JEFFERSON COUNTY
COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov
***REVISED 03-17-2014**
"Jefferson County: Responsible government advancing quality of life"

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors
FROM: Ben Wehmeier, County Administrator
DATE: March 13, 2014
SUBJECT: JEFFERSON COUNTY Meetings – Week of March 17, 2014

March 17, 2014 Monday	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse, Rm 203
	Intercounty Coordinating Committee (ICC)	9:30 a.m.	UW Extension 864 Collins, Rm 8/9, Jefferson
March 18, 2014 Tuesday	*Human Resources Committee (Agenda Revised)	8:30 a.m.	Jefferson County Courthouse, Rm 112
March 19, 2014 Wednesday	Land and Water Conservation Committee	8:30 a.m.	Jefferson County Courthouse, Rm 112
	Board of Health	1:00 p.m.	Health Department 1541 Annex Rd, Jefferson
March 20, 2014 Thursday	Administration and Rules Committee	8:30 a.m.	Jefferson County Courthouse, Rm 112
	*HOME Consortium Board (Agenda Added)	9:00 a.m.	Waukesha Cty Admin Bldg. 515 W. Moreland Blvd. Rm G55, Waukesha
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse, Rm 205
March 21, 2014 Friday	Solid Waste/Air Quality Committee	8:00 a.m.	Jefferson County Courthouse, Rm 203
	Wisconsin Counties Utility Tax Association (WCUTA)	10:30 a.m.	DeWitt Office 2 E. Mifflin St, Suite 600, Madison
March 22, 2014 Saturday	No Scheduled County Meetings		
March 23, 2014 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, MARCH 17, 2014

1. Call to Order

2. Roll Call

3. Certification of Compliance with Open Meetings Law Requirements

4. Review of Agenda

5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)

6. Site Inspections of Petitions to be Presented in Public Hearing on March 20, 2014:
R3709A-14 – Ronald Pitzner, **N4750 Popp Road,** Town of Jefferson
CU1774-14 – Craig Lang/Rhorex LLC Property, **W8528 USH 12,** Town of Oakland
CU1775-14 – Donald S Zimmerman, **W9046 USH 12,** Town of Oakland
R3708A-14 – Brad Hering/Gordon & Alta Kottwitz Trust Property, **CTH Q and Vandre Road,** Town of Milford
R3711A-14 – Phyllis Schmoller/Kehl Family Partnership Property, **Ash Road,** Town of Watertown
R3710A-14 – Dempsey Farms Partnership, **N2531 CTH Z,** Town of Sullivan

7. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

Intercounty Coordinating Committee

Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk

MEETING AGENDA & PROGRAM	
DATE:	***March17, 2014***
TIME:	***9:30 AM***
PLACE:	***UW-Extension, Jefferson County Office Rooms 8 & 9 864 Collins Road Jefferson WI 53549***

9:00 AM	***Gathering***
9:30 AM	Call to Order Pledge of Allegiance Certification of Open Meeting Notice Adoption of Agenda Approval of Previous Meeting Minutes Reports from Visiting Legislative Officials Update of County Issues – WCA Open Discussion of County Issues **Program Topic:** What is Economic Development?: Concepts and Practice **Presenter:** Steve Grabow, Professor and Community Development Educator, UW Extension, Jefferson County Office **Collaborator and Resource Assistance:** Laura Brown, Community Development Specialist, UW Extension, Center for Community and Economic Development Open Discussion of County Issues (continued) Adjourn

Officers:

Chairman
Russell Kottke
Dodge County
W8542 Laurel Hill Road
Fox Lake, WI 53933

Vice Chairman
Andy Ross
744 S. Main Street
Poynette, WI 53955

Secretary / Treasurer
John Molinaro
N4550 Warne Avenue
Cambridge, WI 53523

Member Contacts:

Columbia County
Andy Ross
744 S. Main Street
Poynette, WI 53955

Dodge County
Russell Kottke
W8542 Laurel Hill Road
Fox Lake, WI 53933

Green Lake County
Jack Meyers
N 665 Fountain Lane
Dalton, WI 53926

Jefferson County
John Molinaro
N4550 Warne Avenue
Cambridge, WI 53523

Marquette County
Paul Wade
W5590 Co. O,
Endeavor 53930

Sauk County
Marty Krueger
346 Warren Avenue
Reedsburg, WI 53959

Mailing Address:

UW-Extension
864 Collins Road
Jefferson, WI 53549

Human Resources Committee Agenda
*REVISED 3/17/14
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

March 18, 2014 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Greg David; Pamela Rogers, Secretary;
Jim Schroeder, and Dick Schultz, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of March 5, 2014 minutes
7. Communications
8. Convene into closed session pursuant to Wisconsin State Statues Section 19.85 (1)(f), consideration of an employee's specific medical history as it relates to a leave of absence request
9. Reconvene into open session for consideration and possible action regarding items discussed in closed session and other agenda items
10. Quarterly Retirement recognitions
11. Monthly Financial Report
12. Consideration to increase hours to full-time status for the Dementia Care Specialist
13. *Consideration to create a full-time Community Resource Coordinator – Wraparound position in Human Services
14. Consideration to restructure functions in the Parks Department and increase the vacant Program Assistant hours to full-time and reduce the full-time Administrative Assistant I position to .6 FTE
15. Discussion of wage progression for Occasional Part-time Breastfeeding Peer Counselors at the Health Department
16. Consideration to amend HR0360, Hours of Work, to increase the Field Training Officer pay for Communication Operators
17. Consideration of wages and benefits for sworn, non-represented staff of Sergeants, Captains, Chief Deputy and Sheriff
18. Set next meeting date and agenda
19. Adjournment

Next scheduled meeting: April 15, 2014 @ 8:30 a.m.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Agenda
Jefferson County Land & Water Conservation Committee (LWCC)
"Working Together to Protect & Enhance the Environment"
Jefferson County Courthouse
311 S Center Ave - ROOM 112
Jefferson, WI 53549-1701
Wednesday, March 19, 2014
8:30 A.M.

Committee Members: Frank Anfang, Sarah Bregant, Walt Christensen, Matthew Foelker, Carlton Zentner

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the March Agenda
5. Review and Approval of the February 19, 2013 Meeting Minutes
6. Communications
7. Citizen Comments
8. Biomass Production on County Land - Greg David
9. Natural Resources Conservation Service Report (NRCS)
10. Farmland Preservation / Working Lands Report - Nancy Lannert
11. Notice of Noncompliance - Farmland Preservation Program (FPP)
12. Cancellation of Noncompliance - Farmland Preservation Program (FPP)
13. Non-Metallic Mining Legislations - Walt Christensen
14. WLWCA Resolutions Given at Annual Convention
15. DATCP's Response to Final Revisions of the Animal Waste Storage Ordinance
16. Monthly Financial Report
17. Set Next Meeting and Possible Agenda Items
18. Adjournment

Note: If committee members are not able to attend please notify the LWCD

The committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

www.jeffersoncountywi.gov

Agenda

Jefferson County Board of Health
1541 Annex Road, Jefferson, WI 53549
Health Department *New* Conference Room
March 19, 2014

1 p.m.

Board Members

Ed Morse, Chair; Dick Schultz, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie; Don Williams, MD

1. **Call to order**
2. **Roll Call/Establishment of a Quorum**
3. **Certification of Compliance with the Open Meetings Law**
4. **Review of the Agenda**
5. **Public Comment**
6. **Approval of January 15, 2014 Board Meeting Minutes**
7. **Communications**
8. **Financial Report**
   a. End of Year Summary
   b. Income Statement
   c. Vehicle Usage Report
9. **Operational Update of the Environmental Health Program**
   a. Introduction of New Staff – Jeff Larkin & Ted Tulchalski
10. **Public Health Preparedness**
    a. Special Needs Population Task Force & Child Care Program Seminar
    b. Mass Fatality Management Local Committee
    c. Operation Mayhem Virtual Exercise
11. **Public Health Program and Review of Statistics**
    a. Communicable Disease Cases Reported
    b. 140 Review
    c. Wisconsin Well Woman Program Transition and Letter
    d. Child Death Review Team Legislation and Resolution
    e. Strategic Plan/QI Update
12. **Personal Care Program and Review of Statistics**
13. **Director's Report**
    a. Director's Report Included in Packet
14. **Status of Rock River Free Clinic and Community Dental Clinic**
15. **Next Meeting Date/Time/Agenda Items: May 21, July 16, September 17, November 19, 2014**
16. **Adjourn**

The Board may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

AGENDA

Administration & Rules Committee

Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549

March 20, 2014

Room 112
8:30 a.m.

Committee Members
Paul Babcock – James Braughler - Jim Mode – John Molinaro, Chair

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of the February 26, 2014 Administration & Rules Committee meeting minutes
7. Approval of the March 11, 2014 County Board meeting minutes
8. Communications
9. Discussion and possible action on resolutions, letters or reports from other governmental agencies
    a. Rock County Resolution – Creation of new nonpartisan procedures for legislative and congressional redistricting supported
    b. Door County Resolution – In support of Senate Bill 566 Statewide 911 Emergency Telecommunications System
    c. Price County Resolution – Addressing LP Crisis in Wisconsin
10. Review Administration and County Board Financial Report
11. County Administrator's monthly report
12. Set next meeting date
13. Tentative Future Meeting and Agenda Items

April 30

    All meetings in Room 112 at 8:30 a.m. unless noted.
14. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

the HOMEconsortium
Serving the housing needs of residents of Jefferson, Ozaukee, Washington & Waukesha Counties

C/o Waukesha County CDBG Program
Lead Agent
515 W. Moreland Blvd.
Waukesha, WI 53188
1.262.896.3370 (direct)
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.
Program Administrator
121 South Pinckney Street Suite 420
Madison, WI 53703
1888.318.4486 (toll –free)
1.608.258.5560 (direct)
1.608.258.5565 (Fax)

The HOME Consortium
Board of Directors Meeting
Thursday, March 20, 2014
515 W. Moreland Blvd. **Rm G55**
Waukesha, WI 53188
@ 9:00 A.M.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the December 19, 2013 Board Meeting
4. Public/Staff Comment – Correspondence
5. WI Partnership Fund Balance Report
6. HOME Board member expenses for Executive Committee meetings
7. Clarification for Board roster
8. Homebuyer Counseling Agencies 2014 fee increase from $600 to $650
9. Amend the maximum back end ratio for DPA approval from 43% to 45%
10. Amend the front end ratio for DPA approval from 20% to 18%
11. 2015 Annual Plan Calendar
12. Adjournment

All agenda items are potentially actionable

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: March 20, 2014

TIME: 7:00 p.m. *(Courthouse doors will open at 6:30)*

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Explanation of Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, March 20, 2014, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the zoning ordinance of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

R3708A-14 – Brad Hering/Gordon & Alta Kottwitz Trust Property: Rezone 3.1 acres of PIN 020-0814-3342-000 (38 Acres) to allow for a Christmas tree farm at the intersection of **CTH Q and Vandre Road** in the Town of Milford.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/ RURAL RESIDENTIAL

R3709A-14 – Ronald Pitzner: Create a 3-acre farm consolidation from part of PIN 014-0614-0321-000 (48.001 Acres) at **N4750 Popp Road**, Town of Jefferson.
R3710A-14 – Dempsey Farms Partnership: Create a 1.4-acre farm consolidation lot at **N2531 CTH Z** in the Town of Sullivan from PIN 026-0616-3644-000 (40 Acres).

R3711A-14 – Phyllis Schmoller/Kehl Family Partnership Property: Rezone 1.82 acres of PIN 032-0815-1224-000 (25.84 Acres) for a new building site on **Ash Road** in the Town of Watertown.

CONDITIONAL USE PERMIT APPLICATIONS

CU1774-14 – Craig Lange/Rhorex LLC Property: Conditional use to allow business services in a Community zone for motorcycle, snowmobile, ATV and UTV repairs, sales and service at **W8528 USH 12**. The property is on PIN 022-0613-2111-005 (0.879 Acre) in the Town of Oakland and is zoned Community.

<u>CU1775-14 – Donald S Zimmerman:</u> Conditional use for an extensive on-site storage structure at **W9046 USH 12** in the Town of Oakland. The site is in a Residential R-2 zone, on PIN 022-0613-1713-007 (1.247 Acre).

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

Jefferson County
Solid Waste/Air Quality Committee
Friday, March 21, 2014 at 8:00 A.M.
Jefferson County Courthouse – Room 203
311 S. Center Avenue, Jefferson, WI 53549-1701

Members: Don Reese-Chair, Greg David-Vice Chair, John Kannard-Secretary, Carlton Zentner and Greg Torres

Staff: Rob Klotz and Sharon Ehrhardt

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1. **Call To Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance With the Open Meetings Law**
4. **Public Comment**
5. **Review the Agenda**
6. **Approval of Minutes – January 17, 2014**
7. **Communications**
8. **Discuss with Possible Action-Waste Management-Deer Track Park Landfill – Don Smith**
9. **Discuss with Possible Action-Update from Watertown Street Department – Rick Schultz**
10. **Discuss with Possible Action-Update on Clean Sweep Information**
    a. ***Outline of Clean Sweep Recognition for Partnerships and Sponsors by Ehrhardt***
    b. ***Discuss Budget Increases for Advertising and Special Event Advertising***
    c. ***Discuss April 12 Clean Sweep Setup and Details including Tires & Mattresses***
    d. ***Clean Sweep Grant Update***
    e. ***Donations Update***
    f. ***Electronics Collections Update***
    g. ***Appliance Collections Update***
    h. ***Drug Collections Update***
11. **Discuss Revising Mission Statement**
12. **Summaries for DATCP February 17, 2014 and WIRMC February 26-28, 2014**
13. **Update about "Pharmaceutical Waste in Wisconsin's Water: Risks and Solutions" (Sharon attended meeting Thursday, March 13)**
14. **Information about E-Cycle Wisconsin Stakeholder Meeting, May 7th**
15. **Upcoming Meeting Dates and Possible Agenda Items**
    a. Saturday, April 12, 2014, Clean Sweep Jefferson County Fair Park
    b. Wednesday, May 7, 2014, E-Cycle Wisconsin Stakeholder Meeting
    c. Friday, May 16, Solid Waste/Air Quality Meeting (Election of Officers)
    d. Saturday, May 17, 2014, Clean Sweep Watertown Street Department
    e. Friday, June 20, 2014, Solid Waste/Air Quality Meeting
16. Adjourn

The Solid Waste/Air Quality Committee may discuss and/or take action on any item specifically listed on the agenda.

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.

WISCONSIN COUNTIES UTILITY TAX ASSOCIATION

44 East Mifflin Street, Suite 609, Madison, Wisconsin 53703
Phone: (608) 250-4695

2013-2014 Officers

President
JOHN H. TRAMBURG
(920) 484-3534
Columbia County

Vice President
LAWRENCE WILLKOM
(715) 723-5804
Chippewa County

Secretary

Treasurer
LINDA SINKULA
(920) 388-3251
Kewaunee County

Executive Director
ALICE O'CONNOR
Direct(608) 252-9391
aoc@dewittross.com

Member Counties

ASHLAND
BUFFALO
CHIPPEWA
COLUMBIA
DOUGLAS
DUNN
GRANT
JEFFERSON
KENOSHA
KEWAUNEE
LA CROSSE
MANITOWOC
MARATHON
MARINETTE
OZAUKEE
ROCK
SHEBOYGAN
VERNON
WASHINGTON

MEETING AGENDA

RESCHEDULED DATE

Friday, March 21, 2014

WISCONSIN COUNTIES UTILITY TAX ASSOCIATION
10:30 A.M. – 1:00 P.M. (WORKING LUNCH)

NOTE: The meeting will still be at the DeWitt office with the same parking and lunch
2 East Mifflin Street, Suite 600
Madison, WI 53703
Park at Dewitt Ross and Stevens

CALL IN INSTRUCTIONS:

Conference Dial-in Number: (712) 432-0460

Participant Access Code: 115141#

(Be sure to hit # key after you enter the number, this will take you into the conference call)
If you are having trouble connecting, please call my assistant Kathy Midak at 608-250-4685, so she can assist you.

- Call to Order - John Tramburg
- Roll Call- John Tramburg
- Approval of Minutes of December 13, 2013 (**Attached**)
- President's Report – John Tramburg
- Treasurer's report - Supervisor Linda Sinkula
- Report of Executive Director – Alice O'Connor
- WCA Report – Kyle Christianson
- 11:00 – 11:30 a.m. - **Invited:** Dan Sage, PSC Gas & Energy Division 267-9486 dan.sage@wisconsin.gov He will provide an update on the Badger Coulee (ATC and Excel projects) and other projects in western Wisconsin
- 11:30 – 12:00 p.m. – **Confirmed:** Claude Lois, DOR State and Local Director 266-0939 Claude.Lois@revenue.wi.gov and Zach McClelland, DOR Field Auditor, Utility Bureau 264-6889 Zachary.McClelland@revenue.wi.gov
- Other Issues
- Next Board Meeting Date
- Adjourn

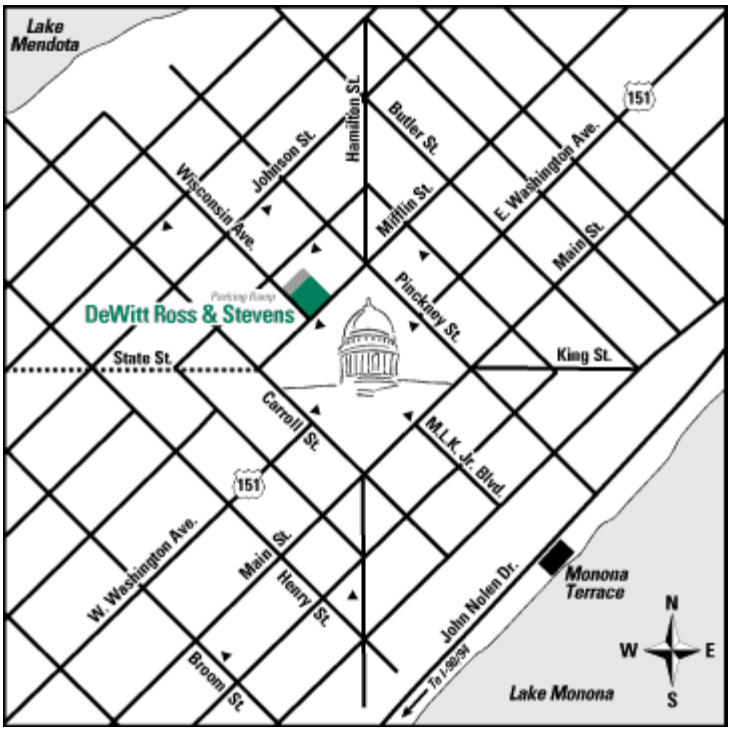
***Note: Sandwiches will be delivered at noon for a working lunch.**

Directions to DeWitt Ross & Stevens Capitol Square Office

Two East Mifflin Street, Madison, WI 53703
Tel 608-255-8891, Fax 608-252-9243

If you are coming from....

...West/North (Minneapolis): Take I-90/94 east until you get to Hwy 151. Turn right (west) onto Hwy 151/East Washington Avenue and travel about 4 miles to the Capitol Building. Turn right on Pinckney Street; travel one-half block and turn left onto Mifflin. Travel one-half block. DeWitt Ross & Stevens is in the office building on the corner of Mifflin and Wisconsin. Turn right on Wisconsin Avenue and use the parking garage to your right. Our main reception area is on sixth floor.

... East (Milwaukee): Take I-94 west until you get to Hwy 30. Take Hwy 30 until you get to Hwy 151/East Washington Avenue and travel about 4 miles to the Capitol Building. Turn right on Pinckney Street; travel one-half block and turn left onto Mifflin. Travel one-half block. DeWitt Ross & Stevens is in the office building on the corner of Mifflin and Wisconsin. Turn right on Wisconsin Avenue and use the parking garage to your right. Our main reception area is on sixth floor.

... South (Chicago): Take I-90 north until you get to Hwy 30. Take Hwy 30 until you get to Hwy 151/East Washington Avenue and travel about 4 miles to the Capitol Building. Turn right on Pinckney Street; travel one-half block and turn left onto Mifflin. Travel one-half block. DeWitt Ross & Stevens is in the office building on the corner of Mifflin and Wisconsin. Turn right on Wisconsin Avenue and use the parking garage to your right. Our main reception area is on sixth floor.