

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

**ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, JULY 13, 2015**

- 1. Call to Order**
The meeting was called to order by Chairman Nass at 8:00 a.m.
- 2. Roll Call**
Committee members present were Reese, Nass, Jaeckel and David. Rinard was absent and excused. Joe Strupp of the Land and Water Conservation Department (LWCD) was present. Zoning Department staff in attendance included Rob Klotz, Michelle Staff and Deb Magritz.
- 3. Certification of Compliance with the Open Meetings Law**
Reese verified that the meeting was being held in compliance with open meetings law requirements.
- 4. Review of the Agenda**
No changes were proposed to the agenda.
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
There was no public comment.
- 6. Communications**
Reese noted that the next Towns' Association meeting will be held on July 29 at Palmyra High School.
- 7. Discussion and Possible Determination of Completeness for Wilke LLC, Newville Road, Town of Waterloo on PIN 030-0813-2914-004**
A roll call was taken, with Reese, Nass, Jaeckel, David, Klotz and Strupp verifying their attendance. Klotz explained that Wilkes are currently under an ATCP51 permit, and wish to expand their numbers. Strupp continued, noting that Wilkes are allowed 450 animal units now and would like to grow to 950 animal units. They propose a barn with slatted floor to accomplish this. After having reviewed all of Wilkes' ATCP51 worksheets, LWCD has determined their application to be complete, and recommends that the Planning and Zoning Committee also find it complete. A roll call vote was taken, with Reese, Nass, Jaeckel and David voting to find the application complete.
- 8. Discussion and Possible Decision Concerning Allowing a Concrete Pad at River Bend Campground, Town of Milford, in Excess of 400 Square Feet**
Klotz explained the fill permits that can currently be issued for Riverbend Campground, and reported that he had received a permit request for a concrete slab that would exceed

the 400 square foot area previously allowed for decks there. He asked for the Committee's input on the issue. Motion by Reese, seconded by Jaeckel to consider dirt, sand, gravel and concrete as fill and to allow permitting that fill with the stipulation that campground rules must also be met. Motion carried on a voice vote with no objection.

9. Possible Approval of Resolution or Letter Regarding NR115 and Budget Bill Motion 520, Paragraph 23

The Committee reviewed the letter prepared by Zoning staff. However, the budget was signed by the Governor without omitting the language of concern.

The Committee left at 8:12 for the following site inspections:

10. Site Inspections

CU1832-15 – Daniel Horvatin, **N2591 Wenham Rd**, Town of Hebron

CU1831-15 – Richard Rozelle/Ronald Drost Property, **N1702 Findlay Rd**, Town of Cold Spring

R3808A-15 – Josh & Christine Wickland/David & Harriet Wickland Property, **W1108 Hooper Rd**, Town of Palmyra

R3816A-15 – Joel Hebbe, **N827 County Road K**, Town of Koshkonong

R3814A-15 – Steve/Randy Aschbrenner, **N4510 County Road A**, Town of Oakland

CU1835-15 – Keith & Maureen Kolb, **N4452 Park Rd**, Town of Oakland

CU1836 -15 – Michael & Sonya Theis, **W9188 Wilderness Place**, Town of Oakland

CU1833-15 – Dale Jenkins, **W9443 East Kroghville Rd**, Town of Lake Mills

CU1837-15 – Robert Dunham & Dwan Schuck, **N8658 County Road O**, Town of Waterloo

CU1834-15 – Stephen Gardner/Douglas Wollin Property, **County Road A**, Town of Milford

R3818A-15 & R3819A-15 – Dane Hartwig, **N6305 Back Acres Ln**, Town of Farmington

R3815A-15 – Eldyn Pitzner, **N7054 County Road D**, Town of Farmington

R3817A-15 – Dale Hardtke/Leon & Dale Hardtke Property, **N8367 County Rd E**, Town of Watertown

11. Adjourn

Motion by David, seconded by Jaeckel to adjourn at 11:25. Motion carried on a voice vote with no objection.

Don Reese, Secretary

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountyiwi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.