

AGENDA

Jefferson County Human Services Board

Jefferson County Workforce Development Center, 874 Collins Road, Room 103, Jefferson, WI 53549
May 12, 2015 at 8:30 a.m.

Board Members:

Jim Mode, *Chair*

Dick Jones, *Vice Chair*

John McKenzie, *Secretary*

Russell Kutz

Jim Schultz

Augie Tietz

Cynthia Crouse

1. Call to Order Roll
2. Call/Establishment of Quorum
3. Certification of Compliance with the Open Meetings Law
4. Election of Officers: Chair, Vice Chair, Secretary
5. Review of the May 12, 2015 Agenda
6. Citizen Comments (Members of the Public who wish to address the Board on specific agenda items must register their request at this time.)
7. Approval of April 14, 2015 Board Minutes
8. Communications
9. Zero Suicide presentation
10. Consider:
 - a) Proclamation for Economic Support Specialists & Case Managers Week
 - b) Proclamation for May as National Foster Care Month
11. Review of March, 2015 Financial Statement
12. Review and Approve April, 2015 Vouchers
13. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging and Disability Resource Center
14. Update on New Professional Contracts
15. Two new Nutrition Project Council members to be approved by the H.S services board and then confirmed by the county board. Karen Anfang replacing Judy Pinnow in Rome, and Carol Ellingson replacing Marcia Bare in Jefferson
16. Meal Program Bids
17. State budget updates
18. Review 2014 annual report
19. Director's Report
20. Updates from Wisconsin County Human Services Association
21. Discuss June's Public Hearing and Set next meeting date and potential agenda items (June 9 – Bd Mtg at 4:00 p.m. and Public Hearing at 5:00 p.m.)
22. Adjourn

The Board may discuss and/or take action on any item specifically listed on the Agenda. Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY HUMAN SERVICES

Board Minutes

April 14, 2015

Board Members Present: Jim Mode, Richard Jones, Russell Kutz, Augie Tietz, Jim Schultz, John McKenzie and Cynthia Crouse.

Others Present: Human Services Director Kathi Cauley; Administrative Services Manager Joan Daniel; Aging & Disability Resource Division Manager Sue Torum; Child & Family Manager Brent Ruehlow; Economic Support Manager Jill Johnson; Office Manager Donna Hollinger; and County Administrator Ben Wehmeier.

1. CALL TO ORDER

Mr. Mode called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

All present/Quorum established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE APRIL 14, 2014 AGENDA

No changes

5. CITIZEN COMMENTS

No Citizen Comments

6. APPROVAL OF THE MARCH 10, 2015 BOARD MINUTES

Mr. Schultz made a motion to approve the March 10, 2015 board minutes.

Mr. Tietz seconded.

Motion passed unanimously.

7. COMMUNICATIONS

No Communication

8. REVIEW OF FEBRUARY, 2015 FINANCIAL STATEMENT

Ms. Daniel reviewed the February 2015 financial statement (attached) and said that there is a projected positive balance of \$9,242. She presented the summary sheet and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. She also presented reports showing Commitment/Inpatient costs, Alternate Care Costs and Detox Costs (attached).

9. REVIEW AND APPROVE MARCH, 2015 FINANCIAL VOUCHERS

Ms. Daniel reviewed the summary sheet of the March 2015 vouchers totaling \$512,872.13 (attached).

Mr. Schultz made a motion to approve the March 2015 vouchers totaling \$512,872.13.

Mr. Tietz seconded.

Motion passed unanimously.

10. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Child & Family Resources:

Mr. Ruehlow reported on the following items:

- April is Child Abuse Prevention month and we are selling special T-shirts. The Citizen Review Panel donated the funds to pay for them, so we captured 100% of the proceeds from the sales. They have already committed funds for next year. We are also selling blue ribbon cookies. All proceeds pay for activities for the kids. Other activities we are involved in are letting the community know how to recognize child abuse and what to report, talking on the local radio station. We put campaign signs out and participated in the Children's Care and Share Fair in Fort Atkinson and Watertown and had literature available for parents.
- We continue to add clients to the CLTS caseloads and have added another 12 clients over the last 2 months.
- We have been interviewing for a vacancy on our CPS team.
- We received an email from the state Division of Child & Family asking us to be part of a work group in May because our initial face-to-face contacts have been so high over the last few years.
- Our 2015 **Key Outcome Indicators**, which are mostly based on State and Federal indicators, require that we are at 100%. The following statistics for March are:
 - **Intake:** Initial Face to face contact numbers were 19 out of 22, which is lower than previous months, however there may be times when we make an attempt to contact a family, but they are not available. 100% of initial assessments were completed on time. 20/21 (95%) for JJ referral completion within 40 days due to a support staff being on medical leave.
 - **Chips:** All new out of home placements will be formally screened for permanency options within 90 days of case assignment to ongoing staff. We are at 100%
 - **JJ:** 95% of all children on formal supervision will remain in the community through the use of community based safety plans and treatment. 96% of children on formal supervision were placed in the community.
 - **Birth to Three:** The program will be issued a notification of 100% compliance with the Federally Compliancy Indicators by DHS based on the annual data review. We are still at 100%.
 - **Children's Alternate Care:** 80% of all children placed will find a legal form of permanence within 12 month of placement. We are at 100%
 - **CLTS/CST:** 90% of all children will remain in their home with the use of CLTS and CST services. 100% have been able to remain in the home.
 - **ILP:** 90% ILS youth and young adults who have aged out of care will enroll in the military, work program or secondary education program. 81% are currently enrolled.

Behavioral Health:

Ms. Cauley reported on the following items:

- Our 2015 **Key Outcome Indicators** are as follows:
 - **EMH:** In 2014 through March, we had 1414 crisis calls and 53 suicide calls. So far this year we are at 2087 crisis calls and 65 suicide calls. We had 40 emergency detentions last year and 31 this year, so the diversion rate is 12% higher than last year.
 - **Outpatient Clinic:** We will decrease the Patient Health Questionnaire for depression by 5% and we will decrease the Brief Alcohol Monitoring tool by 2%. It is too early to have any statistics on this.
 - **CSP:** Our goal is that 72% of treatment plan goals will be met and we are at 77% and serving 133 consumers.
 - **CCS:** Our goal is that 72% of treatment plan goals will be met and we are at 73.5% serving 71 consumers.
- We applied and were chosen to be a part the Zero Suicide Initiative, so the team will be attending a conference at the end of April.

Administration:

Ms. Daniel reported on the following items:

- Our 2015 **Key Outcome Indicators** are as follows:
 - **Fiscal:** 100% compliance with reporting requirements as denoted on work chart. A 7-page External Administrative Reports Schedule was distributed itemizing the due date of each report, the staff who are responsible, and when the report was finalized. (attached)
 - **Maintenance:** 100% of capital projects completed on time and within budget. We are currently getting bids for these projects.
 - **Support Staff:** Maintain excellent customer service as measured by an internal customer satisfaction survey. We will be writing up and then sending out a survey to get a baseline indicator and will make adjustments as needed to meet their expectations.
- We are learning the ECHO programs.
- We submitted final reports to the state.
- Auditors will be here early May.

Economic Support:

Ms. Johnson reported on the following items:

- Our 2015 **Key Outcome Indicators** are as follows:
 - We have 30 days to get 100% of all applications processed. In March, we were at 97.41%. We had 7,060 households on assistance.
 - The Consortium Call Center must answer calls timely within 95% of the time. In March, they answered 10,596 calls at a rate of 95.90%.
- Alma Solis' last day was Friday. She was our Regional Enrollment Network Coordinator who helped individuals enroll in the Marketplace.
- We work with the Emergency Food & Shelter program that helps fund our food pantry and they released more money. We received \$11,031 and divided it between food pantries, PADA, St Vincent de Paul and our food pantry.

- Fraud is a large initiative for the state, so the state is providing new data to help us match state wage, unemployment, prisoner, and social security information to the information that we have. Workers need to review discrepancies to determine if there is an overpayment. We have over 1,000 discrepancies that need to be corrected by June 1.
- Two of our new staff are fully trained and are helping in the Call Center and on the discrepancies.
- We send out Customer Satisfaction surveys and most that we receive back are glowing reviews.
- We cleaned up the resource room and will be creating an area on budgeting.
- We have a job fair next Tuesday.

ADRC:

Ms. Torum reported on the following items:

- The key outcome indicator for Adult Protective Services (APS) is that 100% of referrals are responded to within the time frames contained in the statute; and case notation and legal time frames are met in 100% of cases referred. In order to measure this indicator, the APS team conducted a NIATx Project; the AIM was to improve or maintain the unit's response time to voice messages. Information about the project was handed out and discussed.
- The key outcome indicator for the ADRC is that 100% of ADRC customer's surveyed indicate that they would refer the ADRC to someone else. The survey instrument asks 12 questions and when the first quarter of 2015 is compared to the first quarter of 2014 the ADRC has met this goal.
- The key outcome indicator for the Elder Benefit Specialist (EBS) Program is to continue to serve every individual requesting information and assistance without subjecting them to a waiting list. EBS services are available to all county residents over the age of 60 and with the expansion of Medicare to include prescription drug coverage, in addition to the increasing number of people becoming Medicare eligible each year, the demands for assistance are greater than ever before. In 2013 the EBS program served 788 unduplicated people, and in 2014 the number rose to 841 which is a 6% increase.
- The key outcome indicator for the Senior Dining/Home Delivered Meal Program is that 100% of seniors completing satisfaction surveys report that they are not experiencing hunger or food insecurity. This is measured on an annual basis in May when satisfaction surveys are sent out. The 2014 surveys indicated that if it were not for the program 11 people would not have had enough to eat each day; 3 people skipped meals because they didn't have enough money for food, 26 people responded that they would not get one, hot fresh meal each day if it were not for the program and at one site the majority of people getting home delivered meals checked that 2/3rd s of what they eat each day comes from the meal program. Nutrition Program staff address these issues on a regular basis.
- The key outcome indicator for the Transportation Program is that 100% of ride requests are safely met. The Transportation Coordinator is responsible for ensuring that drivers meet all job requirements. She rides with drivers to evaluate driving skills and arranges for training as needed. This program has a strong history when it comes to passenger safety.
- The key outcome indicator for the Dementia Care Specialist Program is that by 12/31/2015 services and available supports through the program will be provided to all

county departments. This will be accomplished using social media, the county's newsletter and presentations.

11. UPDATE ON NEW PROFESSIONAL CONTRACTS

Ms. Cauley reported on the new contracts listed on the 2015 Provider Contracts sheet. (attached)

Mr. Jones made a motion to approve the contracts as listed.

Mr. Kutz seconded.

Motion passed unanimously.

12. UPDATE ON STATE BUDGET

Ms. Cauley disbursed papers (attached) generated by WCA and WCHSA on several important topics that were discussed with our legislators during Human Services day at the Capitol. They met with Senator Nass & Senator Fitzgerald's staff, Representative Orlacher's staff, and Representatives Jorgensen and Jagler. Representative Kleefisch did not return any of our calls but his staff met with Ms. Cauley upon arrival at his office. Ms. Cauley discussed the concerns within the following areas:

- Income Maintenance Funding
- Mental Health
- Children's Community Options Program
- Family Care
- Aging and Disability Resource Centers

13. CONSIDER COUNTY BOARD RESOLUTION TO SUPPORT RETAINING AND EXPANDING WISCONSIN'S CURRENT LONG TERM SYSTEM OF FAMILY CARE AND AGING AND DISABILITY RESOURCE CENTERS.

Per the discussion regarding the ADRC's in item #12, Ms. Cauley suggested that we support a resolution to retain and expand Wisconsin's current long-term system of family care and ADRCs. Mr. Mode reported that the ADRC Advisory Committee asked to send this resolution to the county board.

Mr. Tietz made a motion to approve the resolution (similar to Outagamie County) to support retaining and expanding Wisconsin's current long-term system of family care and aging and disability resource centers, and to send it to the County Board for approval.

Mr. Jones seconded.

Motion passed unanimously.

14. DIRECTOR'S REPORT:

Ms. Cauley reported on the following items:

- **Employee Recognition Luncheon**
The employee recognition luncheon is tomorrow in the Activity Center of the Fair Park and everyone is invited.
- **Update on Human Services Day at the Capitol**
Discussed in item #12

15. UPDATES FROM WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION

Ms. Cauley reported on the following items:

- We had our first meeting and discussed the bylaws and voted for officers.
- The WCHSA Spring Conference is scheduled for May 14 – 15 in Stevens Point.

16. SET NEXT MEETING DATE AND POTENTIAL AGENDA ITEMS

The next meeting will be on Tuesday, May 12 at 8:30 a.m.

The annual report will be presented.

17. ADJOURN

Mr. Jones made a motion to adjourn the meeting.

Mr. Schultz seconded.

Motion passed unanimously.

Meeting adjourned at 10:00 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, May 12, 2015 at 8:30 a.m.

Workforce Development Center, Room 103

874 Collins Road, Jefferson, WI 53549

Financial Statement Summary March, 2015

A positive fund balance of \$225,850 is projected for 2015 end of the year.

Summary of variances:

Revenue: Overall Revenues are projected to be unfavorable by \$121,714 from budget. Projections for the waiting list clients have been incorporated into this forecast.

Expenditures: Favorable by \$347,564.

Major Classifications impacting the Balance (base is March data) but all variances are based on annual projections.

- **Salary under budget by \$293,648:** We had some vacancies due to turnover and family leave at the beginning of the year. In addition, some of the new positions were in the process of being recruited at the beginning of 2015.
- **Fringes under budget by \$62,877:** When there is a 3 week pay period in the month there is no health insurance payment for the 3rd pay period.
- **Children Alternate Care over budget by \$100,670:** This budget includes Alternate Care, Child Careing Institutions, Detentions, and Correctional Facilities as well as Shelter Care.
- **Children's Waiver under budget by \$437,002:** We are working on taking additional children off the waiver and also received state approvals to move two children up on the wait list due to needs of the child.
- **Hospital/Detox over budget by \$326,353 (Net basis):**

	Budget	Actual	Projection
Revenue	513,817	154,668	618,672
Expenditures	1,356,466	474,243	1,796,973
Net	842,649	319,575	1,178,301

- **Operating Costs are projected to be under budget by \$197,952**
- **Other Contracted over budget by \$189,169**
- **Community Care under budget \$104,473**

BEHAVIOR HEALTH DIVISION: This is projected to be unfavorable by \$14,763 and is based on current year trend for hospitalizations. This projection will change. The actual balance for hospitalizations for January/February amounts to \$319,575 net basis.

- In March, we received a credit for Winnebago/Mendota bill of (\$22,220.79).

CHILDREN & FAMILY DIVISION: The projection is unfavorable by \$37,675. Placements for March \$179,531. We are averaging \$166,580 per month on a year to date basis, and for the projection I am using \$158,850 (Waiver Foster Care is included) per month. The budget for Alternate Care/Corrections amounts to \$141,645 per month.

ECONOMIC SUPPORT DIVISION: This is projected to be favorable by \$66,295.

AGING & ADRC DIVISION: Is projected to be unfavorable by \$23,187. This will change prior to year end.

ADMINISTRATIVE DIVISION: Is projected to be favorable by \$205,655.
This is a conservative estimate.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT STATEMENT OF REVENUES & EXPENDITURES

For 3 Months ended March, 2015

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2014 Budget	Year End Variance
<u>SUMMARY</u>								
Federal/State Operating Revenues	1,732,318	1,233,644	2,965,962	2,804,872	3,309,352	13,118,731	13,240,445	(121,714)
County Funding for Operations (tax levy & transfer in)	2,087,598	0	2,087,598	2,075,532	2,087,598	8,350,391	8,350,391	0
less: Prepaid Expense Transfer	0	0	0	0	0	0	0	0
Total Resources Available	3,819,915	1,233,644	5,053,560	4,880,404	5,396,950	21,469,122	21,590,836	(121,714)
Total Adjusted Expenditures	4,942,883	262,055	5,204,938	4,265,386	5,452,987	21,676,875	22,024,439	347,564
OPERATING SURPLUS (DEFICIT)	(1,122,967)	971,589	(151,378)	615,018	(56,037)	(207,753)	(433,603)	225,850
Balance Forward from 2013-Balance Sheet Operating Reserve	433,603		433,603	484,187		433,603	433,603	0
NET SURPLUS (DEFICIT)	(689,364)	971,589	282,225	1,099,205	(56,037)	225,850	0	(225,850)
<u>REVENUES</u>								
<u>STATE & FEDERAL FUNDING</u>								
MH & AODA Basic County Allocation	413,384	75,578	488,962	493,929	488,962	1,955,848	1,955,848	0
Children's Basic County Allocation	228,084	(9,456)	218,628	217,123	217,123	873,362	868,493	4,869
Family Care County Contribution	0	0	0	0	0	0	0	0
Children's LT Support Waivers	3,064	28,074	31,138	(285,349)	186,411	416,484	745,644	(329,160)
Behavioral Health Programs	59,976	(1,117)	58,859	62,187	64,875	251,035	259,499	(8,464)
Community Options Program	38,077	(48)	38,029	38,029	38,029	152,115	152,115	0
Aging & Disability Res Center	157,439	0	157,439	194,858	249,693	931,453	998,773	(67,320)
Aging/Transportation Programs	124,010	36,673	160,682	158,510	162,375	654,601	649,499	5,102
Project YES!	0	38,957	38,957	0	44,908	155,829	179,631	(23,802)
Youth Aids	155,295	44,518	199,813	187,911	208,883	818,970	835,530	(16,560)
IV-E TPR	0	12,953	12,953	15,557	15,041	51,810	60,163	(8,353)
Family Support Program	16,817	(231)	16,586	16,586	16,586	66,343	66,343	0
Children & Families	37,685	(20,350)	17,335	17,301	19,049	72,339	76,194	(3,855)
ARRA Birth to Three	0	0	0	0	0	0	0	0
I.M. & W-2 Programs	13,325	262,817	276,142	230,205	392,398	1,603,827	1,569,590	34,237
Client Assistance Payments	19,872	45,178	65,050	74,765	64,759	260,200	259,034	1,166
Early Intervention	82,782	(41,391)	41,391	41,391	41,391	165,564	165,564	0
Total State & Federal Funding	1,349,810	472,153	1,821,963	1,463,003	2,210,480	8,429,782	8,841,920	(412,138)
<u>COLLECTIONS & OTHER REVENUE</u>								
Provided Services	133,049	572,965	706,015	463,220	670,205	2,861,996	2,683,857	178,139
Child Alternate Care	28,297	0	28,297	23,522	37,454	123,187	149,814	(26,627)
Adult Alternate Care	51,725	0	51,725	45,744	43,851	206,900	175,402	31,498
Children's LT Support	15,017	88,982	103,998	412,808	123,163	475,993	492,652	(16,659)
1915i Program	17,601	16,281	33,883	12,288	13,750	135,531	55,000	80,531
Donations	8,277	7,144	15,421	14,162	19,936	73,244	79,744	(6,500)

	Y-T-D	Adjust	Y-T-D	Prior Y-T-D	Prorated	Year End	2014	Year End
@ Ledgers	-ments	Projection	Projection	Budget	Projection	Budget	Variance	Variance
Cost Reimbursements	30,684	(1,613)	29,071	26,829	41,140	110,916	164,559	(53,643)
Other Revenues	97,857	77,732	175,589	343,296	149,374	701,182	597,497	103,685
Total Collections & Other	382,507	761,491	1,143,999	1,341,869	1,098,872	4,688,950	4,398,525	290,425

TOTAL REVENUES

EXPENDITURES

WAGES

Behavioral Health	316,516	0	316,516	295,325	271,985	1,266,064	1,087,938	178,126
Children's & Families	416,136	0	416,136	393,001	463,301	1,833,390	1,848,652	(15,262)
Community Support	179,418	0	179,418	172,531	198,713	717,670	794,850	(77,180)
Comp Comm Services	115,653	0	115,653	93,014	114,701	462,611	459,404	3,207
Economic Support	273,751	0	273,751	253,169	262,996	1,042,369	1,051,982	(9,613)
Aging & Disability Res Center	114,899	0	114,899	98,517	122,131	459,595	488,525	(28,930)
Aging/Transportation Programs	103,184	0	103,184	97,120	110,949	412,735	443,796	(31,061)
Childrens L/T Support	41,251	0	41,251	27,102	39,351	165,004	157,405	7,599
Early Intervention	72,599	0	72,599	68,712	74,104	290,396	296,417	(6,021)
Management/Overhead	212,553	0	212,553	190,366	302,555	850,211	1,210,220	(360,009)
Lueder Haus	63,024	0	63,024	61,350	79,994	328,351	319,975	8,376
Safe & Stable Families	53,045	0	53,045	51,060	43,765	212,180	175,061	37,119
Supported Emplpymt	0	0	0	0	0	0	0	0
Total Wages	1,962,027	0	1,962,027	1,801,267	2,084,544	8,040,577	8,334,225	(293,648)

FRINGE BENEFITS

Social Security	145,970	0	145,970	135,372	148,684	583,881	629,409	(45,528)
Retirement	128,905	0	128,905	122,865	137,316	521,503	549,265	(27,762)
Health Insurance	621,946	0	621,946	596,737	619,297	2,487,784	2,477,186	10,598
Other Fringe Benefits	32,994	0	32,994	715	13,321	53,099	53,284	(185)
Total Fringe Benefits	929,814	0	929,814	855,689	918,617	3,646,267	3,709,144	(62,877)

OPERATING COSTS

Staff Training	8,395	0	8,395	13,072	18,262	32,725	74,049	(41,324)
Space Costs	56,463	0	56,463	62,368	50,785	211,908	203,139	8,769
Supplies & Services	238,727	0	238,727	206,768	228,042	881,246	915,169	(33,923)
Program Expenses	28,403	0	28,403	17,889	25,366	123,611	101,464	22,147
Employee Travel	29,358	0	29,358	33,647	41,726	117,431	166,904	(49,473)
Staff Psychiatrists & Nurse	105,905	0	105,905	92,300	110,426	423,620	441,705	(18,085)
Birth to 3 Program Costs	60,145	0	60,145	62,128	61,500	240,581	246,000	(5,419)
Busy Bees Preschool	241	0	241	504	687	965	2,749	(1,784)
ARRA Birth to Three	0	0	0	0	0	0	0	0
Opp. Inc. Payroll Services	0	0	0	0	0	0	0	0
Other Operating Costs	2,833	0	2,833	6,882	18,467	41,635	73,869	(32,234)
Year End Allocations	(7,473)	0	(7,473)	(6,829)	2,458	(29,891)	9,831	(39,722)
Capital Outlay	94,819	0	94,819	101,844	117,352	478,612	485,515	(6,903)
Total Operating Costs	617,815	0	617,815	590,573	675,072	2,522,442	2,720,394	(197,952)

BOARD MEMBERS

Per Diems	1,100	0	1,100	1,320	1,750	4,400	7,000	(2,600)
Travel	0	0	0	0	0	0	0	0

@ Ledger	Y-T-D	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2014 Budget	Year End Variance
Training	359	0	359	200	188	1,436	750	686
Aging Committee	0	0	0	0	0	0	0	0
Total Board Members	1,459	0	1,459	1,520	1,938	5,836	7,750	(1,914)

CLIENT ASSISTANCE

W-2 Benefit Payments	0	0	0	0	0	0	0	0
Funeral & Burial	0	0	0	0	0	0	0	0
Medical Asst. Transportation	0	0	0	0	0	0	0	0
Energy Assistance	36,537	0	36,537	54,358	28,009	146,146	112,034	34,112
Kinship & Other Client Assistance	14,469	0	14,469	21,561	21,258	57,877	85,032	(27,155)
Total Client Assistance	51,006	0	51,006	75,919	49,267	204,023	197,066	6,957

MEDICAL ASSISTANCE WAIVERS

Childrens LTS	55,570	34,261	89,831	(207,684)	257,342	754,027	1,191,029	(437,002)
Total Medical Assistance Waivers	55,570	34,261	89,831	(207,684)	257,342	754,027	1,191,029	(437,002)

COMMUNITY CARE

Supportive Home Care	19,729	0	19,729	13,547	26,139	78,916	104,555	(25,639)
Guardianship Services	7,040	0	7,040	4,960	6,952	28,160	27,808	352
People Ag. Domestic Abuse	0	0	0	15,000	15,000	60,000	60,000	0
Family Support	1,237	0	1,237	770	1,500	4,949	6,000	(1,051)
Transportation Services	6,702	0	6,702	10,401	12,374	26,807	49,497	(22,690)
Opp. Inc. Delinquency Programs	28,599	0	28,599	28,599	7,867	114,396	31,467	82,929
Opp. Inc. Independent Living	0	0	0	0	0	0	0	0
Other Community Care	32,586	0	32,586	40,344	93,443	213,791	373,773	(159,982)
Elderly Nutrition - Congregate	14,525	0	14,525	14,774	11,387	58,099	45,548	12,551
Elderly Nutrition - Home Delivered	21,280	0	21,280	20,629	18,196	85,120	72,782	12,338
Elderly Nutrition - Other Costs	5,119	0	5,119	1,490	5,940	20,478	23,760	(3,282)
Total Community Care	136,817	0	136,817	150,514	198,798	690,717	795,190	(104,473)

CHILD ALTERNATE CARE

Foster Care & Treatment Foster	271,278	0	271,278	130,899	200,611	1,085,113	802,443	282,670
Intensive Comm Prog	0	0	0	0	0	0	0	0
Group Home & Placing Agency	114,982	0	114,982	244,813	199,517	462,713	798,068	(335,355)
L.S.S. Child Welfare	0	0	0	0	0	0	0	0
Child Caring Institutions	77,870	0	77,870	2,200	13,484	311,478	53,934	257,544
Detention Centers	2,740	0	2,740	1,715	23,442	38,397	93,768	(55,371)
Correctional Facilities	0	0	0	0	11,330	0	45,318	(45,318)
Shelter & Other Care	0	0	0	175	3,000	8,500	12,000	(3,500)
Total Child Alternate Care	466,870	0	466,870	379,802	451,383	1,906,201	1,805,531	100,670

HOSPITALS

Detoxification Services	37,703	0	37,703	1,740	12,500	150,810	50,000	100,810
Mental Health Institutes	365,021	71,520	436,541	183,417	323,367	1,646,163	1,293,466	352,697
Other Inpatient Care	0	0	0	0	0	0	0	0
Total Hospitals	402,723	71,520	474,243	185,157	335,867	1,796,973	1,343,466	453,507

@	Y-T-D Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2014 Budget	Year End Variance
	151,551	0	151,551	109,267	67,810	597,990	271,241	326,749
	0	156,274	156,274	156,274	156,274	625,097	625,097	0
	0	0	0	0	0	0	0	0
	25,038	0	25,038	28,043	36,023	100,152	144,090	(43,938)
	32,352	0	32,352	43,214	37,500	129,406	150,000	(20,594)
	1,841	0	1,841	1,400	3,900	7,362	15,600	(8,238)
	0	0	0	0	0	0	0	0
	64,508	0	64,508	54,968	60,550	258,031	242,200	15,831
	43,493	0	43,493	39,463	106,854	346,775	427,416	(80,641)
	0	0	0	0	0	0	0	0
	0	0	0	0	11,250	45,000	45,000	0
	318,782	156,274	475,056	432,629	480,161	2,109,813	1,920,644	189,169

OTHER CONTRACTED

Adult Alternate Care (Non-MAW)
Family Care County Contribution
AODA Halfway Houses
 1915i Program
 IV-E TPR
Emergency Mental Health
 Work/Day Programs
Ancillary Medical Costs
Miscellaneous Services
Prior Year Costs
Cleanview Commission
Total Other Contracted

TOTAL EXPENDITURES

4,942,883	262,055	5,204,938	4,265,386	5,452,987	21,676,875	22,024,439	(347,564)
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JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Preliminary Revenue & Expenditures March, 2015

Summary Sheet	Program	Annual Projection		Tax Levy	Budget		Variance	
		Revenue	Expenditure		Revenue	Expenditure Tax Levy		
Behavior Health								
5000	BASIC ALLOCATION	3,392,292	4,922,039	1,529,748	3,355,187	4,397,448	1,042,261	(487,487)
5003	LUEDER HAUS	178,427	545,270	366,843	142,000	588,968	446,968	80,125
5007	EMERGENCY MENTAL HEALTH	65,640	766,560	700,920	55,500	682,880	627,380	(73,540)
5011	MENTAL HEALTH BLOCK	26,128	33,573	7,445	26,128	39,643	13,515	6,070
5025	COMMUNITY SUPPORT PROGRAM	892,581	1,403,294	510,713	671,772	1,497,841	826,069	315,356
5027	COMP COMM SERVICE	960,640	901,415	(59,225)	960,981	915,376	(45,605)	13,620
5031	AODA BLOCK GRANT	109,299	115,772	6,473	109,299	135,821	26,522	20,049
5043	CERTIFIED MENTAL HEALTH	40,236		(40,236)	40,236		(40,236)	0
5044	EMERGENCY MENTAL HEALTH	15,600	7,362	(8,238)	15,600	15,600	0	8,238
5049	MAPT Funds	0	0	0	0	0	0	0
5063	1915I PROGRAM	135,531	100,451	(35,079)	55,000	144,090	89,090	124,169
5090	YOUTH EMPOWERMENT SOLUTIONS	155,829	147,667	(8,163)	179,631	179,631	0	8,163
Total	Behavior Health	5,972,202	8,943,404	2,971,201	5,611,334	8,597,298	2,985,964	14,763
Children & Families								
5001	CHILDREN'S BASIC ALLOCATION	1,094,731	3,144,230	2,049,500	1,111,325	3,152,131	2,040,806	(8,693)
5002	KINSHIP CARE	54,054	54,164	110	84,877	84,877	0	(110)
5005	YOUTH AIDS	810,331	1,416,804	606,472	801,632	1,325,123	523,491	(82,981)
5006	YOUTH AIDS STATE CHARGES	0	0	0	45,318	45,318	0	0
5008	YOUTH INDEPENDENT LIVING	21,077	88,841	67,764	21,992	92,591	70,599	2,835
5009	YA EARLY & INTENSIVE INT	82,524	167,733	85,209	76,000	161,829	85,829	620
5010	COMM OPTIONS PROG	152,115	116	(151,999)	152,115	0	(152,115)	(116)
5018	FAMILY SUPPORT	66,343	4,949	(61,394)	66,343	6,000	(60,343)	1,051
5020	DOMESTIC ABUSE		60,000	60,000		60,000	60,000	0
5021	SAFE & STABLE FAMILIES	77,567	396,961	319,394	77,586	335,460	257,874	(61,519)
5036	SACWIS	3,000	10,000	7,000	3,000	10,205	7,205	205
5040	CHILDRENS LTS WAIV-DD	656,429	803,578	147,149	901,104	1,148,052	246,948	99,799
5041	CHILDRENS LTS WAIV-MH	210,604	229,085	18,481	334,692	336,133	1,441	(17,040)
5042	CHILDRENS LTS WAIV-PD	25,445	28,291	2,846	2,500	2,500	0	(2,846)
5068	FOSTER PARENT TRAINING	0	926	926	2,000	8,348	6,348	5,422
5070	IV-E TPR	51,810	129,526	77,716	60,163	150,000	89,837	12,121
5080	YOUTH DELINQUENCY INTAKE	0	738,470	738,470	0	749,503	749,503	11,033
5175	EARLY INTERVENTION	201,877	710,925	509,047	205,564	728,631	523,067	14,020
5105	KINSHIP ASSESSMENTS	1,415	2,467	1,052	6,916	6,900	(16)	(1,068)
5120	Coordinated Services Team	60,000	87,798	27,798	62,123	85,745	23,622	(4,176)

0 Unfavorable

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Preliminary Revenue & Expenditures March, 2015

Program	Annual Projection		Tax Levy	Budget		Variance
	Revenue	Expenditure		Revenue	Expenditure	
5188 BUSY BEES PRESCHOOL	5,910	60,034	54,124	6,500	53,775	47,275 (6,849)
5189 INCREDIBLE YEARS	(500)	14,639	15,139	0	15,758	15,758 619
			0		0	0
Total	3,574,732	8,149,537	4,574,805	4,021,750	8,558,880	4,537,130 (37,675)
Economic Support Division						
5050 NURSING HOME M.A. ADMIN.	0	0	0	0	0	0
5051 INCOME MAINTENANCE	1,503,590	2,064,912	561,322	1,463,927	1,929,784	465,857 (95,465)
5053 CHILD DAY CARE ADMIN	110,841	122	(110,719)	132,027	155,488	23,461 134,180
5055 W-2 PROGRAM	0	0	0	0	0	0
5057 ENERGY PROGRAM	146,146	146,146	0	112,034	112,034	0
5071 CHILDREN FIRST	2,322	0	(2,322)	3,200	0	(3,200) (878)
5073 FSET	21,659	0	(21,659)	0	0	0 21,659
5074 W-2 DAYCARE	0	0	0	0	0	0
5100 CLIENT ASSISTANCE	6,800	0	(6,800)	0	0	0 6,800
Total	1,791,358	2,211,181	419,823	1,711,188	2,197,306	486,118 66,295
Aging Division & ADRC						
5012 ALZHEIMERS FAM SUPP	22,328	33,772	11,444	19,009	19,009	0 (11,444)
5048 AGING/DISABIL RESOURCE	931,453	851,059	(80,394)	998,773	873,620	(125,153) (44,759)
5075 GUARDIANSHIP PROGRAM	0	28,160	28,160	0	27,808	27,808 (352)
5076 STATE BENEFIT SERVICES	45,876	114,597	68,721	49,232	132,829	83,597 14,876
5077 ADULT PROTECTIVE SERVICES	56,827	113,326	56,499	56,827	103,423	46,596 (9,903)
5078 NSIP	18,060	27,684	9,624	19,925	21,028	1,103 (8,521)
5151 TRANSPORTATION	200,789	212,955	12,166	206,164	227,874	21,710 9,544
5152 IN-HOME SERVICE III-D	4,263	11,952	7,689	4,263	5,494	1,231 (6,458)
5154 SITE MEALS	144,994	146,376	1,382	144,994	167,708	22,714 21,332
5155 DELIVERED MEALS	137,099	150,090	12,991	131,267	155,573	24,306 11,315
5157 SCSP	7,986	45,144	37,158	7,986	8,874	888 (36,270)
5158 ELDER ABUSE	29,195	109,453	80,258	25,025	82,566	57,541 (22,717)
5159 III-B SUPPORTIVE SERVICE	64,890	39,479	(25,411)	65,213	105,469	40,256 65,667
5163 TITLE III-E	30,660	45,882	15,222	28,585	38,310	9,725 (5,497)
			0		0	0

Summary Sheet

0 Unfavorable

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program
Preliminary Revenue & Expenditures March, 2015

Summary Sheet	Program	Annual Projection		Tax Levy	Budget		Variance	
		Revenue	Expenditure		Revenue	Expenditure		
	Aging & ADRC Center	1,694,420	1,929,929	235,509	1,757,263	1,969,585	212,322	(23,187)
	Administrative Services Division							
	5187 UNFUNDED SERVICES							
	5190 Management	425	3,713	3,288	0	49,726	49,726	46,438
	5190 Management Cleared		(1)	(1)		1,481,027	1,481,027	1,481,028
	5195 Vehicle Escrow Account	30	0	0		(1,481,027)	(1,481,027)	(1,481,027)
	5200 Overhead & Tax Levy	8,435,955	(39,499)	(30)	0	43,326	43,326	43,366
	5200 Overhead Cleared		0	(8,475,454)	8,489,301	138,910	(8,350,391)	125,063
	5210 CAPITAL OUTLAY		0	0		0	0	0
	Balance Sheet Non Lapsing Funds	433,604	478,612	478,612	433,603	469,408	469,408	(9,204)
				(433,604)		(433,603)		1
	Administrative Services Division	8,870,014	442,825	(8,427,189)	8,922,904	701,370	(8,221,534)	205,655
	Total	21,902,726	21,676,875	(225,851)	22,024,439	22,024,439	(0)	225,851
	GRAND Total							
	Net Balance							

Note: Variance includes Non-Lapsing from Balance Sheet

() Unfavorable

Alternate Care Costs
2014

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
Foster Care	65	1,913	92948	\$48.59	\$1,429.97
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	5	155	\$1,130.00	\$7.29	\$226.00
Group Home	8	205	\$43,931.36	\$214.30	\$5,491.42
Kinship Care	21	652	\$4,760.58	\$7.30	\$226.69
Subsidized Guardianship	9	279	1986	\$7.12	\$220.67
Main Program	0	0	0	\$0.00	\$0.00
Treatment Foster Home	0	0	0	\$0.00	\$0.00
60 Day Res Asses	0	0	0	\$0.00	\$0.00
CCI's	0	0	0	\$0.00	\$0.00
Total Dec 2014	108	3204	\$144,756.27	\$45.18	\$1,340.34
Unduplicate (105)		YTD Avg. per Month	\$135,466		
January-15					
Foster Care & Treatment H.	66	2541	\$97,693.76	\$38.45	\$1,480.21
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	4	101	\$755.87	\$7.48	\$188.97
Group Home	8	230	\$55,836.32	\$242.77	\$6,979.54
Kinship Care	21	651	\$4,872.00	\$7.48	\$232.00
Subsidized Guardianship	10	310	2212	\$7.14	\$221.20
Main Program	0	0	0	\$0.00	\$0.00
CCI's	0	0	\$0.00	\$0.00	\$0.00
Total January 2015	109	3833	\$161,369.95	\$42.10	\$1,480.46
Unduplicated 105		YTD Avg. per Month	\$161,370		
February-15					
Foster Care	69	2399	\$95,889.36	\$39.97	\$1,389.70
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	3	59	\$488.86	\$8.29	\$162.95
Group Home	9	252	\$53,252.16	\$211.32	\$5,916.91
Kinship Care	21	557	\$4,615.15	\$8.29	\$219.77
Subsidized Guardianship	10	280	2212	\$7.90	\$221.20
Main Program	0	0	0	\$0.00	\$0.00
CCI's	0	0	\$0.00	\$0.00	\$0.00
Total February 2015	112	3547	\$156,457.53	\$44.11	\$1,396.94
Unduplicated Names 107		YTD Avg. per Month	\$158,914		
Paid In March for Feb Service					
Foster Care	1	25	\$2,382.32	\$95.29	\$2,382.32

Alternate Care Costs
2014

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
March-15					
Foster Care & Treatment H.	77	2120	\$106,768.97	\$50.36	\$1,386.61
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	1	31	\$232.00	\$7.48	\$232.00
Group Home	6	144	\$32,105.43	\$222.95	\$5,350.91
Kinship Care	18	538	\$4,026.32	\$7.48	\$223.68
Subsidized Guardianship	11	341	\$2,444.00	\$7.17	\$222.18
RCC	3	94	\$33,954.60	\$361.22	\$11,318.20
CCI's	0	0	\$0.00	\$0.00	\$0.00
Total March 2015	116	3268	\$179,531.32	\$54.94	\$1,547.68
Unduplicated Names 112		YTD Avg. per Month	\$166,580		

Commitments/Inpatient
Jefferson County - HSD
2015 YTD March

Hospital	Clients	Comments	Total		Days	Information	
			Billed (net)	YTD		Prior Year Amt	Current Year
Fond du Lac Co. Health Care Center	1	Insurance will not pay because clients are not within the age group for payment. See note below.	\$2,736.00	January	4		2736
All Saints Medical Center	1	Only count clients we paid for.	\$29,119.97	March	67	22563.69	6556.28
Mendota Health Institute							
Rogers Memorial Hospital							
Stoughton Hospital Geriatric Psych Program							
St. Agnes, Fond du Lac	1		\$16,008.00	March	12	5232	10776
St. Marys Hospital, Madison							
Trempealeau Co. Health Care Center							
UW Hospital, Madison							
WATERTOWN REGIONAL MEDICAL CEN							
Winnebago Mental Health Institute	24	Only count clients we paid for.	\$234,963.06	March	307	-82593.53	317556.59
Grand Total	27		\$282,827.03		390	-54797.84	337624.87

Note: Insurance Collected & Client Payments \$154,668.42

Count is based on Unduplicated Clients.

Note: Winnebago and Mendota bills Jefferson County HSD Monthly and if they collect from insurance reimburses us after the fact.

Winnebago, Mendota, and Fond du Lac Co. are IMD facility so between ages 22-64 Insurance won't pay.

Presumptive MA is looked at if client has no insurance to see if the client qualifies.

