



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549**

DATE: Monday, November 14, 2016

TIME: 8:30 a.m.

Committee Members: Glen Borland Gregg Patrick
Peter Hartz John Kannard
Lloyd Zastrow

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Approval of University Extension Education Committee minutes from October 10, 2016
6. Communications
7. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
8. Introduction of Bruce Jones, 4-H Youth Development Agent
9. Update, Discussion and Input on the nEXT Generation Model
10. Update on Jefferson County Farm Technology Days (July 2019)
11. Review of 2016 Monthly Budget
12. Discussion of Monthly Agent Reports – LaVern Georgson, Kathleen Eisenmann, Bruce Jones
13. Discussion to Identify Future Agenda Topics
14. Adjourn
 - Next Scheduled Meeting: Monday, December 12, 2016 (Kathy's last meeting)

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

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UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: October 10, 2016

Meeting called to order by: Chair Glen Borland called the meeting to order at 8:30 a.m.

Members Present: Borland, Hartz and Kannard were present. Zastrow (8:36 a.m.) and Patrick (8:38 a.m.) joined the meeting shortly after starting.

Agents Present: Georgson and Eisenmann.

Others Present: Ben Wehmeier, County Administrator; Daily Union

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Roll Call (establish a quorum)

Approval of Agenda for Possible Rearrangement: None

Approval of September 12, 2016 Meeting Minutes:

Motion made by Hartz, seconded by Kannard, to approve the September 12, 2016 minutes as printed. Motion unanimously approved.

Communications: None

Public Comment: None

Item: Update on 4-H Youth Development Agent Hiring Process

Eisenmann updated the committee that Bruce Jones has been hired at the Interim 4-H Youth Development Agent and will start on November 1, 2016.

Item: Update, Discussion and Input on the nEXT Generation Model

Eisenman and Wehmeier reported that there has been somewhat of a reorganization with the addition of a committee that seems to be comprised of a smaller group of key decision makers. Still a rough timeline of March 2017.

Item: Update of Jefferson County potentially Hosting Farm Technology Days

Georgson stated that since the County Board's adoption of hosting the 2019 Farm Technology Days, we have been moving ahead in the formation of the Executive Committee. Finalizations to the committee will be made this week. An informational meeting of the Executive Committee is scheduled for next week. Once the Executive Committee is formed, one of their first tasks will be to select a host farm site. Georgson is hopeful that this task can be completed by Thanksgiving. At that point, committees will start up such as fundraising. Questions followed. Georgson stated that there is enthusiasm within the County; we have had almost weekly contact from individuals stating that they are willing to help with this or that. Our office has been building our file of these ideas and volunteers.

Item: Update of 2016 Monthly Budget

Georgson stated that there is really nothing new to report. We continue to be on track to have savings in 2016. Questions were asked on how the vacancy savings were handled. Wehmeier reminded the committee that the 2016 133 contract will be reconciled in the first part of 2017. For the 2017 budget, the difference in salaries due to vacant agent positions has been placed in a contingency fund pending on the nEXT Generation outcome.

Item: Discussion of Monthly Agent Reports

Eisenmann's monthly report was sent electronically to the committee prior to the meeting. Georgson's report was handed out at the meeting. Review and highlights from their written monthly reports were provided by Eisenmann and Georgson. Discussion occurred.

Upcoming Agenda Items and Meeting Dates:

The next committee meeting will be held on November 14, 2016. Future Agenda items: nEXT Generation, Expectations of the 4-H Program, Farm Technology Days,

Adjournment:

A motion was made Patrick, seconded by Zastrow, to adjourn the meeting at 9:17 p.m. Motion unanimously approved.

UW Extension Agriculture Report
To the Jefferson County Extension Education Committee
By LaVern Georgson

November 14, 2016

Agriculture programming

One of the primary areas of work during October was concentrated on foundational work for the Jefferson County Farm Technology Days (FTD) for 2019. Many phone calls and conversations continue to be made. Most of the work revolved around the development of the executive committee. This committee will be responsible for providing direction, oversight, guidance and effort for over three years. Some of their tasks will include host farm site selection, what aspects of Jefferson County agriculture to feature, establishment and coordination of operating committees, budgets, policies, priorities and distribution of funds that may be generated. There will be monthly meetings early in the process with the frequency of meetings increasing as we approach the July 2019 event dates.

Two meetings have been held to begin the formation of the executive committee. The first meeting was an informational and inquiry session. Expectations and information were exchanged. The second meeting continued the dialogue that resulted in the election of a chairman, co-chair, secretary, and treasurer. Provisions of the contract between Jefferson County and Wisconsin Farm Technology Days, Incorporated were reviewed. Discussions are also held on potential host farmers, a site visit to applicants, attendance at a sharing meeting involving immediate past and future host counties and future meeting dates.

There has been some juggling of committee members as individuals have considered the need to balance their personal lives with the commitment to this effort. Replacing these people has demanded additional time. Executive committee each serve as a liaison or point of contact for the individual committees that are charged with different segments of the event. Most of the people that have declined to serve on the executive committee have expressed the desire and willingness to serve on one of the operating committees.

Applications have been delivered to two farmers who expressed interest in being the host site. I reviewed the application and outlined the considerations, parameters and major points for them to consider. In addition to reviewing the land they were proposing, I have responded to subsequent inquiries for clarification additional information. November 15 has been established as the deadline for interested host farmers to apply. Press releases, radio and presentations have been used to communicate this and other topics related to FTD.

4-H activities have also been supported, supervised and conducted. The Meat Animal Project, Horse and Pony Project, Small Animal Sale Committee and the Leader's Board were among those engaged in one form or another. Work will continue with interim 4-H Agent Bruce Jones as he begins his duties and transitions are developed.

Department head responsibilities have included meetings or phone conferences at both the county and state level. Interim UW Extension Dean Carl Martin has been using several methods to share information and work towards his objective of transparency in the work on nEXT Generation.

The weather has been very pleasant this fall with no killing frost to signal the end of the growing season. The rain amounts have been high and have served as a deterrent to the corn and soybean harvesting. Horticulture and crop questions continue.

Program planning is being conducted for farm succession planning, two winter beef meetings, Level One Master Gardener Training, Pesticide Applicator training, Confined Animal Feeding Operation (CAFO), a grain growers meeting and Tractor Safety certification.

For professional development activities I was able to participate in part of the annual ANRE conference. The livestock team meeting as well as networking with other agriculture agents and educators was valuable.

Meetings are also being planned with my mentor team and as part of a three-year review process.

Kathleen Eisenmann
Jefferson County
Extension Education Committee Report
October, 2016

Program Development/Teaching Highlights

Program Priority: How can we strengthen community-based prevention and intervention efforts to address risk behavior in youth and families (including family violence, juvenile delinquency, alcohol and other drug abuse, school readiness)?

Dodge/Jefferson Community Health Needs Assessment Summit– Participated in the summit to provide feedback on the most critical health needs facing our communities. Contributed to a series of goals and objectives related to improving mental health program provision.

Watertown City Finance Committee – Presented episode three of the “Raising of America” documentary series on the cost/benefit analysis of early childhood programs to the Committee on invitation by the Mayor. Led a question and answer segment between the Committee and leaders of Watertown family-serving programs.

Jefferson County Wraparound Project Program Evaluation - Led the final meeting and review of the program’s evaluation revisions. The goal of the revisions is to improve the quantity and quality of feedback from the families and team members participating in the program. The evaluation results will be used to improve the program’s effectiveness in intervening in families whose children are at high risk of out of home placement.

UW-Whitewater Continuing Education & Outreach Division - Attended a breakfast meeting on engaging the university and local literacy programs in outreach efforts. Made several connections for university personnel with Ben Wehmeier, Watertown Community Health Foundation Director, and UW-Madison faculty. Will be following up by meeting with the Division’s Dean and Ben later in November.

Program Priority: How can Jefferson County build capacity of public institutions and community-based or nonprofit organizations serving children and families?

PADA, Inc. – Continued to meet with the executive director to provide some advice and counsel on next steps in organizational development. The organization is making great progress on its goals.

Watertown Community Health Foundation, Inc. – Met with a group of early childhood program providers and the school district at the invitation of the Foundation’s director to assist the Foundation in focusing on next steps to address their priority focus on early childhood development. This will be my last meeting with the Foundation.

Tomorrow’s Hope, Inc. – Conducted the last of four workshops with the group. This is an important grant-making nonprofit, particularly for the free clinics in the county. The board has developed a leadership structure, a board recruitment process, and a series of short term plans to move the organization forward toward a leadership transition over the next three years. The board will re-evaluate its progress on plans next spring.

Program Priority: How can Jefferson County build capacity of public institutions and community-based or nonprofit organizations serving children and families? (cont'd)

Madison College Early Childhood Advisory Committee – Met for the final time with this committee. My role is to provide critical feedback to the Committee on its early childhood program and a perspective from the rural communities served by the College.

Rock River Free Clinic – Met with the board chair and executive director to provide additional advice and counsel on a variety of organizational development topics. Led separate board training on roles and responsibilities of board members.

Jefferson County Health Department Strategic Plan Review - Designed and facilitated a plan process review of their 2013 strategic plan with the entire department. Wrote a summary report.

Provided additional advice and counsel to several nonprofit directors on a variety of topics.

Team Leadership/Family Living Programs Work:

Office Team: Began winding down the family living programming. Welcomed Bruce Jones to the office 😊.

UW-Extension – Attended my final academic department meeting. Gave official notice of my retirement. Worked with human resources to wind things up from their end.