

MINUTES OF THE JEFFERSON COUNTY LAND INFORMATION COUNCIL

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON WEDNESDAY, DECEMBER 16, 2015

Andy Erdman, Staci Hoffman, John Jensen, Rob Klotz, Joanne Larson,
Todd Lindert, Jim Morrow, Steve Nass, Tracy Saxby, Mark Watkins,
Roland Welsch

- 1) Call to Order
The meeting was called to order by Erdman at 8:34 a.m.
- 2) Roll Call
Present at 8:34 were Erdman, Hoffman, Jensen, Klotz, Larson, Morrow, Saxby and Welsch. Also present was Deb Magritz of the Zoning Department.
- 3) Certification of Compliance with Open Meetings Law Requirements
Erdman verified that the meeting was being held in compliance with open meetings law requirements.
- 4) Review and Approval of Agenda
No changes were proposed.
- 5) Public Comment
There was no public comment.

Nass arrived at 8:35 a.m.

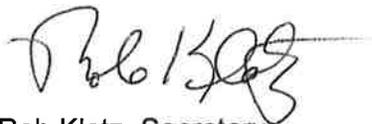
- 6) Approval of July 22, 2015 Land Information Council Meeting Minutes
Motion by Hoffman, seconded by Jensen to approve the minutes as printed. Motion carried on a voice vote with no objection.
- 7) Communications
There were no communications.
- 8) Discussion and Possible Action on the Draft Jefferson County Land Information Plan Review
Erdman explained that there is a different format this year; the Department of Administration (DOA) now requires a 3-year plan instead of one done every five years. Review of the draft begins with this Council, then goes to the Planning and Zoning Committee on December 21, then to the DOA for peer review. If there are changes recommended, this Council may have to meet again in March and forward a revised plan to the Planning and Zoning Committee and County Board. Erdman displayed the draft copy and explained. He noted that he tried to get rid of extra elements over which the Council has no control. Welsch asked about an emergency notification application that is currently not in the plan. The County Administrator will have to be consulted. Erdman spoke of current projects: converting the GIS public viewer to Java HTML 5, compatible with phones and tablets; expanding storage space; keeping current with security and software; mobile GIS and data collection; developing activity-focused GIS websites; and GIS disaster assessment. Nass asked about mapping pipelines, and discussion ensued. This could be included under long-term goals. Diggers Hotline and PSC layer mapping were other items discussed. Additional projects such as scanning of historical photography, facility, architectural and highway construction plans were explained. Back indexing to allow for 60-year searches was considered as something that could be potentially hired out, and Hoffman expanded on that. Mapping structures in floodplain may be accomplished by hiring a summer intern.

The \$50,000 Strategic Initiative Grant from DOA would allow for remapping of rural parcel maps. One company estimated their cost at \$16 per parcel, which would allow 14,000 parcels to be remapped. Ongoing costs not associated with a specific project include software support, load balancer replacement, funds for education and training and fixed costs. Depending upon the year, approximately \$68,000 is available for these projects. Other long-term projects and completed projects were explained. A motion was made by Klotz to accept the draft plan with amendments made this day and to send it on to the Planning and Zoning Committee. Nass seconded, and the motion carried on a voice vote with no objection.

Erdman was thanked and congratulated by the Council for a job well done.

9) Adjourn

Motion by Nass, seconded by Jensen to adjourn the meeting. Meeting adjourned at 9:30 a.m.

A handwritten signature in black ink, appearing to read 'Rob Klotz', with a horizontal line extending to the right.

Rob Klotz, Secretary

If you have questions regarding these matters, please contact the Land Information Office at 920-674-7254.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.