

**MINUTES OF THE  
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE  
SITE INSPECTIONS**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE  
311 S. CENTER AVE., JEFFERSON, WI 53549  
8:00 A.M. ON MONDAY, MAY 18, 2015**

1. **Call to Order**  
The meeting was called to order by Chairman Nass at 8:02 a.m.
2. **Roll Call**  
All Committee members were in attendance at 8:02 a.m. Also present were Joe Strupp, Land and Water Conservation Department, and Michelle Staff and Deb Magritz of the Zoning Department.
3. **Certification of Compliance with the Open Meetings Law**  
Reese verified that the meeting was being held in compliance with open meetings law requirements.
4. **Review of the Agenda**  
No changes were proposed to the agenda.
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**  
There was no public comment.
6. **Communications**  
There were no communications to discuss.
7. **Determinations of Completeness**  
A roll call vote was taken, with Reese, Nass, Jaeckel, Rinard and David signifying attendance. Strupp first explained the expansion proposal of Katzman Farms, W3223 Hoffman Rd, Town of Hebron, and recommended that the Committee find the Katzman Farms application complete. Motion by Reese, seconded by David to accept the recommendation of completeness and to forward the application to public hearing. A roll call vote was taken, with Reese, Nass, Jaeckel, Rinard and David all voting in favor of the motion.  
  
A roll call vote was taken, with Reese, Nass, Jaeckel, Rinard and David signifying attendance. Strupp explained the expansion proposal of Daryl Payne, N4363 County Rd E, Town of Sullivan, and recommended that the Committee find the Payne application complete. Motion by Reese, seconded by Jaeckel to accept the recommendation of completeness and to forward the application to public hearing. A roll call vote was taken, with Reese, Nass, Jaeckel, Rinard and David all voting in favor of the motion.

Strupp then reported that the application from Dustin Wilke, N7836 Newville Rd, Town

of Waterloo was incomplete. The Committee postponed taking any action on that request.

The Committee left with Staff at 8:07 a.m. for the following site inspections:

**8. Site Inspections**

R3808A-15 – Josh & Christine Wickland/David & Harriet Wickland Property, **W1108 Hooper Rd**, Town of Palmyra

R3805A-15 – Kimberly (Kincannon) Cheney, **W7271 County Rd C**, Town of Koshkonong

R3804A-15 & CU1822 -15 – Alan S Gaethke, **W7674 North Shore Rd**, Town of Sumner

CU1824-15 – Steven Plue/Rose M Stella Estate Property, **Koshkonong Manor Rd**, Town of Sumner

CU1823-15 – Joshua Sawyer, **N7018 County Rd Q**, Town of Milford

R3806A-15 – Todd & Leeann Duwe/Stephen & Kathleen Duwe Property, **West Rd**, Town of Milford

R3807A-15 – John & Patricia Morris, **W6127 County Rd T**, Town of Milford

**9. Adjourn**

Motion by David, seconded by Jaeckel to adjourn the meeting at 10:20 a.m. Motion carried on a voice vote with no objection.



Don Reese, Secretary

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.**

*A digital recording of the meeting will be available in the Zoning Department upon request.*