



**Jefferson County**

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**University of Wisconsin-Extension  
Cooperative Extension**

**DATE:** April 20, 2009  
**TO:** Ron Buchanan, Mike Burow, John Kannard, Greg Torres, Robert Yachinich and Other Interested Citizens  
**CC:** Gary Petre, Sharon Schmeling, Richard Pederson, Dave Williams, Heidi Johnson  
**FROM:** Kathleen Eisenmann, Family Living Agent  
**RE:** University Extension Education Committee Meeting

A meeting of the Jefferson County University Extension Education Committee will be held on Monday, April 27, 2009 at **6:00 p.m.** at UW-Extension, 864 Collins Rd., Room 12, Jefferson, Wisconsin.

**Agenda**

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of agenda (for possible rearrangement)
5. Approval of minutes from the March 23, 2009 meeting
6. Citizen input and comments
7. Distribution of WACEC State Conference Registration Materials for Conference scheduled June 15-16, 2009
8. Introduction of Interim Agriculture Agent Heidi Johnson – Dick Pederson
9. Set Date for Holterman/Burlingham Farm Visit
10. Review and Approval of Position Description for Agriculture Agent & Authorization to Proceed with Hiring Process
11. Discussion on Working with Local Governments and Possible Contributions toward County Extension Budget
12. Motion to move into Closed Session pursuant to Wis. Stats. 19.85(1) (c) and (e) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and discuss contract negotiations with UWEX. (affirmative roll call vote required)
13. Motion to move into Open Session pursuant to Wis. Stats. 19.85(2) in order to take possible action on any items discussed in closed session
14. Identify next meeting dates and possible agenda items
15. Adjourn

**The Committee may discuss and/or take action on any item specifically listed on the agenda.**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

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