/Notary \$10
Portage		\$40.00		\$75 for multiple attempt			\$75.00	\$75.00	No	
Price		\$30.00	40.0	\$15.00			\$75.00	\$75.00	Yes	
Racine									No	
Richland	Yes	\$85.00	Included	another \$85 over 3 attempt	\$85.00	\$50.00/hr	\$150.00		No	
Rock		\$32.00	40.5	\$32.00			\$75.00	\$75.00	Only Child Support	
Rusk		\$50.00		\$40.00		\$50.00	\$75.00	\$75.00	Only Child Support	Additional defendants at same address \$25.00
Sauk		\$30.00	35.0	\$30.00			\$150.00		Only Child Support	\$15.00 2nd party same residence-Up to 3 attempts
Sawyer		\$40.00	40.5	\$30.00			\$75.00	\$75.00		Additional defendants at same address \$25.00
Shawano		\$47.00	40.5	\$47.00			\$75.00	\$75.00		
Sheboygan	\$30.00	\$30.00	Varies	\$30/ea attempt up to 3		Officer rate	\$75.00	\$75.00		Stand-by time is officer's hourly rate plus benefits.
St Croix	\$40.00	\$30.00	48.5	\$10/ea attempt up to 3	\$50.00		\$75.00	\$75.00		Additional defendants at same address \$15.00
Taylor	\$75.00	\$25.00	Fed rate	\$25.00			\$75.00	\$75.00		Additional defendants at same address \$12.50
Trempealeau		\$30.00	Fed rate	\$30/ea attempt up to 3	\$60.00		\$75.00	\$75.00	Only Child Support	Additional defendants at same address \$15.00
Vernon		\$27.00	44.5	\$20.00	\$50.00		\$75.00	\$75.00		Additional defendants at same address \$20.00
Vilas		\$25.00	48.5	\$25/attempt	\$25.00	Officer rate	\$75.00	\$75.00	Only Child Support	
Walworth		\$30.00	55.0	\$30/ea attempt up to 3	\$1,000.00	40.11/hr	\$75.00	\$75.00	Yes	Additional defendants at same address \$15.00
Washburn		\$40.00	48.5				\$75.00	\$75.00		
Washington		\$25.00	40.0		\$8.00	\$35.34	\$75.00	\$75.00	Yes	Additional defendants at same address \$10.00
Waukesha	Yes	\$60.00		\$60/for up to 3 additional attempts	\$1,000.00 deposit	\$52.60	\$75.00	\$75.00	All except DA	Additional defendants at same address \$22.50 Stand-by Officer rate plus benefits
Waupaca	Yes	\$55.00			\$60.00			\$150.00	No	\$15.00 Execution fee added when seizing vehicles
Waushara	Yes	\$55.00	Included	another \$55 over 4 attempt			\$75.00	\$75.00		
Winnebago		\$45.00	44.5	\$45.00			\$75.00	\$75.00		Additional defendant at same address \$25.00
Wood	Yes	\$65.00	Included	\$65 includes 3 attempts	\$65.00	\$10.00/hr	\$75.00	\$75.00	No	

RESOLUTION NO. 2009-_____

Resolution proclaiming May 14 as Law Enforcement Day in Jefferson County

WHEREAS, each year Congress and the President of the United States designate May 15th as Peace Officers' Memorial Day and the week containing May 15th as National Police Week, and

WHEREAS, the members of the law enforcement agencies of Jefferson County play an essential role in safeguarding the rights and freedoms of the citizens of Jefferson County, and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting citizens against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the Jefferson County Board calls upon all citizens of Jefferson County and upon all patriotic, civic and educational organizations to observe the week of May 10-16, 2009, as National Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens, and

WHEREAS, the men and women of our law enforcement community unceasingly provide a vital public service, and

WHEREAS, the Board calls upon all citizens of Jefferson County to observe May 14, 2009, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and let us recognize and pay respect to the survivors of our fallen heroes.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board proclaims May 14th Law Enforcement Day in Jefferson County.

Fiscal Note: No fiscal impact.

AYES	_____
NOES	_____
ABSTAIN	_____
ABSENT	_____
VACANT	_____

Requested by
Law Enforcement/Emergency Management Committee

04-21-09

Paul Milbrath: 03-09-09

RESOLUTION NO. 2009-____

**Authorizing submission of the application to participate
In the Wisconsin Small Cities Community Development Block Grant-Emergency
Assistance program**

WHEREAS, Federal monies are available under the Wisconsin Small Cities Community Development Block Grant-Emergency Assistance program, administered by the State of Wisconsin, Department of Commerce, Bureau of Community Finance, for the purpose of disaster recovery, and

WHEREAS, after public hearing and due consideration, the Emergency Management Committee has recommended that an application be submitted to the State of Wisconsin for funding the following projects:

Continue a voluntary county flood mitigation structure acquisition/demolition program that began in 1996 on Blackhawk Island Road along the Rock River in the Towns of Sumner and Koshkonong, and include additional structures within Jefferson County outside the Blackhawk Island Road area that were heavily affected by the 2008 flooding. Once the structures are acquired and demolished, the land will be allowed to return to a natural state, and

WHEREAS, it is necessary for the County Board to approve the preparation and filing of an application for the County to receive funds from this program, and

WHEREAS, the County Board has reviewed the need for the proposed projects and the benefits to be gained there from;

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Jefferson does APPROVE and authorize the Emergency Management Committee to prepare and file an emergency application for funds under this program in accordance with this resolution, and

BE IT FURTHER RESOLVED, that the Board Chairman is hereby authorized to sign all necessary documents on behalf of the County.

Fiscal Note: The grant application is in the amount of \$7,000,000 to purchase damaged properties. No county match is required. County staff time will be used to administer the grant.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

Requested by
Law Enforcement/Emergency Management Committee

04-21-09

Philip C. Ristow: 03-18-09; 03-31-09

**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:**

By virtue of the authority vested in me by Ordinance 2007-48, I do hereby appoint and request the County Board's confirmation of the following individual as a member of the designated Commission:

a. Historic Site Preservation Commission

Cindy Arbiture, Sullivan, WI for a three-year term ending April 1, 2012.

AYES _____
NOES _____
ABSENT _____
ABSTAIN _____
VACANT _____

b. Highway Commissioner

By virtue of the authority vested in me by Section 59.18 (2)(b) of the Wisconsin Statutes and Ordinance No. 2005-02 approved on April 19, 2005, by the Jefferson County Board of Supervisors, I do hereby appoint William T. Kern to serve as Jefferson County Highway Commissioner. This appointment is for a two-year term and will become effective on May 31, 2009. I respectfully request confirmation of this appointment.

AYES _____
NOES _____
ABSENT _____
ABSTAIN _____
VACANT _____

c. Human Services Director

By virtue of the authority vested in me by Section 59.18 (2)(b) of the Wisconsin Statutes, I do hereby appoint Kathleen M. Cauley to serve as Jefferson County Human Services Director, effective May 9, 2009. I respectfully request confirmation of this appointment.

AYES _____
NOES _____
ABSENT _____
ABSTAIN _____
VACANT _____



JEFFERSON COUNTY
OFFICE OF THE COUNTY
ADMINISTRATOR

320 S. Main Street Room 111
Jefferson, WI 53549
Telephone (920) 674-7101

GARY R. PETRE
County Administrator

TAMMIE J. JAEGER
Administrative Assistant
Confidential

TO: All Employees
County Board Members
Human Services Board Members

FROM: Gary R. Petre, County Administrator

DATE: March 23, 2009

SUBJECT: Appointment of Kathi Cauley as the County's new Human Services Director

I am very happy and honored to let you know that Kathi Cauley has accepted appointment as the County's new Human Services Director. Kathi's appointment is subject to confirmation by the County Board of Supervisors. It is anticipated that the County Board will take up this item at their April 21, 2009 meeting. As you may already know, Tom Schleitwiler will be retiring from County service. His last day of work is May 8, 2009. Therefore, the effective date of Kathi's appointment will be May 9, 2009.

Kathi was selected as the County's next Human Services Director from a field of 20 applicants for the position. During the rigorous application review and three-step interview process, Kathi clearly stood out as the best candidate for the position. Her last 16 years of service with the County's Human Services Department and her prior experience in non-profit human services agencies have given her the depth of experience that she will need to make a successful transition to her new position and its additional responsibilities. I have great confidence in Kathi's ability to lead the Human Services Department staff and work as part of the Jefferson County management team.

Please join me in congratulating Kathi on her appointment, pending confirmation.

Sincerely,

A handwritten signature in cursive script that reads "Gary R. Petre".

Gary R. Petre
County Administrator



Kathi Cauley Bio

Kathi has worked for Jefferson County Human Services for nearly 17 years; most recently, as our Manager of the Behavioral Health Division. In the past she functioned as our CSP supervisor, CCS supervisor, and Emergency Mental Health supervisor. She developed each of these programs, and fulfilled certification requirements for them to maximize Medicaid revenues. She has brought over \$900,000 of grant dollars to Human Services.

Prior to working here, she was an administrator of a Child Care Institution, worked in a hospital and had her own private practice. She has a master's degree in educational psychology with an emphasis in counseling, organizations, and statistics.

She is a requested presenter by the state on Quality Improvement projects, evidence based practices, and leading organizational change.