

**GENERAL FINANCIAL CONDITION  
JEFFERSON COUNTY WISCONSIN  
October 1, 2016**

Available Cash on Hand		
September 1, 2016	\$	50,909.82
September Receipts	\$	<u>6,700,163.00</u>
 Total Cash	 \$	 6,751,072.82
 Disbursements		
General - September 2016	\$	4,792,547.72
Payroll - September 2016	\$	<u>1,953,320.74</u>
 Total Disbursements	 \$	 <u>6,745,868.46</u>
 Total Available Cash	 \$	 <b>5,204.36</b>
 Cash on Hand (in bank) Oct. 1, 2016	\$	1,041,945.69
Less Outstanding Checks	\$	<u>1,036,741.33</u>
 Total Available Cash	 \$	 <b>5,204.36</b>
 Local Government Investment Pool - General	 \$	 9,593,759.00
Dana Investments	\$	28,361,041.03
Local Government Investment Pool -Clerk of Courts	\$	26,076.04
Local Government Investment Pool -Farmland Preservation	\$	170,312.42
Local Government Investment Pool -Parks/Liddle	\$	81,877.32
Local Government Investment Pool -Highway Bond	\$	<u>1,874,675.04</u>
	\$	40,107,740.85
 2016 Interest - Super N.O.W. Account	 \$	 1,266.83
2016 Interest - L.G.I.P. - General Funds	\$	46,297.55
2016 Interest - DANA Investments	\$	322,409.20
2016 Interest - L.G.I.P. - Parks /Carol Liddle Fund	\$	249.55
2016 Interest - L.G.I.P. - Farmland Preservation	\$	680.84
2016 Interest - L.G.I.P. - Clerk of Courts	\$	94.38
2016 Interest - L.G.I.P. - Highway Bond	\$	<u>5,713.54</u>
Total 2016 Interest	\$	376,711.89

JOHN E. JENSEN  
JEFFERSON COUNTY TREASURER





**JEFFERSON COUNTY**  
**OFFICE OF THE COUNTY**  
**ADMINISTRATOR**

**BEN WEHMEIER**  
County Administrator

TAMMIE J. JAEGER  
Administrative Assistant  
Confidential

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Jefferson, WI 53549  
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**“Jefferson County: Responsible government advancing quality of life.”**

TO: Jefferson County Board of Supervisors  
FROM: Benjamin Wehmeier, County Administrator  
DATE: October 11, 2016  
SUBJECT: 2017 Budget – Supervisor Amendments

As part of the 2017 Budget development process, individual Supervisors may submit proposed amendments to the Recommended Budget. This process enables Supervisors to provide their proposed amendment and what their intended impact is on the 2017 Budget.

Supervisors are reminded that the 2017 Recommended Budget includes a new growth calculation of new property tax that can be captured of \$333,165 (1.26%) based on the new growth in the County. This is the maximum allowed by State law. \$225,031 of these funds are dedicated to capital equipment with the remainder paying for operational costs. Accordingly, for operations purposes if additional funds are sought for a specific program or operation, a corresponding reduction of a program, department or capital item should be included as part of the budget amendment process.

Attached, for your use, is a copy of the 2017 Budget Supervisor Amendment form. Feel free to make copies of this form if you wish to submit more than one amendment. Remember, only one amendment may be included on each form. This form will also be e-mailed to Supervisors so that they can make their own copies or the Administrator's Office may be contacted for further assistance.

The following is a schedule of when and how these Amendment forms will be processed and reviewed:

- |                     |  |
|---------------------|--|
| October 11, 2016    | Supervisors receive Amendment forms and guidelines from the County Administrator.  |
| Oct 11– Nov 7, 2016 | Supervisors prepare any proposed Amendments to the Recommended Budget and submit them to the County Administrator's Office no later than noon on November 8, 2016. |

- October 25, 2016      Public Hearing on the Recommended Budget
- November 7, 2016      Amendments are due to the County Administrator's Office no later than noon on this date.
- November 7 to 9, 2016      County Administrator, Finance Director and Department Heads review the proposed amendment forms and calculate the fiscal and operational impact of each proposed amendment as they are submitted to the Administrator's Office. Supervisors who submit a proposed amendment may be contacted if further explanation is needed.
- November 10, 2016      Finance Committee meets to review the proposed amendments and takes action on a recommendation to the County Board, for each proposed amendment.
- November 14, 2016      County Board meets to consider action on any proposed amendments and then adopts the 2017 Budget.

The County utilizes a formal Supervisory Amendment process in order to make it more structured and understandable for Board members. In addition, it gives staff and the Finance Committee the opportunity to analyze any proposed amendments so that the County Board can make informed decisions when they meet to adopt the budget. In order to provide the Committee and staff with sufficient time to review proposed amendments, Supervisors are asked to submit their amendments as soon as possible after October 12th.

Feel free to contact either myself or Brian Lamers if you have any questions regarding this process. I would request that you have questions concerning the budget that these are brought through my office so we can coordinate a full response.

Sincerely,



Benjamin P. Wehmeier  
County Administrator

cc: Department Heads

**2017 Budget  
Jefferson County  
Proposed Supervisor Amendment**

By Supervisor(s) \_\_\_\_\_

Amendment # TBD

To amend the 2017 Recommended Budget (as amended by the Finance Committee),  
I (we) hereby propose:

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy  
by \$ \_\_\_\_\_

I (we) also propose offsetting any tax levy increase / decrease (circle one) with  
a tax levy Increase / decrease (circle one) to the following department(s) and/or program area(s):

THIS SECTION FOR FINANCE DEPARTMENT STAFF USE

Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
<b>Totals</b>			\$ -	\$ -	\$ -	\$ -

Finance Member	Aye	Noe	<i>Fiscal note:</i>
Hannemann, Jennifer			
Jaeckel, George			
Jones, Dick			
Rinard, Amy			
Smith, Tim			
<b>Result</b>	0	0	

County Board voting record:

Ayes	
Noes	
Abstain	
Absent	

