

Minutes of the Jefferson County Historic Sites Preservation Commission Meeting
Thursday, January 21, 2016, 7:00pm
UWEX Building, Jefferson, WI, Room 9
Jefferson, Wisconsin

Call to Order: A meeting of the Jefferson County Historic Sites Preservation Commission (JCHSPC) was called to order at 7:06pm, presided over by Chairperson Cindy Arbiture.

Attendance: Commission Members: Cindy Arbiture, Robert Birmingham, Julia Ince, Ed Morse, Michael Opager; Absent: James Levy, John Molinaro

Compliance with the Open Meetings Law: Arbiture stated that the meeting was in compliance with the open meetings law.

Review of Agenda: The agenda was reviewed with no changes.

Approval of Minutes of Meeting November 19, 2015: The minutes from November were reviewed. Motion made to approve minutes by Morse, seconded by Birmingham. Motion carried by unanimous approval.

Communications:

Arbiture reported that she sent communications to Garfield and Janet Bienfang and also to Ann Engelman to update them on the work of the consultants on the application process for National Register of Historic Places (NRHP) listing of their properties.

Arbiture reported that we received a communication from Dawn McCarthy, of the Milwaukee Preservation Alliance, informing our board about the proposed Wisconsin Assembly Bill 568 and Wisconsin Senate Bill 445. McCarthy's communication included a letter from John Decker, president of the Wisconsin Association of Historic Preservation Commissions, with information about these bills.

Arbiture reported that our board received a communication from Brian Lamers, Financial Director of Jefferson County. He wanted to know when the county will be paid back for the consulting fees after we receive the grant money from the Wisconsin Historical Society (WHS) for sites that are currently applying for NRHP status. Arbiture explained that it would be easiest if we could submit everything all at once rather than sending multiple invoices and Lamer agreed with this arrangement.

Arbiture reported that she received a communication from JCHSPC Secretary Julia Ince asking that she be excused from the February meeting because she is attending a university conference. Opager agreed to take the meeting minutes for the February meeting.

Citizens Comments: none

New Business:

Legacy Contract Update:

Arbiture reported that in December we received the third invoice from Legacy Architecture, Inc., for \$425.49. This invoice, together with their earlier two invoices, brings the total amount that they have used out of their \$10,000 grant to \$3577.47.

Wisconsin Assembly Bill 568 and Wisconsin Senate Bill 445, Historic Preservation Issues:

A discussion was held concerning how the proposed Wisconsin Assembly Bill 568 and Wisconsin Senate Bill 445 would affect historic preservation efforts throughout the state and the operation of our commission. Opager made a motion that the JCHSPC encourage the Jefferson County Board to oppose Assembly Bill 568 and Senate Bill 445 and that the JCHSPC consult with the attorney for the Jefferson County Board on the wording of a resolution for the board opposing this legislation.

Old Business

Update on Timber Frame House at N7477 County Hwy O, Town of Waterloo:

Arbiture gave an update on the timber frame house in Waterloo that had been brought to our attention by Steve Nass, vice chair of the Jefferson County Board, as reported in the JCHSPC November 2015 meeting minutes. Arbiture composed a letter to the owner of the property and read the letter to our commission for approval. With some minor changes the wording of the letter was approved and Arbiture will send it on to the property owner.

Update on Historic Properties: Hyer, Kinkade, Redmer:

Arbiture reported that she contacted Joan Hyer, owner of a historic school house in Waterloo, to tell her when the process will take place for applying for the WHS subgrant for the application process for listing on NRHP. Arbiture said she has not contacted Kinkade nor Redmer because the application process is not until fall.

WHS Deadline Dates for Applying for NRHP Status:

Concerning the communication with Hyer reported above, Arbiture had contacted Joe DeRose at the WHS and found out that the letters of intent are due the second Friday of September to apply for the WHS subgrant and the application itself is due the second Friday in October.

Strategic Planning Session with Steve Grabow:

Arbiture sent emails out to our board members with some April dates when Steve Grabow, professor and community resource development agent from the UW-Extension, could meet with us for a planning

session. But not all board members were available on those dates, so Cindy will ask Steve about possible dates that he can schedule in May.

Chip Brown to Speak to Commission on Map Layering:

Birmingham reported that Chip Brown will be coming to our March meeting to speak about map layering.

Next Meeting Date: 7:00pm, February 18, UWEX Building, room TBA

Future Agenda Items:

Commission Mailing List Database Edits, Intern Availability, Levy
Land-marking the pauper cemeteries at the old Jefferson County Farm

Adjourn: A motion was made to adjourn the meeting by Ince, seconded by Opager, meeting adjourned at 8:53pm.

Submission of Meeting Minutes: Minutes of the meeting respectfully submitted by Julia Ince, secretary on January 22, 2016.