

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, OCTOBER 14, 2014, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll with all members being present except Supervisors Hartz, Lund and Babcock who gave prior notice of their inability to attend. District 24 is vacant.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Augie Tietz
District 5....	James B. Braughler	District 6	Ron Buchanan
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Al C. Counsell
District 11.....	Donald Reese	District 12	Peter A. Hartz
District 13.....	Ed Morse	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Jennifer Hanneman
District 19.....	Jim Schroeder	District 20	Jim Mode
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Vacant
District 25.....	Matthew Foelker	District 26	Carlton Zentner
District 27.....	Glen D. Borland	District 28	Dick Schultz
District 29.....	Paul Babcock	District 30 ...	Walt Christensen

County Administrator Wehmeier certified compliance with the Open Meetings Law.

Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

There being no objection, the recognition resolutions (#7b and c on the agenda) will be introduced before the presentation of the Clean Sweep Program merit awards (#7a). Also, the retirement recognitions (#8e) will be presented before the presentation of the 2015 Recommended Budget (#7d).

Rinard, Chair of the Administration & Rules Committee, moved that the minutes of the September 9, 2014, meeting be approved as presented. Seconded and carried.

Special Order of Business.

Reese, Chair of the Solid Waste/Air Quality Committee, introduced Resolution No. 2014-45.

WHEREAS, Jefferson County wishes to recognize Fort HealthCare for their monetary support and their pharmacists who service the Fort HealthCare Community by volunteering their time at Clean Sweep events and drug education efforts, and

WHEREAS, Fort HealthCare's mission is to improve the health and well-being of the community, and

WHEREAS, Chris Barron, Pharmacy Director at Fort Health-Care, has made it his mission along with his fellow pharmacists to do their part by taking on prescription drug abuse in the communities served by Fort HealthCare, and

WHEREAS, Chris has sent a letter (said letter is available at

the County Clerk's office upon request or on the County's website at www.jeffersoncountyiwi.gov) to all Community Partners in Health to educate them about the Wisconsin Prescription Drug Monitoring Program. Chris encourages all area providers to make use of these free resources as well as get registered with the PDMP website, and

WHEREAS, the letter addresses the methods for funding and participating in the drug disposal efforts which include the Clean Sweep programs and secure drug drop off sites, and

WHEREAS, Jefferson County, its Solid Waste Committee and Sheriff Paul Milbrath and his office would like to thank Fort HealthCare and their pharmacists for the education they give to the community and for volunteering at the Clean Sweep program events, and

WHEREAS, we recognize that, without their support, our Clean Sweep program and drug collection sites would not be successful,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors gratefully accepts and appreciates the donations, volunteers and partners of the Solid Waste/Air Quality Committee's Clean Sweep and Recycling Programs.

BE IT FURTHER RESOLVED that upon passage, a copy of this resolution be sent to the two local newspapers, posted on the Jefferson County website and the Jefferson County Facebook page.

Fiscal Note: Jefferson County expenditures for Clean Sweeps are covered by the Solid Waste/Air Quality Account 7109.451009, which is currently funded by contract fees from Waste Management-Deer Track Park Landfill. The City of Watertown donated \$20,000 each year since 2010 for the Clean Sweep Program. Fort HealthCare has donated \$5,000 for two years and in 2013, \$2,500 for prescription/non-prescription drug collections and disposal. No tax levy dollars are currently used for this program.

Reese moved that Resolution No. 2014-45 be adopted. Seconded and carried.

Reese introduced Resolution No. 2014-46.

WHEREAS, Jefferson County wishes to recognize UW Health Partners Watertown Regional Medical Center for their monetary support and their pharmacists who service the Watertown Regional Community by volunteering their time at Clean Sweep events and drug education efforts, and

WHEREAS, Watertown Regional Medical Center was the first hospital to place a drug take back container in a police station and donate money to the Clean Sweep program for proper drug disposal, and

WHEREAS, John Schloemer, Watertown Regional Pharmacist, helped the Solid Waste Committee implement the drug take back program and found volunteer pharmacists to support the program, and

WHEREAS, Jefferson County, its Solid Waste Committee

and Sheriff Paul Milbrath and his office would like to thank UW Health Partners Watertown Regional Medical Center and their pharmacists for the education they give to the community and for volunteering at the Clean Sweep program events, and

WHEREAS, we recognize that, without their support, our Clean Sweep program and drug collection sites would not be successful,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors gratefully accepts and appreciates the donations, volunteers and partners of the Solid Waste/Air Quality Committee's Clean Sweep and Recycling Programs.

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Reese moved that Resolution No. 2014-46 be adopted. Seconded and carried.

In recognition of the monetary support, time and drug education efforts regarding the Clean Sweep program for proper drug disposal, Reese presented merit awards to Fort HealthCare, Christopher Barron, R.Ph.; UW Health Partners Watertown Regional Medical Center and John Schloemer, R.Ph. Certificates of merit were presented to the following pharmacists who volunteered their time to the Clean Sweep events: Richard Courtois, R.Ph.; James Brown, R.Ph.; Merlin Borchardt, R.Ph.; Thomas Heckenkamp, R.Ph.; John Fosdal, R.Ph.; Tom Derleth, R.Ph.; Jason Schwager, R.Ph.; John Bass, R.Ph.; Jackie Ulm, R.Ph.; Grant McCullouth, R.Ph.; Laurie Kiernat, R.Ph.; Dawn Nell, R.Ph.; Abigail Freeman, C.Ph.T.; Kim Gailloreto, C.Ph.T.; Deborah Bowen, C.Ph.T.; Hannah Schultz, Pharmacy Student; and Ilse Fritz, Pharmacy Student.

Terri Palm-Kostroski, Human Resources Director, recognized the following retirees: Martha Parker, Human Services, 9 years 4 months; Clayton Lester, Highway, 28 years 2 months; and Jeff Endl, Central Services, 7 years 11 months. Kathy Cauley, Human Services Director, recognized E. Scott Scheibel, Assistant Corporation Counsel, for his 10 years of service to the County.

Senator Scott Fitzgerald presented a Wisconsin Legislative Citation to Fort HealthCare and UW Health Partners Watertown Regional Medical Center for their support to the Clean Sweep Program drug disposal.

Wehmeier presented the 2015 Recommended Budget.

To The Honorable Members of the Jefferson County Board of Supervisors:

I am pleased to present the 2015 Budget for your review and consideration, as recommend by the Finance Committee. As you will see significant work has gone into its preparation with a focus on transforming the budget process; aligning the budgetary document itself with operational priorities and placing the County in the position for its financial future. I would like to thank the Finance Committee for the time and feedback provided in this process.

This year's budget is new in its physical form. The new format works to provide greater narrative presentation with graphical enhancement to provide a transparent document to help explain how the budget works within the County and how resources are allocated. In addition, each department now has summary pages to serve as quick reference points for information while still providing detailed line items. This budget also begins the process to utilize performance measurements to help provide major outcomes by department for operations done on a day-to-day basis. The ultimate goal is for the Public and County Board to see policy guidance and priorities transcend both into the budgetary process and department annual reports.

The budget will continue to be an evolving document with changes predicated on strategic goal setting and the impact to services provided by the County. This will be part of an on-going analysis into 2015 in reviewing the operation and organization. As this process proceeds and the County continues to face competing interest with limited resources, the need to enhance a priority based budget process which will be crucial to the County's long term success. This will include having proven outcomes by business functions which will become more crucial to ensure that staff maximizes opportunities of efficiency to provide the high level of services at the best value possible. This process will enhance funding opportunities at the state and federal level, as performance based management is the new standard.

Key Operational Changes:

Revenue:

The County continues to examine various revenue streams to maintain its day-to-day operations. With operating under the levy tax cap, the County may capture up to an additional \$218,000 in net new construction levy. The County also is seeing a 5.2% in projected sales tax growth for an increase of \$275,665. At the same time, the County is seeing reduced revenue from interest, investments and land related fees. Several departments have received new or increased grants and donations to help provide increased services. One example of this is Human Services where several new positions will be created in the FY 2015 Budget that will provide services needed with no direct levy impact due to these grants.

Expenditures:

As part of preparation for this coming year budget, the focus was looking at current challenges and looking forward to the future years in preparing cost saving measures. The total projected 2015 County Budget is \$73,316,138.

Some highlights in this year's budget include:

1) Operational Expenditure Reductions: As part of the current year budget, all departments were asked to provide 2% operational reduction. This achieved over \$500,000 in savings. This will include transitioning away from administering the Personal Care Program in the Health Department.

2) Health Insurance: The budget includes the transition in the plan design for health care. The County has been on a no-deductible plan offered by the State Employee Trust Fund since 2009, where it moved from being self-funded. In FY 2014, health insurance costs are about \$7 million a year with the County picking up \$6.75 million. With health insurance costs increasing significantly beyond the cost of inflation it became necessary to look at the long term projections and the direction the County should head. As a result, it was determined that the best solution was to move to the low deductible plan offered through the statewide plan. This change had the following results:

a. Stabilization of Cost. If the County remained status quo in health insurance offering, the cost to the County would exceed \$500,000 a year with projections on an annual basis of 7-10%. This plan change allows the County to pay what it has for all employees last year with the exception of law enforcement where there is a slight increase due to contractual obligations.

b. Limited increase to employees' premium. By switching plans, there are limited impacts to employees' premium cost towards their health insurance versus what the cost would be in maintaining a no-deductible plan. Employees' deductible will be \$500 for single and \$1,000 for family.

c. Cost savings. The cost savings provided by this plan switch allows for three significant items. First, it provides the savings necessary to provide a small cost of living increase of 1%. Second, it allows the County to provide 25% of deductible cost to employees FSA accounts. Third, it provides close to \$100,000 in operational savings.

Contingency:

The recommendation for the budget is to increase the contingency fund to \$560,000. There are two primary purposes for this. First, staff has worked to reduce expenditures from their budgets that do not routinely occur. However, there are cases where these expenditures may still arise causing a greater need for contingency than in the past. In addition, the state 2015-2017 Biennium Budget is effective July 1, 2015. It is unknown as to the impact to the various County programs that could arise during this process. As a result, this will help create a buffer in a proactive measure versus being reactive to any impacts that may occur.

Tax Impacts

The County has seen an increase of 3% equalized assessed

valuation (EAV) within the County. This impact results in the operational mill rate being reduced from 4.2655 in FY 2014 to 4.1962 in FY 2015. With debt being issued, an additional .1955 will be added bringing the total mill rate to 4.3917.

A home valued at \$150,000 would maintain a no increase operational levy of \$629.33 with an additional \$29.33 for debt for a total property tax bill of approximately \$658.76.

The proposed levy is broken down as follows:

- General Levy - \$25,330,795
- County Library - \$1,012,092
- Health Department - \$875,223
- Debt - \$1,180,096

Capital Projects:

The County continues to utilize savings from previous fiscal years and direct levy dollars to invest in the infrastructure, facilities and equipment to perform the key day-to-day functions for various County activities. Some key capital expenditure highlights include:

- Replacement of seven squad vehicles with propane systems - \$262,500
- Replacement of 911 Phone Interface - \$380,000
- Highway Department Vehicles and Equipment - \$1,410,000
- Highway Construction Projects
 - o CTH A - \$3,806,989 (1.25 Miles Construction; 10 Miles Resurfacing)
 - o CTH J - \$697,000 (1 Mile Construction)
- Main Highway Facility Construction and Satellite Facility Construction - \$4.4 million
- Facility Improvements - \$250,000
- Technology - \$186,500

Long Term Outlook:

As the County begins to look at the long term financial outlook, the County is in a very favorable financial position. We have a full three months operational reserve with liabilities fully funded; limited debt projected to be .3% of full evaluation, well below the maximum allowed by state statute; and a very positive bond rating of Aa2. To preserve this position, the County will need to look long term at several key areas to ensure it remains in a financial position that balances projected revenue streams with expenditures while still providing the level services as needed. Below are some key long term areas that are crucial as we move forward.

Personnel:

As in most organizations, a significant portion of County's expenditures are tied to the cost of its employees composed of salary, health insurance and pension contributions. The County needs to determine long term what the proper mix of the compensation package is, specifically as it relates to salaries, health insurance, participation in the Wisconsin Retirement System and other benefits. But on-going considerations need to be reviewed:

Health Insurance – One of the biggest cost considerations is

the County's Health Insurance. Approximately 10% of the total operational budget (\$7 million) pays for health insurance. The 2015 Budget includes the change to a low deductible plan. The County will need to continue to monitor and review cost balanced with the impacts to employees. This may include looking to providers beyond the state plan to maximize the value.

Salaries – Jefferson County utilizes a classification program for all employees except sworn representative law enforcement. The County will need to continue to monitor the validity of this study to ensure it is in range with internal and external comparison. This is necessary to ensure we are competitive in the recruitment and retention of our employees. The County is beginning to see greater impacts of market pressures in this area.

Operational Budgets:

In preparation for the 2015 budget, all departments were directed to find 2% in operational reductions. The majority of departments met this direction. This was accomplished despite several departments seeing an increase in costs for things such as contractual services, market impacts of commodities and energy costs. Although these changes helped towards a savings of a half million dollars, this will not be the ultimate answer for budgetary constraints for all departments. Several of the smaller departments will not be able to answer this direction in future years without seeing specific changes to operations. Further, flat spending changes need to be balanced versus operation priorities for programs. This will be impacted as well due to state priorities and the direct and indirect funding to specified programs. This will be a key component for analysis in future years.

Technology:

With the ever changing world of technology, there needs to be a long term discussion as the costs to maintain and operate these systems along with capital costs continue to rise at a significant rate which impacts all departments' operational budgets. At the same time, investments in new systems may assist in greater efficiency. Primary areas to review for future consideration will be reviewing the current budgetary process for funding technology and further enhancement of long term projects with impacts to infrastructure.

Capital:

Currently, Jefferson County does not have a designated funding source for capital projects and expenditures. The past several years, the majority of capital has been paid through savings on previous fiscal years that exceed the 3 month operational fund balance with the exception of the Highway Department. The Highway Department spends approximately a million dollars a year on equipment/vehicles through a depreciation account. The depreciation account is established by charging an hourly rate for work done on behalf of the County, State and other local government entities. In addition, the County provides direct levy to support road projects of approximately \$4 million per year.

The remaining departments share approximately \$1 million

a year which covers the purchase of all capital equipment, major maintenance cost for buildings, parks, trails and county wide dispatch. The County has several older facilities that have greater needs. To help look long term and prioritize projects, the County will be conducting a facility audit. The goal is to develop a plan to determine if we can maintain a "pay-as-you-go" process for the buildings we have versus having to look at other expenditure options. There will be a challenge to develop dedicated revenues towards these expenditures, but is achievable through these conversations.

The staff of Jefferson County deserves a lot of credit in the development of the budget. A significant amount of work went into the FY 2015 Budget from the development of a new format and thoughtful quantifiable outcomes, which are key to providing an educational component for the return on investment made by the taxpayers at the local and state level. Significant time also was devoted to achieve cost savings to help support current staffing levels and facilitating raises for employees. A sincere thanks is in order to all the department heads; the respective financial divisions in Highway, Human Services and Health; the Finance Department, specifically Brian Lamers and Tammy Worzalla; the Human Resources Department, especially Terri Palm; Kathy Hart from Duplicating and Tammie Jaeger, my Administrative Assistant. They all put tremendous time and effort into the development of this budget.

Respectfully submitted,
Benjamin Wehmeier, County Administrator

CLASSIFICATION OF AUTHORIZED POSITIONS

ADMINISTRATION (3 FT)	NOTE: 2 Assistant Corporation Counsel budgeted in CSA, but authorized in Corporation Counsel budget
1 County Administrator	
1 Administrative Secretary	
*** 1 Management Analyst	
CENTRAL SERVICES (7 FT)	CLERK of COURTS (29 FT, 2 PT, 8 SE)
1 Maintenance Director	1 Clerk of Circuit Court, (Also appointed Register in Probate)
1 Building Maintenance Worker II	* 1 Chief Deputy Court Clerk
1 Building Maintenance Worker I	1 Lead Deputy Court Clerk
3 Custodian (1 FT funded PT)	*** 1 Lead Deputy Clerk
1 Central Services Worker	1 Deputy Register in Probate/Lead Juvenile Clerk
CHILD SUPPORT AGENCY (12 FT, 1 student)	3 Deputy Court Clerk III
1 Child Support Director	13 Deputy Court Clerk I/II (12 FT, 1 PT)
6 Enforcement Specialist I/II	1 Deputy Register in Probate/Court Clerk II
2 Legal Assistant	3 Judicial Assistant
2 Financial Support Specialist	2 Circuit Court Commis-
1 Administrative Assistant II	
1 Co-op Student	

- 2 sioners
(1 FT also sm. claims/
other circuit court duties)
- 2 Mediator/Custody and
Placement Evaluator
- 1 Legal Secretary
- 1 Administrative Assistant I
(FCC) (PT)
- 4 Judge (SE)
- 4 Circuit Court Reporter
(SE)

**** Eliminate 1 Lead Deputy
Court Clerk

**CORPORATION COUNSEL (5
FT)**

- 1 Corporation Counsel
- 3 Assistant Corporation
Counsel
- 1 Paralegal II

COUNTY BOARD (30 PT)

- 30 County Board of Super-
visor (PT)

**** Eliminate 1 Communica-
tions Intern

COUNTY CLERK (3 FT, OPTs)

- 1 County Clerk
- ** 1 Chief Deputy County
Clerk/Election
Software Programmer
- 1 Administrative Ass't II/
Deputy Elections
Clerk (Funded PT)
Election Pool Assistance
(OPT)

**DISTRICT ATTORNEY (11 FT,
5.3 SE)**

- 1 District Attorney (SE)
- 4.3 Assistant District Attor-
ney (SE)
- 1 Office Manager
- 6 Legal Secretary
- 1 Victim Witness Coordi-
nator
- 1 First Offender Program
Director
- 1 Justice Computer Spe-
cialist
- 1 Paralegal II

**ECONOMIC DEVELOPMENT
(1 FT, 1 PT)**

- 1 Economic Development

- Director
 - ** 1 Program Assistant (PT)
- EMERGENCY MANAGEMENT
(1.6 FT)**

- 1 Emergency Manage-
ment Director
- .6 Program Assistant
(Shared FT with Sheriff)

**FAIR PARK (5 FT, 3 OPT, 4
Seasonal, 15-20 Fair Week
staff)**

- 1 Fair Park Director
- 1 Fair Park Supervisor
- 2 Administrative Assistant II
- 1 Office Assistant (Sea-
sonal)
- ** 1 Maintenance Worker II
- 1 Laborer (Seasonal)
- 3 Grounds Worker (OPT,
1000 hours)
- 2 On-site Caretaker (6 mo.)
Fair Time Staff (15-20)

**FINANCE DEPARTMENT (4FT,
1PT)**

- 1 Finance Director
- 1 Assistant Finance Director
- 1 Accounting Specialist II
(PT)
- 2 Accounting Specialist I

**HEALTH DEPARTMENT (14
FT, 4 PT, OPTs)**

- 1 Director/Health Officer
- 1 Public Health Program
Manager
- 8 Public Health Nurse (6
FT, 2 PT)
- 1 Licensed Practical Nurse
- Clinic
- 1 WIC Project Director
Supervisor
- 2 Administrative Assistant II
- 1 Accounting Specialist II
- 2 Licensed Practical Nurse
- Jail (1FT & 1PT)
- 1 WIC Registered Dietetic
Technician (PT)

Occasional PT RNs, Public
Health Nurses, Jail Nurse, Pub-
lic Health Technicians and WIC
Peer Counselors, as needed

**** Eliminate 1 WIC Regis-

	tered Dietetic Technician (PT), previously unfunded	1 Director of Human Services
****	Eliminate 1 Public Health Technician effective 5/1/15	1 Administrative Services Manager
****	Eliminate 1 Administrative Assistant II effective 3/31/15	1 Office Manager
	HIGHWAY (57 FT, pool of seasonal workers)	1 Maintenance Supervisor
	1 Highway Commissioner	3 Accounting Specialist II
	1 Operations Manager	1 Accountant I
	1 Fleet Manager	1 Accountant II
	1 Accounting Manager	1 Advanced Accountant
	1 Patrol Superintendent	2 Administrative Assistant II
	1 Heavy Maintenance Superintendent	1 Lead Custodian
	1 Operations Superintendent	2 Custodian (PT)
	2 Accounting Specialist I	1 IT Specialist/Compliance Officer
	1 Bridge Crew Foreman	1 Protective Payee
	1 Highway Foreman	2 Building Maintenance Worker I
	1 Grade Crew Foreman	3 Administrative Assistant I
	1 Sign Foreman	1 Medical Office Assistant
	4 Equipment Mechanic II	1 Financial Intake Worker
	1 Equipment Parts Person	<u>ADRC AND AGING SERVICES DIVISION</u>
	1 Welder Fabricator	1 Aging and Disability Resources Division Manager
30	Highway Worker	1 ADRC Supervisor
	7 Equipment Operator	2 Elder Benefits Specialist (1FT, 1PT)
	1 GIS/Engineering Technician Seasonal Positions (2,800 hrs)	2 Disability Benefit Specialist (1FT, 1PT)
	HUMAN RESOURCES (4.5 FT)	1 Home Delivered Meal Assessor (PT)
	1 Human Resources Director	5 Nutrition Site Manager (PT)
	1 Benefits Administrator	1 Nutrition Program Coordinator
	1 Human Resources Specialist	1 ADRC Paraprofessional
	.5 Safety Coordinator (shared FT with Walworth County)	1 Transportation Coordinator/Van Driver
***	1 Human Resources Associate	3 Van Driver (PT)
****	Eliminate 1 Volunteer Services Coordinator, previously unfunded	2 Adult Protective Services Case Manager
	HUMAN SERVICES (155 FT, 17 PT, pool)	1 Aging & Disability Resource Specialist II
	<u>ADMINISTRATIVE SERVICES DIVISION</u>	4 Aging & Disability Resource Specialist I (3 FT, 1 PT)
		1 Dementia Care Specialist
		<u>BEHAVIORAL HEALTH DIVISION</u>

- 1 Mental Health/AODA Supervisor
 - 1 Community Support Program Supervisor
 - 1 Comprehensive Community Services Supervisor
 - ** 1 Crisis Services Supervisor
 - 7 Behavioral Health Specialist
 - * 1 Behavioral Health Specialist
 - 6 Comprehensive Community Services Facilitator
 - 1 Group Home Supervisor
 - 1 Mental Health Technician
 - 1 Community Outreach Worker
 - 6 Group Home Worker (4 FT, 2 PT and pool)
 - 2 Administrative Assistant II
 - 1 Jail Case Manager/Behavioral Health Specialist
 - 11 Community Support Program Professional I/II
 - 1 Alternate Care Coordinator
 - 1 Human Services Professional I/Counselor/AODA Assessor
 - 1 Financial Assistance Worker
 - 1 Intake/On-Call Worker
 - * 1 Community Outreach Worker/Group Home Worker
 - * 1 Project Coordinator
 - * 1 Comprehensive Community Services Facilitator/Transition Specialist
 - * 1 Youth Community Outreach Worker (PT)
- ECONOMIC SUPPORT DIVISION**
- 1 Economic Support Division Manager
 - 1 Economic Support Supervisor
 - 14 Economic Support Specialist I/II
 - 4 Financial Planner
- 2 Administrative Assistant I
 - 1 Community Outreach Worker/Interpreter
 - **** Eliminate 1 Economic Support Assistant II
- CHILD AND FAMILY RESOURCES DIVISION**
- 1 Child and Family Resources Division Manager
 - 1 Child Protective Services Supervisor
 - 1 Intake Supervisor
 - 1 Birth-to-Three/Preschool Supervisor
 - 1 Wraparound/Youth Services Supervisor
 - 1 Juvenile Justice Supervisor
 - 3 Community Services Wraparound Coordinator
 - 5 Community Outreach Worker (4 FT, 1 PT)
 - 2 Family Development Worker (1FT, 1 PT)
 - 8 Child Protective Services Ongoing Prof I
 - 11 Intake/On-Call Worker
 - 2 Early Intervention Service Coordinator
 - 3 Early Intervention Teacher
 - 1 Foster Care Coordinator
 - 2 Personal Assistance Case Manager/Family Support Coordinator
 - 1 Human Services Professional I/II
 - 5 Juvenile Justice Workers
 - * 1 Juvenile Justice Worker
- LAND & WATER CONSERVATION (6FT, Intern)**
- 1 Land & Water Conservationist Director
 - 2 Resource Conservationist
 - 1 Water Resource Management Specialist
 - 1 Administrative Specialist I
 - 1 GIS & Land Use Technician
 - *** 1 Student Intern
- LAND INFORMATION OFFICE (4.4 FT, Intern)**
- 1 Land Information Direc-

- tor
- 1 Surveyor
- 1 Cartographer
- 1 Real Property Lister
- 4 Administrative Specialist
- I/Deputy Treasurer (FT shared with Treasurer)
- *** Student Intern
- MANAGEMENT INFORMATION SYSTEMS (MIS) (9FT, 2 PT, 1 Student)**
- 1 Systems and Applications Manager
- 1 Information Technology Manager
- *** 1 Systems Analyst
- 1 Programmer Analyst
- 2 Senior Systems Analyst
- * 1 Senior Systems Analyst (PT)
- 1 Senior Microcomputer Specialist
- 1 Microcomputer Specialist
- 1 Microcomputer Technician
- 1 Central Duplicating Clerk (PT)
- Student Hardware Technician
- MEDICAL EXAMINER OFFICE (1 FT, 1 PT, OPTs)**
- *** 1 Medical Examiner (funded PT)
- 1 Chief Deputy Medical Examiner (PT)
- Pool of Occasional part-time Deputy Medical Examiners, as needed
- PARKS DEPARTMENT (5 FT, 5 PT, 7 seasonal/OPT)**
- 1 Parks Director
- 1 Parks Supervisor
- 1 Parks Construction & Maintenance Lead Worker
- 1 Building & Grounds Maintenance Worker
- 3 Parks Maintenance Worker (PT)
- 1 Program Assistant
- 1 Administrative Assistant
- II (PT)
- 2 Seasonal Worker
- 4 Grounds Worker (OPT)
- *** 1 Volunteer Coordinator (PT)
- 1 Dog Park Attendant (OPT)
- REGISTER OF DEEDS (5 FT)**
- 1 Register of Deeds
- 1 Chief Deputy Register of Deeds
- 1 Deputy Register of Deeds
- 1 Administrative Assistant I
- *** 1 Deputy Register of Deeds I
- SHERIFF (125.4 FT, 5 PT, 1 LTE, 2 OPT, pool positions)**
- ADMINISTRATIVE/DETECTIVE DIVISION
- 1 Sheriff
- 1 Chief Deputy
- *** 1 Undersheriff (OPT)
- 1 Captain
- 1 Administrative Specialist II
- 1 Accounting Specialist I
- 2 Sergeant
- 8 Detective
- 5.4 Administrative Assistant II (1 shared FT with Emergency Management)
- *** 1 Grant Funded LTE
- PATROL DIVISION
- 1 Captain
- 6 Sergeant
- 34 Deputy
- 1 Administrative Assistant II
- 1 Mechanic
- SUPPORT SERVICES
- 1 Sergeant
- 5 Deputy
- *** 4 Deputy
- 1 Administrative Assistant II
- Pool of part-time deputies, as needed
- COMMUNICATION DIVISION
- 9 Communication Operator I/II
- 1 Communication Supervisor

Pool of part-time Communication Operators, as needed

JAIL DIVISION

- 1 Captain
- 6 Sergeant
- 30 Deputy
- *** 2 Accounting Assistant I (1 FT funded PT)
- 1 Jail Food Service Supervisor
- 5 Cook (1 FT, 3 PT, 1 OPT)
- 2 Custodian (PT)
- **** Eliminate 1 Cook (previously unfunded)

TREASURER (1.6 FT, 1 PT)

- 1 County Treasurer
- .6 Administrative Specialist I/Deputy Treasurer (shared with Land Information Office)
- 1 Assistant Deputy Treasurer (PT)

UNIVERSITY EXTENSION (2 FT, 4 SE, 1 intern)

- 1 Agricultural Agent (SE)
- 1 Family Living Agent (SE)
- 1 Community Development Agent (SE)
- 1 Youth Development Agent (SE)
- 1 4-H Summer Intern
- 2 Administrative Specialist I
- **** Eliminate Clerical Pool

hours

VETERANS SERVICE (3 FT, Pool)

- 1 Veterans Service Officer
- 1 Deputy Veteran Services Officer
- *** 1 Veteran Benefits Specialist
- 1 Veterans Service Clerk (Pool – 1039 hours)

ZONING (8 FT)

- 1 Planning and Zoning Director
- 1 Zoning/Onsite Waste Systems Technician
- *** 2 Zoning/Onsite Waste Systems Technician
- 1 Onsite Waste Systems Technician
- 1 Solid Waste/Clean Sweep Specialist
- 1 Program Assistant
- 1 Administrative Specialist I

* **New Positions**

** **Reclassified/New Job Title Positions**

*** **Unfunded Positions**

**** **Eliminated Positions**

SE = STATE EMPLOYEE

2014	2015	Change	Type
477	482.5	5.5	Full Time Position
35	39	4.0	Part Time Position
30	30	0.0	County Board Supervisors (PT)
22	22	0.0	Seasonal/Occasional/LTE Position
564	573.5	9.5	Total County Positions
17.3	17.3	0.0	State Positions
581.3	590.8	9.5	Total Positions
19.0	18.0	(1.0)	Unfunded Positions
562.3	572.8	10.5	Total funded Positions

Note: The PT WIC Dietetic Technician was inadvertently missed on the 2014 position listing.

Since the 2014 budget was adopted, County Board approved creating a net total of 4.5 full time positions, 3 part time positions and 1 pool position.

POSITION CHANGES

Department	Position Title	Action	Requested by Department Head	Recommended by County Administrator	Finance Committee Recommended	Adopted by County Board	Comments
Central Services	1 Custodian (1.0 FTE)	Unfund Part-time	No	Yes	Yes		Previously funded full-time. Decrease hours from 40 to 19 hours/week. Savings of \$32,116 applied to tax-levy.
	1 Lead Deputy Clerk of Courts (1.0 FTE)	Eliminate	No (Recommend to Unfund)	Yes	Yes		Elimination of Lead Deputy position is contingent on creating the Chief Deputy position. Increase of additional \$3609 possible
	1 Chief/Deputy Clerk of Courts (1.0 FTE)	Create	Yes	Yes	Yes		
County Board	1 Communications Intern (.48 FTE)	Eliminate	Yes	Yes	Yes		Savings of \$5,723
Health Department	1 WIC Registered Dietetic Technician (.48 FTE)	Eliminate	No	Yes	Yes		1 WIC Registered Dietetic Technician (PT) is currently vacant and unfunded. No tax-levy impact.
	1 Public Health Technician (1.0 FTE)	Eliminate	Yes	Yes	Yes		Eliminate effective 5/1/15. Savings of \$46,500
	1 Administrative Assistant II (1.0 FTE)	Eliminate	Yes	Yes	Yes		Eliminate effective 3/31/15. Savings of \$47,366
Human Resources	1 Volunteer Services Coordinator (1.0 FTE)	Eliminate	Yes	Yes	Yes		Previously unfunded. No tax-levy impact.
Human Services	1 Behavioral Health Specialist (1.0 FTE)	Create	Yes	Yes	Yes		Total cost of position is \$75,369. However, no tax-levy impact as position is fully funded.
	1 Community Outreach Worker/Home Worker (1.0 FTE)	Create	Yes	Yes	Yes		Total cost of position is \$60,755, which is funded 16% with Medical Assistance and 84% or \$51,034 with tax-levy.
	1 Juvenile Justice Worker (1.0 FTE)	Create	Yes	Yes	Yes		Total cost of position is \$72,140, which \$41,841 is covered with various funding sources and \$30,299 with tax-levy.
	1 Economic Support Assistant II (1.0 FTE)	Eliminate	Yes	Yes	Yes		Position is currently vacant. Total savings of position is \$50,732

	1 Program Coordinator (1.0 FTE)	Create	Yes	Yes	N/A	Total cost of position is \$80,577. However, no tax-levy impact as position is fully funded.
Human Services (Continued)	1 Comprehensive Community Services Facilitator/Transition Specialist (1.0 FTE)	Create	Yes	Yes	N/A	Total cost of position is \$76,418. However, no tax-levy impact as position is fully funded.
	1 Youth Community Outreach Worker (.45 FTE)	Create	Yes	Yes	N/A	Total cost of position is \$17,321. However, no tax-levy impact as position is fully funded.
	MIS					
	1 Senior Systems Analyst (0.5 FTE)	Create	Yes	Yes	Yes	Total cost of position is \$53,744
Medical Examiner office	Medical Examiner (1.0 FTE)	Create, fund PT	Yes	Yes	Yes	Per Resolution 2013.21, the office of elected Coroner was abolished and the office of Medical Examiner was created
	Sheriff Office					
	1 Cook (1.0 FTE)	Eliminate	Yes	Yes	Yes	Previously unfunded. No tax lev impact.
	1 Accounting Assistant I (1.0 FTE)	Unfund PT	Yes	Yes	Yes	Funded from Full-time to Part-time effective 3/31/15. Cost savings of \$19,974.
University Extension	Clerical Pool Hours					
		Eliminate	No	Yes	Yes	Cost savings of \$2,000.

Total FTEs Created	4.50	6.95
Total FTEs Eliminated	(5.48)	(7.02)
Sub-Total (in FTEs)	(.98)	(0.07)
Total FTEs Unfunded	(1.52)	(1.04)
Total FTEs Funded	0.00	0.00
Net Change (in FTEs)	(2.50)	(1.11)
Tax-levy change in overall budget	\$(35,609)	\$(67,725)

**2015 JEFFERSON COUNTY
RECOMMENDED BUDGET (ALL FUNDS)**

	2014 Adopted Budget	2015 Proposed Budget	Increase (Decrease)	Percent Change
REVENUES				
Property Tax Levy	27,004,367	28,398,206	1,393,839	5.16%
Taxes	6,162,477	6,384,131	221,654	3.60%
Intergovernmental Revenues	14,119,628	14,761,900	642,272	4.55%
Licenses and Permits	168,330	174,395	6,065	3.60%
Fines, Forfeitures and Penalties	446,664	399,700	(46,964)	-10.51%
Public Charges for Services	7,237,943	6,913,361	(324,582)	-4.48%
Intergovernmental Charges	6,306,198	6,483,456	177,258	2.81%
Miscellaneous Revenue	1,552,561	1,578,708	26,147	1.68%
Fund Balance Applied	1,536,119	1,311,723	(224,396)	-14.61%
Restricted Funds Applied	1,640,703	6,122,119	4,481,416	273.14%
Non-lapsing (discretionary) Funds Applied	433,691	788,439	344,748	77.70%
Other Sources	<u>17,890,000</u>	<u>0</u>	<u>(17,890,000)</u>	<u>-100.00%</u>
TOTAL REVENUES	<u><u>84,508,681</u></u>	<u><u>73,316,138</u></u>	<u><u>(11,192,543)</u></u>	<u><u>-13.24%</u></u>
EXPENDITURES				
General Government	9,919,144	10,028,192	109,048	1.10%
Public Safety	13,879,058	13,835,773	(43,285)	-0.31%
Health and Human Services	24,037,150	24,659,872	622,722	2.59%
Public Works	11,091,979	11,319,431	227,452	2.05%

Culture, Recreation and Education	3,650,128	3,599,922	(50,206)	-1.38%
Conservation and Development	1,600,378	1,648,392	48,014	3.00%
Capital Items	20,330,845	6,856,870	(13,473,975)	-66.27%
Debt Services	0	1,367,686	1,367,686	-%
TOTAL EXPENDITURES	84,508,692	73,316,138	(11,192,544)	-13.24%

Regular Order of Business.

**GENERAL FINANCIAL CONDITION,
JEFFERSON COUNTY, WISCONSIN
OCTOBER 1, 2014**

Available Cash on Hand		
September 1, 2014	\$ (324,173.56)	
September Receipts	<u>6,817,097.73</u>	
Total Cash		\$ 6,492,924.17
Disbursements		
General – September 2014	\$ 5,560,498.49	
Payroll – September 2014	<u>1,249,339.40</u>	
Total Disbursements		<u>6,809,837.89</u>
Total Available Cash		\$ (316,913.72)
Cash on Hand		
(in bank) October 1, 2014	\$ 343,847.21	
Less Outstanding Checks	<u>660,760.93</u>	
Total Available Cash		\$ (316,913.72)
Local Government Investment Pool -		
General	\$ 19,452,851.65	
Institutional Capital Management	16,102,873.82	
Local Government Investment Pool -		
Clerk of Courts	25,941.79	
Local Government Investment Pool -		
Farmland Preservation	227,699.98	
Local Government Investment Pool -		
Parks/Liddle	87,501.70	
Local Government Investment Pool -		
Highway Bond	<u>10,533,338.01</u>	
	\$ 46,430,206.95	
2014 Interest - Super N.O.W. Acct.	\$ 1,126.96	
2014 Interest - L.G.I.P. - General Funds	16,766.95	
2014 Interest - ICM	116,154.12	
2014 Interest - L.G.I.P. - Parks/Carol Liddle Fund	56.29	
2014 Interest - L.G.I.P. - Farmland Preservation	150.30	
2014 Interest - L.G.I.P. - Clerk of Courts	16.69	
2014 Interest - L.G.I.P. - Highway Bond	<u>2,135.74</u>	
Total 2014 Interest	\$ 136,407.05	

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank presented the following communications:

1. Proclamation for Fair Housing Week:

PROCLAMATION

WHEREAS, 2014 is the 46th anniversary of the passage of Title VIII of the Civil Rights Act of 1968, known as the Federal Fair Housing Law, and Wisconsin is celebrating the 49th anniversary of the Wisconsin Open Housing Law; and

WHEREAS, fair housing occurs when people have a wide range of housing choices based on their income and needs regardless of race, color, sex, sexual orientation, religion, national origin, ancestry, age marital status, lawful source of income, dis-

ability, family status or status as a victim of domestic abuse, sexual abuse or stalking.

NOW, THEREFORE, BE IT HEREBY RESOLVED that I, Jim Schroeder, Jefferson County Board Chair, do hereby proclaim the week of October 20th, 2014 to be FAIR HOUSING WEEK in Jefferson County and commend all those who have been involved with the struggle for fair housing. I wish continued success in breaking the barriers that limit the realization of equal housing opportunity for everyone.

IN TESTIMONY WHEREOF, I Jim Schroeder Jefferson County Board Chair, hereby sign the commendation and affix the seal of Jefferson County on the 24th day of September in the year two thousand and fourteen.

s/Jim Schroeder

Jim Schroeder, County Board Chair

2. Letter dated September 30, 2014, from Supervisor Katherine R. Vance, District 24, submitting her resignation from the County Board effective October 5, 2014.
3. Corporation Counsel J. Blair Ward introduced Christine L. Hansen, new Assistant Corporation Counsel, along with her resume which is available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.
4. Reports from the Wisconsin Department of Revenue:

**REPORT USED FOR APPORTIONMENT OF COUNTY LEVY
JEFFERSON COUNTY
2014 COUNTY APPORTIONMENT**

<u>DISTRICT</u>	<u>EQUALIZED VALUE REDUCED BY TID VALUE INCREMENT</u>	<u>% TO TOTAL</u>
Aztalan	127,655,100	.021146752
Cold Spring	72,438,100	.011999760
Concord	169,109,900	.028013962
Farmington	127,922,500	.021191048
Hebron	93,512,900	.015490914
Ixonia	408,818,400	.067722961
Jefferson	171,926,200	.028480498
Koshkonong	347,217,800	.057518492
Lake Mills	279,859,800	.046360277
Milford	101,409,000	.016798945
Oakland	331,064,000	.054842528
Palmyra	172,770,600	.028620377
Sullivan	176,814,500	.029290271
Sumner	110,081,300	.018235558
Waterloo	82,040,500	.013590449
Watertown	179,068,300	.029663625
Town Total	2,951,708,900	.488966417
Cambridge	5,115,900	.000847476
Johnson Creek	192,225,500	.031843185
Lac La Belle	792,100	.000131216
Palmyra	107,369,100	.017786268
Sullivan	43,946,200	.007279924

Village Total	349,448,800	.057888069
Fort Atkinson	829,199,100	.137361280
Jefferson	437,874,300	.072536227
Lake Mills	464,979,200	.077026299
Waterloo	181,430,800	.030054985
Watertown	772,347,700	.127943541
Whitewater	49,640,300	.008223182
City Total	2,735,471,400	.453145515
County Total	6,036,629,100	1.00000000

TID VALUE INCREMENTS

<u>DISTRICT</u>	<u>TID #</u>	<u>YEAR</u>	<u>BASE VALUE</u>	<u>CURRENT VALUE</u>	<u>INCREMENT</u>
V. Johnson Creek	002	1994	11,378,800	67,557,500	56,178,700
V. Johnson Creek	003	1995	701,400	46,533,600	45,832,200
V. Palmyra	003	2006	430,300	7,948,800	7,518,500
C. Fort Atkinson	006	2000	1,135,400	7,535,400	6,400,000
C. Fort Atkinson	007	2000	11,587,900	24,842,200	13,254,300
C. Fort Atkinson	008	2009	28,584,200	30,595,200	2,011,000
C. Jefferson	002	1997	9,125,900	19,502,500	10,376,600
C. Jefferson	004	2000	0	1,110,200	1,110,200
C. Jefferson	005	2001	19,442,200	28,929,400	9,487,200
C. Jefferson	006	2009	0	2,384,300	2,384,300
C. Jefferson	007	2012	0	501,500	501,500
C. Lake Mills	002	1998	11,445,700	25,488,100	14,042,400
C. Lake Mills	003	2006	6,993,800	8,426,000	1,432,200
C. Lake Mills	004	2006	7,848,200	16,123,300	8,275,100
C. Waterloo	001	2005	5,961,500	13,125,400	7,163,900
C. Waterloo	002	2011	5,302,600	4,933,900	*
C. Waterloo	003	2012	1,583,100	3,213,700	1,630,600
C. Watertown	003	1991	2,081,800	63,996,700	61,914,900
C. Watertown	004	2005	1,047,600	16,706,100	15,658,500
C. Watertown	005	2005	39,631,000	55,733,100	16,102,100
C. Watertown	006	2005	225,800	2,845,900	2,620,100
C. Whitewater	004	1990	968,200	25,829,100	24,860,900
C. Whitewater	005	2007	14,500	12,900	*
C. Whitewater	008	2007	503,700	523,400	19,700

*This district has a zero or negative increment, no increment shown

NET NEW CONSTRUCTION 2014

COMMUNITY CODE	MUNICIPALITY	2013		2014		PERCENT
		EQUALIZED VALUE	\$	NET NEW CONSTRUCTION	\$	
28002	TOWN OF AZTALAN	125,600,600		432,500		0.34%
28004	TOWN OF COLD SPRING	69,292,800		573,600		0.83%
28006	TOWN OF CONCORD	163,129,500		459,300		0.28%
28008	TOWN OF FARMINGTON	130,458,600		-287,200		-0.22%
28010	TOWN OF HEBRON	93,823,900		293,000		0.31%
28012	TOWN OF IXONIA	402,984,100		7,576,700		1.88%
28014	TOWN OF JEFFERSON	171,908,600		929,000		0.54%
28016	TOWN OF KOSHKONONG	334,051,100		1,713,700		0.51%
28018	TOWN OF LAKE MILLS	273,183,400		1,916,200		0.70%
28020	TOWN OF MILFORD	99,510,500		3,999,900		4.02%
28022	TOWN OF OAKLAND	314,320,800		2,134,100		0.68%
28024	TOWN OF PALMYRA	168,513,400		1,674,300		0.99%
28026	TOWN OF SULLIVAN	180,452,500		352,500		0.20%
28028	TOWN OF SUMNER	114,800,300		-126,900		-0.11%
28030	TOWN OF WATERLOO	81,500,600		315,000		0.39%
28032	TOWN OF WATERTOWN	173,206,700		748,700		0.43%
28111	VILLAGE OF CAMBRIDGE*	4,835,200		-16,400		-0.34%
28141	VILLAGE OF JOHNSON CREEK	286,308,900		3,588,600		1.25%
28146	VILLAGE OF LAC LA BELLE*	665,900		2,600		0.39%
28171	VILLAGE OF PALMYRA	111,081,300		247,000		0.22%
28181	VILLAGE OF SULLIVAN	42,889,300		278,100		0.65%
28226	CITY OF FORT ATKINSON	824,011,600		1,728,700		0.21%
28241	CITY OF JEFFERSON	450,975,400		10,106,800		2.24%

28246	CITY OF LAKE MILLS	460,031,600	7,866,200	1.71%
28290	CITY OF WATERLOO	184,140,200	446,800	0.24%
28291	CITY OF WATERTOWN*	849,803,100	4,458,000	0.52%
28292	CITY OF WHITEWATER*	75,509,200	651,100	0.86%
28999	COUNTY OF JEFFERSON	6,186,989,100	52,061,900	0.84%

*Split districts

5. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on October 16, 2014, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

The communications, reports and notice were received and placed on file.

Public Comment. Yvonne Duesterhoeft, Veterans Service Officer, spoke on the need for volunteer VA Hospital van drivers and the 100th Anniversary of the American Field Service organization.

Braugler, Chair of the Human Resources Committee, introduced Ordinance No. 2014-22.

Executive Summary

Currently, to take the examination for promotion to Sergeant, a candidate must have not less than five (5) years of service with the Sheriff's Office. Over the last 30 years, individuals were promoted to Sergeant with an average of 12 years of service with the County and in only one case was an individual promoted with only the five years of experience that is required. In addition, many other comparable supervisory positions within Jefferson County require experience beyond five years.

In consideration of past promotional practices, and in consideration of the internal review of comparable positions, the Civil Service Commission, the Law Enforcement/Emergency Management Committee and the Human Resources Committee recommend requiring at least one additional year of service in order to be promoted to Sergeant.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 6.A.3 of the Civil Service Ordinance shall be amended as follows:

SECTION 6. PROMOTIONS. Promotions and divisional reassignment shall be made according to this ordinance:

A. **Promotion Eligibility.** Those eligible for promotion shall be limited as follows:

3. Sergeant. To take the examination for promotion to Sergeant, a candidate must have not less than ~~five~~ six (6) years of service with the Sheriff's Office.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Braugler moved that Ordinance No. 2014-22 be adopted. Seconded and carried.

Braugler introduced Resolution No. 2014-47.

Executive Summary

The weighted-average increase of premiums for the County's top three HMO's of the current health plan (Traditional or Full Pay Uniform Benefits Option, or P02 plan) will be 7.75% for 2015. This is an increase of approximately \$542,500, over ½ million dollars, in total premiums.

The Wisconsin Public Employers' Group Health Insurance Program offers other options to plan design that could save both the employee and the County increased premium contributions.

These plans are:

1. Coinsurance Uniform Benefits Option, P06 Plan (90/10% copay until a maximum out-of-pocket of \$500/\$1000 is met) approximately 4.7% lower than the County's current premiums

2. Deductible Uniform Benefits Option, P04 Plan (\$500/\$1000 deductible) approximately 7.87% lower than the County's current premiums

3. High Deductible Plan, P07 Plan, new in 2015 (\$1500/\$3000 deductible followed with a 90/10% copay until a maximum out-of-pocket of \$2500/\$5000 is met) approximately 12.3% lower than the County's current premiums

If the County's current contribution to employee health insurance premiums remains the same for 2015, and the County changes to a \$500/\$1000 deductible plan with a Section 125b account (Flexible Spending Plan), contribution equal to 25% of the deductible, the majority of County employees will spend less in health care costs than under the current Traditional (no-deductible) plan.

This change in employee health plans and FSA contribution would also apply to all sworn represented and nonrepresented Sheriff's Deputies.

WHEREAS, all participants in the WPE Group Health Insurance program are required to be enrolled in a program option. Jefferson County is currently enrolled in program option one below which does not have an employee deductible or copay requirement. Each program option may be offered to different employee classifications, but not to individual employees.

WHEREAS, the options available through the WPE Group Health Insurance program are:

1. Traditional HMO-Standard PPO, P02
2. Deductible HMO-Standard PPO, P04
3. Coinsurance HMO-Standard PPO, P06
4. High Deductible Health Plan HMO-Standard HDHP PPO, P07

WHEREAS, the Group Health Insurance Board allows local employers to select a different plan option for each classification of employees annually, and

WHEREAS, electing to change from the current Traditional (no-deductible) plan to the \$500/\$1000 Deductible HMO-Standard PPO, P04 plan with a Section 125b account (Flexible Spending Plan), contribution equal to 25% of the deductible for all Jefferson County employees who participate in the WPE Group Health Insurance Program will reduce health insurance costs for the County and for the majority of its employees in 2015, and

WHEREAS, the Department of Employee Trust Funds (ETF) has agreed to allow a change in plan options provided this resolution is passed by the Jefferson County Board of Supervisors and received by the ETF no later than October 15, 2014, and

WHEREAS, the proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the State of Wisconsin

Group Insurance Board to provide such Group Health Insurance.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Jefferson County that pursuant to the provisions of § 40.51(7) of the Wisconsin Statutes, Jefferson County hereby determines to continue to offer the Group Health Insurance Program electing the Deductible Uniform Benefits Option, P04 Plan, through the program of the State of Wisconsin Group Insurance Board, effective on January 1, 2015, and agrees to abide by the terms of the program as set forth in the contract between the Group Insurance Board and the participating health insurance providers.

BE IT FURTHER RESOLVED that the County Clerk shall execute the Certification for the Employer Option Selection and submit to the Wisconsin Department of Employee Trust Funds on behalf of Jefferson County reflecting this action taken by the Jefferson County Board of Supervisors.

Fiscal Note: It is anticipated that the County's contribution to health insurance will increase by \$37,493 by assigning the protective service employees to the Deductible Standard Plan, with no increase anticipated for other non-represented employees. This is compared to an increase of \$119,343 by keeping the protective service employees in the current Traditional plan, with no increase of contributions to other non-represented employees and compared to an increase of approximately \$520,000 by remaining with the current Traditional plan for all employees and the County contributing the current overall percentage of the total premium.

Braugler moved that Resolution No. 2014-47 be adopted. Seconded and carried: Ayes 25, Noes 0, Absent 4 (Hartz, Lund, Zentner, Babcock), Vacant 1.

Jones, Chair of the Infrastructure Committee, yielded to Mode, Chair of the Human Services Board, who introduced Resolution No. 2014-48.

Executive Summary

Due to increased compliance requirements, increasing numbers of clients being served, and federal regulations, the Jefferson County Human Services Department is in need of an electronic health record system. This system will provide all the software for clinical documentation, billing, scheduling, and data related to consumer services. The system will be paid for by savings the department has realized in hospital and out of home placement expenses this year.

On August 13, 2014, a Request for Qualifications and Cost Proposal was published. Nine vendors expressed interest and five responded. All responses were reviewed and scored using the same tool by the project team, comprised of Human Services and Management Information staff. The table below shows the responses in summary form.

Name of vendor	WI County Exp	Number of No's on scoring tool	Cost of implementation	Cost of ongoing annual fees
eClinical Works	No	5	868,000	868,000
NextGen	No	6	329,914	54,947
GE Healthcare	No	3	488,886	112,232
Echo	1	0	170,798	73,021
Netsmart	19	0	500,000	93,460

From these responses, Echo and Netsmart were chosen as the preferred vendors for further consideration. The project team met with both vendors for onsite demonstrations and viewed the products at counties that have implemented them. The table below shows the cost comparison.

Comparison on Pricing of Two Final Vendors

Name of Vendor	Licensing As a Service	Implementation & Conversion	Training	Travel	Customization	Total Implementation Cost	Estimated Annual Recurring Cost (Licensing Subscription Hosting)
ECHO							
Concurrent users	\$70,621	\$67,550	\$28,000	\$20,000	\$175 per hr \$100,000	\$286,171	\$70,621
e-Prescribing (2)	\$1,200		\$2,450			\$3,650	\$1,200
Lab interface	\$1,200		\$3,500			\$4,700	\$1,200
Signature Pads/Crystal Report Writing							
		\$9,222				\$9,222	
ECHO Total	\$73,021	\$76,772	\$33,950	\$20,000	\$100,000	\$303,743	\$73,021
Netsmart							
Assigned users	\$74,500	\$367,035	included	\$20,000	\$200 per hr \$114,200	\$595,735	\$70,204
e-Prescribing (2)		\$10,800	included			\$10,800	\$9,996
Lab Interface		\$11,000	included			\$11,000	\$7,200
Redundancy \$10.00 per user per month						\$0	\$12,000
Signature Pads/Crystal Report Writing		\$9,222				\$9,222	
Netsmart Total	\$74,500	\$398,057	\$0	\$20,000	\$114,200	\$626,757	\$93,400

The project team recommends Echo as the vendor for the electronic health record system at the Human Services Department.

WHEREAS, a Request for Proposals was published seeking an electronic health record system, and

WHEREAS, all responses were thoroughly reviewed, and

WHEREAS, the Human Services Board recommends Echo as the preferred vendor for the cost of \$303,743 which includes the needed customization which would be required of any vendor, as well as the training, travel, and implementation costs.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with Echo up to the amount of \$303,743 for an electronic health record system at Human Services.

Fiscal Note: Funding for this contract will require transferring \$123,022 from Account 5001-552504 and \$180,721 from account 5001-552203-072 for a total of \$303,743 to Account 5210-594820. As a budget amendment, 20 affirmative votes are required.

Mode moved that Resolution No. 2014-48 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Hartz, Lund, Babcock), Vacant 1.

Jones introduced Resolution No. 2014-49.

Executive Summary

As part of the 2014 Budget, funds had been allocated to run the fiber optic backbone to the Fair Park and to the new Highway Facility location. During the course of the past year, it was determined that it was necessary to upgrade the Sheriff's Office communication tower with fiber optic cable. In addition, the City of Jefferson has plans over the course of the next few years to remove utility poles that the County utilizes to run fiber optic cable to various county facilities. If the utility poles are removed, the County would be required to run the fiber optic cable underground. As a result, the County bundled these projects to determine if it could achieve an economy of scale.

A total of 10 firms responded. Trace Technologies and Lan-Tel were determined to be the lowest bidders. After conducting a background check, the Infrastructure Committee determined that neither of these two bidders was a responsible bidder. The next lowest bid was from Central Cable Contractors which the Infrastructure Committee determined to be the lowest responsible bidder. The Infrastructure Committee is recommending that at the present time fiber optic cable installation be limited to Leg 1 (Sheriff's Office Communication Tower), Leg 4 (Fair Park) and Leg 5 (New Highway Shop) with the other legs being completed at a later time. Staff determined that there would be savings to purchase the materials directly instead of through the contractor which would reduce the total cost for the three legs to \$159,546 by accepting the bid from Central Cable Contractors. The county will contract for the new Highway Shop to be completed in 2014. The county will contract for the Sheriff's Office communication tower and the Fair Park to be completed in 2015 provided that there is adequate funding.

WHEREAS, a Request for Proposals was published seeking installation of fiber optic cable for multiple independent projects with the bids being presented in the table below, and

Company	Leg 1	Leg 4	Leg 5	Leg 7	Fair Opt 1	Fair Opt 2	Fair Opt 3	Total
Trace Technologies								
Tulsa, OK	47,100	62,500	28,995	13,995	6,650	7,150	9,050	175,440
Lan-Tel								
Liberty, MO	52,835	64,166	28,429	150,870	2,716	3,450	8,426	310,892
Central Cable Contractors								
Waupun, WI	55,049	76,457	33,015	173,449	3,086	5,790	9,750	356,596
Underground Systems, Inc								
Eau Claire, WI	65,042	87,183	42,478	203,075	4,836	6,445	13,186	422,245
Pro Electric, Inc								
Janesville, WI	68,810	97,730	41,958	230,358	5,051	8,136	13,556	465,599
J & R Underground								
Blancgardville, WI	64,410	90,668	37,741	256,264	4,263	6,588	12,533	472,467
Pieper Electric								
Milwaukee, WI	104,039	120,428	48,499	283,050	4,359	8,616	15,801	584,792
Koch's Telecommunications								
Hustisford, WI	105,831	143,015	59,272	303,696	5,644	9,817	18,197	645,472
Michels Corporation								
Brownsville, WI	129,088	144,812	62,763	427,355	10,561	14,606	21,782	810,967

Leg 1-Sheriff's Office Communication Tower

Leg 4-Fair Park

Leg 5-New Highway Shop

Leg 7-City Request

Option-Fair Park

WHEREAS, all bids are subject to a 10.5 percent savings from materials to be deducted from the original bid amounts listed above, and

WHEREAS, all bids were reviewed by county staff and the Infrastructure Committee, and

WHEREAS, the Infrastructure Committee recommends proceeding with Leg 1 (Sheriff's Office Communication Tower), Leg 4 (Fair Park) and Leg 5 (New Highway Shop), and

WHEREAS, the Infrastructure Committee approved the bid with Central Cable Contractors as the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with Central Cable Contractors for fiber optic cable installation for the new Highway Shop to be completed in 2014. The County Administrator is further authorized to contract for the Sheriff's Office communication tower and the Fair Park to be completed in 2015 provided that there is adequate funding.

Fiscal Note: The Sheriff's Office Communication tower (Leg 1) cost is \$53,193. The Fair Park (Leg 4) cost is \$74,223; \$40,000 of this amount is included in the 2014 budget. The New Highway Shop (Leg 5) cost is \$32,130 which has already been allocated as part of the construction costs for the new highway shop.

Jones moved that Resolution No. 2014-49 be adopted. Seconded and carried: Ayes 25, Noes 1 (Zentner), Absent 3 (Hartz, Lund, Babcock), Vacant 1.

Nass, Chair of the Planning & Zoning Committee, introduced the following:

**REPORT TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on September 18, 2014, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3748A-14, R3749A-14,
R3751A-14 AND R3752A-14**

DATED THIS TWENTY-NINTH DAY OF SEPTEMBER 2014

Donald Reese, Secretary

**THE PRIOR MONTH'S AMENDMENTS R3743A-14,
R3744A-14, R3745A-14, R3746A-14,
R3683A-13 AND R3747A-14 ARE EFFECTIVE UPON PAS-
SAGE BY COUNTY BOARD,
SUBJECT TO WIS. STATS. 59.69(5).**

Nass moved that the report be adopted. Seconded and carried.

Nass introduced Ordinance No. 2014-23.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3748A-14, R3749A-14, R3751A-14 and R3752A-14 were referred to the Jefferson County Planning and Zoning Committee for public hearing on September 18, 2014, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2,
AGRICULTURAL & RURAL BUSINESS**

Rezone 1.7 acres of PIN 008-0715-1011-000 (20.951 acres) on Saucer Drive near W3315 Ranch Road in the Town of Farmington. (R3748A-14 – Frederick Plautz)

**FROM A-1, EXCLUSIVE AGRICULTURAL & A-3,
AGRICULTURAL/RURAL RESIDENTIAL
TO A-2, AGRICULTURAL & RURAL BUSINESS**

Rezone to A-2, PIN 022-0613-2433-000 (31.78 acres) owned by Telfer Farms LLC and currently zoned A-1, and PIN 022-0613-2432-001 (4.032 acres) owned by Gary & Mary Telfer and currently zoned A-3, at W7591 and W7675 USH 12 in the Town of Oakland. (R3749A-14–Telfer Farms LLC and Gary & Mary Telfer property)

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

Create a 1.29-acre lot around the home at N7261 Ceasar Road in the Town of Farmington, on PIN 008-0715-0121-000 (51 acres). This action is conditioned upon receipt and recording of a final certified survey map for the lot. (R3751A-14 – David Christian/David & Karen Christian Family Farms LLC)

Rezone 2 acres of PIN 008-0715-1321-000 (28.382 acres) for a new residential building site on CTH B in the Town of Farmington. This utilizes the last available A-3 zone for the property; therefore, approval is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon receipt and recording of a final certified survey map for the lot. (R3752A-14 – Andrew Mindemann/Mindemann Trust property)

The above approvals shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2014-23 be adopted. Seconded and carried.

Schroeder, County Board Chair, made the following appointment:

By virtue of the authority vested in me I do hereby appoint and request the County Board's confirmation of the following individual as a member of the designated commission:

Wisconsin River Rail Transit Commission: John David, Wauertown, Wisconsin, to fill an unexpired term ending April 30, 2017. **Braugler moved that the appointment be confirmed.** Seconded and carried.

Supplemental information presented at the October 14, 2014, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 9:12 p.m.