

**MINUTES OF THE
JEFFERSON COUNTY ZONING AND PLANNING COMMITTEE**

August Lehmann, Chairman; Greg David; Dick Jones; Steve Nass; Don Reese

**ROOM 203, COUNTY COURTHOUSE
320 S. MAIN ST., JEFFERSON, WI 53549
8 A.M. ON MONDAY, MARCH 3, 2008**

- 1. Call to Order**
The meeting was called to order by Chairman Lehmann at 8:02 a.m.
- 2. Roll Call**
Committee members present included Lehmann, Reese, David and Jones. Sharon Schmeling was also present. Zoning Department staff members in attendance were Bruce Haukom, Rob Klotz, Michelle Staff and Deb Magritz.
- 3. Certification of Compliance with Open Meetings Law Requirements**
Reese verified that the meeting was being held in accordance with open meetings law requirements.
- 4. Review of Agenda**
Motion by Reese/David to approve the agenda as presented. Motion carried on a voice vote with no objection.
- 5. Approval of January 28 and February 8, 2008 Meeting Minutes**
Motion by Reese/Jones to approve both sets of minutes as presented. Motion carried on a voice vote with no objection.
- 6. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
There was no public comment.
- 7. Discussion of and Possible Action on Historic Preservation Ordinance**
Haukom explained the Zoning Department involvement in such an ordinance, referring applicants to a commission for land use permits. John Molinaro further explained expected timelines. There was discussion regarding the difference between making this part of the zoning ordinance or a stand-alone ordinance. Motion by Nass/David to approve adoption of a stand-alone ordinance and send it to County Board. Motion carried on a voice vote with no objection. The resolution to the County Board will reference both Administrative and Zoning and Planning Committees.
- 8. Preliminary Plat Review of Balsam Hill Subdivision, Town of Watertown**
Staff handed out copies of the preliminary plat and her review letter. Motion by Nass/Reese to postpone for completion of items listed on the review letter. The

Committee noted that this is an existing Residential R-2 zone, and land use plan elements dealing with density and slope are not applicable in this case.

9. Consideration of and Possible Decision on Public Hearing Review to Enlarge the Maximum Size Allowed for Farm Consolidation

Haukom explained and handed out copies of the proposal. Motion by Reese/Nass to take the proposed changes through a public hearing process. Motion carried on a voice vote with no objection.

10. Review of Approval for Petition 3259A-07 – Todd Saeger/Dorothy Teich (LE) Property, Town of Watertown

Motion by Reese/Jones to allow the change to be processed administratively, with no need to take the reduction to County Board. Motion carried on a voice vote with no objection.

PLEASE SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE FOLLOWING DECISIONS:

11. APPROVE WITH CONDITIONS Petition 3305A-07 for Dennis Kieck, Town of Watertown, Presented in Public Hearing on December 20, 2007 and Subsequently Tabled on a motion by Reese/Nass; motion carried on a voice vote with no objection.

12. Decision on Petitions Presented in Public Hearing on February 21, 2008: APPROVE WITH CONDITIONS 3316A-08 – Dennis Stilling, Town of Aztalan on a motion by Reese/Nass. Motion carried on a voice vote with no objection.

APPROVE WITH CONDITIONS 3320A-08 – Franz & Vickie Weigand, Town of Sumner on a motion by Nass/Reese. Motion carried on a voice vote with no objection.

POSTPONED 3319A-08 – Charles & Cathy Naber, Town of Koshkonong on a motion by Reese/David. Motion carried on a voice vote with no objection.

POSTPONED 3318A-08 – Clarence Draeger, Town of Koshkonong on a motion by David/Nass. Motion carried on a voice vote with no objection.

POSTPONED 3321A-08 & 2878A-08M – Glen Schilder, Town of Farmington on a motion by Nass/Reese. Motion carried on a voice vote with no objection.

POSTPONED 3317A-08 & 3322A-08 – Nathan Holland/Nathan, Patrick & Lynda Holland, Town of Jefferson on a motion by Reese/David. Motion carried on a voice vote with no objection.

13. Upcoming Meeting Dates

March 14, 2008, 8 a.m. - Site Inspections Leaving From Courthouse Room 203 (Greg David will be absent)

March 20, 2008, 7 p.m. – Public Hearing in Courthouse Room 205

March 31, 2008, 8 a.m. – Decision Meeting in Courthouse Room 203

April 11, 2008, 8 a.m. – Site Inspections Leaving From Courthouse Room 203

April 17, 2008, 7 p.m. – Public Hearing in Courthouse Room 205
April 28, 2008, 8 a.m. – Decision Meeting in Courthouse Room 203

14. Adjourn

Motion by Nass/David to adjourn at 9:55 a.m. Motion carried on a voice vote with no objection.

Donald Reese, Secretary