

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

Greg David, Rick Kuhlman, Steve Nass, Don Reese and Amy Rinard

**ROOM 203, COUNTY COURTHOUSE
320 S. MAIN ST., JEFFERSON, WI 53549
8:00 A.M. ON FRIDAY, MAY 14, 2010**

- 1. Call to Order**
The meeting was called to order by Steve Nass at 8 a.m.
- 2. Roll Call**
Committee members present were Nass, Reese, David and Rinard. Zoning staff in attendance included Rob Klotz, Michelle Staff and Deb Magritz.
- 3. Certification of Compliance with Open Meetings Law Requirements**
Klotz verified that the meeting was being held in compliance with open meetings law requirements.
- 4. Election of Chair, Vice-Chair and Secretary**
Motion by Reese/David to nominate Nass for Chair; motion carried on a voice vote with no objection. Motion by David/Reese to close nominations and to cast a unanimous vote for Nass as chair. Motion carried on a voice vote with no objection. Motion by Reese/Nass to nominate David for Vice-Chair, to close nominations and cast a unanimous ballot for David. Motion carried on a voice vote with no objection. Motion by Nass/David to nominate Reese for Secretary, to close nominations and cast a unanimous ballot for Reese. Motion carried on a voice vote with no objection.
- 5. Review of County Board Rules Pertaining to Planning and Zoning Committee**
This review will be conducted during the May 24 meeting.
- 6. Review of Agenda**
No changes were proposed.
- 7. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
There was no public comment.
- 8. Discussion and Possible Modification of Permit CU1438-06 for W D Hoard & Sons/Hoard's Dairyman Farm to Reflect Changes Required to Maintain Compliance with the Siting Standards of ATCP51 Regarding the Manure Storage Structural Repair Plan**
Roll call was taken, with Phil Ristow-Corporation Counsel, Mark Watkins-Director of Land and Water Conservation Department (LWCD), Greg David-Planning and Zoning Committee, Amy Rinard-Planning and Zoning Committee, Steve Nass-Chairman-Planning and Zoning Committee, Don Reese-Planning and Zoning Committee, Rob Klotz-Director of Planning and Zoning, Deb Magritz-Zoning Administrative Clerk, Michelle Staff-Zoning Technician, Steve Larson-W D Hoard & Sons/Hoards Dairyman Farm, Bob Pofahl and Lee Elver of Resource Engineering Associates Inc and Patricia Cicero-LWCD in attendance. Klotz noted that the Zoning Department is still working

with Hoards to attain compliance with the manure storage structure repair plan. Pofahl gave a detailed summary of events to date. After much discussion, Klotz reiterated that in order for Hoards to have the number of animal units they proposed in their conditional use, the manure storage structure must be compliant. A repair plan and monitoring information is needed for Committee review. Motion by Nass/Reese to allow LWCD to work with Hoards toward compliance, using the monitoring plan modified to meet LWCD requirements, and to report back to the Planning and Zoning Committee. A roll call vote was conducted, with Reese, David, Rinard and Nass all voting in favor. Motion carried on the roll call vote with no objection.

At 9:25 a.m. the guests left; Committee and staff members remained at the meeting.

9. Choose a Date For Initial Steering Committee Meeting with Vandewalle and Associates

June 3, 2010 was chosen, between 6 p.m. and 7 p.m., likely in Room 205 of the Courthouse.

The Committee and Michelle Staff left at 9:31 a.m. for the following site inspections:

10. Site Inspections – Petitions to Be Presented in Public Hearing on May 20, 2010:

3481A-10 – Donald Lott, **near N6031 Hillside Dr**, Town of Concord

3484A-10 – Sean Pooler/Alice Meschke Property, **CTH A**, Town of Milford

CU1623-10 – Marvin Homann, **near N7379 STH 89**, Town of Waterloo

3483A-10 – Colleen Locke Trust, **near N3942 CTH G**, Town of Jefferson

3482A-10 – John & Jane Bound Trust, **W6559 Kiesling Rd**, Town of Jefferson

CU1624-10 – Evenson Construction Co/Donald & Susan Ebbert Property, **N2795 Ebbert Ln**, Town of Oakland

3480A-10 – Koshkonong Mounds Resort, **Koshkonong Mounds Rd**, Town of Koshkonong

3479A-10 – David Mack, **W7703 Koshkonong Lake Rd**, Town of Koshkonong

11. Adjourn

Motion by Reese/David to adjourn at 11:55 a.m. Motion carried on a voice vote with no objection.

Don Reese, Secretary

A digital recording of this meeting is available in the Zoning Department