

Jefferson County Historic
Site Preservation Commission

Minutes

March 27, 2014

Time: 6:30pm

Commission Members: John Molinaro, Chair; Vacant, Vice-Chair; Kathleen Woodbury, Secretary; Cindy Arbiture, Robert Birmingham, James Levy, Michael Opager

1. Meeting was called to order at 6:32pm by Chair John Molinaro.
2. Roll call: Members present: John Molinaro, Kathleen Woodbury, Cindy Arbiture, Bob Birmingham, Michael Opager. Absent: James Levy
3. Open Meeting Compliance: OK.
4. Agenda as written.
5. Minutes of February 27, 2014 meeting approved by motion by Mike, seconded by Cindy, passed unanimously.
6. Communication: invoice from Legacy Architecture, John talked to Jennifer who was interested in our picks for National Register candidate. Our #1 choice is the 1867 Wilson House on Highway 59 in Palmyra. We received a royalty check for \$51.00.
7. No citizen comments.
8. The 2014 survey of the SE quadrant of the county is near completion. John will call Legacy to get the date so we can choose a date for the public meeting – May or June.
9. Implementation of 2013 survey – Meeting at 6:30pm for business meeting at Hoard Museum on April 24th, with 7PM meeting with invited 3rd survey eligible property owners.
10. Local Landmark status- John to complete letter that is posted online. Per Jennifer from Legacy if the property has been surveyed it should be eligible for a Local Landmark designation. Cindy to design certificate, also printed sign is more affordable but the shape we decided on won't work to be framed, Cindy to continue research into permanent signage options and prices. John sending Cindy file of Jefferson County logo..
11. James working on website update, tabled until next month.
12. Future meeting dates: 4/24/14, 5/22/14, 6/26/14.
13. Future agenda items: National Register candidate, finalize design of local landmark signage, webpage design update, update on 2014 survey.
14. Adjourned: Motioned by Kathleen, seconded by Mike @7:46pm.