

AGENDA

JEFFERSON COUNTY BOARD MEETING

TUESDAY September 13, 2016 7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
 2. **ROLL CALL BY COUNTY CLERK**
 3. **PLEDGE OF ALLEGIANCE**
 4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
 5. **APPROVAL OF THE AGENDA**
 6. **APPROVAL OF AUGUST 8, 2016 MEETING MINUTES**
 7. **PUBLIC COMMENT** (Agenda Items)
 8. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum to Agenda)
 - b. Real Estate Tax Foreclosure Policy (Page 1-3)
 - c. Notice of Claim – Frederickson (Page 4)
 - d. Zoning Committee – Notice of Public Hearing, September 15, 2016 (Page 5-6)
 9. **ANNUAL REPORTS**
 - a. Land Information – Andy Erdmann
 - b. Land and Water Conservation – Mark Watkins
 - c. Library Board – Connie Meyer & Kelly TerKeurst
 - d. Planning and Zoning – Rob Klotz
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **ADMINISTRATION AND RULES COMMITTEE**
 - a. Resolution – Requesting the State of Wisconsin to sustainably fund Wisconsin's transportation system (Page 7-8)
 - b. Resolution – In Support of Increased Funding in the Children and Family Aids Allocation (Page 9-10)
 11. **FINANCE COMMITTEE**
 - a. Resolution - Disallowing the Claims in reference to Highway 19 & Highway E Seal Coat Projects (Page 11-14)
 12. **HISTORIC SITES PRESERVATION COMMISSION**
 - a. Ordinance – Amending the Historic Sites Preservation Commission and Program Ordinance (Page 15-16)
 13. **PARKS COMMITTEE**
 - a. Resolution – Approving County Conservation Aids Grant Application (Page 17)
 14. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 18)
 - b. Ordinance – Amend Zoning Ordinance (Page 19-20)
 15. **UW EXTENSION EDUCATION COMMITTEE**
 - a. Resolution – Supporting and authorizing Jefferson County to host 2019 Farm Technology Days (Page 21-22)

16. **PUBLIC COMMENT** (General)
17. **ANNOUNCEMENTS**
18. **ADJOURN**

NEXT COUNTY BOARD MEETINGS
OCTOBER 11TH, 2016 – 7:00 P.M. - ROOM 205
OCTOBER 25TH, 2016 – 7:00 P.M. - ROOM 205 (Public Hearing)

Jefferson County, Wisconsin Real Estate Tax Foreclosure Policy

Definition

The legal process by which ownership interest in real property is terminated due to delinquent property tax payments. This process typically results in the sale of the property by competitive bidding, public auction or other methods allowed by law which are determined to be in the best interests of the County, with the proceeds being applied to the delinquent property taxes and interest.

Policy

This policy provides guidance to Administration and staff on dealing with the various issues related to tax foreclosures, such as setting minimum bids, allowing the repurchase of land by former owners and the eviction process.

Procedure

The Treasurer will send out a letter to the property owner that the County is starting the process of foreclosing on the property.

The first step in the foreclosure process is to establish a list of properties that meet the criteria for foreclosure. Properties are able to be foreclosed on after 2 years of being tax delinquent. For example, if the Treasurer issues a tax certificate for the 2016 delinquent taxes on September 1, 2017, then delinquent taxes from 2014 or earlier would be subject to a tax foreclosure action. (s. 75.20, Wis. Stats.) (Tax certificates shall be void 11 years following December 31st of the year in which such certificates were dated.) (s. 75.521 (3)(a)4, Wis. Stats.)

Administration will determine if there are any properties that should not be foreclosed on. For example, if the property owner is making payments that are greater than the amount of delinquent taxes and interest each year, a decision not to commence a foreclosure action on that property may be appropriate.

Administration will send a listing to the municipalities where the properties are located informing them that the County is starting the foreclosure process and requesting that they inform the county of any issues with the property. (i.e. zoning issues, environmental issues, bankruptcy etc.)

Administration will send a listing of the properties to the title company to conduct a title search.

Administration will conduct a search to determine if any properties are the subject of a bankruptcy petition. If any property is the subject of a bankruptcy petition, the county is stayed from proceeding on the foreclosure until the bankruptcy petition is dismissed or the property owner is granted a discharge.

Commence Legal Action Pursuant to § 75.521, Wis. Stats.:

After the title search is completed and the title letters are received from the title company, a petition, notice and list of delinquent tax parcels is drafted and filed with the Clerk of Courts. These 3 documents are published as a class 3 notice in the County's official newspaper and are sent out by certified mail with return receipt requested to property owners and all lien holders.

The property owner has eight weeks from the first publication of the notice to redeem the property by paying the delinquent taxes and interest for the delinquent tax years. If full payment is received, a redemption certificate is filed with the Clerk of Courts.

After the redemption date has expired, any person having any right, title or interest in or lien upon the property may serve an answer (such as disputing the foreclosure) to the Treasurer, which has to be filed with the Clerk of Courts within 30 days.

If there is an answer, Corporation Counsel will appear in court and represent the County's interests.

If there is no answer, an affidavit of default and judgement are filed with the Clerk of Courts, recorded with the Register of Deeds and sent to the Finance Director for sending notice to municipal clerks informing them of the tax exempt status of the properties.

On a foreclosed property, notices will be sent out to the occupants for payment of rent to be sent to the County in the future. A determination will need to be made on how much rent should be paid. Anyone living on the property when the county takes title will be given a 5 day notice to pay rent and expenses (gas, water, sewer etc.) and enter into a month to month rental agreement to continue to pay rent and expenses, as well as to perform general maintenance on the property (snow removal, lawn care, etc.) or vacate the premises. If the tenants agree to pay rent and continue to reside on the property, the property will be advertised as tenant occupied and inform prospective purchasers they could have a rental unit with tenants, or upon request of the prospective purchaser, the county will commence eviction proceedings.

The foreclosed property will be brought forward to the Finance Committee for authorization to sell the foreclosed property (Resolution 2002-16, 05-14-2002).

If requested by the former property owner, the committee may allow the repurchase of the foreclosed property by the former property owner by payment of (1) all delinquent taxes together with interest thereon to the date of payment; (2) specific costs attributable to the property including special assessments, interest and foreclosure costs; and (3) an additional sum equal to 125 percent of the foregoing year's taxes. (Ordinance 2002-12).

The Finance Committee may offer sale of the land to the municipality where the foreclosed property is located, at the cost of the delinquent taxes and interest. Note: If any property is sold to the municipality, it shall be approved by County Board action. Notice may be given

to any other state and local agencies that may be interested in the property.

Administration will place the property for sale at a minimum bid of the property's assessed value which the Finance Committee has determined will be equal to the estimated fair market value of the property for no less than 20 days.

If the property does not sell at a minimum bid of the estimated fair market value, administration will place the property for sale at a minimum of the total delinquent taxes and interest for no less than 20 days.

If the property does not sell at the minimum of the total delinquent taxes and interest, administration will place the property for sale at a minimum of the delinquent taxes for no less than 20 days.

If the property does not sell for an amount equal to or greater than the delinquent taxes, administration will bring forward to the Finance Committee for discussion on how to dispose of the property.

Administration has the authority to accept bids following these guidelines.

Any properties that Administration feels would not be able to follow this procedure will be brought to the Finance Committee for discussion and possible action.

Administration

This policy is for use in guiding financing decisions of the County, and can be interpreted by the Finance Committee as part of overall discussions related to foreclosed properties. It is administered by the Finance Committee in conjunction with the County's other fiscal policies. It may be amended or revised from time to time as determined by the Finance Committee.

Policy Approved by Finance Committee on August 11, 2016

Item 8c

Claim Against the County

Jefferson County was served with a claim on behalf of Daniel Frederickson alleging the loss of use of his vehicle caused by the Jefferson County Sheriff's Department. The Sheriff's Department took possession of Mr. Frederickson's vehicle following an accident with a bicycle on May 28th, 2016. The Sheriff's Department is retaining Mr. Frederickson's vehicle until after the results of his blood test have been returned. Mr. Frederickson is claiming damages of \$30.00 per day for loss of use of his vehicle in addition to \$1000.00 in attorney fees.

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, September 15, 2016

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, September 15, 2016, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM A-1, EXCLUSIVE AGRICULTURAL; A-3, AGRICULTURAL/RURAL RESIDENTIAL; AND N, NATURAL RESOURCES TO A-2, AGRICULTURAL AND RURAL BUSINESS

R3921A-16 & CU1888-16 – Valley View Recreation Club Inc: Rezone PINs 022-0613-3024-000 (32 Ac), 022-0613-3013-001 (4.8 Ac), 022-0613-3021-002 (15.435 Ac) and 022-0613-3031-000 (2.1 Ac) with conditional use to sanction the existing campground and allow for associated activities under storage of non-farm equipment, public & semi-public uses, tourist rooming house, recreational facility related to open space uses, recreation facility, conference center, banquet hall and event facility. The site is in the Town of Oakland at **N3080 East Rockdale Rd.**

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3822A-16 – George Sayre: Rezone to allow for the creation of a 1.9-ac lot around the home at **W6892 County Road J** in the Town of Jefferson from PIN 014-0614-1732-000 (36.6 Ac) and 014-0614-1733-000 (39.4 Ac).

R3823A-16 – Michael Wells/Raymond & Lucille Wells Trust Property: Create a 1.2-ac lot around the home at **W7602 Island Church Rd** from PIN 030-0813-1333-000 (39.229 Ac) and a 5.8-acre lot around the farm buildings across the road on PIN 030-0813-2422-000 (40 Ac). The site is in the Town of Waterloo.

R3824A-16 – Michael Burow: Create a 1.2-ac building site on **Riess Rd** in the Town of Aztalan from part of PIN 002-0714-2733-003 (5.431 Ac).

R3825A-16 – Carol Gross: Rezone to create a 1-ac building site on **Popp Rd** from part of PIN 002-0714-2842-000 (16.113 Ac) in the Town of Aztalan.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL AND N, NATURAL RESOURCES

R3826A-16 & R3827A-16 – Michael Burow & Carol Gross: Create a 1.8-ac building site on Riess Rd, a 4-ac A-3 zone around the home at **W6064 Riess Rd** and a 5.6-ac Natural Resource zoned lot adjacent, all from PIN 002-0714-2733-000 (46.3 Ac) in the Town of Aztalan.

FROM A-1, EXCLUSIVE AGRICULTURE TO N, NATURAL RESOURCE

R3828A-16 - Dennis Jones/Jerry Brokl & Dennis Jones Property: Rezone 10 ac of PIN 016-0514-0232-000 (40 Ac) for transfer of ownership. The site is in the Town of Koshkonong on **Bark River Rd**.

CONDITIONAL USE PERMIT APPLICATIONS

CU1889-16 – Emmanuel Valadez/Steve & Theresa Schluter Property: CU to allow for an extensive on-site storage structure in a Community zone on PIN 004-0515-1921-001 (5.445 Ac). The property is along **County Road N** in the Town of Cold Spring.

CU1890-16 – Emmanuel Valadez/Steve & Theresa Schluter Property: CU to allow for applicant's semi-truck storage, repair and maintenance on **County Road N** in the Town of Cold Spring from part of PIN 004-0515-1921-001 (5.445 Ac). The property is zoned Community.

CU1891-16 – Daniel Dudley: CU for an extensive on-site storage structure in a Residential R-1 zone at **N4047 Marina Ln**, Town of Oakland, on PIN 022-0613-1811-025 (1.46 ac).

CU1892-16 – Ryan Dehnert/B2B Lawns LLC Property: Conditional use to allow retailing that is freestanding in an Industrial zone at **N8656 Jefferson Rd**, Town of Watertown on PIN 032-0815-1731-002 (1.43 Ac).

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

Further information about Zoning can be found at www.jeffersoncountywi.gov

RESOLUTION NO. 2016-___

Requesting the State of Wisconsin to sustainably fund Wisconsin's transportation systemExecutive Summary

The State of Wisconsin highway and interstate system is the backbone of the surface transportation system and plays a vital role in the economy of Wisconsin. According to *"Filling Potholes: A New Look at Funding Local Transportation in Wisconsin,"* commissioned by the Local Government Institute of Wisconsin (LGI), the condition of Wisconsin's highways is now in the bottom third of the country. The Transportation Finance and Policy Commission, appointed by the Governor and Legislature, clearly found that if Wisconsin does not adjust its user fees, the condition of both the state and local roads will deteriorate significantly over the next decade. Highway paving and construction costs have increased significantly over inflation in the last decade. The average project cost increases in Jefferson County have more than doubled between 2004 and 2015. County Highway Resurfacing increased from \$125,000/mile to \$300,000/mile; County Highway Rehabilitation increased from \$250,000/mile to \$500,000/mile; and County Highway Reconstruction increased from \$400,000/mile to \$900,000/mile. These increases include costs associated with improved standards for highway construction. Additional state funding for Jefferson County will support the local economy through long-term construction improvements to Interstate 94 and to other important state highways including US Highway 18. This resolution requests the Governor and Legislature to agree upon a sustainable solution that includes a responsible level of bonding and adjusts user fees to adequately and sustainably fund Wisconsin's transportation system. The Administration & Rules Committee met on August 31, 2016, and recommended forwarding this resolution to the County Board.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, local government in Wisconsin is responsible for about 90% of the road miles in the state; and

WHEREAS, Wisconsin's diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state, and

WHEREAS, according to *"Filling Potholes: A New Look at Funding Local Transportation in Wisconsin,"* commissioned by the Local Government Institute of Wisconsin (LGI), the condition of Wisconsin's highways is now in the bottom third of the country, and

WHEREAS, state funding for local roads in Wisconsin has failed to keep up with costs over the past several decades which has adversely affected local transportation finances, and

WHEREAS, according to "Filling Potholes," municipal transportation spending has declined from \$275 per capita in 2000 to \$227 in 2012, and

WHEREAS, Mass Transit Operating Aids and County Elderly and Disabled Transportation assistance programs are funded through the state gas tax and vehicle registration user fee system which are critical to ensuring that transportation services are delivered to vulnerable citizens and funding for these programs helps ensure that all citizens have an opportunity to access the workplace as well as the marketplace, and

WHEREAS, levy limits do not allow local government to make up for the deterioration of state funding, and

WHEREAS, the state highway and interstate system is the backbone of the surface transportation system and plays a vital role in the economy of Wisconsin, and

WHEREAS, the Transportation Finance and Policy Commission, appointed by the Governor and Legislature clearly found that if Wisconsin does not adjust its user fees, the condition of both the state and local roads will deteriorate significantly over the next decade.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors requests the Governor and Legislature to agree upon a sustainable solution that includes a responsible level of bonding and adjusts user fees to adequately and sustainably fund Wisconsin's transportation system.

BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this resolution to Governor Walker and the state legislators for Jefferson County and the Wisconsin Counties Association.

Fiscal Note: This resolution will have no fiscal impact

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Administration and Rules Committee

09-13-16

J. Blair Ward: 07-01-16; 08-26-16

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2016-__

Supporting of increased funding in the Children and Family Aids allocationExecutive Summary

The Department of Children and Families provides funding to counties through the Children and Family Aids allocation for the provision of child abuse and neglect services, including prevention, investigation, treatment, and out-of-home placement costs. Over the past few years, the child welfare workload has increased in all counties across the state, but the base funding for child welfare cases has not increase since the Department of Children and Families was created in 2009. As a result, counties are struggling to recruit and retain child welfare workers. This resolution requests the state of Wisconsin, in its 2017-19 state biennial budget, to increase funding to counties in the Children and Family Aids allocation to assist counties in serving the increasing number of children and families in the child welfare system. The Administration & Rules Committee met on August 31, 2016, and the Human Services Board met on September 13, 2016, and both recommended forwarding this resolution to the County Board.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, the number of child protective services (CPS) referrals has increased by 30 percent since 2007 – from 55,895 referrals in 2007 to 72,698 in 2014, and

WHEREAS, the number of children in out-of-home care has increased from 7,653 in 2011 to 8,258 in 2015, and

WHEREAS, the number of screened-in CPS reports has increased from 18,706 in 2011 to 20,384 in 2015, and

WHEREAS, the number of Children in Need of Protection and Services (CHIPS) petitions filed with the court has increased 12.5 percent from 2008 to 2015, and

WHEREAS, the stress of increasing caseloads is taking its toll on CPS workers, causing many experienced child welfare workers to leave the profession, and

WHEREAS, the leading cause of these increases is the use of heroin, opiates, and methamphetamines, and

WHEREAS, it is critical that counties have the resources necessary to ensure the safety of children in every corner of the state, and

WHEREAS, counties are struggling to identify resources to increase child welfare staff, especially given the significant overmatch counties already put in the human services system.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby request that the state of Wisconsin, in its 2017-19 state biennial budget, increase funding to counties in the Children and Family Aids allocation to assist counties in serving the increasing number of children and families in the child welfare system, and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Scott Walker, Department of Children and Families Secretary Eloise Anderson, Department of Administration Secretary Scott Neitzel, area legislators, and the Wisconsin Counties Association.

Fiscal Note: This resolution will have no fiscal impact.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Administration & Rules Committee/Human Services Board

09-13-16

J. Blair Ward: 08-25-16

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2016-__

Disallowing the claims in reference to Highway 19 and Highway E seal coat projects

Executive Summary

Claims have been made against Jefferson County for damages to motor vehicles caused by seal coat chips on Highway 19 and Highway E. All claims have been reviewed by the County's insurance carrier, WMMIC, and were recommended for disallowance based on the finding that the County is not legally responsible for the alleged damages. This resolution formally denies said claims filed against Jefferson County and directs the Corporation Counsel to give the claimants notice of disallowance. The Finance Committee met on September 8, 2016, and recommended forwarding this resolution to the County Board.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the following claims were filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Description</u>	<u>Alleged Damages</u>
Diane Moyer	8/17/16	8/22/16	Claimant's vehicle was stopped by a flagman on Highway 19 west when a Jefferson County Highway Dept. truck pulled out and caused seal coat chips on the road to allegedly damage the windshield on a 2005 Toyota Corolla	\$331.27
Mark Stafford	8/17/16 8/18/16	8/18/16	Claimant's vehicle was traveling on Highway 19 when seal coat chips on the road allegedly damaged the windshield on a 2015 Ford F150	\$506.25
Cory Marty	8/17/16 8/18/16	8/18/16	Claimant's vehicle was traveling on Highway 19 when a Jefferson County Highway Dept. truck traveling in the opposite direction caused seal coat chips on the road to allegedly damage the windshield on a 2008 Mini Cooper	\$398.22
Margaux Stutz	8/17/16	8/22/16	Claimant's vehicle was traveling on Highway 19 East when cars traveling west caused seal coat chips on the road to allegedly damage the windshield on a 2010 Honda Civic	\$334.95
Jeanie Schoen	8/17/16	8/22/16	Claimant's vehicle was traveling west on Highway 19 when a Jefferson County	

			Highway Dept. truck traveling in the opposite direction caused seal coat chips on the road to allegedly damage the windshield and paint on a 2016 Ford C-Max Hybrid	\$955.19
Dean Bachman	8/17/16	08/24/16	Claimant's vehicle was traveling on Highway 19 towards Waterloo when a Jefferson County Highway Dept. truck traveling in the opposite direction caused seal coat chips on the road to allegedly damage the windshield on a 1997 Chevy S10	\$321.78
John & Kathleen Thoma	8/17/16 to 8/22/16	8/23/16	Claimants' vehicles were traveling on Highway 19 when seal coat chips on the road allegedly damaged the windshields on two vehicles, a 2008 Toyota Prius and 2005 Pontiac Sunfire	\$411.45 \$369.25
Cally Kretchmer	8/17/16	8/25/16	Claimant's vehicle was traveling on Highway 19 when vehicles traveling in the opposite direction caused seal coat chips on the road to allegedly damage the windshield on a 2013 Honda Civic	\$99.95
Steven Voight	8/18/16	8/25/16	Claimant's vehicle was traveling east on Highway 19 when vehicles traveling in the opposite direction caused seal coat chips on the road to allegedly damage the windshield on a 1998 Acura CL	\$419.00
Dakota Albrecht	8/18/16	8/25/16	Claimant's vehicle was traveling on Highway 19 when vehicles traveling in the opposite direction caused seal coat chips on the road to allegedly damage the paint on a 1978 Ford Thunderbird	\$1,719.44
Sharee Bergmann	8/18/16	8/30/16	Claimant's vehicle was traveling on Highway 19 when vehicles traveling in front of and in the opposite direction caused seal coat chips on the road to allegedly damage the paint and the windshield on a 2016 Chevrolet Impala	\$1,889.09
Russell Lehmann	8/19/16	8/25/16	Claimant's vehicle was traveling on Highway 19 when vehicles traveling in the opposite direction caused seal coat chips	

			on the road to allegedly damage the windshield on a 2010 Kenworth Tractor Trailer	\$320.00
Doug Will	8/20/16 to 8/21/16	8/24/16	Claimant's vehicles were traveling on Highway 19 when vehicles traveling in opposite direction caused seal coat chips on the road to allegedly damage the windshield on a 2012 GMC Acadia and 2001 Chevrolet Suburban	\$913.82 \$321.16
Jerri Auchtung	8/21/16	9/1/16	Claimant's vehicle was traveling on Highway 19 when vehicles traveling in opposite direction caused seal coat chips on the road to allegedly damage the windshield on a 1999 Buick Regal	\$253.20
Stephanie Collins	8/22/16	8/24/16	Claimant's vehicle was traveling on Highway 19 when vehicles traveling in opposite direction caused seal coat chips on the road to allegedly damage the windshield on a 2003 Dodge Caravan	\$229.00
Angela Hoffman	8/22/16 to 8/24/16	8/25/16	Claimant's vehicles were traveling on Highway 19 and Highway E when vehicles traveling in the opposite direction caused seal coat chips on the road to allegedly damage the windshields on a 2003 Volkswagen Jetta and 2003 Ford Windstar	\$293.19 \$161.29
Katie Kiesow Mitch Cantrall	8/19/16	8/24/16	Claimant's vehicle was traveling on Highway E when vehicles traveling in the opposite direction caused seal coat chips on the road to allegedly damage the windshield on a 2006 Pontiac Vibe	\$304.95
Kevin Kohlhoff	8/21/16	8/23/16	Claimant's vehicle was traveling on Highway E when seal coat chips on the road allegedly damaged the windshield on a 2013 Ford Edge	\$390.99
Brett Wilson	8/31/16	9/1/16	Claimant's vehicle was traveling on Highway E when a vehicle traveling in the opposite direction caused seal coat chips on the road to allegedly damage the windshield on a 2010 Jeep Wrangler	\$318.95

WHEREAS, the Jefferson County Highway Department had posted road work signs and loose gravel signs with reduced speeds on Highways 19 and E, and

WHEREAS, the Jefferson County Highway Department was hired by the State of Wisconsin to seal coat this highway as Highway 19 is a state highway and the Jefferson County Highway Department followed state specifications, and

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claims on the basis that the County is not legally responsible for the alleged damages,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claims and directs the Corporation Counsel to give the claimants notice of disallowance.

Fiscal Note: These matters have been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Finance Committee

09-13-16

J. Blair Ward: 08-26-16; 08-30-16; 08-31-16; 09-02-16; 09-06-16

REVIEWED: Administrator _____; Corp. Counsel _____; Finance Director _____

ORDINANCE NO. 2016-___

Amending the Historic Sites Preservation Commission and Program Ordinance

Executive Summary

Jefferson County's Historic Sites Preservation Commission and Program Ordinance does not meet the requirements for continued participation in the Certified Local Government program in Wisconsin. The Certified Local Government program is administered by the National Park Service and is administered in Wisconsin by the Wisconsin Historical Society. The Certified Local Government program recognizes local historic preservation commissions, such as Jefferson County's, that enforce their local historic preservation ordinance. In return, the National Park Service provides access to federal historic preservation monies in the form of grants that only Certified Local Governments may apply for. To date, Jefferson County has received \$93,000 in Certified Local Government grants to conduct historic preservation projects in the County. For Jefferson County to participate in the Certified Local Government program, owners of property within a proposed historic district cannot be required to consent to including their property as part of a historic preservation project. Jefferson County's ordinance (Ordinance No. 2007-48) currently has this requirement. The proposed amendments to the Jefferson County Historic Sites Preservation Commission and Program Ordinance remove the owner consent requirement thereby satisfying the conditions of the Certified Local Government program and allowing Jefferson County to be eligible for Certified Local Government grants. The Historic Sites Preservation Commission met on August 18, 2016, and recommended forwarding this ordinance amendment to the County Board.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES
HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 1.02(1)(e) of the Historic Sites Preservation Commission and Program Ordinance is amended as follows:

(e) Historic district is an area designated by the Jefferson County Board of Supervisors on recommendation of the commission, composed of two or more ~~improvement~~ improved parcels that together compromise a district of special character or special historic interest or value as part of the development, heritage or cultural characteristics of the County, state or nation, and which has been designated as a historic district pursuant to the provisions of this chapter.

Section 2. Section 1.03(2) of the Historic Sites Preservation Commission and Program Ordinance is amended as follows:

(2) The Jefferson County Administrator shall appoint the commissioners subject to confirmation by the Jefferson County Board of Supervisors. Of the initial members so appointed, two shall serve a term of one year, two shall serve a term of two years, and three shall serve a term of three years. Thereafter, the term for each member shall be three years. The Commission shall elect its chair, vice chair and recording secretary on an annual basis.

Section 3. Section 1.05(1)(a)3. of the Historic Sites Preservation Commission and Program Ordinance is amended as follows:

3. As soon as possible after such public hearing, the Commission shall act on the nomination, either approving, modifying and approving, or disapproving of the same. If the nomination is approved, notice of the decision shall be mailed by registered or certified return receipt requested mail to the owner or owners of the structure, site or district considered. This notice shall advise the owner(s) that the Commission's decision will be forwarded to the Jefferson County Board of Supervisors for final approval and shall specify a date not less than thirty (30) days from the date of mailing by which an owner may deliver a written statement to the ~~Commissioner~~ Jefferson County Clerk that such owner ~~declines objects to have~~ having the nominated property so designated. The County Clerk shall notify the County Board of Supervisors of such objection. ~~In the event an owner timely submits such a statement, the Commission shall withdraw the proposed resolution seeking final approval from the County Board.~~

Section 4. The title of Section 1.09 shall be amended as follows:

1.09 ~~SEPARABILITY.~~ SEVERABILITY.

Section 5. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: Amending this ordinance will make Jefferson County eligible for granting funds that would otherwise not be available to the County.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Historic Sites Preservation Commission

09-13-16

J. Blair Ward: 07-27-16; 08-01-16; 08-22-16
Barb Frank: 08-23-16

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2016-_____

Approving County Conservation Aids Grant application

Executive Summary

The Wisconsin Department of Natural Resources Fish and Wildlife Management Grant Program was created to assist counties in the improvement of fish and wildlife resources. The fund was established by the Wisconsin Legislature in 1965 and provides matching money for a growing list of county sponsored fish and wildlife habitat projects.

The Jefferson County Parks Department is applying for financial assistance to remove invasive plants at the Garman Nature Preserve, Waterloo, Wisconsin. The 2016-17 allocations for County Conservation Aid (CCA) for the South Central Region have been set by the Wisconsin DNR. This year the allotment for **Jefferson County is \$1560.00.** State statute s. 23.09 (12), authorizes grants of matching funds to counties for projects focused on long-term fish and wildlife resources. This year's project will focus on restoration around the entrance to the Garman Nature Preserve by removing invasive and non-native woody vegetation in order to promote the growth of native grasses and forbes. Target species will include removal of buckthorn, honeysuckle, and euonymous alatus (burning bush). Other target species for removal will include garlic mustard, dames rocket, and Virginia creeper. The Parks Committee met on August 22, 2016, and recommended forwarding this resolution to the County Board.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board authorizes the Parks Director to act on behalf of Jefferson County to submit a state grant application to the Wisconsin Department of Natural Resources (DNR) for financial aid for county fish and game projects, sign documents, and take necessary action to undertake, direct and complete the approved projects.

BE IT FURTHER RESOLVED that the Parks Director is hereby authorized to expend the funds appropriated from the State of Wisconsin for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the projects for their intended purpose, and

BE IT FURTHER RESOLVED that the Jefferson County Board does hereby appropriate a matching allocation for such project and such appropriations shall continue as long as state matching aids are available, or until this resolution is modified by this Board.

Fiscal Note: The County's 2017 state allocation is \$1,560. Should additional funds become available, Jefferson County Parks will attempt to secure them. The County's match is force account labor to do the project.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Parks Committee

Joe Nehmer: 08-22-16; J. Blair Ward: 08-24-16

REVIEWED: Administrator JK; Corp. Counsel JBL; Finance Director BL

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on May 19 and August 18, 2016, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3885A-16, R3886A-16, R3911A-16,
R3913A-16, R3915A-16, R3916A-16, R3917A-16, R3918A-16, R3919A-16
AND R3920A-16**

DATED THIS TWENTY-NINTH DAY OF AUGUST 2016

Donald Reese, Secretary

**THE PRIOR MONTH'S AMENDMENT R3909A-16 IS EFFECTIVE UPON PASSAGE
BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).**

ORDINANCE NO. 2016-___

Amend Zoning Ordinance

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3885A-16 and R3886A-16 were referred to the Jefferson County Planning and Zoning Committee for public hearing on May 19; and Petitions R3911A-16, R3913A-16, R3915A-16, R3916A-16, R3917A-16, R3918A-16, R3919A-16, R3920A-16 were referred for public hearing on August 18, 2016, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-T, AGRICULTURAL TRANSITION TO A-2, AG & RURAL BUSINESS

Rezone to create a 2-acre agribusiness zone around the barn at **N1507 Groeler Road**. The site is on PIN 016-0514-1732-002 (17.348 acres) in the Town of Koshkonong. This is conditioned upon road access approval by the Town, receipt by Zoning of a suitable soil test if water service is proposed to serve this lot, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R3911A-16– Marcia Mary Bates Trust

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AG/RURAL RESIDENTIAL

Create a 3-acre lot around the home at **W4339 Ambrose Drive** in the Town of Farmington from part of PIN 008-0715-2024-000 (38 acres). This is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R3913A-16 – George Ducklow

Rezone 2.2 acres in the Town of Hebron from part of PIN 010-0615-1922-001 (5.45 acres) owned by Ronald & Pamela Kutz, and 3.8 acres in the Town of Jefferson from part of PIN 014-0615-1833-000 (32.815 acres) owned by St. Coletta School, to create a 6-acre building site on **Will Road**. This lot combination is conditioned upon receipt of a suitable soil test, and approval and recording of a final certified survey map for the property, including extraterritorial plat review if necessary. Slopes of greater than 20% shall not be utilized for development. R3915A-16 – Allan Kutz

Create a 2-acre residential building site near **W9258 County Road B** from PIN 018-0713-0832-001 (17.512 acres), Town of Lake Mills. Approval conditions call for road access approval by the County Highway Department, receipt of a suitable soil test, and approval and recording of a final certified survey map for the lot. R3916A-16 – Raatz Trust

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL
RESIDENTIAL AND N, NATURAL RESOURCES**

Create an A-3, Rural Residential lot of 2 acres around the home at **W3018 Koch Road** and a new 1.88-acre residential building site adjacent to it on **Ehlert Road**. Create two Natural Resource zones between the Bark River and those A-3 lots, one of 3 acres and one of 2.61 acres. These requests are all from PIN 010-0515-1112-000 (12 acres) in the Town of Hebron. Approval is conditioned upon road access approval by the Town and receipt of a suitable soil test for the A-3 lots, and upon approval and recording of a final certified survey map. R3885A-16 & R3886A-16 – Steven Mode/Laurie Forseth property

Create an A-3 lot around the existing home at **N5594 Switzke Road** and a vacant 2-acre residential building site nearby. The properties are part of PIN 008-0715-2823-000 (40 acres) in the Town of Farmington. This utilizes the last available A-3 zone for the property, and approval is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval and receipt by Zoning of a suitable soil test for the vacant lot, and approval and recording of a final certified survey map. R3917A-16 – Jack D Wendorf Trust

Rezone to create a 21.2-acre Natural Resource zone from part of PINs 008-0715-2823-000 (40 acres) and 008-0715-2824-000 (40 acres) near **N5594 Switzke Road** in the Town of Farmington. This is conditioned upon road access approval and approval and recording of a final certified survey map. A note shall be placed on the survey stating that no residential structures are permitted in this zone. R3918A-16 – Jack D Wendorf Trust

Create a 1.765-acre A-3 zone around the home at **N1554 State Road 106** from PINs 024-0516-1711-000 (40 acres), 024-0516-1622-000 (40 acres), 024-0516-1623-000 (39.381 acres) and 024-0516-1714-000 (37.515 acres). The site is in the Town of Palmyra. Conditions call for approval and recording of a final certified survey map, including extraterritorial plat review if necessary. Access must exist for the remaining A-1 zoned land. R3919A-16 – Gary Kincaid/Dean Kincaid Inc./Dean Kincaid Enterprises

Rezone for the creation of an 11.567-acre Natural Resource zone from part of PINs 024-0516-1623-000 (39.381 acres) and 024-0516-1622-000 (40 acres) near **State Road 106** in the Town of Palmyra. Conditions call for approval and recording of the final certified survey map, including extraterritorial plat review if necessary. R3920A-16 – Gary Kincaid/Dean Kincaid Inc./Dean Kincaid Enterprises

The above petitions are null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Planning & Zoning Committee

09-13-16

Deb Magritz: 09-01-16

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2016-___

Supporting and authorizing Jefferson County to host 2019 Farm Technology DaysExecutive Summary

Wisconsin Farm Technology Days is an excellent way to showcase Jefferson County, develop volunteerism and leadership roles and promote Jefferson County agriculture. Jefferson County businesses would receive significant economic benefits if selected to host Farm Technology Days according to a University of Wisconsin-River Falls study which found that the total economic impact of hosting Wisconsin Farm Technology Days was \$1.86 million, creation of 33 jobs, and generation of \$191,000 in additional taxes. One of the criteria used to select a host county is the amount of support and interest demonstrated by a prospective County's Board of Supervisors. This resolution formally recognizes Jefferson County's support and interest in hosting Farm Technology Days in 2019. The University Extension Education Committee met on August 8, 2016, and recommended forwarding this resolution to the County Board.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, Wisconsin Farm Technology Days is a jointly supported and planned effort by Wisconsin Farm Technology Days, Inc. and a host county's University of Wisconsin Extension Office; and

WHEREAS, Jefferson County last hosted this event in 1984, and a number of Jefferson County businesses and agricultural leaders have expressed interest and support in hosting the event for 2019, and

WHEREAS, the Jefferson County University Extension Education Committee believes that Wisconsin Farm Technology Days is an excellent way to showcase the County, develop volunteerism and leadership roles and promote Jefferson County agriculture and

WHEREAS, Jefferson County businesses would receive significant economic benefits if selected to host Farm Technology Days.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby supports and authorizes Jefferson County's participation in hosting Farm Technology Days in 2019 if selected by Farm Technology Days, Inc. and a suitable site is found in Jefferson County.

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors recognizes the need to budget Twenty Thousand Dollars (\$20,000.00) in the 2017 County budget to be used prior to and/or during the 2019 Wisconsin Farm Technology Days event to support advance or ongoing activities and functions involved with the event, and

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors recognizes the need to budget an additional Thirty Thousand Dollars (\$30,000.00) in the 2018 budget to fund a limited-term Wisconsin Farm Technology Days, Inc. employee who will work prior to, during and following the 2019 Wisconsin Farm Technology Days event, and

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors does authorize the Jefferson County UW-Extension Department Head to enter into a contract, after review and approval by the Jefferson County Administrator and Corporation Counsel, for services as may be necessary to host Wisconsin Farm Technology Days in Jefferson County in 2019.

Fiscal Note: This resolution will have no fiscal impact. If Jefferson County is selected to host Farm Technology Days, the fiscal impact will be addressed in the annual budget and future resolutions.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
University Extension Education Committee

09-13-16

LaVern Georgson: 07-29-16; J. Blair Ward: 08-03-16

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 