

# AGENDA

## Administration & Rules Committee

Jefferson County Courthouse  
311 S. Center Avenue  
Jefferson, WI 53549

Wednesday, November 30, 2016, Room 112, 8:30 a.m.

### Committee Members

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the October 26, 2016 Committee meeting minutes
7. Approval of the October 25, 2016 and November 14, 2016 County Board meeting minutes
8. Communications
9. LEAN Presentations
  - a. Get a Room – Finance and UW Extension
  - b. Off-Site Extremely Hazardous Substance Plan Updates – Emergency Management
10. Review RFP for Facilitator of the Strategic Plan Update
11. Update on Intergovernmental Agreement with Dodge County for Economic Development
12. Discussion on redrawing District 24 boundaries
13. Discussion and possible action on Task Force assignments – County Board Committee and work flow process (Braughler, Nass, Frank)
14. Financial Reports (October)
  - a. Clerk of Courts
  - b. Corporation Counsel
  - c. County Administrator
  - d. County Board
  - e. County Clerk
  - f. Register of Deeds
15. County Administrator's monthly report
16. Discussion and possible action on tentative future meeting schedule and agenda items (Interview Facilitators - December 21, 2016)  
All meetings in Room 112 at 8:30 a.m. unless noted
17. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.