Farmland Conservation Easement Commission Agenda

Jefferson County Courthouse
311 S Center Ave, Rm 203
Jefferson, WI 53549

Monday, October 12, 2015 @ 12:30 pm

Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the October Agenda
5. Approval of the September 14, 2015 Meeting Minutes
6. Communications
7. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion on Rodell Lea's Easement Compliance
9. Discussion on Dale Neupert's Easement Compliance
10. Discussion and Possible Action on Purchase of Agricultural Conservation Easements (PACE) Applications
    - Greg Wilke, Town of Waterloo
    - Cliff Haberman, Town of Milford
11. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
12. Discussion on the 2016 Budget
13. Discussion on Strengthening Agricultural Enterprise Areas
14. Discussion on Future Events that the Farmland Conservation Easement Commission would like to participate in and Community Outreach
15. Discussion on Items for the Next Agenda
16. Next Scheduled Meetings:
    - November 9, 2015 @ 12:30 in Room 203
    - December 14, 2015 @ 12:30 in Room 203
17. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Farmland Conservation Easement Commission Minutes

Jefferson County Courthouse
311 S Center Ave, Rm 203
Jefferson, WI 53549

Monday, September 14, 2015 @ 12:30 pm

Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

1. **Call to Order:**
   The monthly meeting was called to order by Margaret Burlingham at 12:30 pm. Committee members Margaret Burlingham (Chair), Walt Christensen (Vice Chair), and Steve Nass (Secretary) were present. Also in attendance were Blair Ward, Jefferson County Corporation Counsel; Mark Watkins, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; and Michelle Staff, Planning & Zoning Department. Mariah Hadler, and Blane Poulson were absent.

2. **Roll Call (Establish a Quorum):**
   A quorum was established.

3. **Certification of Compliance with the Open Meetings Law:**
   It was determined that the committee was in compliance with the Open Meetings Law.

4. **Approval of the September Agenda:**
   The September agenda was reviewed by the committee members. No changes were proposed.

5. **Approval of the August 10, 2015 Meeting Minutes:**
   Walt Christensen made a motion to approve the August 10, 2015 meeting minutes as written, Margaret Burlingham seconded. Motion carried 3/0.

6. **Communications:**
   - Drumlin Area Land Trust (DALT) Grant to the Purchase of a Conservation Easement. See attached.

7. **Public Comment:**
   There were no comments at this time.

8. **Discussion on Rodell Lea's Easement Compliance:**
   See attached. Rodell Lea attended the meeting to inform the commission that he's in the process of moving the building.

9. **Discussion on Dale Neupert's Easement Compliance:**
   Blair Ward spoke to Dale Neupert in regard to his compliance issue and was informed that he has retained a lawyer. Dale Neupert's attorney contacted Blair Ward asking for contact names and numbers for NRCS. Blair Ward gave this information to the attorney and will update the commission as he hears more.

10. **Discussion and Possible Action on Purchase of Agricultural Conservation Easement (PACE) Applications:**

a. **Greg Wilke, Town of Waterloo**
See attached. Building is in the process of being removed. Deadline 3/31/16. Walt Christensen made a motion to postpone and further discussion on the Wilke easement until the next meeting, Margaret Burlingham seconded. Motion carried 3/0.

b. **Cliff Haberman, Town of Milford**
See attached. Margaret Burlingham told the commission that the time to finish this easement is short and this will be discussed at the next meeting when Gerry Kokkonen is present.

11. **Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements:**
This item will be discussed at the next meeting when Gerry Kokkonen is present.

12. **Discussion on the 2016 Budget:**
Mark Watkins informed the commission that the 2016 budget request item of $55,000 for one easement was removed by the finance department at this time since there isn't an immediate need, however if the need arises, a contingence fund transfer can be requested.

13. **Discussion on Strengthening Agricultural Enterprise Areas:**
This item will be discussed at the next meeting when Blane Poulson is present.

14. **Discussion and Possible Action on Future Funding of Farmland Conservation Easements:**
Steve Nass notified the commission that the resolutions for future funding of farmland conservation easements were accepted by the County Board and sent back to the Finance Committee.

15. **Discussion on Future Events that the Farmland Conservation Easement Commission would like to participate in and Community Outreach:**
Lake Mills Fall Festival - October 4, 2015

16. **Discussion on Items for the Next Agenda:**
Items # 8 - 13 and # 15 - 17

17. **Next Scheduled Meeting:**
October 12, 2015@ 12:30 pm in Room 203.

18. **Adjournment:**
Walt Christensen made a motion to adjourn at 1:15 pm, Steve Nass seconded. Motion carried 3/0.

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