



Jefferson County Health Department

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Jefferson County Board of Health Agenda

Health Department Conference Room

1541 Annex Road, Jefferson, WI 53549

Wednesday, January 27, 2016

1 p.m.

Board Members

Dick Schultz, Chair; Ed Morse, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie; Don Williams, MD

1. Call to order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Board of Health Minutes for September 30, 2015
6. Communications
7. **Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
8. **Review of Health Department Financial Report**
 - a. Review and Discussion of Income Statement
 - b. Wisconsin Medicaid Cost Report Review (WIMCR)
 - c. Discussion and Action on Proposed Vaccine and TB Skin Test Fees
9. **Operational Update of the Environmental Health Program**
10. **Discussion of Public Health Preparedness Program**
11. **Discussion of Public Health Program**
 - a. Review of Statistics
 - b. Review of Communicable Disease Cases Reported
 - c. Acknowledgement of Jefferson Community Foundation Grant Award
 - d. Acknowledgement of Human Papilloma Virus (HPV) Grant Award
 - e. Consolidated Contracts Grant Awards (Maternal and Child Health, WIC, Lead, Immunization, QI)
 - f. Quality Improvement (QI) Project – Well Child Clinic
 - g. Staffing Update
12. **Discussion of Monthly Health Department Report**
13. **Discussion of 2016 Meeting Dates (Election Year)**
14. **Adjourn**

Next Scheduled Meetings: Wednesday, March 16, 2016

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

Jefferson County Board of Health
Meeting Minutes – Wednesday, September 30, 2015
Jefferson County Health Department – Conference Room
1541 Annex Road, Jefferson, WI. 53549

Call to Order: D. Schultz, Chair, called the meeting to order at 1:00 p.m.

Roll Call/Establishment of a Quorum: Quorum established.

Board Members Present: Dick Schultz, Chair; Ed Morse, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie; Don Williams, M.D.

Staff Present: Gail Scott, Director; Diane Nelson, Public Health Program Manager; Jeff Larkin, Environmental Health Specialist; Sandee Schunk, Clerical/Recorder

Guests Present: Carol Siewert, UW Green Bay nursing student; Kristin Wallace, Rock River Free Clinic Executive Director
Round-table introductions were made.

Certification of Compliance with the Open Meetings Law: The meeting was properly noticed.

Approval of the Agenda: No changes to the agenda.

Approval of Board of Health Minutes for July 29, 2015:

Motion by Dr. D. Williams to approve the minutes as written; second by M. Wiesmann; motion carried.

Communications:

G. Scott reviewed a letter in the meeting packet dated September 23, 2015, that was sent to Reghan Walsh at the State Lead Program regarding a resolution passed by the Jefferson County Board of Health urging the State of Wisconsin Department of Health Services to update State Statutes regarding guidelines for follow-up on blood level results in children of 5 micrograms per deciliter and above. Jeffery Phillips from the State had previously sent an e-mail out to all Health Departments stating it was okay to follow-up on results in the 5 – 9 micrograms per deciliter range. Reghan Walsh suggested the letter be forwarded to Jeff Phillips. Discussion followed regarding sources of lead poisoning in children and the current follow-up of a multi-generational lead poisoned family in Jefferson County.

Public Comment: None

Review of Health Department Financial Report:

a. Review and Discussion of Income Statement

The August 31, 2015 "Statement of Revenue & Expenditure Report" in the meeting packet was reviewed.

b. Review and Discussion of 2016 Budget

The 2016 Budget Summary in the meeting packet was reviewed. G. Scott reported that the tax levy requested in the amount of \$ 838,207 reflects the use of surplus in the Health Department's unassigned fund balance. The Health Department is a non-countywide tax levy due to the City of Watertown having their own Health Department. The 2016 proposed budget was passed by the Jefferson County Finance Committee and will now go to the full County Board for consideration. G. Scott reported that it is anticipated that in 2017 the Health Department will have to request a higher tax levy amount due to the Personal Care Program closing in March of 2015 and the annual Wisconsin Medicaid Cost Reporting (WIMCR) revenue being phased out.

Operational Update of the Environmental Health Program:

J. Larkin reported that they have 615 routine inspections due for the 2015 – 2016 licensing year with 125 completed to date. Re-inspections are ongoing and take a lot of staff time.

J. Larkin reported that they have been involved in some unique complaints lately including a referral from Care Wisconsin regarding a client with a hoarding issue in an apartment building in Fort Atkinson. An inspection of the apartment concluded probable health and fire code violation issues. The city building inspector is involved with Environmental Health to be sure clean-up is completed as advised. Another issue involved an abandoned house in Helenville that has been empty for 15 years and is infested with bats, rats and raccoons. Adjacent property owners have complained of the rats affecting their property. Jeff can order clean-up of the property. There is multi-agency involvement on this issue and the building inspector can order to repair and raze the property if not cleaned up. Marie Wiesmann suggested that Zoning be involved.

J. Larkin reported that Gabrielle Peterson, employed by the City of Watertown Health Department, is becoming a State certified lead inspector and will assist him with ongoing lead inspections.

Discussion of Public Health Preparedness Program:

a. Discussion of Avian Influenza (H5N2 – HPAI*) Local Meeting (*Highly Pathogenic Avian Influenza)

G. Scott reported that a “functional exercise” was completed recently with Dodge County and the City of Watertown. The mock exercise was an Amtrak crash in Watertown with injuries and fatalities. The exercise was successful with a “full-scale exercise” planned in 2016.

G. Scott reported that a meeting for the general public was held with Jefferson County Administration, Jefferson County Emergency Management, UW Extension, Jefferson County Land and Water Department and Jefferson County Sheriff’s Department. Invitations were sent to chicken farms in Jefferson County including commercial and backyard flock owners. Scott Schneider of “Nature’s Link Farms” (first farm hit with the Avian Flu) was a presenter along with the Department of Agriculture and UW Madison. The Department of Agriculture has concerns that the Avian Flu may return with the migration of birds in the fall. Over 2,000,000 birds had to be euthanized in Wisconsin during the outbreak. The local chicken farms have been cleaned and are re-populating their flocks with increased bio-security measures.

Discussion of Public Health Program and Statistics:

a. Review of Communicable Disease Cases Reported

D. Nelson reviewed the statistical reports in the meeting packet. There are 2 reported active cases of Pertussis in Watertown with 5 probable cases. Most of the cases are in high school students. There are 3 cases of mumps reported in Whitewater. There has been an increase in Gonorrhea cases this year. Dr. Williams explained “expedited partner therapy” or EPT which means the person with the Sexually Transmitted Disease (STD) is given a prescription plus medication for their partner(s). Dr. Williams wants local primary care physicians and Emergency Room physicians to participate in “expedited partner therapy” under the State Statute that protects the physician for being liable dispensing prescriptions for this type of care.

b. Review of Immunization Program Audit Results

D. Nelson reported that the Health Department passed a recent audit that is done every two years with the “Vaccine for Children” State program. The proper storage of vaccine, administration of vaccine and billing guidelines were reviewed. It was reported that last year \$90,000 of children’s vaccine was shipped to our department from this State program.

D. Nelson disbursed and reviewed vaccine administration reports listed by county. The immunization rates have declined since 2013 due to increased coverage under the Affordable Care Act health insurance. Clients with health insurance must see their primary care clinic for immunizations. The Health Department is able to bill BadgerCare for administration of children's immunizations.

D. Nelson reported that the purpose of the HPV (Human Papilloma Virus) grant that ends October 31, 2015 is to increase HPV vaccination rates in adolescents. Amy Fairfield, Public Health RN, has been visiting local medical clinics and meeting with staff to increase awareness and promote the HPV vaccination with patients. She uses a Jeopardy-like game for participation education. Dr. Williams reported that the presentation was well received at his clinic. She will also visit schools to educate students about HPV.

D. Nelson discussed the proposal to share an LPN position with the Jefferson County jail. The LPN would work 3 days per week at the Health Department on immunization clinic days and 1 day per weekend at the jail. It is hopeful that the shared position, which will include county benefits, will provide long term coverage for both departments. The Sheriff's Department has not committed to the shared position yet due to a tight budget.

c. Acknowledgement of Randy Schopen Foundation Grant Award

G. Scott reported that \$1,000 was requested to purchase pack 'n play cribs with \$500 received.

d. Discussion of Communicable Disease Funding Resolution

G. Scott reviewed the "Resolution to Support funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention" in the meeting packet. This resolution requests State funding for communicable disease follow-up. Blair Ward from the Jefferson County Corporation Counsel completed this "draft" resolution.

Motion by Dr. D. Williams that the Jefferson County Board of Health approves this "draft" resolution and passes it to the Jefferson County Board of Supervisors for approval; second by J. McKenzie; motion carried unanimously.

e. Discussion of Jail Nurse Staffing

G. Scott reviewed the handout in the meeting packet that outlines the Jail nursing time/duties. Ben Wehmeier, County Administrator, had requested an analysis of the staffing hours for consideration in approving the shared LPN position. It was reported that the inmate census is currently at 90 (previously averaged 150 – 160), however, the work load has increased due to inmates with opiate and alcohol addictions. An inmate with an opiate addiction needs to be checked by the jail nursing staff two times per day.

f. Review and Discussion of Wisconsin Public Health Association/Wisconsin Association of Local Health Departments and Boards of Legislative Agenda

G. Scott reviewed the handout in the meeting packet "WPHA/WALHDAB 2015-2016 Legislative Grid." This is a listing of legislative issues being considered.

g. Review and Discussion of End of Year Grant Reports

S. Schunk gave a verbal report on current grants. All grants are on schedule to be used in full. The tracking of grants is complicated due to different end dates. Some grants end June 30th, some September 30th and others December 31st. The Public Health Preparedness grants and WIC Fit Family grant span July 2015 – June 2016 which involves carryover of pre-payments into the next year.

Discussion of Monthly Health Department Report

G. Scott reviewed the handout in the meeting packet listing all staff activity for the month of August 2015.

New Executive Director of Rock River Free Clinic

Kristin Wallace reported that she has been meeting with local groups to promote awareness of the Rock River Free Clinic. Kristin started in June 2015 as the new Executive Director – which is a new position since the clinic started in 2002. She reported that the clinic started out as an all-volunteer run clinic and then transitioned in 2012 to a model with a physician (paid by Fort HealthCare) and an LPN (hired by the Health Department and billed to the free clinic). The clinic is currently open Monday through Friday. There are 70 free health clinics in Wisconsin. The client caseload has decreased due to increased client participation in BadgerCare and Affordable Care Act insurance. Kristin reported there are still approximately 5,500 uninsured people that live in Jefferson County. A goal of the free clinic is to reduce the use of local Emergency Rooms for health issues that can be taken care of in the free clinic. The requirements for qualifying to use the free clinic are: being uninsured; live in Jefferson County, Whitewater or Cambridge; meet the income guideline. Starting in October 2015, trained screeners will meet face-to-face with every client to be sure they meet the guidelines. Their initial visit will be considered a “courtesy visit” to see if they are eligible and each client will be bridged to other resources including BadgerCare or Affordable Care Act insurance plans. The income guideline has always been set at 250% of the Federal Poverty Level and will now be increased to 400% which mimics the local hospital Community Cares programs and the Affordable Care Act insurance guidelines. Kristin has plans to be present at the Fort Atkinson Food pantry and Second Harvest in the near future to disburse information to attendees about the Rock River Free Clinic.

Adjourn

Motion made by Dr. D. Williams to adjourn the meeting at 2:38 p.m.; second by J. McKenzie; motion carried.

Next Scheduled Meeting: Wednesday, November 18, 2015

Respectfully submitted;
Santee Schunk - Recorder

Jefferson County Health Department - Statement of Revenues & Expenditures

01/01/2015 - 11/30/2015	YTD	Prorated	Annual	YTD
	Actual	Budget	Budget	Variance
REVENUE:				
Personal Care Medical Assistance	67,080.78	81,655.52	88,756.00	-14,574.74
Personal Care Private Pay	5,747.56	16,194.76	17,603.00	-10,447.20
Personal Care - Care WI Private Pay	66,106.54	85,590.36	93,033.00	-19,483.82
Personal Care Human Services	13,611.00	14,934.36	16,233.00	-1,323.36
Personal Care Other Revenue	0.00	9.20	10.00	-9.20
Personal Care Prior Year Revenue	0.00	0.00	0.00	0.00
Personal Care WIMCR Funding	0.00	46,000.00	50,000.00	-46,000.00
Total Personal Care	152,545.88	244,384.20	265,635.00	-91,838.32
Total WIC	312,397.82	329,955.24	358,647.00	-17,557.42
Public Health Fee for Service	96,384.52	130,675.88	142,039.00	-34,291.36
Public Health Grant Income	121,843.96	102,802.64	111,742.00	19,041.32
Total Public Health	218,228.48	233,478.52	253,781.00	-15,250.04
Total Income	683,172.18	807,817.96	878,063.00	-124,645.78
EXPENSE:				
Personal Care Salary & Benefits	26,112.79	24,497.76	26,628.00	1,615.03
Personal Care Contracted Services	133,169.08	180,627.28	196,334.00	-47,458.20
Personal Care Operating Expense	3,666.51	49,546.60	53,855.00	-45,880.09
Total Personal Care	162,948.38	254,671.64	276,817.00	-91,723.26
WIC Salary & Benefits	260,689.33	275,236.40	299,170.00	-14,547.07
WIC Contracted Services	6,418.80	10,297.56	11,193.00	-3,878.76
WIC Operating Expense	45,289.69	44,421.28	48,284.00	868.41
Total WIC	312,397.82	329,955.24	358,647.00	-17,557.42
Public Health Salary & Benefits	898,344.11	900,182.28	978,459.00	-1,838.17
Public Health Contractual	40,400.33	44,482.00	48,350.00	-4,081.67
Public Health Operating Expense	151,551.54	207,217.12	225,236.00	-55,665.58
Capital Equipment	20,300.00	0.00	0.00	20,300.00
Total Public Health	1,110,595.98	1,151,881.40	1,252,045.00	-41,285.42
Total Expense	1,585,942.18	1,736,508.28	1,887,509.00	-150,566.10

SUMMARY				
Total Income	683,172.18	807,817.96	878,063.00	-124,645.78
County Funding Tax Levy & Conting. Transfer	802,287.75	802,287.75	875,223.00	
2014 Restricted Carryover Funds to 2015	26,712.00		27,477.00	
2014 Reserve Funds Applied (Retirees Pd. Out)	73,000.00		114,223.00	
2014 Capital Improvement Carryover to 2015	20,000.00		20,000.00	
Total Revenue	1,605,171.93	1,610,105.71	1,914,986.00	-4,933.78
Total Expenditures	1,585,942.18	1,736,508.28	1,887,509.00	-150,566.10
Estimated Net Surplus (Deficit)	19,229.75			145,632.32

Prior Year Carryover Funds:	27,477.00
BU 4635 - PH Preparedness = \$5,531	\$ 4,766.00
BU 4406.646 WIC Fit Families = \$3,950	\$ 3,950.00
BU 4501 - Cribs = \$1,025	\$ 1,025.00
BU 4632 - PH Preparedness = \$13,665.00	\$ 13,665.00
BU 4639 - Immuniz. Coalition HPV = \$2,000	\$ 2,000.00
BU 4301 - PCW Alzh. JCHS pre-pay = \$1,306	\$ 1,306.00
= Total Carryover Applied:	\$ 26,712.00

**Jefferson County Health Department
2014 "Final WIMCR Settlement"
(Wisconsin Medicaid Cost Report)**

Total Health Department "Final WIMCR Settlement" 2014: \$ 61,902.62

Personal Care Program (BU 4301):

WIMCR "final" settlement 2014: \$ 59,927.21

***Paid to St. Coletta for 2014 WIMCR: (\$ 11,196.11)**

Personal Care Program net 2014 WIMCR: \$ 48,731.10

(*Amount paid to St. Coletta for "2014 WIMCR Settlement" based on hours of care billed to Medical Assistance for St. Coletta clients in 2014 minus our administration fee.)

Public Health Prenatal Care - PNCC (BU 4501):

WIMCR "final" settlement 2014: \$ 1,975.41

Net Revenue "2014 WIMCR" for Health Department: \$ 50,706.51

Jefferson County Health Department
1541 Annex Road
Jefferson, WI. 53549
Board of Health Meeting
January 27, 2016

Proposal for Fee Increases

Adult Influenza (Flu) Vaccine for the 2016 – 2017 Influenza Season:

“Flulaval Quadrivalent” Vaccine (Our cost = \$ 15.32 per dose & medical supplies & staff time)

Current fee: \$ 30.00 per immunization

Proposed fee: \$ 35.00 per immunization

Tuberculosis Skin Tests (TB) placement & reading:

Current fee: \$ 10.00 (Our cost = \$ 4.28 per dose & medical supplies & staff time)

Proposed fee: \$ 15.00

Public Health Program Statistics 2015

Public Health Statistics	2014	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2015
Blood Lead Level Screenings	555	64	45	54	37	52	48	42	47	51	59	42	35	576
Blood Lead Level ($\geq 10\mu\text{g/dL}$)	24	0	2	0	0	1	1	0	0	1	2	0	0	7
Blood Lead Levels (5-9 mcg/dL)	15	3	2	0	2	2	2	8	8	4	2	3	3	39
Car Safety Seat Inspections	147	9	6	15	3	10	3	7	2	4	3	8	10	80
Communicable Disease Cases	323	29	27	38	44	34	40	54	43	47	44	38	30	468
County Jail Client Visits	4322	401	283	347	396	391	343	338	425	447	384	383	388	4526
Jail immunizations	194	6	17	1	1	11	10	4	7	2	1	0	10	70
EH Dept. of Ag Agent Inspections	214													168
EH Dept. of Health Agent Inspections	490													438
Nuisance Complaints	30													115
Fluoride Varnish Contacts	13	0	0	0	0	0	0	0	0	0	0	0	0	0
Health Education Attendees	2151	0	0	425	137	0	0	51	543	7	150	220	320	1853
Health Education Sessions/ Events	66	0	0	4	3	1	1	2	7	4	1	1	2	26
Public Health Contacts	3638	305	167	229	334	208	161	302	362	332	324	245	411	3380
Immunizations Given	2349	74	98	85	61	53	26	79	131	103	684	410	42	1846
Immunization Clients	1553	38	47	35	30	27	13	41	63	63	564	374	38	1333
Mental Health CSP Visits	558	40	39	50	37	57	40	36	42	51	48	49	48	537
Office Clients Blood Pressures	46	3	0	1	2	4	8	3	3	0	0	1	0	25
Office Clients Mental Health Meds	82	6	9	12	8	9	10	10	7	11	4	8	8	102
Office Clients TB Skin Tests	306	24	31	23	24	28	28	14	34	36	25	21	25	313
Pregnancy Tests	49	4	2	1	1	4	5	4	5	1	2	1	9	39
Paternity Tests/ DNA	13	0	0	0	0	0	0	0	0	0	0	1	0	1
PHN Well Water Samples	34	5	1	4	2	0	0	7	2	2	2	1	3	29
Well Child/HealthCheck Clinic	112	0	6	3	0	2	2	1	6	5	5	0	1	30
WI Well Woman Program Clients	93	6	5	7	5	9	8	2	0	0	0	0	0	42
WIC Monthly Caseload Average	1333	1312	1291	1323	1297	1284	1321	1313	1305	1348	1319	1307	1234	1305
WIC Breastfeeding Peer Support Visits	580	59	46	45	58	31	44	28	23	51	43	35	42	505

Monthly Disease Incident Counts by Resolution Status

Jefferson County, Jan-Dec 2015

Jefferson County

Applied filters: Resolution Status equal to Confirmed, Probable, Suspect, Not A Case AND Disease Category Incident Count not equal to 0 AND Disease Category equal to Category I, Category II, Environmental, Not Reportable AND Received Year-Month equal to 2015-01, 2015-02, 2015-03, 2015-04, 2015-05, 2015-06, 2015-07, 2015-08, 2015-09, 2015-10, 2015-11, 2015-12 AND Jurisdiction equal to Jefferson County

Resolution Status		Incident Count				
		Confirmed	Probable	Suspect	Not A Case	Total
Disease Category	Disease Subcategory					
Category I	Haemophilus Influenzae Invasive Disease	1	0	0	1	2
	Hepatitis A	0	0	0	5	5
	Measles	0	0	1	2	3
	Meningococcal Disease	0	0	0	1	1
	Pertussis (Whooping Cough)	4	1	5	87	97
	Rubella	0	0	0	1	1
	Tuberculosis	0	0	4	3	7
Category II	VRSA / VISA	1	0	0	0	1
	Arboviral Disease	0	0	0	1	1
	Babesiosis	1	0	0	1	2
	Blastomycosis	2	0	0	0	2
	Brucellosis	0	0	0	1	1
	Campylobacteriosis (Campylobacter Infection)	18	1	0	0	19
	Chlamydia Trachomatis Infection	158	0	1	0	159
	Cryptosporidiosis	15	1	0	0	16
	Ehrlichiosis / Anaplasmosis	0	0	0	1	1
	Giardiasis	7	0	0	0	7
	Gonorrhea	22	0	1	0	23
	Hepatitis B	4	1	2	6	13
	Hepatitis C	65	12	1	1	79
	Histoplasmosis	1	0	0	0	1
	Influenza	20	0	1	6	27
	Invasive Streptococcal Disease (Groups A And B)	14	0	0	7	21
	Legionellosis	1	0	0	0	1
	Lyme Disease	9	3	22	20	54
	Mumps	1	0	2	10	13
	Mycobacterial Disease (Nontuberculous)	6	1	0	0	7
	Pathogenic E.coli	33	0	2	0	35
	Pelvic Inflammatory Disease	3	0	0	1	4
	Q Fever	0	0	1	1	2

Data last refreshed on Tuesday, January 5, 2016 3:03:15 PM CST. Analysis performed by Diane Nelson, Program Manager, Jefferson County Health Department.

Monthly Disease Incident Counts by Resolution Status

Jefferson County, Jan-Dec 2015

Jefferson County

Applied filters: Resolution Status equal to Confirmed, Probable, Suspect, Not A Case AND Disease Category Incident Count not equal to 0 AND Disease Category equal to Category I, Category II, Environmental, Not Reportable AND Received Year-Month equal to 2015-01, 2015-02, 2015-03, 2015-04, 2015-05, 2015-06, 2015-07, 2015-08, 2015-09, 2015-10, 2015-11, 2015-12 AND Jurisdiction equal to Jefferson County

Resolution Status		Incident Count				
		Confirmed	Probable	Suspect	Not A Case	Total
Disease Category	Disease Subcategory					
Category II	Rheumatic Fever	0	0	0	1	1
	Salmonellosis	9	0	2	0	11
	Shigellosis	1	0	0	0	1
	Streptococcus Pneumoniae Invasive Disease	8	0	0	1	9
	Syphilis	2	0	0	6	8
	Toxoplasmosis	0	0	0	1	1
	Varicella (Chickenpox)	11	1	0	3	15
	Vibriosis, Non Cholera	1	0	0	0	1
	Yersiniosis	1	0	0	0	1
Environmental	Metal Poisoning (Non-Lead)	3	0	0	4	7
	Animal Bite	0	0	1	0	1
Not Reportable	Herpes, Genital (1st Episode)	0	0	0	1	1
	Influenza	0	0	0	3	3
	Norovirus Infection (Norwalk/Norwalk-Like)	2	0	0	0	2
	Not Reportable	8	0	0	11	19
	Pathogenic E.coli	5	0	2	0	7
	Streptococcal Infection, Other Invasive	6	0	1	0	7
	Tuberculosis, Latent Infection (LTBI)	3	0	0	0	3
	Vancomycin-resistant Enterococci (VRE)	1	0	0	0	1
Total		447	21	49	187	704

Data last refreshed on Tuesday, January 5, 2016 3:03:15 PM CST. Analysis performed by Diane Nelson, Program Manager, Jefferson County Health Department.



JEFFERSON COUNTY HEALTH DEPARTMENT

1541 Annex Road ❖ Jefferson, WI 53549 ❖ 920-674-7275 (Phone) ❖ 920-674-7477 (FAX)

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September 2015 Monthly Report

Program Area	Event Attended or Activity
2016 Budget	<ul style="list-style-type: none"> ❖ Sandee Schunk and Gail Scott presented the 2016 budget to the Finance Committee. ❖ Sandee Schunk, Gail Scott and staff are tracking end of year grant budgets to maximize reimbursement.
Communicable Disease Control	<ul style="list-style-type: none"> ❖ Gail Scott attended a HPAI educational seminar for County residents. ❖ Staff participated in the HPV Jeopardy educational game. ❖ Staff listened to the School Immunization Law changes webcast. ❖ Immunizations given in August - 131 vaccines to 63 clients; September - 103 vaccines to 63 clients. ❖ Communicable Diseases 36 confirmed/ probable cases followed. ❖ Katrina Waldron and Diane Nelson participated in a successful bi- annual Vaccine for Children audit.
Director/Health Officer Gail Scott	<ul style="list-style-type: none"> ❖ Preceptor for RN to BSN student. ❖ Attended Public Health Preparedness and WALHDB meeting. ❖ Listened to webcast regarding the merger of Environmental Health Agent programs at the state (Department of Health Services and Department of Agriculture). ❖ Attended the Community Dental Clinic Board and Rock River Free Clinic Board meetings. ❖ Attended Quarterly with County Administrator Ben Wehmeier & received annual evaluation.
Jail Nursing	<ul style="list-style-type: none"> ❖ 2 immunizations were provided to 2 inmates. ❖ Diane Nelson, Gail Scott and Tania Wenzel worked on a Jail Nurse Staffing report. ❖ Diane Nelson and Tania Wenzel attended a Sheriff's Department meeting regarding shared LPN position with Chief Parker and Captain Wallace. ❖ Bi-Monthly Jail Nurse meeting held.
Kids Safety Project Injury Prevention Program/Maternal and Child Health	<ul style="list-style-type: none"> ❖ The Car Seat Technicians installed 6 car safety seats with successful parent education. ❖ As members of the Child Death Review Team, Serena Jahnke, Diane Nelson and Gail Scott attended the Death Scene Investigation Training held by the Wisconsin Department of Justice, Milwaukee County Medical Examiner's Office, Jefferson County CDRT, CDC and Prevention Sudden Unexplained Infant Death grant and Children's Health Alliance. The Jefferson County Child Death Review Team sponsored the training. 45 attendees participated with the goal of improving and standardizing information gathered at child death scenes. Local Law Enforcement agencies, Child Protective Services Social Workers, Medical Examiner's office, hospital representatives and Jefferson County Health Department staff attended from Jefferson County. Others attended from Lacrosse, Washington Co, Milwaukee, Sparta, Fond du Lac, and Ozaukee County to name a few. Re-enactment dolls were given to agencies participating. ❖ Diane Nelson and Mary Magnuson attended an organizational meeting with Cambridge Elementary School regarding November Booster seat education as part of the Maternal Child Health grant.
Public Health Program	<ul style="list-style-type: none"> ❖ Public Health Staff Meeting with main topic being flu vaccine, clinics and education ❖ PHNs are facilitating vision and hearing screening in their schools. ❖ PHNs are working with their schools for teacher training (Bloodborne pathogens, diabetes education, etc.), setting up vision and hearing screening and school-based influenza clinics. ❖ The PHNs have been busy with home visits and PNCC visits in the home and jail setting. New PHNs are now making independent home visits when possible. ❖ The new PHNs participated in orientation to PADA and Wrap-Around services. ❖ Board of Health meeting held. ❖ Serena Jahnke attended the Community Partners of Jefferson County Connecting the Voices meeting as a member of the committee. ❖ Diane Nelson, Emi Reiner, Nancy Schneider, Mary Magnuson and Katrina Waldron attended UW Madison School of Nursing Preceptor training. ❖ PHNs attended Parent Café training. ❖ Well Child Clinic held.
Public Health Preparedness Program	<ul style="list-style-type: none"> ❖ Gail Scott attended the South Central Healthcare Coalition meeting. ❖ The PHNs are organizing/planning for upcoming Mass Clinic Exercise for school-based flu vaccine clinics.

	<ul style="list-style-type: none"> ◆ Gail Scott attended the Jefferson County EMS Chiefs meeting. ◆ Gail Scott and Diane Nelson attended the Emergency Preparedness Functional Exercise in Watertown that simulated opening the EOC and a Family Assistance Center post a mass casualty event. ◆ Gail Scott attended the HPAI community seminar hosted by UW-Extension. ◆ Gail Scott listened to the PHEP Q&A webcast and the PHEP Functional Needs webcast. ◆ PHNs have been completing ICS/NIMS FEMA courses (100, 200, 700 and 800).
Public Health Program Manager	<ul style="list-style-type: none"> ◆ Ongoing orientation and meetings with new PHNs. ◆ Diane Nelson participated in the ATODA Partnership Coalition meeting as they move forward in gathering information and writing the Drug Free Community grant early 2016.
WIC Team	<ul style="list-style-type: none"> ◆ Breastfeeding Coalition meeting with Health Department staff attending: Diane Nelson, Amber Kruesel, Marsha Hake, Vickie Gallardo and Mary Magnuson. ◆ Mary Wollet attended JUMP (Jefferson United in Motivating People to Wellness) coalition meeting. ◆ Mary Wollet attended Head Start Parent Café volunteer training. ◆ JCHD Wellness committee meeting. ◆ Mary Wollet attended Fort Atkinson Parent Café. ◆ Successfully completed 2nd month of eWIC rollout.

Focus for October 2015

- ◆ Continue to orientate the three new Public Health Nurses
- ◆ Further development of the Community Health Improvement Plan (CHIP)
- ◆ Working with EM on Mass Care Plan and Family Assistance Center Plan
- ◆ Continue HPV grant activities and QI Project with HPV educational sessions at area medical clinics.
- ◆ Implement activities for new Ebola funding with the Southern Region Health Care Coalition
- ◆ Work with new South Central Healthcare Coalition for regional disaster response planning
- ◆ Complete applications and documentation for BOTS and Consolidated Contract Grants



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October 2015 Monthly Report

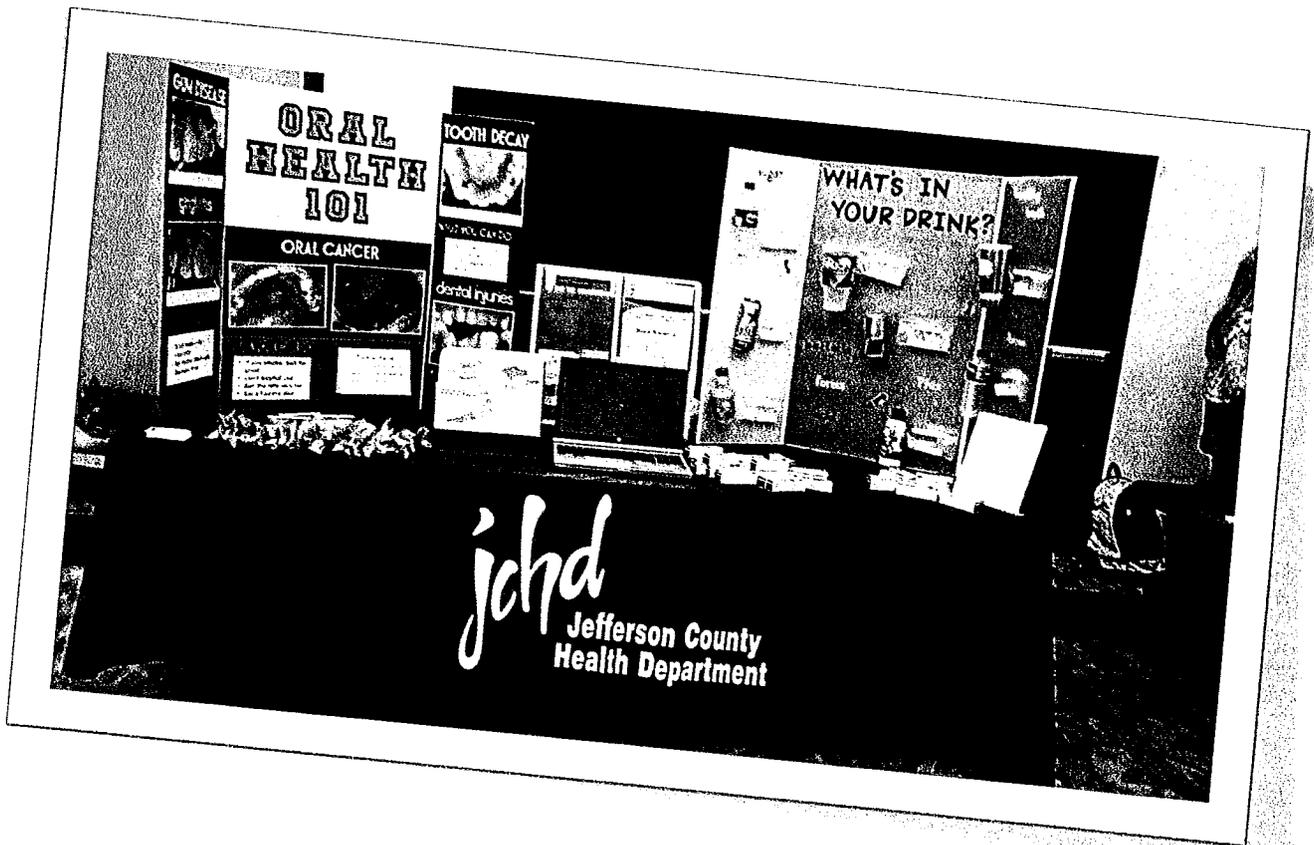
Program Area	Event Attended or Activity
2016 Budget	<ul style="list-style-type: none"> ❖ Sandee Schunk, Gail Scott and staff are tracking end of year grant budgets to maximize reimbursement.
Communicable Disease Control	<ul style="list-style-type: none"> ❖ Immunizations given in October - 684 vaccines to 564 clients. ❖ Communicable Disease cases - 34 confirmed or probable cases were followed but 75 cases were investigated finding 29 only suspect and 12 not proving to be a case. ❖ Coordination took place between Jefferson County Health Dept., Waukesha County Health Dept., and Walworth County Health Dept. twice in this month to carry out investigation for food-borne and air-borne reportable illnesses. ❖ State Immunization Coalition was attended in Stevens Point by Mary Magnuson and Amy Fairfield ❖ \$10,000 HPV Grant application completed by Amy Fairfield, with assistance from Sandee Schunk and Mary Magnuson, and submitted to State Department of Health Services. ❖ Emi Reiner successfully completed a Rabies Training put on by the State. ❖ Diane Nelson and Katrina Waldron attended the annual VFC (Vaccines For Children) Conference in Milwaukee on Oct. 28th where State Immunization Program employees reviewed this year's flu vaccine season, proper storage and handling recommendations, WIR entry and data, and new HPV and meningococcal vaccines. ❖ Six businesses requested onsite flu clinics for their employees. Three more businesses scheduled in November. PHNs have been busy providing flu vaccine in the community. ❖ PHNs are provided flu shots to school employees as well as the general public. ❖ Gail Scott attended the County Board meeting where the Communicable Disease Funding Resolution was passed. ❖ PHNs Serena Jahnke, Mary Magnuson, Nancy Schneider, and Katrina Waldron hosted a flu vaccine station at the Employee Benefit Fair.
Director/Health Officer Gail Scott	<ul style="list-style-type: none"> ❖ Preceptor for RN to BSN student. ❖ Attended Public Health Preparedness and WALHDB meeting; Regional Enrollment Network meeting; Department Head meeting. ❖ Listened to webcast regarding the merger of Environmental Health Agent programs at the state (Department of Health Services and Department of Agriculture). ❖ Attended Community Health Improvement Plan meeting. ❖ Assisted WKOW-TV in filming a special segment on the FluMist shortage including an on-camera interview. ❖ Attended the Dental Clinic Open House. Completed an updated Annual Report with statistics and financial information for 2015, developed invitation.
Jail Nursing	<ul style="list-style-type: none"> ❖ 1 immunization was provided to 1 inmate. ❖ In October 1 FT and 2 PT nurses saw 384 inmates at the jail.
Kids Safety Project Injury Prevention Program/Maternal and Child Health	<ul style="list-style-type: none"> ❖ Nancy Schneider and Mary Magnuson successfully completed the Child Passenger Safety Certified Technician training in Waterloo. They are now certified to inspect and instruct parents and families on safely installing car seats. There were 7 additional Jefferson County people certified (Fire/EMS, Local Police Departments, Sheriff's Department) in an effort by the Child Death Review Team to promote safety and injury prevention of children across the county. ❖ The Car Seat Technicians installed 3 car safety seats with successful parent education. ❖ Last Child Death Review meeting for 2015- Diane Nelson, Serena Jahnke, Mary Wollet, RN to BSN student and Gail Scott attended from the Health Department. Excellent attendance from community organizations. ❖ The Health Department was awarded a \$4,000 Bureau of Transportation Safety (BOTS) Car Safety Seat grant to purchase and distribute car seats to those in need. ❖ Diane Nelson attended the State Wide Maternal Child Health (MCH) Advisory Committee in Madison developing a state MCH plan with the new federal performance measures. ❖ Planning by the Certified Passenger Safety technicians for education in November in the Cambridge Elementary School and the Lake Mills Elementary School for grades 4K, K, 1st, and 2nd, stressing the Child Death Review Teams emphasis on safety and injury messaging. Program was planned and a free demo car seat obtained for further education efforts and events.

Public Health Program	<ul style="list-style-type: none"> ◆ Public Health Staff Meeting with presentation on mental health medication. ◆ PHNs are facilitating vision and hearing screening in their schools. Initial vision and hearing screening of specific classes in the parochial schools was completed and the second screenings and follow up of referrals continued in October. ◆ The PHNs have been busy with home visits and PNCC visits in the home and jail setting. New PHNs are now making independent home visits. ◆ Serena Jahnke attended the Interagency Collaborative Council meeting. ◆ Diane Nelson and Gail Scott met with Pro Health representative, Marsha Rupp, to assist them in completing their Community Health Needs Assessment. ◆ Prevent Blindness vision screening certification training attended by Nancy Schneider and Diane Nelson. ◆ PHN following a family, with assistance from Environmental Health, where there is a lead poisoned child. ◆ PHNs Mary Magnuson, Emi Reiner, Nancy Schneider, and Katrina Waldron met with local Jefferson EMS supervisor Sue Reinen as part of their orientation to Jefferson County Health Department. Sue Reinen provided a tour of the new EMS facility and gave the PHNs a glimpse into what it takes to be an EMT. ◆ Emi Reiner provided an interactive Oral Health display at the UW-Whitewater Wellness Fair (see pictures below). ◆ PHNs are providing Bloodborne Pathogens training to school staff.
Public Health Preparedness Program	<ul style="list-style-type: none"> ◆ Gail Scott attended the South Central Healthcare Coalition meeting. ◆ Gail Scott listened to the PHEP Q&A Adobe Connect meeting. ◆ The PHNs are conducting their Mass Clinic Exercise for school-based flu vaccine clinics. Three School-Based Mass Flu clinics were held in October, with 3 more scheduled in November. With the shortage of intranasal flu mist this has been a challenge to have enough VFC vaccine to meet demands. ◆ FAST (Functional Assessment Service Teams) Training attended by Diane Nelson and Gail Scott.
Public Health Program Manager	<ul style="list-style-type: none"> ◆ Ongoing orientation and meetings with new PHNs. ◆ Diane Nelson participated in the ATODA Partnership Coalition meeting as they move forward in gathering information and writing the Drug Free Community grant early 2016.
WIC Team	<ul style="list-style-type: none"> ◆ Mary Wollet and Vicki Gallardo attended the JUMP membership social. ◆ Mary Wollet attended JUMP monthly meeting. ◆ Mary Wollet participated in CDRT meeting. ◆ Mary Wollet participated in Oct Parent Café in Fort Atkinson ◆ Mary Wollet participated in WIC Statewide Teleconference. ◆ Mary Wollet attended Southern Region WIC Directors meeting in Madison.

Focus for November 2015

- ◆ Further development of the Community Health Improvement Plan (CHIP)
- ◆ Working with EM on Mass Care Plan and Family Assistance Center Plan
- ◆ Continue HPV grant activities and QI Project with HPV educational sessions at area medical clinics.
- ◆ Implement activities for new Ebola funding with the Southern Region Health Care Coalition
- ◆ Work with new South Central Healthcare Coalition for regional disaster response planning
- ◆ Continue to offer flu vaccine at School-based Mass Clinics for School-age children.
- ◆ Complete and sign contract for Consolidated Contract Grants.
- ◆ Plan for Hazard Vulnerability Assessment and Full-Scale Preparedness Exercise.

Pictured below: Oral Health Education interactive display at UW-Whitewater Wellness Fair
Facilitated by Public Health Nurse Emi Reiner, RN, BSN





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November 2015 Monthly Report

Program Area	Event Attended or Activity
2015 Budget	<ul style="list-style-type: none"> ❖ Sandee Schunk, Gail Scott and staff are tracking end of year grant budgets to maximize reimbursement. ❖ Michele Schmidt continued billing for the provision of the flu vaccine and working with HMOs and the State to secure proper reimbursement for Public Health services provided.
Communicable Disease Control	<ul style="list-style-type: none"> ❖ Immunizations given in November - 410 vaccines to 374 clients. ❖ Communicable Disease cases - 30 confirmed or probable cases out of 64 investigated cases. ❖ Continue to see pertussis and mumps cases. Most mumps cases are related to an outbreak at UW Whitewater. Two individuals have been hospitalized. ❖ All staff participated in flu clinics, either school or community based, held throughout the county. Staff also worked in the office clinic providing flu shots. ❖ Mary Magnuson provided Bloodborne Pathogen Training to a Parochial School.
Director/Health Officer Gail Scott	<ul style="list-style-type: none"> ❖ Preceptor for RN to BSN student. ❖ Attended Public Health Preparedness and WALHDB meeting; Department Head meeting. ❖ Gail Scott and Diane Nelson attended the Supervisor Safety Training conducted by Kim Eggers and provided information to staff. ❖ Gail Scott met with Kristin Wallace about the Rock River Free Clinic. ❖ Gail Scott attended the Dodge-Jefferson Healthier Community Partnership Executive Committee and Board meeting and took the minutes. ❖ Gail Scott, Emi Reiner and Gail Scott's RN to BSN student attended the Community Dental Clinic Board meeting and Gail Scott took minutes. ❖ Gail Scott attended the Jefferson County Board of Supervisors meeting and received a plaque thanking the Health Department for their role in the Pharmaceutical Clean Sweep program. ❖ Gail Scott and Emi Reiner attended the Community Health Improvement Plan (CHIP) Team meeting. ❖ Gail Scott attended the Regional Enrollment Network meeting.
Jail Nursing	<ul style="list-style-type: none"> ❖ 383 inmate sick call visits. ❖ Gail Scott and Tania Wenzel were interviewed by a Daily Union reporter on the effects of heroin on the Jail inmates and in the community.
Kids Safety Project Injury Prevention Program/Maternal and Child Health	<ul style="list-style-type: none"> ❖ The Car Seat Technicians installed 8 car safety seats with successful parent education. ❖ Move the Needle Summit (mandatory attendance for GAC objective) in Madison attended by Diane Nelson and Serena Jahnke. ❖ Booster seat education at Cambridge Elementary School - car seat techs presenting were Marsha Hake, Vicki Gallardo, Mary Magnuson and Nancy Schneider. A table was also manned after school to catch parents coming for parent/ teacher conferences.
Public Health Program	<ul style="list-style-type: none"> ❖ Public Health Staff Meeting – safety presentation and pharmaceutical representative speaker about the new meningitis vaccine. ❖ The Health Department accepted a short term UW Madison Nursing Student, which Amy Fairfield planned her orientation and has accepted responsibility for managing her final 40 hours of her community health clinical. Health Department staff have been extremely helpful in providing the best opportunities for the student thus far. She started Tuesday, November 17 and will complete her clinical time here by December 3rd. ❖ Nancy Schneider continues to work with the Community Support Program and Head Start including completing 3 Well Child physicals and work on Medical Care Plans. ❖ All PH RNs are conducting Prenatal Care Coordination and Maternal & Child Health visits. ❖ PH RNs are following up on vision & hearing screening conducted in the private schools. ❖ Mary Magnuson attended the Regional Dementia Conference. ❖ Nurses continue to follow-up with the Environmental Health Sanitarian on children with elevated blood lead levels. The Sanitarian conducts a detailed home visit to identify lead hazards.
Public Health Preparedness Program	<ul style="list-style-type: none"> ❖ Gail Scott listened to the PHEP Q&A Adobe Connect meeting. ❖ The PHNs are conducting their Mass Clinic Exercise for school-based flu vaccine clinics. Six School-Based Mass Flu clinics were held in October and November. Despite the shortage of intranasal flu mist the Health Department was able to procure enough VFC vaccine to meet demands. ❖ Gail Scott attended the Local Emergency Planning Committee (LEPC) meeting.

	<ul style="list-style-type: none"> ◆ Gail Scott and Diane Nelson were notified about a gas leak in Fort Atkinson affecting businesses in the area, including some licensed facilities such as restaurants and a hotel. Gail Scott notified the Environmental Health Consortium and Diane Nelson was in touch with the State Department of Health Services, Division of Public Health Toxicologists. No on-scene or shelter assistance was required.
Public Health Program Manager Diane Nelson	<ul style="list-style-type: none"> ◆ Ongoing orientation and meetings with new PHNs. ◆ Attended the Zero Suicide Mtg (with Human Service crisis). ◆ Attended the UW Whitewater Community Partners Breakfast. ◆ Attended the Citizens Review Panel (with CPS). ◆ Attended the ATODA Partnership (coalition with schools to write Drug Free Community Grant).
Quality Improvement Project	<ul style="list-style-type: none"> ◆ Emi Reiner and Amy Fairfield met regarding quality improvement processes for Well Child Clinics. Utilizing previous data completed by Sarah Born, our goal is to use that information and look at an efficient model for Well Child Clinics, and at the same time, look at the needs of our clients. We are looking at options to adapt the focus of these clinics based on client needs and the needs of the health department. Data from previous QI activities tells us that dental is one area of client need. A large percentage of children utilizing our clinics have BMI's that are >90%, which has been identified as another focus point. Another need is general parenting information, child growth and development. Logistical information is being reviewed. A strong consideration for encouraging MA children to find a medical home is also being considered. We are excited to continue to work on this project in the hopes to meet the needs of both our department and our clients, reflecting goals of Healthiest Wisconsin 2020, client centered teaching, goal-oriented clinics with appointments based on other factors, rather than immunizations and periodicity schedule for well child clinics. A potential "parenting" program may stem from this, allowing nurses to see families in the clinic and then follow them into the home. A referral base is also being discussed.
WIC Team	<ul style="list-style-type: none"> ◆ WIC Caseload for October 2015 = 1,319 ◆ Marsha Hake and Vicki Gallardo did booster seat presentations at Cambridge Elementary School. ◆ Mary Wollet participated in Head Start's biannual federal management evaluation (foodservice). ◆ Mary Wollet participated in the Fort Atkinson Head Start Parent Café.

Great News!!

Mock Demonstration Car Safety Seat Procured by the Health Department

Marsha Hake, Certified Car Safety Seat Technician was trying to find a mock car safety seat for use at educational sessions and with parents/guardians. Here is here message:

"We got a message back from the Wisconsin Information Network for Safety (WINS) after requesting to borrow a mock seat for our upcoming booster seat promotion. It was good timing because a program in Eau Claire just returned a mock seat that they were no longer using to WINS. We were initially told that we could purchase a new seat for \$300-\$400. After checking with the DOT, a WINS representative got back to me and said that we can have the seat for free! She said that they use their seat not only for events but with car seat checks to demonstrate to parents prior to installing the seat in their vehicle. Also mentioned that once you have a seat, you don't know what you ever did without one! Vicki Gallardo and I have been discussing how great it would be to have the seat to take to all of our events and be able to actually demonstrate seat installation and conduct the 5 point test for booster seat age kids."

Small, But Mighty in Impact!

Amy Fairfield completed a small influenza clinic for elderly individuals that attend the Concord Community Center meal site. Although numbers were low and only 7 members received their flu vaccine, education along with blood pressure monitoring is completed. These members so appreciate the partnership from the Health Department. Each individual was called into Sandee Schunk to verify members were not enrolled in a Medicare managed insurance plan. This is now completed on every Medicare client who comes in for a flu shot, either calling Sandee or Michele Schmidt, to assure the Health Department will be reimbursed by Medicare. Those who are on a Medicare HMO or Advantage plan must receive their vaccines from their medical provider.

HPV Grant Special Report

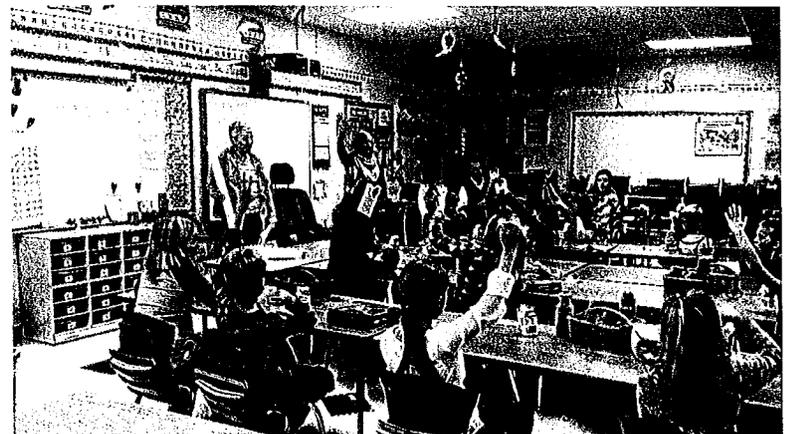
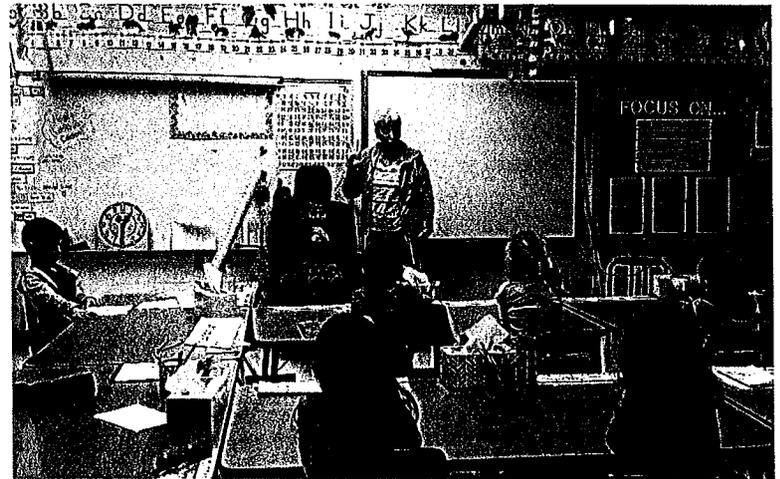
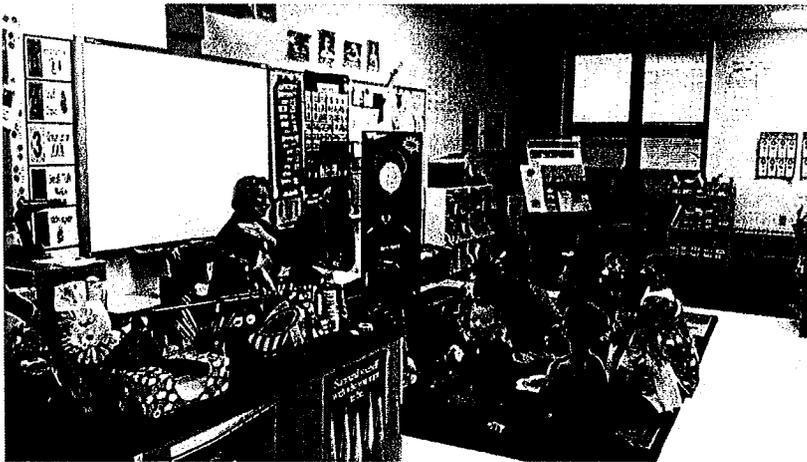
1. Submitted application for WI Immunization Program HPV grant funding for Round 2 on 11/20/15. Mary Magnuson and Amy Fairfield are busy working on the initiation of grant activities. Grant was approved by the State of Wisconsin on 11/24/15. (\$10,000) Grant runs 11/1/15-10/31/16
 - a. HPV Grant includes activities ranging from **advertising at local movie theatres with a 30 second PSA movie trailer**, to hosting **Lunch and Learn provider inservices**, hosting **2 immunization meetings in 2016** with the following speakers; Dr. Hennessey (pediatrician from Racine for our Spring Coalition Meeting) and Kailynn Mitchell & Taylor Larson (AFIX HPV specialists from the state immunization program) who will speak at our Fall coalition meeting. **We are currently working with Opportunities creating a “reminder-recall” magnet** to distribute to providers as we meet with them for our lunch and learn inservices. Our goal for the magnet activity is to positively influence HPV vaccine series completion.
 - b. **Lunch and Learn inservices utilizing Jeopardy-like game** was recognized by Stephanie Schauer at the WI IMZ program as the ***most creative activity*** completed by an Immunization Coalition. She reported this to the CDC. This game template was created by Amy Fairfield, RN. In lieu of upcoming scheduled lunch and learn inservices with providers, Amy is working hard to update the game template with the most updated and beneficial HPV related information for providers.
 - c. Amy Fairfield has viewed 3 HPV webinars during November in preparation of presenting to providers and ensuring materials are current and relevant prior to presenting via lunch and learns.
 - d. Mary Magnuson has agreed to participate on the Immunization Coalition and is working with Amy Fairfield on all grant related activities beginning with HPV Round 2.
 - e. Amy and Mary are excited as this grant extends further into the community with opportunities to teach in schools and also an opportunity to host a screening of a documentary for the community in regards to the impact of HPV infection and a cervical cancer diagnosis. The documentary follows 4 women and their stories and is sure to have an impact on the attendees.
2. Amy Fairfield submitted the final HPV grant template for Round 1 that ran from 12/1/14-11/30/15. Grant activities were concluded and the Immunization Coalition was successful in utilizing 100% of the \$7,000.00 of grant funding received.

Focus for December 2015

- ◆ Further development of the Community Health Improvement Plan (CHIP)
- ◆ Working with EM on Mass Care Plan and Family Assistance Center Plan
- ◆ Continue HPV grant activities and QI Project with HPV educational sessions at area medical clinics.
- ◆ Implement activities for new Ebola funding with the Southern Region Health Care Coalition
- ◆ Work with new South Central Healthcare Coalition for regional disaster response planning
- ◆ Continue to offer flu vaccine at School-based Mass Clinics for School-age children.
- ◆ Complete and sign contract for Consolidated Contract Grants.
- ◆ Update all Health Department contracts.
- ◆ Plan for Hazard Vulnerability Assessment and Full-Scale Preparedness Exercise.

Pictures include Car Seat Safety presentations to students at Cambridge Elementary School with Nancy Schneider, RN, BSN, Mary Magnuson, RN BSN and Vicki Gallardo, RDT, all Certified Car Safety Seat Technicians.

Also pictured are Carol Quest, RN, BSN, Health Officer for the City of Watertown Health Department and Gail Scott, RN, BSN, Director/Health Officer receiving recognition plaques from Sharon Ehrhardt for their roles in starting the Jefferson County pharmaceutical collections at Clean Sweep events.





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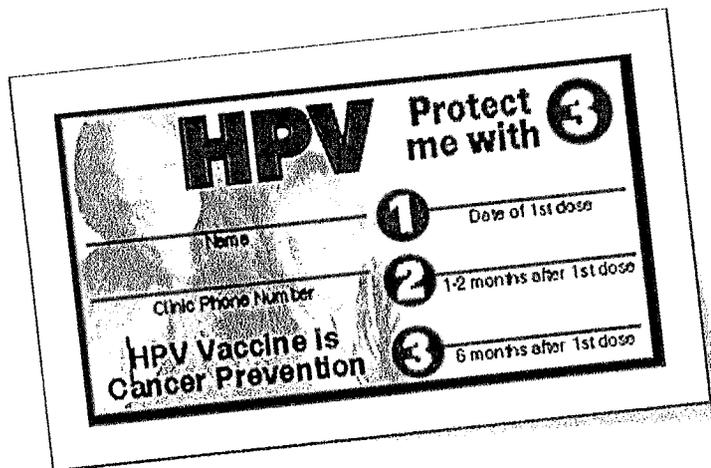
Program Area	Event Attended or Activity
2015 Budget	<ul style="list-style-type: none"> ❖ Closing out end-of-year grants and calculating carryover money for 2016. ❖ WIMR webinar and reimbursement report analysis.
Communicable Disease Control	<ul style="list-style-type: none"> ❖ Immunizations given in December – 42 vaccines to 28 clients. ❖ Communicable Disease cases – 30 confirmed or probable cases out of 56 cases reported and investigated. ❖ Diane Nelson, Katrina Waldron and Amy Fairfield attended a teleconference regarding Mumps. ❖ Katrina Waldron participated in a webcast regarding Perinatal Hepatitis B. ❖ Amy Fairfield, Mary Magnuson and Katrina Waldron continue work on the HPV grant.
Director/Health Officer Gail Scott	<ul style="list-style-type: none"> ❖ Preceptor for RN to BSN student. ❖ Attended Public Health Preparedness and WALHDB meeting. ❖ Department Head meeting. ❖ Met with Kristin Wallace regarding RRFC computers and encryption. ❖ Participated in the State Death Data Advisory Group teleconference. ❖ Attended the Couth Central Healthcare Coalition meeting. ❖ Participated in the DATCP/DHS Food and Recreational Licensing merger webinar. ❖ Met with the Auditors. ❖ PHEP Q&A Adobe Connect meeting. ❖ PHN Staff meeting. ❖ Quarterly meeting with Ben Wehmeier. ❖ WIMCR webinar and analysis of Health Department report and reimbursement. ❖ Consolidated Contract grants entered into GAC; contracts signed.
Jail Nursing	<ul style="list-style-type: none"> ❖ 10 immunizations provided to 7 inmates. ❖ Quarterly Jail medical/mental health/jail staff meeting attended by the Jail nurses and Diane Nelson.
Kids Safety Project Injury Prevention Program/Maternal and Child Health	<ul style="list-style-type: none"> ❖ The Car Seat Technicians installed 10 car safety seats with successful parent education. ❖ Networking visit with the Watertown Woman’s Center Manager and Watertown Hospital Perinatal Manager – Mary Magnuson, Emi Reiner, Nancy Schneider and Diane Nelson. ❖ Networking visit and tour at the Fort Hospital OB Department – Nancy Schneider, Emi Reiner and Mary Magnuson. ❖ Booster car safety training at the Lake Mills elementary school for grades K-2 – Nancy Schneider and Mary Magnuson.
Public Health Program	<ul style="list-style-type: none"> ❖ Public Health Staff Meeting – staff health & wellness promoted through “Mindfulness Meditation” training; numerous other agenda items. ❖ The Jefferson County Health Department Wellness Committee met and shared 2015 achievements and set goals for 2016. ❖ Jefferson County Breastfeeding Coalition meeting. ❖ Staff CPR Recertification training. ❖ Katrina Waldron and Emi Reiner attended the CHIP meeting to plan 2016 goals and projects for healthier living in Jefferson County.
Public Health Preparedness Program	<ul style="list-style-type: none"> ❖ Gail Scott listened to the PHEP Q&A Adobe Connect meeting. ❖ Hotwash held for the Influenza Vaccine School-based clinics. Great discussion about strengths and suggested improvements. ❖ ICS 300 training completed by Mary Magnuson, Emi Reiner, Nancy Schneider and Katrina Waldron.
Public Health Program Manager Diane Nelson	<ul style="list-style-type: none"> ❖ Attended the Jefferson County Interagency Collaborative Council meeting. ❖ Facilitated the ATODA Partnership Council Epidemiological subcommittee meeting. ❖ Attended the ATODA Partnership Council meeting.
QI Project	<ul style="list-style-type: none"> ❖ Well Child Clinic QI Project – 2 meetings held in December with PHN staff.
WIC Team	<ul style="list-style-type: none"> ❖ WIC Caseload for November = 1,307. ❖ Mary Wollet attend JUMP (Jefferson United Motivating People to Wellness) coalition meeting. ❖ Mary Wollet, Marsha Hake and Amber Kruesel (peer counselor) attended Outpatient Breastfeeding Champion Training in Pewaukee. ❖ Wellness Committee had a meeting to plan promotions in 2016.

Focus for January 2016

- ◆ Further development of the Community Health Improvement Plan (CHIP).
- ◆ Working with EM on Mass Care Plan and Family Assistance Center Plan.
- ◆ Continue HPV grant activities and QI Project with HPV educational sessions at area medical clinics.
- ◆ Implement activities for new Ebola funding with the Southern Region Health Care Coalition.
- ◆ Work with new South Central Healthcare Coalition for regional disaster response planning.
- ◆ Plan for Hazard Vulnerability Assessment and Full-Scale Preparedness Exercise.
- ◆ Hire new Clinic/Jail LPN and Bilingual Breastfeeding Peer Counselor.
- ◆ Complete reports for grants.
- ◆ Complete Community Dental Clinic Annual Report.

HPV Grant Update

Final edits were completed on the HPV reminder/recall magnet (see picture). Amy Fairfield and Mary Magnuson are working on this project as part of meeting an objective for the HPV Grant—Round 2. The plan is to distribute 250 magnets to each of the provider clinics that give the HPV vaccine in Jefferson County. We are working with Opportunities in Fort Atkinson and coordination continues to complete the order for the magnets. Once the order is received, distribution and contact with clinics will begin!



Presented “HPV Jeopardy” for the HPV Grant—Round 2, to the Fort Health Care Lake Mills Clinic on Friday, December 4th. 8 attendees were present, including Dr. Jennifer Philbin and Laurel Runte, Pediatric Nurse Practitioner. The feedback was positive and attendees were engaged and verbalized learning objectives following the presentation. Suggestions were made by the clinicians in attendance to pursue higher level management through Fort Health Care for several reasons, to offer this HPV education and communicate regarding the HPV grant information. Standing orders was identified as a component that is lacking at the Lake Mills clinic and Dr. Philbin suggested that meeting with higher level management and communicating the benefit of standing orders would be a good idea. Excellent partnership/collaboration was established through this presentation.

Presented “HPV Jeopardy” for the HPV Grant—Round 2, to the Fort Health Care Integrated Family Care Clinic on Tuesday, December 8th. 7 attendees were present. They included all nurses for this presentation. Feedback was extremely positive at this clinic and attendees verbalized learning objectives. Again, another strong partnership was established. Leann Cobler is the manager of this clinic and a request was made for additional presentations from the Health Department. Presentations to include various topics, but an emphasis on immunizations was requested to be done quarterly at this clinic during staff meetings. This was communicated to health department staff and a plan for meeting their educational need will be discussed and Amy will continue to pursue this with the clinic.