



#8820

Benefits Administrator

Jefferson County Human Resources seeks a full-time Benefits Specialist to manage employee benefit programs for Jefferson County employees and retirees, administer worker's compensation and serve as Jefferson County's HIPAA Privacy Officer.

A Bachelor degree in Human Resources or related field with two to three years' experience in employee benefits administration or any equivalent combination of education and experience that provides the necessary knowledge, skills, and abilities. Experience with public sector benefits programs is beneficial, but not required. Starting salary: \$53,976. Salary commensurate with education and experience.

Position open until filled. Visit www.jeffersoncountywi.gov or Human Resources for position details and application. For consideration submit application, cover letter, and resume online or send to: Jefferson County Human Resources, 311 S. Center Ave., Jefferson, WI 53549.

EOE