

AGENDA (*REVISED 08-05-16)

JEFFERSON COUNTY BOARD MEETING

MONDAY August 8, 2016 7:00 p.m.

**Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549**

1. **CALL TO ORDER**
 2. **ROLL CALL BY COUNTY CLERK**
 3. **PLEDGE OF ALLEGIANCE**
 4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
 5. **APPROVAL OF THE AGENDA**
 6. **APPROVAL OF JULY 12, 2016 MEETING MINUTES**
 7. **PUBLIC COMMENT** (Agenda Items)
 8. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum to Agenda)
 - b. Resignation – Mark Klubertanz, District 24 Supervisor
 - c. Notice of Claim - Frederickson
 - d. Zoning Committee – Notice of Public Hearing, August 18, 2016
 9. **ANNUAL REPORTS**
 - a. Highway – Bill Kern
 - b. Parks – Joe Nehmer
 - c. Fair Park – David Diestler
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **HIGHWAY COMMITTEE**
 - a. Ordinance – Amending Traffic Ordinance to change speed limit on County Trunk Highway B (Johnson Creek School speed reduction)
 11. **HUMAN RESOURCES COMMITTEE**
 - a. Resolution - Creating a full-time Nutrition Program Supervisor position and eliminating a vacant, full-time Nutrition Program Coordinator position at Human Services
 12. **INFRASTRUCTURE COMMITTEE**
 - a. Resolution – Authorization to enter into a Professional contract for courthouse boilers (Addendum)
 13. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions
 - b. Ordinance – Amend Zoning Ordinance
 14. ~~**UW EXTENSION EDUCATION COMMITTEE ***~~
 - ~~a. Resolution – Supporting and authorizing Jefferson County to host 2019 Farm Technology Days (Page 11-12)~~
 15. **APPOINTMENT BY COUNTY ADMINISTRATOR**
 - a. GHDP CEO / JCEDC Executive Director
 16. **PUBLIC COMMENT** (General)
 17. **ANNOUNCEMENTS**
 18. **ADJOURN**

**NEXT COUNTY BOARD MEETING
SEPTEMBER 13, 2016 – 7:00 P.M. - ROOM 205**

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY WISCONSIN
August 1, 2016**

Available Cash on Hand		
July 1, 2016	\$	(55,811.14)
July Receipts	\$	<u>14,092,656.33</u>
 Total Cash	 \$	 14,036,845.19
Disbursements		
General - July 2016	\$	9,130,254.23
Payroll - July 2016	\$	<u>1,356,592.67</u>
 Total Disbursements	 \$	 <u>10,486,846.90</u>
 Total Available Cash	 \$	 3,549,998.29
 Cash on Hand (in bank) Aug. 1, 2016	 \$	 3,953,879.91
Less Outstanding Checks	\$	<u>403,881.62</u>
 Total Available Cash	 \$	 3,549,998.29
 Local Government Investment Pool - General	 \$	 31,984,380.01
Dana Investments	\$	28,502,545.72
Local Government Investment Pool -Clerk of Courts	\$	26,057.54
Local Government Investment Pool -Farmland Preservation	\$	228,584.94
Local Government Investment Pool -Parks/Liddle	\$	81,819.24
Local Government Investment Pool -Highway Bond	\$	<u>1,873,345.32</u>
	\$	62,696,732.77
 2016 Interest - Super N.O.W. Account	 \$	 840.18
2016 Interest - L.G.I.P. - General Funds	\$	33,598.13
2016 Interest - DANA Investments	\$	252,677.34
2016 Interest - L.G.I.P. - Parks /Carol Liddle Fund	\$	191.47
2016 Interest - L.G.I.P. - Farmland Preservation	\$	534.91
2016 Interest - L.G.I.P. - Clerk of Courts	\$	75.88
2016 Interest - L.G.I.P. - Highway Bond	\$	<u>4,383.82</u>
Total 2016 Interest	\$	292,301.73

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

Barb Frank

From: James Schroeder
nt: Wednesday, August 03, 2016 4:05 PM
To: Tammie Jaeger
Cc: Benjamin Wehmeier; Barb Frank; Aoc@constituencyservices.org; Blair Ward
Subject: Temporary Appointments

Tammie, would you prepare appointment letters for my signature as follows:

John Kannard to UW Extension Education Committee (temporary appointment) Jim Schroeder to Wisconsin County Utility Tax Association (temporary appointment)

Thanks!

Jim Schroeder
County Board Chair
920-728-2182
Responsible Government Advancing Quality of Life

RESOLUTION NO. 2016-__

Authorization to enter into a professional service contract for Courthouse boilers

Executive Summary

A Request for Proposals was published soliciting bids to replace the original Courthouse boilers installed in 1964 with high-efficiency boilers and pumps to reduce energy costs. The Infrastructure Committee reviewed the proposals at its August 8, 2016, meeting and determined that H & H Industries, Madison, Wisconsin, is the lowest responsible bidder for the project. The Infrastructure Committee recommends that H & H Industries be awarded the contract for boiler replacement at the Courthouse.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, bids were solicited to remove the old boiler system and install a new boiler system at the Courthouse, and

WHEREAS, the following bids were received:

H & H Industries Madison, Wisconsin	\$147,000
Johnson Controls Madison, Wisconsin	\$150,860

WHEREAS the Infrastructure Committee has reviewed the bids and determined that H & H Industries is the lowest responsible bidder for the project, and

WHEREAS, the Infrastructure Committee recommends accepting the bid of H & H Industries in the amount of \$147,000.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a professional service contract with H & H Industries, Madison, Wisconsin, in the amount of \$147,000 for removal of the old boiler system and installation of a new boiler system at the Courthouse.

Fiscal Note: Adequate funds for this project are in the 2016 Central Services Budget.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Infrastructure Committee
J. Blair Ward: 08-03-16; 08-08-16

08-08-16

REVIEWED: Administrator _____; Corp. Counsel _____; Finance Director _____

APPOINTMENTS BY COUNTY ADMINISTRATOR

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I do hereby appoint Victoria (Vicki) Pratt to serve as Glacial Heritage Development Partnership (GHDP) Chief Executive Officer (CEO)/Jefferson County Economic Development Consortium (JCEDC) Executive Director. I respectfully request confirmation of this appointment.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

Ms. Pratt is a resident of Jefferson and currently works for the Wisconsin Economic Development Corporation (WEDC) as a Sector Development Director. Prior to working for the WEDC she worked for economic development organizations across the country including organizations in Benton Harbor, MI; Glen Falls, NY; Columbia, MO; Wichita KS; Rochester, NY; and Albion, NY.

Ms. Pratt holds a B.A. in Interpersonal and Organization Communication from State University of New York at Buffalo with graduate course work completed in Public Administration and Economic Development through the University of Wisconsin and Cornell University. She is a Certified Economic Developer (CEcD) and is a member of the International Economic Development Council (IEDC) and serves as an evaluator for the Accreditation of Economic Development Organization (AEDO).

Ms. Pratt holds the desired skill needed to help continue the Jefferson County Economic Development (JCEDC) in its organizational efforts and is poised to lead in the development of the Glacier Heritage Development Partnership (GHDP) with the private sector.