

**Minutes of the Jefferson County Historic Sites Preservation Commission Meeting**  
**Thursday, July 16, 2015, 6:30pm**  
**UWEX Building, Room 12**  
**Jefferson, Wisconsin**

**Call to Order:** A meeting of the Jefferson County Historic Sites Preservation Commission was called to order at 6:37pm, presided over by Chairperson Cindy Arbiture.

**Attendance:** Commission Members: Cindy Arbiture, Robert Birmingham, Julia Ince, John Molinaro, Ed Morse; Absent: Mike Opager, James Levy (participated via conference call); Members of the Public: Olive Gross

**Compliance with the Open Meetings Law:** Arbiture stated that the meeting was in compliance with the open meetings law.

**Review of Agenda:** The agenda was reviewed with no changes.

**Approve Minutes of Meeting June 5, 2015:** The minutes from June were read. Motion made to approve minutes by Molinaro, seconded by Birmingham. Motion carried by unanimous approval.

**Communications:**

Arbiture reported that she spoke with Joe DeRose at the Wisconsin Historical Society (WHS), who said that in choosing a consultant's proposal, we do not need to go with the lowest bid, instead we can go with whom we feel is most qualified.

Arbiture reported that Connie Freeberg from the Corporation Counsel of Jefferson County, sent us copies of the two Designated Local Landmark properties, approved and certified resolutions; as they are filed with the Jefferson County Register of Deeds, and indicated that we have given a copy of these certified resolutions to the property owners.

Arbiture reported that the survey from the National Parks Service, discussed at last month's meeting, was filled out and returned and a copy was given to Jim Schroeder.

Arbiture sent an email to Brian Lamers inquiring about our current balance in the JCHSPC county account and was told it was \$3126.22.

Molinaro reported that we received a communication from Opager concerning a 1950's American Petroleum Institute tourist brochure that contained some information on historic sites in Wisconsin towns. Levy emailed a suggestion that perhaps we should have a place for the safe keeping of historical artifacts that relate to our commission work. Molinaro spoke with the Hoard Museum and they indicated that they could provide such a place for us. A discussion followed and Arbiture suggested that we put this topic on the agenda of a future meeting.

**Citizens Comments:**

Gross, of the Bark River Woods Historical Society, reported that her organization is having the exterior of their old Hebron Town Hall renovated. She reported that their organization received an anonymous donation for of \$64,000 to cover the cost and the renovation work will follow the guidelines of the National Register of Historic Places. Gross also reported that her organization submitted a proposal to the State Historical Society of Wisconsin to have the stage curtains at their town hall considered for inclusion in the historical society's "Wisconsin 101, Our History in Objects" program.

**New Business****Review of Two Consultant Proposals for the Two NRHP Applications:**

Board members reviewed the two current consultant proposals for the Lorine Niedecker/Al Millen House in the Town of Sumner and the J. F. Keller Farmstead in the Town of Jefferson. The bid for both properties submitted by Patricia Lacy of Niellsville came in at \$7,500 and the bid from Legacy Architecture, Inc., of Sheboygan came in at \$10,000. A short discussion followed with Arbiture favoring Legacy. Birmingham made a motion to follow the chair's recommendation to choose Legacy's proposal, Molinaro seconded, motion passed all in favor. Arbiture stated that Joe Derosé indicated there is an online template from the WHS that we can use to create a contract and the consultant has until August of 2016 to complete the report. Birmingham suggested that after these two properties go forward we should work to make both of them Local Designated Historic county landmarks. A discussion followed in which Birmingham argued that there is no reason why we cannot work off the list of National Register of Historic Sites to get properties to list as our county landmarks. Arbiture suggested we should make this a future agenda topic.

**Old Business****Location of the Framed Historic Excellence Award at County Courthouse:**

Arbiture reported that she talked to Jim Schroeder and Tammie Jaeger and dropped off the award and it is now in Ben Wehmeier's office.

**Annual JCHSPC Conference October 3:**

Molinaro made a report on plans for the conference and James Levy joined the board members in discussion via speaker phone. Discussion topics included the catering for the conference, appropriate sequence of presenters, which people should receive a mailing about the conference, how to get the mailings out, how much the county will be able to help us out with the mailings, if speakers and board members should be able to attend for free, and press releases to the newspapers. We will be going with Café in the Park for catering. They charge \$5 a head for a cold lunch box. At Arbiture's suggestion Molinaro will talk to them about adding a few items to the lunch and Molinaro will look into the beverages as well. Molinaro asked that he receive the biographies of presenters and said he would send out via email the date by which he needs them. It was determined that presenters should attend for free, but no consensus was reached concerning whether board members should attend for free until we have a better understanding of the overall costs of the conference. Molinaro will be taking care of

supplies such as name tags and preparing folders. Arbiture will contact the county about ordering more envelopes and folders. Arbiture will make a digital flyer that can be emailed out to all organizations.

**Next Meeting Date:** 7:00pm, August 20, Room 12, UWEX

**Future Agenda Items:**

Birmingham said he will try to get Chip Brown from the WHS to come again, possibly for our October meeting.

**Adjourn:** A motion was made to adjourn the meeting by Molinaro, seconded by Birmingham, meeting adjourned at 8:10pm.

**Submission of Meeting Minutes:** Minutes of the meeting respectfully submitted by Julia Ince, secretary, on July 19, 2015.