

**Jefferson County Land & Water Conservation Committee Agenda  
"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse  
311 S Center Ave, Rm 112  
Jefferson, WI 53549-1701**

**Wednesday, October 21, 2015 @ 8:00 am**

**Committee Members: Matthew Foelker (Chair), Vacant (Vice Chair), Peter Hartz (Secretary), Ed Morse (Member), Frank Anfang (FSA Rep)**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the October Agenda
5. Approval of the September 16, 2015 Meeting Minutes
6. Elect a New Vice Chair
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) October 2015 Report
  - New Employee Training at DATCP in Madison on November 12
8. Citizen Comments (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
9. Discussion and Possible Action on 2016 Wildlife Damage Abatement Budget - Dave Terrill
10. Discussion and Possible Action on 2015 Crop Prices for Wildlife Abatement Damage - Dave Terrill
11. Discussion on the Oconomowoc Adaptive Management Program - Tom Steinbach
12. Natural Resources Conservation Service (NRCS) Report
13. Discussion on Agricultural Plastic Recycling - LaVern Georgson, UW Extension
14. Discussion on Avian Flu
15. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
16. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP
17. Review of the Monthly Financial Report (August)
18. Discussion on Items for the Next Agenda
19. Next Scheduled Meeting:
  - November 18, 2015 @ 8:00 am in Room 112
20. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

## **Land & Water Conservation Committee Minutes September 16, 2015**

**1. Call to Order:**

The monthly meeting was called to order by Matt Foelker at 8:00 am. Committee members Matthew Foelker (Chair), Peter Hartz (Secretary), Ed Morse (Member), and Frank Anfang (FSA Rep) were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); and Kim Liakopoulos, LWCD. Also in attendance, Gregg Patrick, future committee member.

**2. Roll Call (Establish a Quorum):**

A quorum was established.

**3. Certification of Compliance with the Open Meetings Law:**

It was determined that the committee was in compliance with the Open Meetings Law.

**4. Approval of the September Agenda:**

The September agenda was reviewed by the committee members. No changes were proposed.

**5. Approval of the August 19, 2015 Meeting Minutes:**

Frank Anfang made a motion to approve the August 19, 2015 meeting minutes as written, Ed Morse seconded. Motion carried 4/0.

**6. Communications:**

- Department of Agriculture, Trade & Consumer Protection (DATCP) September Report. See attached.
- Frontier-Servco FS Invite

**7. Citizen Comments:**

There were no citizen comments.

**8. Natural Resources Conservation Service (NRCS) Report:**

Since there is no NRCS presence in Jefferson County at this time, a report was unavailable.

**9. Discussion and Possible Action on Land & Water Conservation Department (LWCD) 2016 Budget Request:**

See attached. Mark Watkins will meet with the finance department for the second time this week. The budget looks good with very little change from 2015.

**10. Discussion and Possible Action on 2015 Wisconsin Deer Donation Program:**

See attached. Mark Watkins discussed the Deer Donation Program. Frank Anfang made a motion to continue participation in the program, Ed Morse seconded. Motion carried 4/0.

**11. Discussion and Possible Action on 2015/2016 Tree Program:**

See attached. Kim Liakopoulos talked about the annual tree sale. 9000 trees ordered, cost \$5,900.

**12. Discussion on Hoard's Dairyman Farm:**

Mark Watkins updated the committee on Hoard's Dairyman Farm. Everything looks good, lowest contamination levels to date, looks like newest fix is working. Mark Watkins will continue to monitor.

**13. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):**

There were no notices.

**14. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP:**

There were no notices.

**15. Review of the Monthly Financial Report (July):**

The most recent statements of revenues and expenditures (July) were distributed. See attached.

**16. Discussion on Items for the Next Agenda:**

Possible agenda items include: Ag plastic recycling, avian flu, Oconomowoc adaptive management program

**17. Next Scheduled Meeting:**

- October 21, 2015 @ 8:00 in Room 112

**18. Adjournment**

Frank Anfang made a motion to adjourn at 8:40 am, Ed Morse seconded. Motion carried 4/0.

## DATCP REPORT

October 2015

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### **Soil and Water Resource Management Grants**

- At their meeting on **Tuesday, October 6<sup>th</sup>**, the Land and Water Conservation Board will review and recommend approval of the final 2016 Joint Allocation Plan.
- The Cost-Share Funds Transfer Agreement (Form 407) to transfer cost-share funds between counties must be completed and received by DATCP no later than **December 1<sup>st</sup>, 2015**.

### **Land and Water Resource Management Plans**

- The Land and Water Conservation Board will also consider recommendation of Sheboygan County's Land and Water Resource Management plan, and approval of extension requests for Door, Crawford, Washburn, Iron, and Marinette counties.
- The Land and Water Conservation Board will also receive the 2014 Wisconsin Land and Water Annual Progress Report, a joint effort between DATCP and DNR that highlights the work of county conservation departments involving various state and federal conservation programs. The report can be found on the DATCP [website](#)<sup>1</sup>.

### **Drainage Districts**

- DATCP may pursue a lean six sigma project to coordinate management of the drainage program from two locations- a program coordinator in Madison and a drainage engineer in Appleton. The project will improve processes used to store, manage, and retrieve files and program materials; share information and materials; document and track work activities; and collaborate to meet program requirements.
- In early October, DATCP will file notice with the Dane County Circuit Court to initiate the recently passed statutory procedure for administrative dissolution for four suspended drainage districts. This trial run will inform future filings of notice with circuit courts in Adams, Columbia, Dodge, Jefferson, Racine, Rock, and Waukesha counties.

### **Nutrient Management**

- DATCP will provide hands-on training for the 2015 release of SnapPlus and use of SnapMaps. The training will take place at DATCP in room 090 on **Thursday, October 29<sup>th</sup>** from 9:30am-12:00pm. Additional trainings will be scheduled in Green Bay and Eau Claire at a later date. To sign up, contact [Sue.Porter@wisconsin.gov](mailto:Sue.Porter@wisconsin.gov).

### **Farmland Preservation**

- DATCP created a video tutorial about the basics of the farmland preservation program. View the 5 minute recording [here](#)<sup>2</sup>.
- Wisconsin will hit the 1 million-acre mark with the designation of new and expanded agricultural enterprise areas for 2015. The new acreage will become official on January 1<sup>st</sup>, and will result in a total of 31 AEAs covering just over 1 million acres in 23 counties, 92 towns, and the Bad River Reservation. The one modified and two new AEAs total about 90,000 acres in Eau Claire, Outagamie, and Monroe counties.

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<sup>1</sup> [http://datcp.wi.gov/Environment/Land\\_and\\_Water\\_Conservation/Annual\\_Reporting/](http://datcp.wi.gov/Environment/Land_and_Water_Conservation/Annual_Reporting/)

<sup>2</sup> <https://datcp-wi.adobeconnect.com/p8lutz3aln/?launcher=false&fcsContent=true&pbMode=normal>

- DATCP is now accepting AEA petitions for designation in 2016. Petition materials, including instructions and forms, are available online [here](#)<sup>3</sup>. Completed petitions are due on **April 29, 2016** and must be completed jointly by local landowners and local government officials. Petitioners should notify [Coreen.Fallat@wisconsin.gov](mailto:Coreen.Fallat@wisconsin.gov) of their intent to apply, and to receive announcements of upcoming workshops and webinars to assist with petition development.
- DATCP recently certified farmland preservation ordinances for Walworth County, the Town of Turtle (Rock County), the Town of Wrightstown (Brown County), the Town of Green Bay (Brown County) and a map amendment for Dodge County.
- DATCP recently certified the farmland preservation plan for Iowa County and a map amendment for Columbia County.

### **Conservation Reserve Enhancement Program**

- Reminder: DATCP offers training for counties that covers CREP basics, county CREP responsibilities, and available tools. Trainings can be held locally and are a good opportunity for all partner agencies (LCD, FSC, NRCS, and DATCP) to convene and review CREP in their area. Contact [Brian.Loeffelholz@wisconsin.gov](mailto:Brian.Loeffelholz@wisconsin.gov) if you are interested in arranging a training.

### **Livestock Facility Siting and Ordinances**

- The Livestock Facility Siting Technical Expert Committee sent their final report of recommendations, as part of the review of the siting rule, to Secretary Brancel.

### **Outreach and Training**

- An Organic Farm Management training will be held on **Tuesday, October 6<sup>th</sup>** in Stevens Point. The training is designed to provide information to conservation professionals about organic production systems to help them work with farms that are currently practicing, transitioning to, or interested in organic production, as well as where to access additional resources for organic practices and certification. Register [here](#)<sup>4</sup> or by contacting [chris@wisconsinlandwater.org](mailto:chris@wisconsinlandwater.org).
- The next New Conservation Employee training is scheduled for **Thursday, November 12<sup>th</sup>** at DATCP in Madison. The training provides an overview of conservation programs in Wisconsin, and an opportunity to network and ask questions of program coordinators from DNR, DATCP, and NRCS. For more information, or to register, contact [christina@wisconsinlandwater.org](mailto:christina@wisconsinlandwater.org).

### **Agricultural Impact Statements**

- DATCP will publish two agricultural impact statements and one addendum in October. The two new statements are for the Germantown to Mequon Gas Pipeline project and the Spring Valley to North Lake Geneva 138 kV project. The addendum is for the Hartford Municipal Airport project.

### **Staff Updates**

- On **Friday, October 9<sup>th</sup>**, Steve Struss will retire from DATCP after 24 years as a Conservation Engineer. Congratulations Steve, and thank you for your contributions to Wisconsin agriculture and natural resources. You will be missed!
- On **Monday, October 19<sup>th</sup>**, DATCP will welcome new contract specialist, Susan Mockert, to the SWRM grants program! Susan will provide staffing and cost-share grant assistance to counties and other partners, among other responsibilities. Welcome, Susan!

<sup>3</sup> [http://datcp.wi.gov/Environment/Working\\_Lands\\_Initiative/AEA/Petition\\_Materials/](http://datcp.wi.gov/Environment/Working_Lands_Initiative/AEA/Petition_Materials/)

<sup>4</sup> <http://events.constantcontact.com/register/event?llr=7pa816qab&oeidk=a07ebijf0q9845b01f>

## TRAINING

# New County Employee Training

Twice per year WI Land + Water provides training for new Land Conservation Department staff. During the one-day trainings, state and federal partner agencies provide information about programs and topics integral to successful county conservation programs.

Topics vary, but may include:

- Soil and Water Resource Management Grants
- Farmland Preservation Programs
- Land and Water Resource Management Planning
- Nutrient Management
- Livestock Facility Siting
- Local ordinances
- Groundwater Quality and Quantity
- Runoff Management
- Federal Financial Assistance
- Federal Conservation Planning

Fall 2015 Training Agenda will be forthcoming

Spring 2015 Agenda (Fall agenda will be similar)

<b>Time</b>	<b>Topic</b>	<b>Speaker</b>	<b>Room</b>
9:00- 9:15	Introduction	Christina Anderson (WI Land+Water) Lisa Schultz (DATCP)	Training Room 090
9:15-10:15	History of Nonpoint/Agency Roles	Lisa Schultz (DATCP) Corrine Billings (DNR) Jim VandenBrook (WI Land+Water)	Training Room 090
10:15-10:45	Job Approval	Matt Woodrow (DATCP)	Training Room 090

10:45-11:00	Break		
11:00-12:00	NRCS Programs	Matt Otto (NRCS)	Training Room 090
12:00-1:00	Lunch		Cafeteria
1:00-4:00	Roundtable Discussions	See Description Below	Cafeteria
4:00	Adjourn		

**Description of Roundtables:** An exhibit hall style question/answer session will provide an opportunity for one-on-one or small group interaction between county staff and agency coordinators. Agency coordinators will present a brief program overview every 20 minutes. Training attendees will be able to move throughout the room to connect with agency coordinators to ask questions specific to county, state, or federal programs.

Jefferson County  
Land & Water Conservation Totals

Date Ran 9/21/2015  
Period 8  
Year 2015

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
7001 Land & Water	Revenue	(199,602.67)	(46,678.75)	(430,115.28)	(373,430.00)	(56,685.28)	(560,145.00)	(130,029.72)	76.79%
	Expenditures	53,001.47	46,678.75	374,977.59	373,430.00	1,547.59	560,145.00	185,167.41	66.94%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>(146,601.20)</b>	<b>(0.00)</b>	<b>(55,137.69)</b>	<b>(0.00)</b>	<b>(55,137.69)</b>	<b>-</b>	<b>55,137.69</b>	<b>#DIV/0!</b>
7002 Wild Life Crop	Revenue	(1,773.93)	(1,666.67)	(4,223.62)	(13,333.33)	9,109.71	(20,000.00)	(15,776.38)	21.12%
	Expenditures	-	1,666.67	8,771.83	13,333.33	(4,561.50)	20,000.00	11,228.17	43.86%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>(1,773.93)</b>	<b>-</b>	<b>4,548.21</b>	<b>-</b>	<b>4,548.21</b>	<b>-</b>	<b>(4,548.21)</b>	<b>#DIV/0!</b>
7007 Nutrient Manage	Revenue	-	(40.42)	(80.00)	(323.33)	243.33	(485.00)	(405.00)	0.16
	Expenditures	-	40.42	102.90	323.33	(220.43)	485.00	382.10	0.21
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>22.90</b>	<b>-</b>	<b>22.90</b>	<b>-</b>	<b>(22.90)</b>	<b>#DIV/0!</b>
7008 County Cost Share	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7009 Hope Lake	Revenue	-	(250.00)	(2,250.00)	(2,000.00)	(250.00)	(3,000.00)	(750.00)	75.00%
	Expenditures	-	250.00	-	2,000.00	(2,000.00)	3,000.00	3,000.00	0.00%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>(2,250.00)</b>	<b>-</b>	<b>(2,250.00)</b>	<b>-</b>	<b>2,250.00</b>	<b>#DIV/0!</b>
7010 Resources	Revenue	-	(5,041.67)	(2,906.40)	(40,333.33)	37,426.93	(60,500.00)	(57,593.60)	4.80%
	Expenditures	2,075.50	5,041.67	4,981.90	40,333.33	(35,351.43)	60,500.00	55,518.10	8.23%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>2,075.50</b>	<b>-</b>	<b>2,075.50</b>	<b>-</b>	<b>2,075.50</b>	<b>-</b>	<b>(2,075.50)</b>	<b>#DIV/0!</b>
7011 Non Metallic	Revenue	1,291.25	(39.58)	8,420.00	(316.67)	8,736.67	(475.00)	(8,895.00)	-1772.63%
	Expenditures	0.50	39.58	176.67	316.67	(140.00)	475.00	298.33	37.19%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>1,291.75</b>	<b>(0.00)</b>	<b>8,596.67</b>	<b>(0.00)</b>	<b>8,596.67</b>	<b>-</b>	<b>(8,596.67)</b>	<b>#DIV/0!</b>
7012 Mud Lake	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7013 Rome Ponds	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7014 Gypsy Moth Program	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7016 Southern Area	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7019 Farmland Preservation	Revenue	(25.07)	(26,354.17)	(185.46)	(210,833.33)	210,647.87	(316,250.00)	(316,064.54)	0.00
	Expenditures	0.99	44,906.09	478.39	359,248.75	(358,770.36)	538,873.13	538,394.74	0.00
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>(24.08)</b>	<b>18,551.93</b>	<b>292.93</b>	<b>148,415.42</b>	<b>(148,122.49)</b>	<b>222,623.13</b>	<b>222,330.20</b>	<b>0.00</b>
7020 County Farm	Revenue	8,684.92	(122.42)	16,635.36	(979.33)	17,614.69	(1,469.00)	(18,104.36)	-1132.43%
	Expenditures	58.65	122.42	356.70	979.33	(622.63)	1,469.00	1,112.30	24.28%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>8,743.57</b>	<b>(0.00)</b>	<b>16,992.06</b>	<b>(0.00)</b>	<b>16,992.06</b>	<b>-</b>	<b>(16,992.06)</b>	<b>#DIV/0!</b>
Total All Business Units	Revenue	(191,425.50)	(80,193.67)	(414,705.40)	(641,549.33)	226,843.93	(962,324.00)	(547,618.60)	#DIV/0!
	Expenditures	55,137.11	98,745.59	389,845.98	789,964.75	(400,118.77)	1,184,947.13	795,101.15	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Grand Total Land Conservation</b>		<b>(136,288.39)</b>	<b>18,551.93</b>	<b>(24,859.42)</b>	<b>148,415.42</b>	<b>(173,274.84)</b>	<b>222,623.13</b>	<b>247,482.55</b>	<b>#DIV/0!</b>