

Agenda
Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549
September 5, 2014 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Greg David, Secretary; Jim Mode, Vice-Chair; Paul Babcock; and Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of July 15, 2014 minutes
7. Communications
8. Monthly Financial Report
9. Review of requested Human Resources Department 2015 Budget
10. Consideration to amend HR0120, Differences for Sworn, Non-Represented Law Enforcement Employees, to address equity in promotions to Sergeant
11. Consideration of a pay adjustment for Sergeants, Captains and/or Chief Deputy for 2014 and/or 2015
12. Discussion and consideration of plan design options available through the Wisconsin Public Employees Group Health Insurance program and other programs for 2015 for any or all employee groups
13. Consideration to amend the County's Section 125b plan to offer a debit card for unreimbursed medical expenses on a voluntary basis
14. HR REPORT
 - a. July and August monthly Report
 - b. Vacant position requests
 - c. Emergency help requests
 - d. Reclassification result of Legal Secretary in Clerk of Courts
 - e. New hires starting above minimum and/or with advanced benefits
 - f. Advancing an employee an additional pay step(s)
15. Convene into closed session pursuant to Wisconsin State Statutes Sections 19.85 (1)(b), consideration of employee discipline and 19.85 (1)(f), consideration of specific employee's medical condition as it relates to a Leave of Absence request. (NOTE: Per the Civil Service Ordinance, Section 8 (B) the Human Resources Committee will serve as the Civil Service Grievance Committee to consider employee discipline).
16. Reconvene into open session for consideration and possible action regarding items discussed in closed session
17. Set next meeting date and agenda
18. Adjournment

Next scheduled meeting: September 16, 2014 @ 8:30am.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.