

## Local Land Use, Planning and Zoning Teleconferences

These programs cover topics of interest to Wisconsin local government officials, citizens, and land use planners. Each session includes the opportunity for participant questions and comments.

Programs are moderated by UW-Extension's Local Government Center and UW-Madison Dept. of Urban and Regional Planning staff.

### Ethics and Open Government Laws for Planning Body Members

Wednesday, January 18, 2017  
10:30 am – 12:00 noon

Members of plan commissions, zoning boards of appeal or other planning bodies are subject to Wisconsin's ethics and open government laws regardless of whether the member is appointed or elected. It is vital that planning body members and their support personnel be familiar with these laws to help preserve the integrity of their decision making processes, as well as avoid any adverse effects of violating the law.

*Presented by Philip Freeburg, JD, Local Government Law Educator, UWEX Local Government Center*

### Insights on Recent Changes to Wisconsin Land Use Law

Wednesday, February 15, 2017  
10:30 am – 12:00 noon

Over the past several years various legislative changes have altered the practice of Wisconsin land use law. These include new legislation governing the use of local government moratoria, use of sale restrictions, shoreland zoning, historic preservation, the regulation of nonconforming structures, vested rights and

many other aspects of local land use regulation. This program will present the perspective of the Wisconsin Realtors Association, a statewide organization that has been influential in the development of these new laws.

*Presented by Tom Larson, JD, Senior Vice President of Legal and Public Affairs, Wisconsin Realtors Association*

### Cooperative Boundary Agreements

Wednesday, March 15, 2017  
10:30 am – 12:00 noon

Boundary Agreements can provide a constructive, planned and deliberative alternative to issues surrounding municipal expansion and boundaries. They can help avoid the controversies and conflicts often associated with annexation, land use, municipal utilities and services, and other issues of municipal expansion. Learn about the types of boundary agreements available in Wisconsin, including tips and potential pitfalls when creating boundary agreements.

*Presented by Christopher Hughes, JD, Stafford Rosenbaum LLP, and Mark Roffers, AICP, MDRoffers Consulting LLC*

### Case Law and Legislative Update

Wednesday, April 19, 2017  
10:30 am – 12:00 noon

Planning law is constantly changing. This program highlights and reviews recent court decisions and legislation affecting planning and land use in Wisconsin.

*Presented by Brian Ohm, JD, Land Use Law Specialist, Dept. of Urban & Regional Planning, UW-Madison/Extension*

## Business Improvement Districts and Main Streets

Wednesday, May 17, 2017  
10:30 am – 12:00 noon

Wisconsin communities have utilized Business Improvement Districts (BIDs) to help fund programs and activities to support downtown development for over 30 years. Program participants will have an opportunity to learn about how these districts are created and administered as well as some of the important lessons that have been learned over three decades of experience.

*Presented by Chuck Law, Director, UWEX Local Government Center and UWEX Community Planning and Design Specialist*

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## Continuing Education Credit

American Institute of Certified Planners (AICP) Continuing Maintenance (CM), and Continuing Legal Education (CLE) accreditation applied for.

Participation in live program qualifies for credit.

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## Registration

To register online, follow the link at [lgc.uwex.edu](http://lgc.uwex.edu) or call 608-262-0810.

Cancellation policy: You may cancel up to 10 days before the program and still receive a refund.

- cost and other information on reverse -

1/9/17 Given

## December 2016 Monthly Report-Zoning

Revenues this month were up \$4,354 over last December. Our end of the year revenues totaled \$235,086 which is over our projected annual revenue forecast of \$191,400 for 2016. As in the past and at the County Administrators discretion, there will be some funds available for future planning projects. I am not confident at this time that next year will produce the same amount of revenue , so my 2017 forecast is not equal to 2016 results.

The office closed out the year remaining busy with permits and phone calls and lots of inquiries for 2017 projects. For the month of December, staff processed 24 Zoning permits, 15 POWTS permits, 18 soil test filings, and conducted 16 POWTS inspections/installations and 4 soil onsite. The warm weather extended the building season this year. Laurie also mailed out another 154 POWTS Maintenance letters to homeowners. By the end of 2017, we should have our inventory of all POWTS in the County completed and have them entered in our system for POWTS maintenance reporting as required by law. That final number that we are required to track will be approximately 10,000 systems.

Staff also received, reviewed, and processed 10 zoning amendments, 4 conditional use permits, 1 variance, 5 Final csm's , 4 Preliminary csm's, and continued to process the backlog of violations. Matt and Rob are working on 10 per week and have been making progress getting caught up! Backscanning and data entry of old files continues as well as the scanning and data entry of all current documents.

On the horizon for 2017 or beyond, there will be the need for several Ordinance updates depending on proposed legislation regarding the Shoreland Ordinance, Sign Ordinance, Wind Energy Systems Ordinance.....all of which have pending state or federal changes in the works. At this time, with the concurrence from the County Administrator, I am holding off until the situations for each is clear. In the future, it will also be prudent to update the Sanitation Ordinance and Land Division/Subdivision Ordinance as both have not been updated for some time. The Counties comprehensive plan and farmland preservation plan will be required to be updated in 2020 and 2022 respectively. There has also been interest in doing a transportation plan which could likely dovetail with the other plan updates.

Solid Waste continues to receive donations in support of our program. In 2017, I will be approaching the County Administrator and Finance Committee about starting to fund the program with some tax levy dollars. My plan is to start small and build over the next decade so that we are prepared for the ultimate loss of our revenue source when the landfill closes.

Sharon has begun meeting with UW Extension for the County Fair project relating to the compost bin and collapsible garbage bin give away and demonstration site to be located by the County Board tent/building during fair week. We hope to be a draw for the rest of the county service displays and help fulfill our contract obligations for our landfill siting money which requires an educational component to our solid waste program.

I have attached our monthly calendar and ledger report.

Rob

**Jefferson County Planning and Zoning Department**  
**Monthly Ledger Report**  
**01-03-2017**

	OP	PPC	MC	PSS(	STF	FQAS	FAA	FFFC	SRFWF	ZOF	WFG	Refunds	2016 Totals	2015 Total	Diff
MTH	7101.432099	7101.451002	7101.472003	7101.432002	7101.458010	7101.458015	7101.458014	7101.458001	7101.458002	7101.441002	7102.421001				
Jan	4,715.00	847.05		2,025.00	800.00							250.00	8,387.05	8,804.30	-417.25
Feb	14,745.00	27.37	3.75	1,000.00	250.00							500.00	16,026.12	12,225.00	3801.12
Mar	12,720.00	22.16		2,100.00	50.00					150.00		530.00	15,042.16	13,723.08	1319.08
Apr	34,545.00	9.44	3.75	7,775.00	600.00								42,933.19	21,034.94	21898.25
May	13,030.00	92.09		4,975.00	800.00								18,897.09	18,699.86	197.23
June	14,980.00	11.37	7.50	4,800.00	450.00							250.00	20,248.87	23,308.49	-3059.62
July	14,185.00	5.86	30.00	3,425.00	350.00							280.00	17,995.86	19,649.36	-1653.5
Aug	12,720.00	165.79		8,750.00	1,100.00							1,150.00	22,735.79	23,391.58	-655.79
Sept	15,050.00	3.79		6,625.00	750.00								22,428.79	15,847.01	6581.78
Oct	16,185.00	3.54		4,200.00	500.00								20,888.54	19,384.08	1504.46
Nov	13,345.00	8.26		3,175.00	250.00								16,778.26	9,650.29	7127.97
Dec	6,470.00	80.00		5,275.00	900.00								12,725.00	8,370.42	4354.58
Total	172,690.00	1,276.72	45.00	54,125.00	6,800.00					150.00		2,960.00	235,086.72	194,088.41	40998.31

2015 Actual Zoning Deposit:\$188,608.41

2016 Budget Revenues: \$191,400.00

2016 Deposits YTD:\$235,086.72

# December 2016

December 2016							January 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
							1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30	31				

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Nov 27 - Dec 3	Nov 27	28	29	30	Dec 1	2	3
					Bens monthly report Jeff off Laurie / Sharon - Label Matt off 3:00 powts inspect	2 soil onsite Deb-Vacation Jeff off Permits powts inspect	x
Dec 4 - 10	4	5	6	7	8	9	10
		Deb-Vacation	Employee Review Due Pick up Sharps from La Rob 6p SW agenda to Tammie	Findings of Fact jeff off powts 13129 powts mound pipe on Sharon leaving at 3:15	1 cu packet sent to To 1 Variance packet sent 4 rezoning packets ser Holding Tank 13026 PAYDAY	Deb-Vacation Jeff off Laurie Gone @ 1:00 Matt off 2:30 Sharon - Vacation	Sp Rob/Chas/Kom
Dec 11 - 17	11	12	13	14	15	16	17
		1:30 Douglas Shackelf Deb-Vacation holding tank install LAURIE - LEAVING @ mnd install powts install	1 Rezoning packet sen 2 Conditional uses sen Laurie - Leaving @ 4:0 Matt/Rob Violations onsite Permits	Jeff Off Sharon - Scanned	Dept Head 12-2p (jeff Jeff off P&Z Committee Public	330p-Rob TLC-515p Deb-Vacation Jeff off Matt Off Solid Waste Meeting	x
Dec 18 - 24	18	19	20	21	22	23	24
		DEPOSIT & MAIL LAURIE OFF Call Ext again about Fa Deb-Vacation Sharon Leaving at 3:15 Work on Grants	Rob off	Connection 13192 Gall Deb-Vacation Jeff off Matt off at 2	Deb-Vacation Employee Review Due Holding Tanks Gallitz J Jeff off Laurie In @ 11:00	Holiday	
Dec 25 - 31	25	26	27	28	29	30	31
		Holiday	DEPOSIT & MAIL LAURIE - VACATION Rob Off Sharon - Vacation Jeff off	Deb-dentist 10:45 Newspaper Publicatic	1 cu packet sent to To onsite	Jeff off	x

