



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov
***REVISED 10-29-2015; **10-30-2015**
 "Jefferson County: Responsible government
 advancing quality of life"

BEN WEHMEIER
 County Administrator

TAMMIE JAEGER
 Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: October 29, 2015

SUBJECT: JEFFERSON COUNTY Meetings – Week of November 2, 2015

November 2, 2015 Monday	Parks Committee	9:30 a.m.	Jefferson County Courthouse Rm 202
	**Mid-Wisconsin Federated Library System Merger Study Committee	1:00 p.m.	Mid-Wisconsin Federated Library System, 112 Clinton St., Horicon
November 3, 2015 Tuesday	Highway Committee	8:00 a.m.	Highway Department 1425 Wisconsin Dr, Jefferson
	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Human Services 1541 Annex Rd, Jefferson
November 4, 2015 Wednesday	Infrastructure Committee	9:00 a.m.	Jefferson County Courthouse Rm 112
November 5, 2015 Thursday	Fair Park Committee	8:00 a.m.	Fair Park 503 N. Jackson Ave, Jefferson
November 6, 2015 Friday	Finance Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
	*Wisconsin River Rail Transit Commission (WRRTC) (Agenda Added)	10:00 a.m.	Dane County Highway Garage 2302 Fish Hatchery Road, Madison
November 7, 2015 Saturday	No Scheduled County Meetings		
November 8, 2015 Sunday	No Scheduled County Meetings		

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue
Room 202
Jefferson, WI 53549

Date: Monday, November 2, 2015

Time: 9:30 a.m.

Committee members: Tietz, Augie (Chair) Christensen, Walt
Kelly, Mike (Vice Chair) Payne, Laura
Foelker, Matt (Secretary)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee minutes for October 5, 2015 and October 21, 2015
6. Communications
 - a. Achieves Eagle Scout – Daily Jefferson County Union 10/19/2015
 - b. Mountain Bike Park in County Planned – Daily Jefferson County Union 10/15/2015
 - c. Love the Chase – Daily Jefferson County Union 9/18/2015
 - d. Color My World – Daily Jefferson County Union 10/2/2015
 - e. The Year of the Dog - Jefferson County Living 10/9/2015
 - f. Cappie’s Landing – Watertown Daily Times
 - g. Disc Golf Course – Daily Jefferson County Union 10/22/2015
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Naming of Blackhawk Island Handicap Fishing Wharf
9. Discussion and Possible Action on Recognizing Sponsorships and Donations
10. Discussion and Presentation on Building a Mountain Bike Park
11. Discussion on Holzhueter State Farm Implementation Plan Process
12. Discussion on 2016 County Conservation Aids for Garman Nature Preserve
13. Discussion on Donations Received for Garman Nature Preserve
14. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
15. Discussion on Fundraising for Interurban Trail
16. Review of Financial Statements (September 2015) and Department Update – Parks Department
17. Adjourn

Next scheduled meetings: Monday, December 7, 2015
Monday, January 4, 2016
Monday, February 1, 2016
Monday, March 7, 2016
Monday, April 4, 2016

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**MID-WISCONSIN FEDERATED LIBRARY SYSTEM
MERGER STUDY COMMITTEE
MEETING NOTICE**

**Monday, November 2, 2015
1:00 p.m.**

Committee members will attend via GoToMeeting

<https://global.gotomeeting.com/join/759389301>

You can also dial in using your phone.

United States +1 (408) 650-3123

Access Code: 759-389-301

Public can also attend/listen via GoToMeeting

Public Audience Location: MWFLS, 112 Clinton Street, Horicon, WI 53032

The Following Items May Be Discussed and Possible Action Taken:

AGENDA

- I. Call to Order
- II. Public Comment (5 minute time limit)
- III. Approval of Agenda
- IV. Approval of [Minutes from October 6, 2015](#) meeting
- V. Old Business
 - a. Discuss of survey results from Dodge and Washington county libraries and decision about which system(s) to continue to explore a potential merger by having an in-person meeting with the system(s). (20 minutes)
 - b. Identify discussion questions for any in-person meetings the committee would like sent to the selected system(s) determined in agenda item V-a. (15 minutes)
- VI. New Business
 - a. Discuss meeting agenda for in-person committee meeting on November 19, 2015. (15 minutes)
 - b. Confirmation of attendance for 11/19 meeting and determination of any proxies.
 - c. Next Meeting Dates:
 - i. To be confirmed in-person meeting dates of Merger Study Committee with potential system merger partners.
 - 1. Arrowhead Library System at their Milton, WI headquarters on Tuesday, November 10, 2015 at 2:00 p.m.

2. Eastern Shores Library System at their Sheboygan, WI headquarters on Wednesday, November 11, 2015 at 2:00 p.m.
 3. South Central Library System at their Madison, WI headquarters on Friday, November 13, 2015 at 2:00 p.m.
- ii. Merger Study Committee Meeting: Thursday, Nov. 19, 2015 at 9:30 a.m. at the MWFLS headquarters. This meeting is an in-person meeting that includes invitations to directors and interested stakeholders from Dodge and Washington county libraries.

For more information contact: Sue Cantrell, MWFLS System Director,
(920) 485-0833 ext. 1, or email cantrells@mwfls.org

Please Note: If given seventy-two hours notice, MWFLS will accommodate the needs of qualified individuals with disabilities through auxiliary aids.



Agenda

Jefferson County Highway Committee Meeting

Tuesday, November 3, 2015

8:00 a.m.

Committee Room
1425 Wisconsin Drive
Jefferson, Wisconsin 53549

Committee Members: George Jaeckel - Chairman, Walt Christensen - Vice Chairman, Al Counsell - Secretary, Ron Buchanan, Don Reese

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from October 6, 2015 Highway Committee meeting
7. Communications
8. Old Business a. None
9. New Business a. Discussion on project schedule and work priorities
 b. Discussion and approve 2016 Routine Maintenance Agreement (RMA) with WisDOT
 c. Discussion on monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date – December 1, 2015
13. Adjourn

I.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

"Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made."

ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Health/Human Services Conference Room

Date: Tuesday, November 3, 2015

Time: 1:00 p.m.

Committee Members: Earlene Ronk, Chair, Carol Battenberg, Ellen Haines, Dan Krause, Russell Kutz, Marcia Bare, Carolyn Niebler & Connie Stengel

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of agenda
5. Approval of ADRC Advisory Committee minutes from 10/6/2015
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Discussion & possible action on 2016-2018 Aging Unit Plan
9. Discussion of Resolution Supporting New SSI Assets Limits
10. Discussion of Dementia Friendly Employers Toolkit
11. Discussion of Person Centered Information Tool for Treating Persons with Dementia in the ER and Inpatient Setting
12. Discussion of events scheduled for National Caregiver & Alzheimer's Awareness Month
13. Discussion of S85.21 Specialized Transportation Grant Application for 2016
14. Adjourn

Next scheduled meeting: Tuesday, December 1, 2015

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Wednesday, November 4, 2015

9:00 a.m.

Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on a specific agenda items must register their request at this time)
6. Approval of the October 7, 2015 Infrastructure Committee meeting minutes
7. Communications
8. Discussion and update on satellite shops
9. Update on FacilityDude software application for maintenance, repair & improvement of county buildings
10. Update on Old Highway Facility
11. Update on punch list for new highway facility
12. Update on old salt sheds
13. Central Services Financial Report (September)
14. MIS Financial Report (September)
15. Potential items for the Committee's next meeting
16. Set next meeting date (December 2, 2015)
17. Adjourn

All meetings in Room 112 at 9:00 a.m. unless noted

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Fair Park Committee Agenda
Jefferson County
Jefferson County Fair Park
Activity Center – Conference Room
503 N. Jackson Avenue
Jefferson, WI 53549

Date: Thursday, November 5, 2015

Time: 8:00 am

Committee members: Poulson, Blane (Chair)	Counsell, Al
Foelker, Matthew (Vice Chair)	Kutz, Russell
Hanneman, Jennifer (Secretary)	

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of October 1, 2015.
6. Communication
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on talent agency, entertainment, and sponsorship contracts for Fair 2015 & 2016
9. Review of Financial Report (September)
10. Review of Fair Park Director's Report
11. Review of Fair Park Supervisor's Report
12. Review of Fair Office Report
13. Adjourn

Next scheduled meetings: Thursday, December 3, 2015

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Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue
Room 112
Jefferson, WI 53549

Date: Friday, November 6, 2015
Time: 8:30 a.m.

Committee members: Jones, Richard (Chair) Poulson, Blane
Braugher, James (Vice Chair) Schroeder, Jim
Hanneman, Jennifer (Secretary)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Finance Committee minutes for October 8, 2015 and October 13, 2015
6. Communication
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible action on employee out of state travel for UW Extension Department
9. Discussion and Possible action on employee out of state travel for Human Services Department
10. Review acquired real estate and determine parcels to sell and at what price RE: Foreclosure of Tax Liens from in Rem 2014, List No. 1 (Parcel Numbers; 010-0515-0221-005, 010-0515-0221-006, 012-0816-0522-002, 012-0816-0522-003, 020-0814-0744-035, 020-0814-0744-074, 020-0814-0744-090, 020-0814-0744-111, 141-0715-0733-050, 181-0616-0313-070, 226-0514-0421-188, 290-0813-0511-005, 291-0815-0331-002, 291-0815-0331-050, 2910815-0423-052, 291-0815-0424-040)
11. Discussion and possible action on granting the right of former owner to repurchase lands to which Jefferson County has taken title through delinquent tax enforcement collection, pursuant to Jefferson County Ordinance Number 2002-13 and State Statute section 75.35
12. Discussion and Possible action on Resolution disallowing the claims for the following: Julie Rasmussen; Kevin & Jean Smith
13. Discussion and possible action on resolution to withdrawal from the Local Government Property Insurance Fund.
14. Review of the financial statements and department update for September 2015-Finance Department
15. Review of the financial statements and department update for September 2015-County Clerk
16. Review of the financial statements and department update for September 2015-Treasurer
17. Review of the financial statements and department update for September 2015-Child Support
18. Review of the September 2015 listing of investments
19. Discussion and possible action on a budget amendment returning contingency funds from the Sheriff Department
20. Discussion and possible action on a budget amendment transferring contingency funds to the Economic Development Department
21. Discussion of funding for projects related to the new Highway Facilities
22. Discussion on 2015 projections of budget vs. actual
23. Discussion on the 2016 budget and Supervisor amendments
24. Update on contingency fund balance
25. Set future meeting schedule, next meeting date, and possible agenda items

26. Payment of invoices
27. Adjourn

Next scheduled meetings: Thursday, December 10, 2015 Regular Meeting
Thursday, January 14, 2016 Regular Meeting
Thursday, February 11, 2016 Regular Meeting
Thursday, March 10, 2016 Regular Meeting
Thursday, April 14, 2016 Regular Meeting
Thursday, May 12, 2016 Regular Meeting

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