

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JULY 8, 2014, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll. Supervisors Braughler, Morris, Foelker and Zentner gave prior notice of their inability to attend. Supervisor Counsell was also absent.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5... James B. Braughler	District 6 Ron Buchanan
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Al C. Counsell
District 11..... Donald Reese	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Jennifer Hanneman
District 19..... Jim Schroeder	District 20 Jim Mode
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Kate Murley
District 25..... Matthew Foelker	District 26 Carlton Zentner
District 27..... Glen D. Borland	District 28 Dick Schultz
District 29..... Paul Babcock	District 30 ... Walt Christensen

County Administrator Ben Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

The Board proceeded with the agenda as printed.

Rinard, Chair of the Administration & Rules Committee, moved that the minutes of the June 10, 2014, meeting be approved as presented. Seconded and carried.

**GENERAL FINANCIAL CONDITION,
JEFFERSON COUNTY, WISCONSIN
JULY 1, 2014**

Available Cash on Hand		
June 1, 2014	\$	(175,939.80)
June Receipts		<u>6,109,237.33</u>
Total Cash	\$	5,933,297.53
Disbursements		
General – June 2014	\$	4,412,969.81
Payroll – June 2014		<u>1,228,412.35</u>
Total Disbursements		<u>5,641,382.16</u>
Total Available Cash	\$	291,915.37
Cash on Hand		
(in bank) July 1, 2014	\$	1,305,594.86
Less Outstanding Checks		<u>1,013,679.49</u>
Total Available Cash	\$	291,915.37
Local Government Investment Pool -		
General	\$	22,570,469.29

Institutional Capital Management	16,129,443.95
Local Government Investment Pool - Clerk of Courts	25,936.36
Local Government Investment Pool - Farmland Preservation	227,652.26
Local Government Investment Pool - Parks/Liddle	87,483.36
Local Government Investment Pool - Highway Bond	<u>3,173,345.17</u>
	\$ 42,214,330.39
2014 Interest - Super N.O.W. Acct.	\$ 457.67
2014 Interest - L.G.I.P. - General Funds	11,093.75
2014 Interest - ICM	78,545.09
2014 Interest - L.G.I.P. - Parks/Carol Liddle Fund	37.95
2014 Interest - L.G.I.P. - Farmland Preservation	102.58
2014 Interest - L.G.I.P. - Clerk of Courts	11.26
2014 Interest - L.G.I.P. - Highway Bond	<u>1,510.58</u>
Total 2014 Interest	\$ 91,758.88

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank presented the following communications:

1. Treasurer's Report as printed above.
2. A Summons and Complaint for return of seized property was served on Jefferson County on June 27, 2014, from Plaintiff-Petitioner Justin Stanford alleging that his personal property, a dog named Spur, was wrongfully removed from his custody by the Jefferson County Sheriff and others. The claim has been referred to the County's insurance carrier.
3. Communications in support of Resolution No. 2014-21 (Place Health Care Advisory Referendum on the November 4, 2014, General Election) from American College of Physicians, Mental Health America of Wisconsin, National Alliance on Mental Illness of Wisconsin, Wisconsin Breast Cancer Coalition, Wisconsin Council of Churches, Wisconsin Alliance for Retired Americans and Wisconsin State AFL-CIO.
4. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on July 17, 2014, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.
5. Letter dated July 8, 2014, from Chair Schroeder appointing Wehmeier as the County's representative on the City of Lake Mills Tax Incremental District #2 and #6 TIF Joint Review Board. The communications and notice were received and placed on file.

Wehmeier recognized the following retirees: Philip Ristow, Corporation Counsel, 18 years 2 months; Scott Scheele, Sheriff's Office, 23 years 5 months; and Deborah Werner, Sheriff's Office, 25 years 2 months. Sheriff Paul Milbrath presented Judith A. Lins with a certificate for her 16 years 2 months of service with the County.

The floor was opened for public comment. Speaking on biomass energy was Tim Baye of Verona, specialist with UW Exten-

sion, and Buck Smith, Johnson Creek.

Emergency Management Director Donna Haugom, Register of Deeds Staci Hoffman and Sheriff Paul Milbrath presented their department's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12). Child Support Director Stacey Jensen and District Attorney Susan Happ will present their department's annual report at a later date.

Milbrath presented merit awards to the following for their donations of food to the jail: Duane Schumacher of Crystal Farms, Harry Schroeder of Oakdale Farms and Esther Schroeder of Richard Schroeder Farms.

Rinard introduced Ordinance No. 2014-11.

Executive Summary

The Board Chair requested this change in order to allow for greater flexibility in appointing persons with appropriate backgrounds and experience in the subject matter to this important committee.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.05(2)(c) of the Board of Supervisors' Rules of Order is amended as follows:

(c) FINANCE COMMITTEE - Five members. ~~County Board Chair, a Vice Chair designated by County Board Chair, and three other members.~~ This Committee shall receive the proposed county budget from the County Administrator and shall conduct hearings necessary in the review of the proposed budget. The County Administrator and staff shall meet with the Committee and shall assist in the preparation of the budget. [Am. 05/11/04, Ord. 2004-04; 03/09/10, Ord. 2009-24]

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Section 2. This ordinance shall be effective after passage and publication as provided by law.

NOTE: Section 3.09 of the County Board Rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken, unless the Board waives laying it over by unanimous vote. (First reading: 06-10-2014, referred to Finance Committee on 06-12-2014; Finance Committee recommended passage by 4-1 vote)

Rinard moved that Ordinance No. 2014-11 be adopted. Seconded.

Mode moved to amend Ordinance No. 2014-11 by leaving in the striken material and inserting a sentence at the end of the paragraph as follows: If the Chair or a Vice Chair does not want to serve, the Chair shall appoint a replacement.

Amendment to Ordinance No. 2014-11 was seconded and carried. Ordinance No. 2014-11 as amended was adopted: Ayes 23 (Jones, Kelly, David, Tietz, Buchanan, Wineke, Rinard, Reese, Hartz, Morse, Lund, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Murley, Schultz, Babcock,

Christensen), Noes 2 (Nass, Borland), Absent 5 (Braugler, Morris, Counsell, Foelker, Zentner).

Mode, Vice Chair of the Human Resources Committee, introduced Ordinance No. 2014-15.

Executive Summary

Section HR0340, Application of Pay Plan to Positions, addresses the normal progression of steps within the step system. This includes satisfying a specific number of hours worked and a minimum of a satisfactory performance evaluation. If either of these criteria is not met, a step increase is delayed or denied. In addition, there are occasionally situations where it is desirable to offer new employees a step above the minimum due to unusual circumstances such as difficulty in recruitment or extraordinary qualifications or experience. There may also be exceptional situations when it would be beneficial to the County to grant a current employee an additional step(s) to promote retention in a fundamental or crucial position. The proposed amendment would authorize the County Administrator to approve step increases on rare occasion to retain a key employee where the long-term savings/benefit to the County would surpass the short-term cost of an extra step(s).

WHEREAS, Personnel Ordinance, Section HR0340, Application of Pay Plan to Positions, does not allow for discretionary advancement of one or more steps in the current pay progression system to respond to competitive pressures to retain key employees, and

WHEREAS, the Human Resources Committee recommends authorizing the County Administrator to grant additional steps as are deemed necessary to secure a benefit to the County through retention of specialized personnel,

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0340, Application of Pay Plan to Positions, of the Personnel Ordinance shall be amended to create subsection H. as follows:

HR0340 APPLICATION OF PAY PLAN TO POSITIONS.

H. The County Administrator may advance the pay of a current employee by one or more steps at any time during the year when the County Administrator determines it is in the County's best interest to offer additional compensation in order to retain an employee who would be excessively costly to replace. The County Administrator shall report such increases to the Human Resources Committee.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: Cost associated with a potential additional step(s) shall be paid from the applicable department budget. If funding is not available, the Finance Committee may authorize a

transfer within the specified limits.

Mode moved that Ordinance No. 2014-15 be adopted. Seconded and carried.

As a special order of business, a presentation on biomass energy was given by David.

Jones, Chair of the Infrastructure Committee, introduced Resolution No. 2014-22.

Executive Summary

The purpose of this resolution is to elicit Board support for our Climate Quest Challenge proposal to study the feasibility of a biomass energy system that is local, restorative, precautionary and cost effective over time. The idea is to use locally grown biomass to heat and/or power some or all of the Jefferson County-owned buildings. In the Climate Quest Challenge we are addressing the issues of climate change by designing an energy system that sequesters carbon, phosphorus and energy and provides useful ecological services.

WHEREAS, Jefferson County's public facilities are almost exclusively heated by natural gas, and

WHEREAS, exploring the diversification of investment in Jefferson County's energy budget is prudent and fiscally responsible, and

WHEREAS, biomass energy can be produced within Jefferson County, create jobs within Jefferson County, regenerate the environment and provide diversification of energy sources, and

WHEREAS, biomass energy production is a precautionary measure against natural gas shortages and price fluctuations with the costs of implementation ultimately being off-set by reduced energy costs to Jefferson County.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports the idea of investigating the potential benefits, costs and funding sources for a biomass energy facility in Jefferson County, and

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors supports the submission of Supervisors Christensen, David and Kelly to the UW-Madison Climate Quest Challenge to explore the potential of biomass energy use in Jefferson County facilities.

Fiscal Note: The Climate Quest Challenge has no fiscal impact on the county budget, except for staff time supplying input for the project. If the Climate Quest submission is successful in the next round for consideration, to be determined in September 2014, biomass team members will receive a planning grant to continue to develop the project. Should the team be successful in the final round of elimination in December 2014, funds will be made available to implement the project. The Jefferson County Board would not be subject to any cash outlays at this time. If the Board deems biomass energy a good investment, the Jefferson County Board of Supervisors must authorize funding before any future costs are incurred by Jefferson County.

Jones moved that Resolution No. 2014-22 be adopted. Seconded and carried.

Tietz, Chair of the Parks Committee, introduced Resolution No. 2014-23.

Executive Summary

The Jefferson County Parks Department desires to install a handicapped accessible fishing platform on the Rock River at Blackhawk Island. An 80%/20% Sport Fish Restoration Grant has been obtained from the Wisconsin Department of Natural Resources for this purpose.

This site on Blackhawk Island is the location of Jefferson County's first flood mitigation project. Fishing at the parcel, located just upstream from Lake Koshkonong, is excellent.

Bill Kohls of Fort Atkinson has been a champion of this project for a long time. Bill has been a spokesperson for the non-profit organization Fishing Has No Boundaries, whose goal is to open up the great outdoors for people with disabilities.

WHEREAS, the Jefferson County Board of Supervisors has previously approved the execution of a grant contract with the Wisconsin Department of Natural Resources for the construction of a handicapped accessible fishing platform on Blackhawk Island, including related parking facilities, and

WHEREAS, the Parks Department has solicited written proposals for the purchase of an 8' X 20' accessible fishing wharf including a 6' X 20' gangway, and

WHEREAS, the Parks Department has received two bids, one from Port-A-Pier in the amount of \$35,362, and the other from VW Docks in the amount of \$31,514, and

WHEREAS, the Parks Department recommends purchase of the accessible fishing platform from the low bidder, VW Docks,

NOW, THEREFORE, BE IT RESOLVED that Parks Director Joe Nehmer is authorized to enter into a purchase agreement with VW Docks for the acquisition of a handicapped accessible fishing platform in the amount of \$31,514.

Fiscal Note: The total project cost is estimated to be approximately \$44,254. Of the \$44,254 cost, \$35,403 will come from grant funding from the Wisconsin Department of Natural Resources. The County's share of \$8,851 shall be provided through in kind labor from Parks Department staff and existing available funds. (On July 7, 2014, the Parks Committee recommended forwarding this resolution to County Board by a 5-0 vote.)

Tietz moved to adopt Resolution No. 2014-23. Seconded and carried: Ayes 25 (Jones, Kelly, David, Tietz, Buchanan, Wineke, Rinard, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Murley, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 5 (Braugler, Morris, Counsell, Foelker, Zentner).

Nass, Chair of the Planning & Zoning Committee, introduced the following report:

REPORT TO THE HONORABLE MEMBERS
OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on May 15 and June 19, 2014, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R3730A-14,

R3732A-14, R3733A-14,

R3734A-14, R3735A-14, R3736A-14, R3737A-14

DATED THIS 30th DAY OF JUNE 2014

Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS R3725A-14,

R3726A-14, R3727A-14,

R3728A-14 and R3731A-14 ARE EFFECTIVE

UPON PASSAGE BY

COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Nass moved that the Planning & Zoning Report be adopted.
Seconded and carried.

Nass introduced Ordinance No. 2014-16.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R3730A-14 was referred to the Jefferson County Planning and Zoning Committee for public hearing on May 15, 2014, and Petitions R3732A-14, R3733A-14, R3734A-14, R3735A-14, R3736A-14 and R3737A-14 were referred for public hearing on June 19, 2014, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM EXCLUSIVE AGRICULTURAL A-1 TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

Rezone 2 acres of PIN 020-0814-1624-000 (40 acres) for a new residential building site on CTH Q in the Town of Milford. Approval is conditioned upon road access approval, receipt by Zoning of a soil test showing both initial and replacement sites, approval and recording of a final certified survey map, and recording of an affidavit acknowledging that this utilizes the last available A-3 zone for the property. R3730A-14 – Charles Hutchins/Hutchins Trust property

Rezone 1.3 acres of PIN 026-0616-3232-001 (16.507 acres) for a new residential building site on Boos Lane in the Town of Sullivan. This action is conditioned upon road access approval, receipt by Zoning of a soil test showing both initial and replacement sites and approval and recording of a final certified survey map.

R3732A-14 – Daniel Schieber/Francis Hoff Trust property
FROM EXCLUSIVE AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL AND N, NATURAL RESOURCE

Rezone 0.5 acre of PIN 016-0514-2622-000 (40 acres) to A-3 to allow its inclusion with adjoining PIN 016-0514-2622-002 at W5581 Smiley Lane. Rezone 6.3 acres of PINs 016-0514-2622-000 (40 acres) and 016-0514-2623-000 (40 acres) including the access and home at W5605 Smiley Lane to A-3. Rezone part of PINs 016-0514-2622-000 (40 acres), 016-0514-2623-000 (40 acres), 016-0514-2624-000 (42.427 acres) and 016-0514-2624-001 (10 acres) to create a 15-acre Natural Resource zone. These properties are in the Town of Koshkonong. Rezoning is conditioned upon road access approval, approval and recording of a final certified survey map with Town signatures for road dedication and city extraterritorial plat review if necessary, and recording of an affidavit acknowledging that this utilizes the last available A-3 zone for the property. R3733A-14 & R3734A-14 – Richard A. Nelson/Pond Hill Dairy LP property

Rezone 6 acres of PINs 028-0513-0211-001 (49.9 acres) and 028-0513-0212-000 (52.5 acres) to create a 6-acre A-3 building site. Rezone 1.5 acres of PIN 028-0513-0211-001 to Natural Resource to add to an existing Natural Resource zone. The site is on Schwemmer Lane in the Town of Sumner. This action is conditioned upon road access approval, receipt by Zoning of a soil test showing both initial and replacement sites, approval and recording of a final certified survey map showing the access and building envelope outside the area of 20% or greater slopes, and recording of an affidavit acknowledging that this utilizes the last available A-3 zone for the property. R3735A-14 & R3736A-14 – John Schwemmer/Ruth I. Schwemmer Trust property

FROM EXCLUSIVE AGRICULTURAL A-1 TO N, NATURAL RESOURCE

Rezone approximately 29.4 acres of PIN 028-0513-0822-000 (40 acres) on Danielson Road in the Town of Sumner. This is conditioned upon road access approval and approval and recording of a final certified map. R3737A-14 – Eric Evenson

All of the above petitions shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2014-16 be adopted. Seconded and carried with Kannard abstaining due to possible conflict of interest.

Supplemental information presented at the July 8, 2014, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncounty-wi.gov.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:31 p.m.