



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549**

DATE: Monday, July 11, 2016

TIME: 8:30 a.m.

Committee Members: Glen Borland Mark Klubertanz
Peter Hartz Gregg Patrick
Lloyd Zastrow

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Approval of University Extension Education Committee minutes for June 13, 2016
6. Communications
7. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
8. Report on WACEC Conference – June 20-21, Wausau, WI
9. Discussion on Jefferson County potentially hosting Farm Technology Days in 2019
10. Update, Discussion and Input on nEXT Generation Model
11. Review of 2016 Department Budget
12. Update on Administrative Assistant Position
13. Update on the Refilling of the 4-H Youth Development Agent Position
14. Update on the Refilling of the CNRED Agent Position
15. Discussion of Monthly Agent Reports – LaVern Georgson, Kathleen Eisenmann
16. Discussion to Identify Future Agenda Topics
17. Adjourn
 - Next Scheduled Meeting: Monday, August 8, 2016

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

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UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: June 13, 2016

Meeting called to order by: Chair Glen Borland called the meeting to order at 8:30 a.m.

Members Present: Borland, Hartz, Patrick, Zastrow. Klubertanz absent.

Agents Present: Eisenmann, Georgson and Grabow

Others Present: Jim Schroeder, County Board Chair; Ben Wehmeier, County Administrator

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Roll Call (establish a quorum)

Approval of Agenda for Possible Rearrangement: None

Approval of May 9, 2016 Meeting Minutes: Motion was made by Patrick and seconded by Zastrow that the minutes of the May 9, 2016 meeting be approved. Motion approved: 4-0.

Communications: None

Public Comment: None

Item: Orientation to University Extension Education Committee Members

Hartz was given an agenda packet. The office will mail the agenda packet to Klubertanz. Grabow stated that every month committee members receive a form of training during the agents monthly reports. Wehmeier will check in with Schroeder on Klubertanz.

Item: Discussion of Jefferson County potentially hosting Farm Technology Days in 2019

Georgson stated that there has been a fairly good response from the production agriculture industry. A second mailing was send to agriculture businesses. An informational meeting will be held on Monday, June 27 at 9 a.m. with Matt Glewen, General Manager for Farm Technology Days. Committee members were encouraged to attend. Discussion occurred.

Item: Update, Discussion and Input on the nEXT Generation Model

Grabow commented that work teams are being assembled; it is hard to know how many there eventual will be. The work teams require a very intensive time commitment; up to 8 hours a week for participants. Eisenmann added that through her discussions the County partners will provide input and reaction to proposals; maybe a little less strenuous. Grabow commented that the office is glad that Wehmeier has agreed to be part of the CNRED work group.

Item: Review of 2016 Department Budget

Budget is on track. With the position vacancies, the budget for 2016 will be in good shape.

Item: Update on Administrative Assistant Position

Georgson updated the committee that Lindsey Schreiner has accepted another position. He stated that this has increased the work load for Kim in the front office who is already providing support for the 4-H program in the absence of the 4-H Youth Development Agent.

Item: Update on the Refilling of the 4-H Youth Development Agent Position

Eisenmann stated that she has had contact with Matt Hanson. Hanson is working with Human Resources and is hopeful that the position will be posted by mid-June. Eisenmann stated that committee members should hold Monday, September 12 date for the final interviews.

Item: Update on the Refilling of the CNRED Agent Position

Steve handed out a copy of "Purpose, Focus and Unique Needs: A Rationale for Immediately Reestablishing the Position in the County" to the committee. Grabow explained that he does not see a bridge scenario being a successful option for Jefferson County. Discussion occurred.

Item: Discussion of Monthly Agent Reports

All agent monthly reports were sent electronically to the committee prior to the meeting. Review and highlights from their written monthly reports were provided by Eisenmann, Grabow and Georgson. This will be Grabow's last meeting. Borland and committee thanked him for his years of service and excellent work.

Upcoming Agenda Items and Meeting Dates:

The next committee meeting will be held on July 11, 2016.

Adjournment:

A motion was made by Zastrow, seconded by Patrick, to adjourn the meeting at 9:39 a.m. Motion passes: 4-0.

Secretary

Kathleen Eisenmann
Jefferson County
Extension Education Committee Report
June 2016*

Program Development/Teaching Highlights

Program Priority: How can we strengthen community-based prevention and intervention efforts to address risk behavior in youth and families (including family violence, juvenile delinquency, alcohol and other drug abuse, school readiness)?

Jefferson County Nurse Home Visiting Program – Met with Diane Nelson and Mary Magnuson to provide an overview of evidence-based parenting and home visitation programs. Suggested a multi-pronged approach including multiple social media applications. The health department is using the eXtension national parenting newsletter as part of this approach, which will dovetail nicely into the parenting newsletter project.

Jefferson County Human Services Wraparound Program – Met with the program coordinator to discuss revisions to their program evaluations. Attended a team leaders meeting to provide advice and counsel on revisions to the evaluations. Will be following up in August with an additional meeting.

Community Action Coalition of Southcentral Wisconsin, Inc. - Met with the local program manager to plan a training on their new coordinated entry intake system for those at risk of homelessness or those homeless in Jefferson County. The new system promises to streamline the process, improving efficiency and lowering the number of referrals that fall through the cracks. We'll be working on the training development in anticipation of the October 5th date. Target audiences are the nonprofit and public agencies serving children and families.

Program Priority: How can Jefferson County build capacity of public institutions and community-based or nonprofit organizations serving children and families?

Rock River Free Clinic, Inc. - Met with the executive committee of the board to develop a plan of action moving forward. I will be meeting with the full board in mid-July to develop a plan for the plan.

Head Start of Jefferson and Western Kenosha Counties, Inc. – Facilitated a focus group of local school and community leaders to assess the needs of low-income children and families in the program.

Team Leadership/Family Living Programs Work:

Office Team: Coordinated the hiring process for the new limited term administrative assistant. We are happy to welcome Katelyn Genz to the office!

***Took 2 weeks of vacation**

UW Extension Agriculture Report
To the Jefferson County Extension Education Committee
By LaVern Georgson

July 11, 2016

Agriculture Programming

There were a number of activities that had a common theme - Farm Technology Days. The education, contributions, roles and activity that agents and educators conduct beyond their home county was demonstrated.

Early in the month I participated in media day for the Walworth County Farm Technology Days. This year's show will be held on the Snudden Farm July 19th, 20th and 21st 2016 at Zenda, Wisconsin. Zenda is a few miles south of Lake Geneva, Wisconsin. Media day is held to allow access for newspapers, magazines, radio and TV. Reporters and editors along with Wisconsin State dignitaries are present to collect information and research that will be used in the weeks leading up to the show. Schedules, facts and figures that reflect this year's host farm and Walworth's uniqueness as a host County are shared.

I prepared and wrote the farm tour script. Farm Technology Days visitors are usually able to tour the facilities of the host farmer. There are many newer additions to the dairy farm that is owned and operated by Steve Snudden. Attendees will see new heifer facilities, free stall barn, feed storage, dairy parlor, sand separator and a nutrient management containment facility. Tractor pulled trams will travel from tent city allowing riders a chance to visit and view each of these and more during a nonstop tour. During media day the press are offered tours. They can see firsthand what will be available during the show and also gather information that will be used in their reporting. The script has become a dependable source of important, factual and concise information that reporters depend on. As for me, the writer, and for the tour guides media day is a test run of sorts that allows us to review the timing, content and details that may need refinement before the general public visits.

I would encourage all of you as committee members and county officials to attend this year's show. The proximity of this year's show, about one hour away, will be the most convenient chance to view what we are considering for Jefferson County. Keweenaw County will be hosting the 2017 Show and Wood County will be hosting the 2018 Show.

There are several points to share regarding Jefferson County's consideration of the opportunity to host the show in 2019. In advance and prior to us agreeing to be a host County, there has been a considerable amount of time I have invested. There have been inquiries, visits, phone conversations and follow-ups as we work to determine the level of support, capacity, commitment and dedication to a project of this size. The surveys that we conducted should be tabulated and planned to be available prior to our August meeting.

An informational meeting was held with Matt Glewen, General Manager, Wisconsin Farm Technology Days Inc. here in Jefferson. 20 people heard and saw the presentation that Matt gave which presented an overview of the responsibilities, finances, process and opportunities hosting the show might have. It was a good opportunity to consider what might lie ahead for the County. There was a good dialogue with a good exchange of questions and answers. The information presented along with the answers to the questions with help to frame conversation over the next month.

The Master Gardener Volunteer (MGV) training course for 2016 was concluded. 15 people participated in this year's training. After 24 hours of training and working 24 hours with a Certified MGV the intern can become certified. They will then be able to individually or with other Certified MGVs work on projects throughout our County. Projects include community gardens, school gardens, Plant Superintendents at the County Fair and educational programs among others.

Not to be minimized, but there were also walk in questions, emails and phone calls on a wide variety of topics. The requests for help included soils, alfalfa and hay, gardens and plant health, trees and insects among others.

I attended the Southwest Region Agriculture Agents In-service. Topics included research plots, review of results and multiple County collaborations.

There was a lot of groundwork laid in development of the script and planning of the grain video that will be used at the Walworth County Farm Technology Days. This video will also be used statewide as an educational tool showing the handling, storage and shipping of corn, soybeans and wheat in Wisconsin.