

Agenda
Jefferson County
Finance Committee
Jefferson County Courthouse
311 S. Center Avenue
Room 112
Jefferson, WI 53549

Date: Thursday, February 12, 2015

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair) Poulson, Blane
Braugher, James (Vice Chair) Schroeder, Jim
Hanneman, Jennifer (Secretary)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the agenda
5. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of Finance Committee minutes for January 8, 2015
7. Communications
8. Discussion and Possible action of a contingency transfer to the Sheriff Department for additional cost to replace the Radio Console and Controller.
9. Monthly Financial Report for Preliminary December 2014-Finance Department
10. Monthly Financial Report for Preliminary December 2014-County Clerk
11. Monthly Financial Report for Preliminary December 2014-Treasurer
12. Monthly Financial Report for Preliminary December 2014-Child Support
13. Discussion of funding for projects related to the new Highway Facilities
14. Review and discussion on 2014 projections of budget vs. actual
15. Update on contingency fund balance
16. Set future meeting schedule, next meeting date, and possible agenda items
17. Payment of invoices
18. Adjourn

Next scheduled meetings: Friday, March 6, 2015 Closing Year End and Carryovers
Thursday, March 12, 2015 Regular Meeting
Thursday, April 9, 2015 Regular Meeting
Thursday, May 14, 2015 Regular Meeting
Thursday, June 11, 2015 Regular Meeting
Thursday, July 9, 2015 Regular Meeting

All meetings are scheduled to begin at 8:30 am in Room 112 unless otherwise noted.

The Committee may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Jefferson County
Finance Committee Minutes
January 8, 2015

Committee members: Braugher, James B (Vice Chair) Poulson, Blane (Absent)
Hanneman, Jennifer (Secretary) Schroeder, Jim
Jones, Richard C. (Chair)

1. **Call to order** – Richard Jones called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – All committee members were present except for Blane Poulson. Staff in attendance was Ben Wehmeier, Tammy Worzalla, Barb Frank and Brian Lamers. Other in attendance was Dawn Gunderson from Ehlers. Members from the public included Dave and Yvette Messmer.
3. **Certification of compliance with the Open Meetings Law** – Wehmeier certified that notice of the meeting complied with the Open Meetings Law.
4. **Review of the agenda**-No Changes
5. **Public Comments** – None
6. **Approval of Finance Committee minutes for December 11th, 2014**. A motion was made by Schroeder/Hanneman to approve the minutes of December 11th, 2014. The motion passed 4-0.
7. **Communications** –None
8. **Discussion and possible action on selling two unused remnant parcels of land adjoining Highway B located in the Town of Aztalan.** Wehmeier stated that the Highway Commissioner Kern said that this property is not needed by the department. After reviewing the state statutes, it was determined that the County could go to public or private sale. With the private sale, it would be recommended working with the adjacent property owners. There is one other property owner that has adjacent land beside the Messmers. It was discussed that the County will need to look at a way to come up with an objective fair market value for the property. A motion was made by Hanneman/Braugher to support a negotiation for the private sale of the property in conjunction with the Administrator and Corp Counsel working with the Highway Department and Highway Committee for the sale of the property. Motion passed 4-0.
9. **Presentation and Discussion with Ehlers for the final bonding issue.** Dawn Gunderson presented the next bonding issue and went through the projections on the handout that they provided. There was discussion on the remaining costs of the new highway shop, satellite shops and the old highway shop cleanup. The next step will be a joint meeting on March 4th with Infrastructure and Highway Committees which should have better estimates on costs. Ehlers will come back to the March 6th Finance Committee and to the County Board on March 10th.
10. **Monthly Financial Report for November 2014-Finance Department.** Lamers went through the November 2014 report. Nothing unusual noted.

11. **Monthly Financial Report for November 2014-County Clerk.** Nothing unusual noted. Barb Frank discussed with the Committee issues with the election equipment and costs. The new election boxes were not working and she worked with the company to replace them resulting in a \$21,000 credit. She also received a credit of approximately \$4,100 from the company for services. She discussed she may be asking to use some of these credits for carryover funds for wireless modems.
12. **Monthly Financial Report for November 2014-Treasurer.** Lamers went through the report and explained that the interest investment is below budget around \$25,000 and interest on taxes is above budget by approximately \$82,000, the fair market value adjustment through December is approximately a positive \$85,000. The Treasurer will be under budget for expenditures.
13. **Monthly Financial Report for November 2014-Child Support.** Lamers explained that the revenues are reimbursed quarterly so it is hard to determine what we will be receiving. The federal and state reimbursement is approx. 67% and there are usually no issues with expenditure overages.
14. **Discussion of funding for projects related to the new Highway Facilities.** This was discussed with agenda item #9.
15. **Review and discussion on 2014 projections of budget vs. actual.** Lamers stated there is a concern with Register of Deeds revenues being down from the projected budget, currently the estimate is about \$67,000. Lamers stated that the Sheriff is tracking over \$250,000 deficit, but there are many variables that could change that result and many factors to consider in the estimate. The Clerk of Courts is currently estimating to be over budget by an estimated \$70,000 due to additional court ordered attorney costs. Discussion regarding the Corp Counsel office and the overage that will have to be covered with the vested benefits contingency from retirement payouts. We just received October's sales tax revenue and we are on track to possibly have excess revenues over budget by an estimated \$200,000 to \$300,000.
16. **Update on contingency fund balance.** Lamers directed the Finance Committee to the schedule showing the current balance of 2014 general contingency of \$399,658 and the vested benefits balance of \$275,000. Lamers explained that there are a couple of potential contingency transfers in 2014. The resolution to fund the secure remote access project (Citrix) was approved at County Board for \$162,605.13 with \$92,000 from carryover funds from Human Services and a transfer of the balance required from contingency at the end of the year for the various departments impacted. The other possible transfer would be for the Sheriff Department to cover the overage in salaries with the contract settlement if needed at year end. The vested benefits may need to be used in the Corp Counsel office with the payouts for the retired Corp Counsel and Assistant Corp Counsel.
17. **Set future meeting schedule, next meeting date, and possible agenda items** – The next meeting is Thursday, February 12, 2015 at 8:30 am. On the next regular meeting, the agenda items will include an update on the Highway projects and projections of budget vs. actual.
18. **Payment of Invoices**-After review of the invoices, a motion was made by Hanneman/Schroeder to approve the payment of invoices totaling \$1,498,658.76 for the main

*T. Lam
#6*

review and \$1,302,698.95 for the other payments and payroll deductions. The motion passed 4-0.

19. Adjourn – A motion was made by Hanneman/Braugler to adjourn at 9:55 a.m. The motion passed 4-0.

Respectfully submitted,

Jennifer Hanneman
Finance Committee
Jefferson County
/bll

February 4, 2015

Dear Members of the Finance Committee,

BACKGROUND:

Jefferson County's 9-1-1 Center is in the process of replacing/upgrading its Public Safety Radio and Dispatch System. This system controls the radio dispatch operations for all the sheriff, police, fire and EMS agencies in Jefferson County. The project will replace our existing radio consoles, computers, monitors and main controller, which controls the entire system; no furniture is being replaced. This project is not to be confused with the 9-1-1 Phone System Replacement listed as a 2015 capital expense also scheduled for replacement this year.

The reason for this project is because our current system is no longer supported by the manufacture and replacement parts are no longer available from the manufacture. Currently if we receive one bad lightning strike or power surge and lose an important electronic part within the system, it will shut down the 9-1-1 Communications Center dispatch capabilities with no backup center in place.

RFP/BIDS:

Jefferson County contracted with a consultant who specializes in Public Safety Systems and created an RFP that was put out for competitive bid. We received responses from three very reputable radio vendors as shown below. General Communications who has been our radio vendor for 30+ years came in with the most cost effective solution to meet our needs both now and in the future.

GENERAL COMMUNICATIONS:

\$242,735.82 - BASE BID
\$ 1,957.65 - Performance Bond
\$ 12,500.00 - Consultant
\$ 24,273.58 - 10% Contingency (only on base bid)
\$281,467.05 - **TOTAL**

EF JOHNSON:

\$474,865.61 - BASE BID
\$ 12,824.66 - Performance Bond
\$ 12,500.00 - Consultant
\$ 47,486.56 - 10% Contingency (only on base bid)
\$547,676.83 - **TOTAL**

BAYCOM/MOTOROLA:

\$513,946.00 - BASE BID
\$ 13,000.00 - Performance Bond
\$ 12,500.00 - Consultant
\$ 51,394.60 - 10% Contingency (only on base bid)
\$590,840.60 - **TOTAL**

Item #8

WHY THE DIFFERENCE BETWEEN VENDORS?

The reason for the difference between the costs is because of how each bidder responded to a requirement in the RFP that the new system must work with the new radio system in Watertown. The EF Johnson and Motorola bids when compared to the General Communications bid are higher because EF Johnson and Motorola both require a separate dedicated radio console to be installed at Watertown instead of using Watertown's new radio consoles which is what General Communications bid proposed. The Motorola bid also did not include the cost of a link to connect Jefferson County with Watertown which would be another unknown additional expense.

General Communications is currently installing a new radio system including radio consoles for the City of Watertown and because of the technology being installed Jefferson County would be adding to their system and thereby decreasing the cost of linking both systems.

JUSTIFICATION:

Currently Jefferson County has no back-up center to dispatch from in case of an incident that would require the County 9-1-1 Center to evacuate or because of equipment failure. The most effective system offered will allow Jefferson County's 9-1-1 Center to integrate with the City of Watertown's 9-1-1 Center and each be a back-up for each other.

The system offered by General Communications would incorporate the City of Watertown's new radio system into the county system; thereby increasing the county's radio system coverage. The City of Watertown is in the process of upgrading their entire radio system, both consoles and base stations and by incorporating the new equipment that the City of Watertown already purchased and installed with the county's new equipment it will enhance the county's existing radio system at the same time by offering enhanced coverage for that area of the county. This increased coverage offered by the Watertown site will help to eliminate dead spots for first responder pagers and enhance radio coverage.

The system also reflects an upgrade in a microwave system to Watertown to allow for data to be passed between centers for seamless operations between both 9-1-1 centers. Without this microwave upgrade, this redundancy and improved coverage will not be possible.

REQUEST FOR THE FINANCE COMMITTEE:

We set aside in our 2014 capital budget a total of \$173,000 for the replacement of the radio consoles; this price was based on an estimate from about 2 years ago and at that time did not include anything related to the City of Watertown, them being our back-up 9-1-1 center or the upgrade needed for the microwave system to Watertown.

We have reviewed the project costs associated with the General Communications bid and are not able to trim from it at this time. We do anticipate some cost savings when we install the replacement 9-1-1 Phone System, but don't have any solid numbers at this time.

The system being proposed is a system and not able to be broken down. Jefferson County needs a back-up 9-1-1 Center to maintain continuity of operations during a disaster; currently we do not have this important option. With the City of Watertown currently replacing their system at this time, now is the best time for Jefferson County to take advantage of this opportunity.

Item #8

The Law Enforcement Committee met on January 23rd and recommended to proceed with the bid received from General Communications. They said the process now is to bring it before the finance committee for funding because it is over the amount budgeted for the project before it goes before the County Board.

We are asking the finance committee to release enough funds from the county contingency account to allow for this project to move forward.

Thank you for your time and understanding in this important matter,

Todd Lindert

Communications Supervisor, COML

Jefferson County Sheriff's Office

411 South Center Avenue

Jefferson, WI 53549-1703

920-674-7346 - direct

920-210-0000 - cell

920-674-7311 - dispatch

920-674-7126 - fax

ToddL@JeffersonCountyWI.gov

Finance
2601

Date Ran 2/5/2015
Period 12
Year 2014

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
412100	SALES TAXES FROM COUNTY	(145.26)	(110.00)	(35.26)	(110.00)	35.26	132.05%
451004	GARNISHMENT FEES	(30.00)	-	(30.00)	-	30.00	#DIV/0!
451005	CHILD SUPPORT FEES	(1,398.76)	(1,700.00)	301.24	(1,700.00)	(301.24)	82.28%
451312	EMP PAYROLL CHARGES	(90.00)	-	(90.00)	-	90.00	#DIV/0!
474201	FAX INTERDEPARTMENT	(56.37)	(60.00)	3.63	(60.00)	(3.63)	93.95%
Totals		(1,720.39)	(1,870.00)	149.61	(1,870.00)	(149.61)	92.00%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
511110	SALARY-PERMANENT REGULAR	134,358.03	150,139.00	(15,780.97)	150,139.00	15,780.97	89.49%
511210	WAGES-REGULAR	94,820.10	111,294.00	(16,473.90)	111,294.00	16,473.90	85.20%
511310	WAGES-SICK LEAVE	5,169.78	-	5,169.78	-	(5,169.78)	#DIV/0!
511320	WAGES-VACATION PAY	15,376.73	-	15,376.73	-	(15,376.73)	#DIV/0!
511330	WAGES-LONGEVITY PAY	692.50	685.00	7.50	685.00	(7.50)	101.09%
511340	WAGES-HOLIDAY PAY	10,084.16	-	10,084.16	-	(10,084.16)	#DIV/0!
511350	WAGES-MISCELLANEOUS(COMP)	2,438.90	-	2,438.90	-	(2,438.90)	#DIV/0!
511380	WAGES-BEREAVEMENT	595.74	-	595.74	-	(595.74)	#DIV/0!
512141	SOCIAL SECURITY	19,825.00	19,838.00	(13.00)	19,838.00	13.00	99.93%
512142	RETIREMENT (EMPLOYER)	18,420.80	18,348.00	72.80	18,348.00	(72.80)	100.40%
512144	HEALTH INSURANCE	77,237.16	77,202.00	35.16	77,202.00	(35.16)	100.05%
512145	LIFE INSURANCE	79.04	78.00	1.04	78.00	(1.04)	101.33%
512173	DENTAL INSURANCE	4,425.70	4,824.00	(398.30)	4,824.00	398.30	91.74%
521213	ACCOUNTING & AUDITING	16,140.00	16,140.00	-	16,140.00	-	100.00%
521213	CAFR REPORTING	3,505.00	3,600.00	(95.00)	3,600.00	95.00	97.36%
521296	COMPUTER SUPPORT	2,884.53	3,453.00	(568.47)	3,453.00	568.47	83.54%
531243	FURNITURE & FURNISHINGS	-	400.00	(400.00)	400.00	400.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWARE	535.00	500.00	35.00	500.00	(35.00)	107.00%
531311	POSTAGE & BOX RENT	2,279.15	2,000.00	279.15	2,000.00	(279.15)	113.96%
531312	OFFICE SUPPLIES	2,430.50	3,000.00	(569.50)	3,000.00	569.50	81.02%
531313	PRINTING & DUPLICATING	632.65	400.00	232.65	400.00	(232.65)	158.16%
531314	SMALL ITEMS OF EQUIPMENT	-	200.00	(200.00)	200.00	200.00	0.00%
531321	PUBLICATION OF LEGAL NOTICE	53.00	-	53.00	-	(53.00)	#DIV/0!
531324	MEMBERSHIP DUES	690.00	690.00	-	690.00	-	100.00%
531351	GAS/DIESEL	158.46	500.00	(341.54)	500.00	341.54	31.69%
532325	REGISTRATION	735.00	1,400.00	(665.00)	1,400.00	665.00	52.50%
532332	MILEAGE	140.00	200.00	(60.00)	200.00	60.00	70.00%
532335	MEALS	269.29	400.00	(130.71)	400.00	130.71	67.32%
532336	LODGING	1,479.64	2,800.00	(1,320.36)	2,800.00	1,320.36	52.84%
533225	TELEPHONE & FAX	152.56	250.00	(97.44)	250.00	97.44	61.02%
535242	MAINTAIN MACHINERY & EQUIP	-	1,000.00	(1,000.00)	1,000.00	1,000.00	0.00%
571004	IP TELEPHONY ALLOCATION	648.50	864.00	(215.50)	864.00	215.50	75.06%
571005	DUPLICATING ALLOCATION	0.66	12.00	(11.34)	12.00	11.34	5.50%
571007	MIS DIRECT CHARGES	1,048.54	-	1,048.54	-	(1,048.54)	#DIV/0!
571009	MIS PC GROUP ALLOCATION	8,644.54	10,999.00	(2,354.46)	10,999.00	2,354.46	78.59%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	3,330.43	3,759.00	(428.57)	3,759.00	428.57	88.60%
591519	OTHER INSURANCE	1,453.58	1,661.00	(207.42)	1,661.00	207.42	87.51%
Totals		430,734.67	436,636.00	(5,901.33)	436,636.00	5,901.33	98.65%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
Totals		-	-	-	-	-	#DIV/0!
Total Business Unit		429,014.28	434,766.00	(5,751.72)	434,766.00	5,751.72	98.68%

Item # 9

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
431001	MARRIAGE LICENSE FEES	(21,600.00)	(19,000.00)	(2,600.00)	(19,000.00)	2,600.00	113.68%
431003	CONSERVATION LICENSE	(177.05)	(150.00)	(27.05)	(150.00)	27.05	118.03%
431005	DOMESTIC PARTNER LICENSE	(325.00)	-	(325.00)	-	325.00	#DIV/0!
431007	DNR-ATV-BOAT-SNOW-CO CLERK	(238.20)	(300.00)	61.80	(300.00)	(61.80)	79.40%
451002	PRIVATE PARTY PHOTOCOPY	(15.00)	-	(15.00)	-	15.00	#DIV/0!
451003	MARRIAGE WAIVER FEES	(1,495.00)	(900.00)	(595.00)	(900.00)	595.00	166.11%
451024	DMV TEMP LICENSE PLATE FEES	(370.00)	(300.00)	(70.00)	(300.00)	70.00	123.33%
451044	DOMESTIC WAIVER FEE	(445.00)	-	(445.00)	-	445.00	#DIV/0!
451308	POSTAGE FEES	(484.60)	(360.00)	(124.60)	(360.00)	124.60	134.61%
451404	PASSPORT FEES	(18,960.44)	(17,000.00)	(1,960.44)	(17,000.00)	1,960.44	111.53%
451413	PASSPORT PHOTO FEES	(5,744.79)	(4,000.00)	(1,744.79)	(4,000.00)	1,744.79	143.62%
474200	COPYING & PRINTING INTERDEP/	(4.50)	-	(4.50)	-	4.50	#DIV/0!
474201	FAX INTERDEPARTMENT	(56.38)	(50.00)	(6.38)	(50.00)	6.38	112.76%
Totals		(49,915.96)	(42,060.00)	(7,855.96)	(42,060.00)	7,855.96	118.68%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
511110	SALARY-PERMANENT REGULAR	71,254.80	72,030.00	(775.20)	72,030.00	775.20	98.92%
511210	WAGES-REGULAR	35,984.04	41,753.00	(5,768.96)	41,753.00	5,768.96	86.18%
511310	WAGES-SICK LEAVE	1,221.99	-	1,221.99	-	(1,221.99)	#DIV/0!
511320	WAGES-VACATION PAY	2,639.95	-	2,639.95	-	(2,639.95)	#DIV/0!
511330	WAGES-LONGEVITY PAY	206.25	213.00	(6.75)	213.00	6.75	96.83%
511340	WAGES-HOLIDAY PAY	1,611.34	-	1,611.34	-	(1,611.34)	#DIV/0!
511350	WAGES-MISCELLANEOUS(COMP)	503.83	-	503.83	-	(503.83)	#DIV/0!
512141	SOCIAL SECURITY	8,568.71	8,624.00	(55.29)	8,624.00	55.29	99.36%
512142	RETIREMENT (EMPLOYER)	8,467.76	8,520.00	(52.24)	8,520.00	52.24	99.39%
512144	HEALTH INSURANCE	35,230.62	35,083.00	147.62	35,083.00	(147.62)	100.42%
512145	LIFE INSURANCE	62.92	43.00	19.92	43.00	(19.92)	146.33%
512173	DENTAL INSURANCE	1,981.54	2,160.00	(178.46)	2,160.00	178.46	91.74%
529167	CONSERVATION CONGRESS	410.00	750.00	(340.00)	750.00	340.00	54.67%
531301	OFFICE EQUIPMENT	-	500.00	(500.00)	500.00	500.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	-	500.00	(500.00)	500.00	500.00	0.00%
531311	POSTAGE & BOX RENT	2,049.90	2,500.00	(450.10)	2,500.00	450.10	82.00%
531312	OFFICE SUPPLIES	1,106.05	1,000.00	106.05	1,000.00	(106.05)	110.61%
531313	PRINTING & DUPLICATING	1,184.48	1,000.00	184.48	1,000.00	(184.48)	118.45%
531321	PUBLICATION OF LEGAL NOTICE	29.48	-	29.48	-	(29.48)	#DIV/0!
531323	SUBSCRIPTIONS-TAX & LAW	111.75	-	111.75	-	(111.75)	#DIV/0!
531324	MEMBERSHIP DUES	100.00	100.00	-	100.00	-	100.00%
532325	REGISTRATION	290.00	375.00	(85.00)	375.00	85.00	77.33%
532332	MILEAGE	494.11	600.00	(105.89)	600.00	105.89	82.35%
532335	MEALS	29.48	150.00	(120.52)	150.00	120.52	19.65%
532336	LODGING	518.00	630.00	(112.00)	630.00	112.00	82.22%
532339	OTHER TRAVEL & TOLLS	4.00	-	4.00	-	(4.00)	#DIV/0!
533225	TELEPHONE & FAX	456.68	800.00	(343.32)	800.00	343.32	57.09%
533236	WIRELESS INTERNET	248.93	170.00	78.93	170.00	(78.93)	146.43%
571004	IP TELEPHONE ALLOCATION	389.10	518.00	(128.90)	518.00	128.90	75.12%
571005	DUPLICATING ALLOCATION	184.49	463.00	(278.51)	463.00	278.51	39.85%
571007	MIS DIRECT CHARGES	1,048.54	-	1,048.54	-	(1,048.54)	#DIV/0!
571009	MIS PC GROUP ALLOCATION	5,004.74	5,762.00	(757.26)	5,762.00	757.26	86.86%
571010	MIS SYSTEMS GRP ALLOC(SIS)	1,332.17	1,504.00	(171.83)	1,504.00	171.83	88.58%
591519	OTHER INSURANCE	678.27	687.00	(8.73)	687.00	8.73	98.73%
591521	OFFICIAL BONDS	32.00	32.00	-	32.00	-	100.00%
Totals		183,435.92	186,467.00	(3,031.08)	186,467.00	3,031.08	98.37%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
Totals		-	-	-	-	-	#DIV/0!
Total Business Unit		133,519.96	144,407.00	(10,887.04)	144,407.00	10,887.04	92.46%

Item # 10

County Clerk
1202 Elections

Date Ran 2/5/2015
Period 12
Year 2014

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
451002	PRIVATE PARTY PHOTOCOPY	(29.25)	-	(29.25)	-	29.25	#DIV/0!
472004	ELECTION REIMBURSEMENT	(16,633.49)	(20,000.00)	3,366.51	(20,000.00)	(3,366.51)	83.17%
472007	MUNICIPAL OTHER CHARGES	(1,871.39)	(2,800.00)	928.61	(2,800.00)	(928.61)	66.84%
472008	SVRS CHARGES-GOVT UNITS	(9,133.60)	(6,000.00)	(3,133.60)	(6,000.00)	3,133.60	152.23%
473015	ELECTION MAINT CONTRACTS	(6,454.35)	(4,830.00)	(1,624.35)	(4,830.00)	1,624.35	133.63%
Totals		(34,122.08)	(33,630.00)	(492.08)	(33,630.00)	492.08	101.46%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
511210	WAGES-REGULAR	16,059.84	19,310.00	(3,250.16)	19,310.00	3,250.16	83.17%
511220	WAGES-OVERTIME	53.10	-	53.10	-	(53.10)	#DIV/0!
511240	WAGES-TEMPORARY	198.99	4,500.00	(4,301.01)	4,500.00	4,301.01	4.42%
511310	WAGES-SICK LEAVE	132.75	-	132.75	-	(132.75)	#DIV/0!
511320	WAGES-VACATION PAY	833.78	-	833.78	-	(833.78)	#DIV/0!
511330	WAGES-LONGEVITY PAY	48.50	95.00	(46.50)	95.00	46.50	51.05%
511340	WAGES-HOLIDAY PAY	913.88	-	913.88	-	(913.88)	#DIV/0!
511350	WAGES-MISCELLANEOUS(COMP)	4.43	-	4.43	-	(4.43)	#DIV/0!
512141	SOCIAL SECURITY	1,349.37	1,809.00	(459.63)	1,809.00	459.63	74.59%
512142	RETIREMENT (EMPLOYER)	1,274.66	1,673.00	(398.34)	1,673.00	398.34	76.19%
512144	HEALTH INSURANCE	16,874.18	7,036.00	9,838.18	7,036.00	(9,838.18)	239.83%
512145	LIFE INSURANCE	32.68	20.00	12.68	20.00	(12.68)	163.40%
512173	DENTAL INSURANCE	972.00	1,080.00	(108.00)	1,080.00	108.00	90.00%
521219	OTHER PROFESSIONAL SERV	4,162.50	-	4,162.50	-	(4,162.50)	#DIV/0!
529153	BOARD OF CANVASSORS	1,010.00	880.00	130.00	880.00	(130.00)	114.77%
531303	COMPUTER EQUIPMT & SOFTWA	561.24	-	561.24	-	(561.24)	#DIV/0!
531311	POSTAGE & BOX RENT	47.07	60.00	(12.93)	60.00	12.93	78.45%
531312	OFFICE SUPPLIES	1,215.96	800.00	415.96	800.00	(415.96)	152.00%
531313	PRINTING & DUPLICATING	36,109.09	48,000.00	(11,890.91)	48,000.00	11,890.91	75.23%
531314	SMALL ITEMS OF EQUIPMENT	492.20	-	492.20	-	(492.20)	#DIV/0!
531321	PUBLICATION OF LEGAL NOTICE	7,784.50	16,000.00	(8,215.50)	16,000.00	8,215.50	48.65%
532332	MILEAGE	58.25	50.00	8.25	50.00	(8.25)	116.50%
532335	MEALS	229.88	120.00	109.88	120.00	(109.88)	191.57%
533225	TELEPHONE & FAX	76.93	100.00	(23.07)	100.00	23.07	76.93%
533236	WIRELESS INTERNET	248.83	300.00	(51.17)	300.00	51.17	82.94%
535242	MAINTAIN MACHINERY & EQUIP	16,225.00	16,503.00	(278.00)	16,503.00	278.00	98.32%
571004	IP TELEPHONY ALLOCATION	129.70	173.00	(43.30)	173.00	43.30	74.97%
571005	DUPLICATING ALLOCATION	212.25	302.00	(89.75)	302.00	89.75	70.28%
571009	MIS PC GROUP ALLOCATION	2,729.86	3,143.00	(413.14)	3,143.00	413.14	86.86%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	492.90	556.00	(63.10)	556.00	63.10	88.65%
591519	OTHER INSURANCE	120.82	160.00	(39.18)	160.00	39.18	75.51%
Totals		110,655.14	122,670.00	(12,014.86)	122,670.00	12,014.86	90.21%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
Totals		-	-	-	-	-	#DIV/0!

Total Business Unit		76,533.06	89,040.00	(12,506.94)	89,040.00	12,506.94	85.95%
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Handwritten: Item # 10

Treasurer
1401

Date Ran 2/5/2015
Period 12
Year 2014

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
411300	DNR PILT	(49,375.17)	(54,000.00)	4,624.83	(54,000.00)	(4,624.83)	91.44%
411500	MANAGED FOREST	(6,945.04)	(3,000.00)	(3,945.04)	(3,000.00)	3,945.04	231.50%
418100	INTEREST ON TAXES	(782,011.22)	(700,000.00)	(82,011.22)	(700,000.00)	82,011.22	111.72%
441030	AG USE CONV PENALTY	(5,745.99)	(4,000.00)	(1,745.99)	(4,000.00)	1,745.99	143.65%
451007	TREASURERS FEES	(1,005.90)	(600.00)	(405.90)	(600.00)	405.90	167.65%
481001	INTEREST & DIVIDENDS	(200,554.08)	(225,000.00)	24,445.92	(225,000.00)	(24,445.92)	89.14%
481004	FAIR MARKET VALUE ADJUSTME	(85,129.55)	-	(85,129.55)	-	85,129.55	#DIV/0!
486004	MISCELLANEOUS REVENUE	(512.42)	-	(512.42)	-	512.42	#DIV/0!
Totals		(1,131,279.37)	(986,600.00)	(144,679.37)	(986,600.00)	144,679.37	114.66%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
511110	SALARY-PERMANENT REGULAR	63,023.04	62,774.00	249.04	62,774.00	(249.04)	100.40%
511210	WAGES-REGULAR	27,666.39	60,404.00	(32,737.61)	60,404.00	32,737.61	45.80%
511220	WAGES-OVERTIME	-	58.00	(58.00)	58.00	58.00	0.00%
511240	WAGES-TEMPORARY	2,168.72	-	2,168.72	-	(2,168.72)	#DIV/0!
511310	WAGES-SICK LEAVE	1,458.79	-	1,458.79	-	(1,458.79)	#DIV/0!
511320	WAGES-VACATION PAY	1,662.93	-	1,662.93	-	(1,662.93)	#DIV/0!
511330	WAGES-LONGEVITY PAY	157.54	339.00	(181.46)	339.00	181.46	46.47%
511340	WAGES-HOLIDAY PAY	340.77	-	340.77	-	(340.77)	#DIV/0!
511350	WAGES-MISCELLANEOUS(COMP)	14.31	-	14.31	-	(14.31)	#DIV/0!
511380	WAGES-BEREAVEMENT	76.32	-	76.32	-	(76.32)	#DIV/0!
512141	SOCIAL SECURITY	7,280.19	9,028.00	(1,747.81)	9,028.00	1,747.81	80.64%
512142	RETIREMENT (EMPLOYER)	6,967.01	9,121.00	(2,153.99)	9,121.00	2,153.99	76.38%
512144	HEALTH INSURANCE	32,604.67	43,853.00	(11,248.33)	43,853.00	11,248.33	74.35%
512145	LIFE INSURANCE	59.79	101.00	(41.21)	101.00	41.21	59.20%
512173	DENTAL INSURANCE	1,921.37	2,700.00	(778.63)	2,700.00	778.63	71.16%
521232	INVEST ADVISOR FEES	31,985.42	32,000.00	(14.58)	32,000.00	14.58	99.95%
531311	POSTAGE & BOX RENT	6,848.09	8,000.00	(1,151.91)	8,000.00	1,151.91	85.60%
531312	OFFICE SUPPLIES	1,211.03	1,000.00	211.03	1,000.00	(211.03)	121.10%
531313	PRINTING & DUPLICATING	50.27	100.00	(49.73)	100.00	49.73	50.27%
531314	SMALL ITEMS OF EQUIPMENT	169.00	50.00	119.00	50.00	(119.00)	338.00%
531324	MEMBERSHIP DUES	100.00	100.00	-	100.00	-	100.00%
532325	REGISTRATION	-	250.00	(250.00)	250.00	250.00	0.00%
532332	MILEAGE	-	400.00	(400.00)	400.00	400.00	0.00%
532335	MEALS	-	30.00	(30.00)	30.00	30.00	0.00%
532336	LODGING	-	300.00	(300.00)	300.00	300.00	0.00%
533225	TELEPHONE & FAX	165.96	300.00	(134.04)	300.00	134.04	55.32%
571004	IP TELEPHONY ALLOCATION	389.10	691.00	(301.90)	691.00	301.90	56.31%
571005	DUPLICATING ALLOCATION	128.51	158.00	(29.49)	158.00	29.49	81.34%
571007	MIS DIRECT CHARGES	1,048.54	-	1,048.54	-	(1,048.54)	#DIV/0!
571009	MIS PC GROUP ALLOCATION	6,369.66	9,428.00	(3,058.34)	9,428.00	3,058.34	67.56%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	1,665.22	1,880.00	(214.78)	1,880.00	214.78	88.58%
591519	OTHER INSURANCE	792.30	830.00	(37.70)	830.00	37.70	95.46%
591521	OFFICIAL BONDS	3,189.00	3,200.00	(11.00)	3,200.00	11.00	99.66%
593256	BANK CHARGES	1,445.00	1,600.00	(155.00)	1,600.00	155.00	90.31%
Totals		200,958.94	248,695.00	(47,736.06)	248,695.00	47,736.06	80.81%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
							#DIV/0!
Totals		-	-	-	-	-	#DIV/0!
Total Business Unit		(930,320.43)	(737,905.00)	(192,415.43)	(737,905.00)	192,415.43	126.08%

Item # 11

Treasurer
1402 Tax Deed Exp

Date Ran 2/5/2015
Period 12
Year 2014

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
451030	FORECLOSURE REIMBURSEMENT	-	(700.00)	700.00	(700.00)	(700.00)	0.00%
483005	GAIN/LOSS-SALE FORCLD PRPTY	59,455.15	(45,000.00)	104,455.15	(45,000.00)	(104,455.15)	-132.12%
Totals		59,455.15	(45,700.00)	105,155.15	(45,700.00)	(105,155.15)	-130.10%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
521212	LEGAL	7.50	100.00	(92.50)	100.00	92.50	7.50%
521219	OTHER PROFESSIONAL SERV	-	100.00	(100.00)	100.00	100.00	0.00%
521255	PAPER SERVICE	-	100.00	(100.00)	100.00	100.00	0.00%
521273	TITLE SEARCH	1,200.00	1,000.00	200.00	1,000.00	(200.00)	120.00%
531311	POSTAGE & BOX RENT	512.95	300.00	212.95	300.00	(212.95)	170.98%
531313	PRINTING & DUPLICATING	-	50.00	(50.00)	50.00	50.00	0.00%
531321	PUBLICATION OF LEGAL NOTICE	2,472.75	3,000.00	(527.25)	3,000.00	527.25	82.43%
593742	UNCOLLECTED TAXES	25,866.80	15,000.00	10,866.80	15,000.00	(10,866.80)	172.45%
593749	OTHER LOSSES	-	3,000.00	(3,000.00)	3,000.00	3,000.00	0.00%
Totals		30,060.00	22,650.00	7,410.00	22,650.00	(7,410.00)	132.72%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
							#DIV/0!
Totals		-	-	-	-	-	#DIV/0!
Total Business Unit		89,515.15	(23,050.00)	112,565.15	(23,050.00)	(112,565.15)	-388.35%

Item # 11

Treasurer
1403 Plat books

Date Ran 2/5/2015
Period 12
Year 2014

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
451010	SALE OF MAPS & PLAT BOOKS	(2,589.60)	(4,000.00)	1,410.40	(4,000.00)	(1,410.40)	64.74%
451308	POSTAGE FEES	(32.00)	(100.00)	68.00	(100.00)	(68.00)	32.00%
471212	STATE PLAT BOOK SALES	(58.44)	(60.00)	1.56	(60.00)	(1.56)	97.40%
473014	LOCAL GOV'T PLAT BOOKS SALES	-	(60.00)	60.00	(60.00)	(60.00)	0.00%
474014	DEPT PLAT BOOK CHARGES	(75.00)	(100.00)	25.00	(100.00)	(25.00)	75.00%
Totals		(2,755.04)	(4,320.00)	1,564.96	(4,320.00)	(1,564.96)	63.77%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
531349	OTHER OPERATING EXPENSES	-	1,500.00	(1,500.00)	1,500.00	1,500.00	0.00%
Totals		-	1,500.00	(1,500.00)	1,500.00	1,500.00	0.00%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
							#DIV/0!
Totals		-	-	-	-	-	#DIV/0!
Total Business Unit		(2,755.04)	(2,820.00)	64.96	(2,820.00)	(64.96)	97.70%

Item # 11

Child Support
2301

Date Ran 2/5/2015
Period 12
Year 2014

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
#DIV/0!							
421001	STATE AID	(108,818.00)	(96,122.00)	(12,696.00)	(96,122.00)	12,696.00	113.21%
421010	M S L INCENTIVES	(24,798.00)	(18,700.00)	(6,098.00)	(18,700.00)	6,098.00	132.61%
421012	STATE AID CS + ALL OTHERS	(832,256.57)	(834,124.00)	1,867.43	(834,124.00)	(1,867.43)	99.78%
421012	ST AID WAGES ALLOCATE	71,966.93	86,609.00	(14,642.07)	86,609.00	14,642.07	83.09%
421013	OTHER DEPT WAGE RETENTION	(23,988.97)	(28,490.00)	4,501.03	(28,490.00)	(4,501.03)	84.20%
421050	CS PERFORMANCE BASED INC	(162,895.00)	(150,889.00)	(12,006.00)	(150,889.00)	12,006.00	107.96%
421098	STATE AID MEDICAL SUPPORT	(12,188.00)	(8,365.00)	(3,823.00)	(8,365.00)	3,823.00	145.70%
442004	EXTRADITION REIMBURSEMENT	(5,487.89)	(400.00)	(5,087.89)	(400.00)	5,087.89	1371.97%
451011	CS PROG FEE REDUCE 66%	14,470.83	13,464.00	1,006.83	13,464.00	(1,006.83)	107.48%
451013	NIVD ACTIVITIES REDUCTION	(3,519.15)	(2,994.00)	(525.15)	(2,994.00)	525.15	117.54%
451014	CS PROGRAM FEES	(16,437.59)	(20,000.00)	3,562.41	(20,000.00)	(3,562.41)	82.19%
455003	NON-NVD SERVICE FEES	(1,295.00)	(1,295.00)	-	(1,295.00)	-	100.00%
Totals		(1,105,246.41)	(1,061,306.00)	(43,940.41)	(1,061,306.00)	43,940.41	104.14%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
#DIV/0!							
511110	SALARY-PERMANENT REGULAR	182,752.68	212,409.00	(29,656.32)	212,409.00	29,656.32	86.04%
511210	WAGES-REGULAR	374,537.42	470,103.00	(95,565.58)	470,103.00	95,565.58	79.67%
511220	WAGES-OVERTIME	5,642.98	5,780.00	(137.02)	5,780.00	137.02	97.63%
511230	WAGES-REGULAR OVERTIME	58.52	-	58.52	-	(58.52)	#DIV/0!
511240	WAGES-TEMPORARY	12,410.46	10,163.00	2,247.46	10,163.00	(2,247.46)	122.11%
511310	WAGES-SICK LEAVE	19,685.34	-	19,685.34	-	(19,685.34)	#DIV/0!
511320	WAGES-VACATION PAY	43,230.44	-	43,230.44	-	(43,230.44)	#DIV/0!
511330	WAGES-LONGEVITY PAY	2,384.57	2,719.00	(334.43)	2,719.00	334.43	87.70%
511340	WAGES-HOLIDAY PAY	26,075.80	-	26,075.80	-	(26,075.80)	#DIV/0!
511350	WAGES-MISCELLANEOUS(COMP)	5,020.04	-	5,020.04	-	(5,020.04)	#DIV/0!
511380	WAGES-BEREAVEMENT	816.40	-	816.40	-	(816.40)	#DIV/0!
512141	SOCIAL SECURITY	49,769.56	51,578.00	(1,808.44)	51,578.00	1,808.44	96.49%
512142	RETIREMENT (EMPLOYER)	46,060.78	48,168.00	(2,107.22)	48,168.00	2,107.22	95.63%
512144	HEALTH INSURANCE	196,559.30	221,062.00	(24,502.70)	221,062.00	24,502.70	88.92%
512145	LIFE INSURANCE	322.57	339.00	(16.43)	339.00	16.43	95.15%
512146	WORKERS COMPENSATION	(1,899.85)	-	(1,899.85)	-	1,899.85	#DIV/0!
512148	UNEMPLOYMENT COMPENSATI	1,520.28	-	1,520.28	-	(1,520.28)	#DIV/0!
512173	DENTAL INSURANCE	11,998.91	13,752.00	(1,753.09)	13,752.00	1,753.09	87.25%
512155	PAPER SERVICE	10,993.24	14,000.00	(3,006.76)	14,000.00	3,006.76	78.52%
512156	GENETIC TESTS	5,360.00	9,200.00	(3,840.00)	9,200.00	3,840.00	58.26%
512196	COMPUTER SUPPORT	2,268.53	2,450.00	(181.47)	2,450.00	181.47	92.59%
529160	INTERPRETER FEE	2,238.75	1,700.00	538.75	1,700.00	(538.75)	131.69%
529299	PURCHASE CARE & SERVICES	60,480.00	63,600.00	(3,120.00)	63,600.00	3,120.00	95.09%
531003	NOTARY PUBLIC RELATED	230.00	200.00	30.00	200.00	(30.00)	115.00%
531246	FPLS FEES	2,632.00	2,260.00	372.00	2,260.00	(372.00)	116.46%
531298	UNITED PARCEL SERVICE UPS	66.46	-	66.46	-	(66.46)	#DIV/0!
531301	OFFICE EQUIPMENT	1,109.74	3,500.00	(2,390.26)	3,500.00	2,390.26	31.71%
531303	COMPUTER EQUIPMT & SOFTW	3,115.82	-	3,115.82	-	(3,115.82)	#DIV/0!
531311	POSTAGE & BOX RENT	16,031.61	19,700.00	(3,668.39)	19,700.00	3,668.39	81.38%
531311	POSTAGE - NIVD	1,755.47	350.00	1,405.47	350.00	(1,405.47)	501.56%
531312	OFFICE SUPPLIES	13,006.46	13,500.00	(493.54)	13,500.00	493.54	96.34%
531313	PRINTING & DUPLICATING	3,337.95	1,800.00	1,537.95	1,800.00	(1,537.95)	185.44%
531314	SMALL ITEMS OF EQUIPMENT	1,887.48	1,200.00	687.48	1,200.00	(687.48)	157.29%
531321	PUBLICATION OF LEGAL NOTICE	809.80	1,300.00	(490.20)	1,300.00	490.20	62.29%
531323	SUBSCRIPTIONS-TAX & LAW	3,209.17	3,018.00	191.17	3,018.00	(191.17)	106.33%
531324	MEMBERSHIP DUJES	1,870.41	1,905.00	(34.59)	1,905.00	34.59	98.18%
531326	ADVERTISING	142.46	-	142.46	-	(142.46)	#DIV/0!
531348	EDUCATIONAL SUPPLIES	1,297.08	1,300.00	(2.92)	1,300.00	2.92	99.78%
531351	GAS/DIESEL	84.50	100.00	(15.50)	100.00	15.50	84.50%
532325	REGISTRATION	1,737.00	2,935.00	(1,198.00)	2,935.00	1,198.00	59.18%
532332	MILEAGE	1,998.30	1,700.00	298.30	1,700.00	(298.30)	117.55%
532334	COMMERCIAL TRAVEL	2,662.00	803.00	1,859.00	803.00	(1,859.00)	331.51%
532335	MEALS	1,066.39	1,100.00	(33.61)	1,100.00	33.61	96.94%
532336	LODGING	3,581.01	3,800.00	(218.99)	3,800.00	218.99	94.24%
532339	OTHER TRAVEL & TOLLS	316.46	280.00	36.46	280.00	(36.46)	113.02%
532340	CONTRACTED EXTRADITIONS	6,871.20	7,325.00	(453.80)	7,325.00	453.80	93.80%
533225	TELEPHONE & FAX	1,065.06	2,500.00	(1,434.94)	2,500.00	1,434.94	42.60%
535242	MAINTAIN MACHINERY & EQUIP	799.41	1,400.00	(600.59)	1,400.00	600.59	57.10%
571004	IP TELEPHONY ALLOCATION	2,204.89	2,765.00	(560.11)	2,765.00	560.11	79.74%
571005	DUPLICATING ALLOCATION	14.24	224.00	(209.76)	224.00	209.76	6.36%
571007	MIS DIRECT CHARGES	1,048.54	-	1,048.54	-	(1,048.54)	#DIV/0!
571009	MIS PC GROUP ALLOCATION	29,118.47	32,474.00	(3,355.53)	32,474.00	3,355.53	89.67%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	8,545.89	9,648.00	(1,102.11)	9,648.00	1,102.11	88.58%
591519	OTHER INSURANCE	3,643.01	3,800.00	(156.99)	3,800.00	156.99	95.87%
594813	CAP OFC EQUIP	9,475.00	9,475.00	-	9,475.00	-	100.00%
Totals		1,183,020.00	1,257,385.00	(74,365.00)	1,257,385.00	74,365.00	94.09%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
#DIV/0!							
Totals		-	-	-	-	-	#DIV/0!

Total Business Unit	77,773.59	196,079.00	(118,305.41)	196,079.00	118,305.41	39.66%
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Jim 2/12

Jefferson County
Contingency Fund
For the Year Ended December 31, 2015

Ledger Date	Description	General (599900)	Vested Benefits (599909)	Authority	Publish Date
1-Jan-15	Tax Levy	560,056.00	270,000.00		

	Total amount available	560,056.00	270,000.00		
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	Net	560,056.00	270,000.00		
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Item # 15