

## AGENDA

### JEFFERSON COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – Room #202

311 S. Center Avenue

Jefferson, WI 53549

#### *Committee Members*

*Randy Koschnick*  
*Circuit Court Judge*

*Jim Schroeder*  
*County Board Chair*

*Susan Happ*  
*District Attorney*

*Paul Milbrath*  
*County Sheriff*

*Carla Robinson*  
*Clerk of Courts*

*John David*  
*Mayor – City of Watertown*

*Jeffrey De La Rosa*  
*Public Defender's Office*

*Martin Lastrilla*  
*Department of Corrections*

*Ben Wehmeier*  
*County Administrator*

*Kathi Cauley*  
*Human Services Director*

*J. Blair Ward*  
*Corporation Counsel*

*Lynn Forseth*  
*Literacy Council Executive Director*

*Dale Lutz*  
*Lieutenant - Jefferson Police Dept.*

**Wednesday, May 25<sup>th</sup>, 2016 at 12:00 noon**

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from April 27, 2016 meeting.
5. Public comment.
6. New Business
  - a) Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options
  - b) Discussion and possible action of appointing Barb LeDeuc to the CJCC
  - c) Discussion and possible action on the Policy and Procedure Manual for the JCATC
7. Routine Reports
  - a) Update on monthly jail data
  - b) Update on JCATC outcomes and 2016 year to date (Sara Carpenter)
  - c) Update on SCRAM and Remote Breath
8. Updates on coordination with Recidivism Council and other agencies.
9. Discussion on heroin/opiates.
10. General discussion for long term objectives of the CJCC.
  - Out Brief from Treatment Courts Standards Training
  - Discussion and possible action on Treatment Courts Standard Training Action Plans
11. Agency updates.
12. Future meeting dates:

June 22, 2016	12:00 noon
July 27, 2016	12:00 noon
13. Future agenda items.
14. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.***

## MINUTES

# Criminal Justice Collaborating Council

April 27, 2016

1. **Call to Order**

Meeting was called to order by Judge Randy Koschnick at 12:00 p.m.

2. **Roll Call**

Members present: J. Blair Ward, Corporation Counsel; Ben Wehmeier, County Administrator; Randy Koschnick, Circuit Court Judge; Susan Happ, District Attorney; Martin Lastrilla, Department of Corrections; John David, Mayor of Watertown; Jim Schroeder, County Board Chair; Kathi Cauley, Human Services Director; Lynn Forseth, Jefferson County Literacy Council Director; Carla Robinson, Clerk of Courts and Jeffery De La Rosa, Public Defender's Office.

Members excused: Sheriff Paul Milbrath.

Members absent: Denis Sorensen, City of Waterloo Police Chief.

Others present: Sara Carpenter, WCS; James Feldman, WCS; Kristy Gusse, WCS; Yelena Zarwell, Assistant Corporation Counsel and Lt. Dale Lutz, City of Waterloo Police Department.

3. **Certification of compliance with Open Meetings Law Requirements**

Staff certified compliance with the open meetings law.

4. **Review and approve minutes from March 23, 2016 meeting**

Motion by Schroeder; Second by David to approve the minutes from March 23, 2016. (Ayes-All) Motion Carried.

5. **Public Comment**

None

6. **Update on JCATC outcomes YTD 2016 to date (Sara Carpenter)**

A report was provided for the Council to review. Carpenter reviewed the report. There are 11 new pending clients and 2-3 more graduates in the next month. WCA staff will check CCAP before the CJCC meetings to check recidivism and out of state connections. No action taken.

7. **Update on SCRAM & Remote Breath (Sara Carpenter)**

Compliance summary reports on SCRAM and Remote Breath were provided for the Council to review. No action taken.

8. **Update on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole**

- Lafollette Center Update

A Re-Incarceration Graph was provided for review. Wehmeier reviewed the information. Actual numbers will be added to the next set up data. Staff will also clarify some of the data. No action taken.

9. **Coordination with Recidivism Council and other agencies**

Forseth talked about 3 initiatives 1) They have new member from Food Share Employment & Training (FSET); 2) They continue to work on their pilot project – Peer Support Mentoring program 3) The resources packet is being updated.

10. **Discussion on heroin/opiates**

The Human Services Department shared a brochure and a 3 x 5 card with information on Heroin and Other Opiate Addiction Treatment Services. Cauley explained that they have been providing support to approximately 200 clients. Human Services will be asking for two new positions to help in this division and are also working on using private subscribers to help with the volume of clients. Cauley will send a draft support letter that members can send out to area medical CEOs if they want to. Happ proposed a May 23<sup>rd</sup> lunch hour presentation from Chief's Association. No action taken.

**11. Discussion and possible action**

- Discussion on Policy and Procedures Manual JCATC  
There is a subcommittee working on this. A draft will be available for the next meeting.
- Replacement of Jeff Zaspel  
Wehmeier stated there is no replacement yet and that efforts will continue to find a replacement after the districts fill the vacant positions.

**12. General discussion for long term objectives of the CJCC**

- **Out Brief from Treatment Courts Standards Training**
- **Discussion and possible action on Treatment Courts Standards Action Plan**

Wehmeier explained that the grant writing process will require more work this time. Part of the grant process will be reviewing the CJCC membership. Wehmeier will be sending out more information for the committee to review prior to writing the grant. No action taken.

**13. Agency Updates**

None

**14. Future meeting dates:**

May 23, 2016 Presentation at noon with lunch

May 25, 2016

June 22, 2016

July 27, 2016

**15. Tentative Future Agenda Items and Meeting Dates**

- Approval of April 27, 2016 CJCC meeting minutes
- Update on JCATC outcomes 2016 to date
- Update on pretrial SCRAM & Remote Breath
- Discussion on heroin/opiates
- Discussion and possible action on County matrix for pay structures
- Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
- Discussion and possible action on Treatment Courts Standard Training Action Plans

**16. Adjourn**

Wehmeier motioned to adjourn. The Council adjourned at 12:56 p.m.

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM  
WISCONSIN COMMUNITY SERVICES, INC.**

April 2016-3<sup>rd</sup> offense

**Active Participants**

	Month	YTD	PTD
<b><u>Staffing Review</u></b>			
Accepted	2	4	20
Denied	0	0	1
<b><u>Waitlist</u></b>	0	0	0
<b><u>Case Resolved</u></b>	0	0	0

**Participants YTD:** 11  
**Participants PTD:** 15  
**Current caseload:** 5  
**New Participants:** 0  
**Program Phase Levels:**  
 Month  
 Phase 1: 0  
 Phase 2: 2  
 Phase 3: 2  
 Phase 4: 1

	Month	YTD	PTD
<b><u>SCRAMx</u></b>			
Completions	0	4	29
Violations	0	0	1
Alcohol	0	0	0
Tamper	0	0	1

**Demographics**

	Month	YTD	PTD
<b>Ethnicity</b>			
Caucasian	5	11	14
African American	0	0	0
Asian	0	0	0
Hispanic	0	0	1
Native American	0	0	0
Other	0	0	0
<b>Gender</b>			
Male	4	9	11
Female	1	2	4
<b>Age</b>			
18 - 25	0	0	0
26 - 32	3	4	5
33 - 40	0	1	2
41 - 50	2	5	7
51+	0	1	1
<b>Veterans</b>	1	1	1

\*\*PTD=Program to Date\*\*

**Other ATC Program Components**

**Discharges from Program:**

	Month	YTD	PTD
Re-offended	0	0	0
Voluntary	1	2	2
Team Decision	0	0	2
Other	0	1	1

**Incentives:** 4 25 75

**Sanctions:** 1 7 32

**Positive Tests:**

	Month	YTD	PTD
PBT's	0	1	4
UA's	0	0	4
Dilutions	0	0	0
Refusals	0	0	0

**Community Service:** 0 0 1

**Program Donations:** 0 0 0

**Alcohol Treatment Court Graduate Stats**

	Month	YTD	PTD
Graduations	1	4	5
Jail Days Saved	117	591	779
Self-help Groups	112	496	598
PBTs	136	587	712
Positives	0	0	0
Drug Tests	17	58	66
Positives	0	0	0
Face to Face Contacts	32	107	136
Court Sessions	20	61	90
Average Length of Stay	425 days	380 days	379 days
Post-Grad Support Group	_____	_____	_____
Post-Grads in Alumni Program as mentors	_____	_____	_____

**Graduates & Discharge Demographics**

Ethnicity	Graduates			Discharges		
	MO	YTD	PTD	MO	YTD	PTD
Caucasian	1	4	5	1	3	4
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	0	0	0	0	1
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Gender</b>						
Male	1	3	4	1	2	3
Female	0	1	1	0	1	2
<b>Age</b>						
18 - 25	0	0	0	0	0	0
26 - 32	0	0	0	1	1	2
33 - 40	0	1	2	0	0	0
41 - 50	1	3	3	0	1	2
51+	0	0	0	0	1	1

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM  
WISCONSIN COMMUNITY SERVICES, INC.**

April 2016-4<sup>th</sup> offense

**Active Participants**

	Month	YTD	PTD
<b><u>Staffing Review</u></b>			
Accepted	1	1	9
Denied	0	0	0
<b><u>Waitlist</u></b>	0	0	0
<b><u>Case Resolved</u></b>	0	0	0

**Participants YTD: 7**  
**Participants PTD: 7**  
**Current caseload: 6**  
**New Participants: 1**  
**Program Phase Levels:**

	Month
Phase 1:	1
Phase 2:	3
Phase 3:	1
Phase 4:	1

	Month	YTD	PTD
<b><u>SCRAMx</u></b>			
Completions	1	3	6
Violations	0	0	1
Alcohol	0	0	0
Tamper	0	0	1

**Demographics**

	Month	YTD	PTD
<b>Ethnicity</b>			
Caucasian	5	6	6
African American	0	0	0
Asian	0	0	0
Hispanic	1	1	1
Native American	0	0	0
Other	0	0	0
<b>Gender</b>			
Male	6	6	6
Female	0	1	1
<b>Age</b>			
18 – 25	0	0	0
26 – 32	1	1	1
33 – 40	2	3	3
41 – 50	0	0	0
51+	3	3	3
<b>Veterans</b>	0	0	0

\*\*PTD=Program to Date\*\*

**Other ATC Program Components**

**Discharges from Program:**

	Month	YTD	PTD
Re-offended	0	0	0
Voluntary	0	0	0
Team Decision	0	0	0
Other	0	0	0

**Incentives:**                    7            26            43

**Sanctions:**                    2            5            10

**Positive Tests:**

	Month	YTD	PTD
PBT's	0	0	0
UA's	0	0	0
Dilutions	0	0	0
Refusals	0	0	0

**Community Service:**    0            0            0

**Program Donations:**    0            0            0

**Alcohol Treatment Court Graduate Stats**

	Month	YTD	PTD
<b>Graduations</b>	1	1	1
<b>Jail Days Saved</b>	150	150	150
<b>Self-help Groups</b>	125	125	125
<b>PBTs</b>	253	253	253
Positives	0	0	0
<b>Drug Tests</b>	22	22	22
Positives	0	0	0
<b>Face to Face Contacts</b>	32	32	32
<b>Court Sessions</b>	17	17	17
<b>Average Length of Stay</b>	367	367	367
<b>Post-Grad Support Group</b>	_____	_____	_____
<b>Post-Grads in Alumni Program as mentors</b>	_____	_____	_____

**Graduates & Discharge Demographics**

Ethnicity	<u>Graduates</u>			<u>Discharges</u>		
	MO	YTD	PTD	MO	YTD	PTD
Caucasian	1	1	1	0	0	0
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	0	0	0	0	0
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Gender</b>						
Male	0	0	0	0	0	0
Female	1	1	1	0	0	0
<b>Age</b>						
18 – 25	0	0	0	0	0	0
26 – 32	0	0	0	0	0	0
33 – 40	1	1	1	0	0	0
41 – 50	0	0	0	0	0	0
51+	0	0	0	0	0	0

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM  
WISCONSIN COMMUNITY SERVICES, INC.**

April 2016-5<sup>th</sup> + offense

**Active Participants**

	Month	YTD	PTD
<b><u>Staffing Review</u></b>			
Accepted	1	2	8
Denied	0	0	0
<b><u>Waitlist</u></b>	0	0	0
<b><u>Case Resolved</u></b>	0	0	0

**Participants YTD: 4**

**Participants PTD: 6**

**Current caseload: 3**

**New Participants: 1**

**Program Phase Levels:**

	Month
Phase 1:	3
Phase 2:	0
Phase 3:	0
Phase 4:	0

	Month	YTD	PTD
<b><u>SCRAM</u></b>			
Completions	0	0	3
Violations	0	0	0
Alcohol	0	0	0
Tamper	0	0	0

**Other ATC Program Components**

**Discharges from Program:**

	Month	YTD	PTD
Re-offended	0	0	0
Voluntary	0	0	0
Team Decision	0	0	0

**Incentives:**                   4       10       24

**Sanctions:**                   1       2       7

**Positive Tests:**

PBT's	0	0	0
UA's	0	0	0
Dilutions	0	0	0
Refusals	0	0	0

**Community Service:**       0       0       0

**Program Donations:**       0       0       0

**Alcohol Treatment Court Graduate Stats**

	Month	YTD	PTD
Graduations	0	1	3
Jail Days Saved	0	419	1430
Self-help Groups	0	169	468
PBTs	0	155	435
Positives	0	0	0
Drug Tests	0	12	35
Positives	0	0	0
Face to Face Contacts	0	37	108
Court Sessions	0	20	62
Average Length of Stay	0	450	403
Post-Grad Support Group	_____	_____	_____
Post-Grads in Alumni Program as mentors	_____	_____	_____

**Demographics**

	Month	YTD	PTD
<b>Ethnicity</b>			
Caucasian	3	4	6
African American	0	0	0
Asian	0	0	0
Hispanic	0	0	0
Native American	0	0	0
Other	0	0	0
<b>Gender</b>			
Male	2	3	5
Female	1	1	1
<b>Age</b>			
18 – 25	0	0	0
26 – 32	0	0	0
33 – 40	0	1	1
41 – 50	2	2	3
51+	1	1	2
<b>Veterans</b>	1	1	3

\*\*PTD=Program to Date\*\*

**Graduates & Discharge Demographics**

Ethnicity	<u>Graduates</u>			<u>Discharges</u>		
	MO	YTD	PTD	MO	YTD	PTD
Caucasian	0	1	3	0	0	0
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	0	0	0	0	0
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Gender</b>						
Male	0	1	3	0	0	0
Female	0	0	0	0	0	0
<b>Age</b>						
18 – 25	0	0	0	0	0	0
26 – 32	0	0	0	0	0	0
33 – 40	0	1	1	0	0	0
41 – 50	0	0	1	0	0	0
51+	0	0	1	0	0	0

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM  
WISCONSIN COMMUNITY SERVICES, INC.**

April 2016-3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>+ offense

**Active Participants**

	Month	YTD	PTD
<b><u>Staffing Review</u></b>			
Accepted	4	7	37
Denied	0	0	1
<b><u>Waitlist</u></b>	0	0	0
<b><u>Case Resolved</u></b>	0	0	0

**Participants YTD:** 22  
**Participants PTD:** 28  
**Current caseload:** 14  
**New Participants:** 2  
**Program Phase Levels:**

	Month
Phase 1:	4
Phase 2:	5
Phase 3:	3
Phase 4:	2

	Month	YTD	PTD
<b><u>SCRAMx</u></b>			
Completions	1	7	39
Violations	0	0	2
Alcohol	0	0	0
Tamper	0	0	2

**Demographics**

	Month	YTD	PTD
<b>Ethnicity</b>			
Caucasian	13	21	26
African American	0	0	0
Asian	0	0	0
Hispanic	1	1	2
Native American	0	0	0
Other	0	0	0
<b>Gender</b>			
Male	12	18	22
Female	2	4	6
<b>Age</b>			
18 – 25	0	0	0
26 – 32	4	5	6
33 – 40	2	5	6
41 – 50	4	7	10
51+	4	5	6
<b>Veterans</b>	2	2	4

**\*\*PTD=Program to Date\*\***

**Other ATC Program Components**

**Discharges from Program:**

	Month	YTD	PTD
Re-offended	0	0	0
Voluntary	1	2	2
Team Decision	0	0	2
Other	0	1	1

**Incentives:**                   15           61           142

**Sanctions:**                    4           14           49

**Positive Tests:**

PBT's	0	1	4
UA's	0	0	4
Dilutions	0	0	0
Refusals	0	0	0

**Community Service:**       0           0           1

**Program Donations:**       0           0           0

**Alcohol Treatment Court Graduate Stats**

	Month	YTD	PTD
<b>Graduations</b>	2	6	9
<b>Jail Days Saved</b>	267	1160	2359
<b>Self-help Groups</b>	237	790	1191
<b>PBTs</b>	389	995	1400
Positives	0	0	0
<b>Drug Tests</b>	39	92	123
Positives	0	0	0
<b>Face to Face Contacts</b>	64	176	276
<b>Court Sessions</b>	37	98	169
<b>Average Length of Stay</b>	396	390	386
<b>Post-Grad Support Group</b>	_____	_____	_____
<b>Post-Grads in Alumni Program</b>	_____	_____	_____
<b>as mentors</b>			

**Graduates & Discharge Demographics**

Ethnicity	<u>Graduates</u>			<u>Discharges</u>		
	MO	YTD	PTD	MO	YTD	PTD
Caucasian	2	6	9	1	3	4
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	0	0	0	0	1
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Gender</b>						
Male	1	4	7	1	2	3
Female	1	2	2	0	1	2
<b>Age</b>						
18 – 25	0	0	0	0	0	0
26 – 32	0	0	0	1	1	2
33 – 40	1	3	4	0	0	0
41 – 50	1	3	4	0	1	2
51+	0	0	1	0	1	1