

REQUEST FOR PROPOSAL

ASBESTOS/HAZARDOUS MATERIALS
REMOVAL AND DISPOSAL

FORMER JEFFERSON COUNTY HIGHWAY DEPARTMENT FACILITY
SEVEN SELECT BUILDINGS/STRUCTURES

JEFFERSON, WISCONSIN

The Jefferson County is seeking proposals from qualified contractors to remove and dispose asbestos and hazardous materials including lead-based paint from select structures at the Former Jefferson County Highway Department Facility. Structures included in the scope of work include Buildings 1, 9, 10, 11, 12, 13 and 14 as presented on Figure 1. The structures/buildings were formerly used for offices, vehicle/equipment repair and maintenance, and storage. The site is located at 141 West Woolcock Street in Jefferson, Wisconsin.

The Work includes removal and disposal of asbestos and lead-based paint to the extent necessary to facilitate demolition. Category I non-friable asbestos-containing materials in good condition that are not attached to recyclable metal or concrete/masonry may be left in place. Lead paint that is attached to recyclable metal, or wood that may be disposed as construction and demolition debris may be left in place. Lead paint on recyclable concrete or masonry must be removed. Hazardous materials listed on the hazardous materials inventory must be removed from the Buildings and properly disposed in order to prepare the buildings for demolition. The details for each of the Work divisions are included in the Specifications. Asbestos, lead-based paint, and hazardous materials inspections/inventories for the facility were performed by the Sigma Group, Inc. Estimated quantities of asbestos and hazardous materials are included in reports which are provided in the Appendices of the Project Manual. As part of the proposal, the bidder must verify the actual quantities of materials that will be removed and provide those quantities on the bid form.

The project schedule is detailed Section 00851 in the Project Manual.

Prevailing Wage Laws shall apply to scope of work performed. See Section 00850 in the Project Manual.

Please submit one original proposal and five (5) copies marked "Jefferson County Highway Departmental, Asbestos and Hazardous Materials Removal, Attention Ben Wehmeier" on the outside of the envelope to Ben Wehmeier, Jefferson County Administrator, 311 South Center Ave, Room 111, Jefferson, WI 53549. Proposals

must be physically present in the Office of the Jefferson County Administrator by not later than 2:00 p.m. on Thursday, September 29, 2016, (faxed or emailed proposals will not be accepted). No proposal/bid bond is required.

The Former Jefferson County Highway Department Facility is located in Jefferson, Wisconsin. The buildings are vacant and ready for hazardous material removal. Following the removal of the hazardous materials, the buildings will be demolished.

Please provide the following information:

1. Firm Profile/Qualifications:

- Indicate a brief history of the firm;
- If the firm has more than one office, specify which office will be responsible for the project;
- Indicate the year the Contract Office was established; and,
- Specify the type of organization (i.e., partnership, corporation or other) and the year established.

2. Project Team:

- Provide the number of staff you currently employ that are dedicated 100% to cost estimating in the office that will complete this project. Describe their role in this project;
- Provide the number of staff you currently employ that are dedicated 100% to project scheduling in the office that will complete this project. Describe their role in this project;
- Provide the number of staff you currently employ that are dedicated 100% to building information modeling. Describe their role in this project;
- Provide the number of staff you currently employ that are dedicated 100% to the management of mechanical or electrical work. Describe their role in this project; and,
- List specific personnel proposed for the project team. Indicate the project assignment, role, or area of responsibility of each individual. Also state the current assignments for personnel proposed for this project.

3. Similar Project Experience – Provide the following information for a minimum of five projects completed by the Contract Office within the last five (5) years that are the most similar to the proposed project:

- Building name and address;
- Building owner and architect, address, contact name and telephone number;
- Type of project, size of building components, site and construction area;

- Scope of service performed on the project, including preconstruction services;
- Pre-contract estimate;
- Contract award amount;
- Total change order amount;
- Final project cost;
- Construction format (i.e. lump sum, GMP);
- Indicate the names of your project manager and superintendent on each project; and,

Jefferson County reserves the right to negotiate an agreement after the successful firm is selected. Selection will be based only on the proposal submitted and subsequent interview. Therefore, the proposals must be complete. Submission of a proposal shall constitute a valid offer, which may be accepted by Jefferson County for a period of ninety (90) days following the proposal opening.

Jefferson County reserves the right to accept or reject any proposal submitted.

Questions regarding the project shall be submitted electronically to rcreighton@thesigmagroup.com not less than 72 hours prior to the bid due date and time. Answers will be placed on Jefferson County's website not less than 48 hours prior to the bid due date and time.

Jefferson County is an Equal Opportunity Employer.