



*Approved  
May 26, 2016*

## Jefferson County Economic Development Consortium BOARD MINUTES

April 28, 2016

**Meeting called to order at 8:34 am.**

**Board members present:** Supervisors Jim Mode, Augie Tietz, County Board Chairperson Jim Schroeder, John David – City of Watertown; Steve Wilke – City of Lake Mills; Matt Trebatoski-City of Fort Atkinson; Patrick Cannon – City of Whitewater

**Others Present:** Ben Wehmeier-County Administrator; Professor Steve Grabow; Jennifer Bakke-MATC, Kim Erdmann-WEDO; Julie Olver- WEDO; Mary Gage-WEDC, Paul Jayden-MadRep; Alexa Zoelher-Daily Union; Executive Director Genevieve Coady, and Program Specialist RoxAnne Witte, Ali Kvalheim – JCEDC Intern.

### **Roll Call – Quorum Established**

R. Witte certified compliance for the agenda dated April 28, 2016.

### **Approval of April 2016 Agenda**

No changes

### **Minutes**

Tietz/Mode moved to approved February 2016 minutes as presented. Motion Carried

### **Citizen Comments**

Emails were received from both Tim Freitag – City of Jefferson and Mo Hansen – City of Waterloo regarding their absence at today's meeting.

### **JCEDC Reports**

Mode/Cannon moved to approve JCEDC December 31, 2015 Final Finance Report and March 31, 2016 Preliminary Finance Report as presented, Motion Carried.

### **General Orders –**

#### **A. Wisconsin River Rail Transmission**

1. A Tietz updated the board on current activities and also passed out correspondence regarding the Great Lakes Basin Transportation – Railroad Proposal in Wisconsin

#### **B. Directors Report**

1. G. Coady highlighted several activities that staff have been working on from the Directors Report submitted to the board.

### **Special Orders –**

#### **A. Discussion and possible action to authorize funding on a Laborshed Study as part of the EDA Grant application**

Cannon/Wilke moved to approve JCEDC staff to move forward and work with the City of Jefferson on the EDA Grant Application and Laborshed Analysis. Total cost of the project not to exceed \$25,000. JCEDC match not to exceed \$10,000 and the EDA portion would be \$10,000 - \$15,000. Motion Carried.

DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

JCEDC-April 2016

- B. Update on Feasibility Study and Capital Campaign Process –  
Letters have been sent out to over 100 businesses. Power 10 will be conducting over 70 confidential interviews to gather feedback and assess support for the 2017-2021 Strategic Initiative of the Glacial Heritage Development Partnership (GHDP)
- C. Discussion and possible action on the 501c3 formal application  
Wilke/Tietz moved to approve JCEDC staff to work with the County staff and Von Briesen & Roper to move forward with the formal 501c3 application for a new partner organization to be named Glacial Heritage Development Partnership. Motion Carried

**Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(c),**

Mode moved that the Board convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(c), to discuss JCEDC/WEDO merger and possible Dodge County Collaboration. Seconded by Wilke and carried by the following roll call:

Ayes: Trebatoski, Wilke, David, Cannon, Mode, Schroeder, Tietz. Total 7  
Noes: 0. Absent: Freitag, Hansen, Bagley-Korth, Johnsrud. Total 4

**Reconvene to open session**

Tietz moved that the Board reconvene in open session. Seconded by Wilke and carried by the following:

Ayes: Trebatoski, Wilke, David, Cannon, Mode, Schroeder, Tietz. Total 7  
Noes: 0. Absent: Freitag, Hansen, Bagley-Korth, Johnsrud. Total 4

**Special Orders**

- A. Possible Action on JCEDC/WEDO Merge  
Wilke/Cannon moved to approve Memorandum of Understanding between the JCEDC/WEDO and Jefferson County dated April 25, 2016. Motion carried unanimously.
- B. Possible Action on Dodge County Collaboration  
Wilke/Tietz moved to continue negotiations with Dodge County to become a formal member of the new 501c3 Glacial Heritage Development Partnership. Motion carried unanimously.

**Citizens Comments**

Professor Grabow updated the board that reorganization of the UW Extension could take up to 12 months.

**New Business**

**A. Future Agenda Items**

- 1. May JCEDC Election of Officers
- 2. Feasibility Study Results Presentation

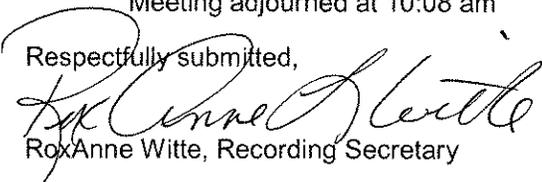
**B. Upcoming Meetings/Seminars –**

- 1. JCEDC Board of Directors Meeting, May 25 2016, 8:30 am, 864 Collins Road, Room 12, Jefferson, WI

**Adjournment**

There being no further business for consideration, motion by Mode/Schroeder to adjourn. Motion carried.  
Meeting adjourned at 10:08 am

Respectfully submitted,



RoxAnne Witte, Recording Secretary