

## **Jefferson County Fair Park February 4, 2016 | Meeting Minutes**

The Jefferson County Fair Park committee met on Thursday, February 4<sup>th</sup> at 8:00 a.m. in the Activity Center Conference Room. Present were: (Fair Committee) Al Counsell, Blane Poulson, Matt Foelker, Russell Kutz, Jennifer Hanneman, County Administrator Ben Wehmeier, Corporation Counsel Blair Ward, Fair Park Director David Diestler, Fair Park Supervisor Roger Kylmanen, Marketing/Administrative Assistants Amy Listle and Renee Busshardt, Swine Superintendent Greg Sambs, UW-Extension Agents LaVern Georgson and Sarah Torbert.

A quorum of the Jefferson County Fair Park Committee was present, meeting duly noted and the door open.

### **Review and Approve Agenda**

**Minutes:** A motion was made by Al Counsell to accept the minutes of the December 3, 2015 meeting as presented, seconded by Jennifer Hanneman. Motion carried.

**Communications:** Holiday Greeting Cards from several Fair Park vendors and customers were presented.

**Public Comment:** Kevin Doherty of Watertown, Gary and Olivia Olson of Lake Mills, Dan Marks of Watertown, Shawn Doherty of Johnson Creek, Ed Bielinski of Watertown, Rachel Thom of Jefferson, and Scott Martin of Jefferson registered and addressed the committee with their concerns about Agenda Item #8: Discussion and possible action on terminal vs. non-terminal swine exhibit at Fair.

**Discussion and action on terminal vs. non-terminal swine exhibit at Fair:** Fair Committee Chairman Blane Poulson allowed the eight registered members of the public to address the committee on this Agenda Item. After consideration of the information presented at the January 7<sup>th</sup> meeting and the information presented at this meeting, Matt Foelker made a motion to have a non-terminal swine show at Fair. Seconded by Russell Kutz. Motion passed unanimously.

**Director's Report:** David reported Grandstand entertainment for Saturday night is still in the works. Other family entertainment is booked; Shark Show, Nick's Kids Show, Hoo's Woods, Pig & Duck Races, DJ Dylan, Tractor & Truck Pulls, and Demo Derby. Request for proposals of the Kitchen Food Service, Website Design and Feasibility Study are being worked on. Still doing research on Point of Sale (POS) systems.

**Supervisor's Report:** Roger Kylmanen reported that the Fair Park is not having much luck finding caretakers to work at Fair Park this summer. It is important to have someone stay on the fair park grounds for security purposes, and to assist weekend events, campers, and basic maintenance. He also provided a short description of the Wisconsin Association of Fairs Convention.

**Office Report:** Amy Listle reported the office is working to close out 2015 and begin taking down payments for events in 2016, working on creating documents using the County's new document signing program SeamlessDocs. The office staff and Fairest of the Fairs attended the Wisconsin Association of Fairs convention in the Wisconsin Dells at the beginning of January. Also the Fair Office was being painted and carpet was professionally cleaned.

**Next Meeting:** The next meeting was set for March 3, 2016 at 8:00 a.m. in the conference room of the Activity Center.

With no further business, Jennifer Hanneman made a motion to adjourn the meeting. Matt Foelker seconded. Motion carried. Meeting adjourned at 10:22 a.m.