

Jefferson County Fair Park May 5, 2016 | Meeting Minutes

The Jefferson County Fair Park committee met on Thursday, May 5th at 8:00 a.m. in the Activity Center Conference Room. Present were: (Fair Committee) Blane Poulson, Russell Kutz, Jennifer Hanneman, Matthew Foelker, Ron Buchanan, Fair Park Director David Diestler, Fair Park Supervisor Roger Kylmanen, Marketing/Administrative Assistants Amy Listle and Renee Busshardt.

A quorum of the Jefferson County Fair Park Committee was present, meeting duly noted and the door open.

Review and Approve Agenda: Item number eight was changed to number five.

Election of Committee Chair, Vice Chair and Secretary: Fair Park Director David Diestler requested nominations for Fair Park Committee Chairperson. Blane Poulson was nominated and a motion was made by Matt Foelker to accept the nomination of Blane Poulson as Committee Chairperson. Seconded by Jennifer Hanneman, motion passed unanimously. Chairman Poulson requested nominations for Vice Chair. Matt Foelker was nominated for Vice Chair, Jennifer Hanneman made a motion to accept the nomination, seconded by Russell Kutz, motion passed unanimously. Jennifer Hanneman was then nominated as Secretary. Matt Foelker made a motion to accept the nomination, seconded by Russel Kutz, motion passed unanimously.

Minutes: A motion was made by Jennifer Hanneman to accept the minutes of the April 7, 2016 meeting as presented, seconded by Matt Foelker. Motion carried. Ron Buchanan was not present at the previous meeting and abstained from vote.

Communications: None.

Public Comment: Neil Matthes gave an update on the progress of the Sheep Building Electricity and a save the bee's campaign that he heard about.

Discussion and possible action on approving an application and process for allowing organizations that do not meet the established criteria to participate in the Junior Fair: The committee updated Ron Buchanan on this topic. No action taken.

Financial Report: The financial report from March 2016 was reviewed.

Director's Report: David reported working on the new website, finalizing local bands to play at the fair, three Point of Sale (POS) systems have been installed for Burger Corner to use in the Activity Center Kitchen this year. David also added that the future of the County Tractor Pull event during Fair Week needs to be evaluated.

Supervisor's Report: Roger Kylmanen reported that horse show season is underway. The 4-H Horse and Pony members assisted with the first set-up of stalls. Working with David to finalize quotes for rented equipment during Fair Week. Still looking for a caretaker and weekend workers for summer events.

Office Report: Amy Listle reported the office is assisting David to get the new website launched as soon as possible. Junior Fair Entries are due May 20th. There are 7 Fairest of the Fair contestants. Promotional materials should be available for the Jefferson County Dairy Breakfast. Working to evaluate vendor contracts for Fair Week.

Next Meeting: The next meeting was set for June 2, 2016 at 8:00 a.m. in the conference room of the Activity Center. Fair Week meetings were set from July 6-10 outside the front gate off Jackson Ave and Puerner Street at 2:00 p.m. each day of the Fair.

With no further business, Ron Buchanan made a motion to adjourn the meeting. Matt Foelker seconded. Motion carried. Meeting adjourned at 9:16 a.m.