

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

**ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, MARCH 14, 2016**

1. **Call to Order**
The meeting was called to order by Vice-Chair David at 8:12 a.m.
2. **Roll Call (Establish a Quorum)**
Committee members present at 8:12 were David, Rinard, Jaeckel and Reese. Also present from the Zoning Department were Rob Klotz and Deb Magritz.
3. **Certification of Compliance with the Open Meetings Law**
Reese verified that the meeting was being held in compliance with open meetings law requirements.
4. **Approval of the Agenda**
Because Nass was planning to attend the site inspections, but had not yet arrived, and because David proposed to leave at 8:22 a.m. to attend another meeting, there was discussion as to whether the site reviews could be done virtually, using GIS. Klotz said that he was available to drive the Committee to the sites, but it was determined instead that the virtual inspections would be done from the office. Klotz volunteered that Nass and David could come into the office at a time convenient for each for their own virtual inspections. Because of that, the order in which the properties were viewed would follow the public hearing notice order.
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
There was no public comment.
6. **Communications**
There were no communications.
7. **Site Inspections for Petitions to be Presented in Public Hearing on March 17, 2016**
R3869A-16 – James Schroedl to create a lot around the existing home at N4895 County Road Y in the Towns of Aztalan, Farmington and Jefferson from property owned by the James & Susan Schroedl Trust and the Raymond & Cheryl Rupprecht Trust

R3870A-16 – Kurt Reed to create a 1-ac lot on Schwemmer Lane in the Town of Koshkonong

R3871A-16 – Robin Schroepfer to create a 1-ac building site at N8287 County Road Y in the Town of Watertown

David left at 8:22 a.m.

CU1869-16 – Eric & Tricia Wiesneth for a conditional use duplex at N6170 Grey Fox Trail in the Town of Concord

CU1870-16 – Eric & Tricia Wiesneth for a conditional use extensive on-site storage structure at N6170 Grey Fox Trail in the Town of Concord

CU1871-16 – William Stroupe Trust for a conditional use home occupation/insurance office at W7462 County Road C in the Town of Oakland

CU1872-16 – Jacqueline A Weber & Julie K West for greater shoreland cutting than is allowed within the 35-foot shoreland buffer at W9259 Ripley Rd in the Town of Oakland

8. Adjourn

Motion by Jaeckel, seconded by Rinard at 8:34 a.m. to adjourn the meeting. Motion carried on a voice vote with no objection.



Don Reese, Secretary

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.