

**Agenda**  
**\*Revised 9/18/2009**  
**Human Resources Committee**  
**Jefferson County Courthouse**  
**320 S Main St, Room 112**  
**Jefferson, WI 53549**

**September 22, 2009, 9:30 a.m.**

Committee Members: James Braughler; Carol Knox; Julie Nelson, Vice Chair; Sharon Schmeling, Chair; and  
Lloyd Zastrow, Secretary

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of August 26, 2009 minutes
7. **\*Consideration and possible action recommending the acceptance of grant money to fund a Limited Term Cooperative Weed Management intern in the Parks Department**
8. Consideration of Employee Retirement Recognitions from the Board of Supervisors
9. Consideration and possible action to eliminate a full-time Human Services Professional II position and create a full-time Comprehensive Community Services Facilitator position
10. Consideration and possible amendment to Personnel Ordinance HR0430, Family Medical Leave and Military Leave Acts, to include Domestic Partner provisions in accordance with new Wisconsin State regulations
11. Review of Personnel Ordinances and consideration of additional ordinance to address the use of company time or resources for political activity
12. Consideration and possible action concerning a policy for employees with symptoms or exposure to the H1N1 flu
13. Discussion of Residency requirements for specific County positions
14. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(e), update and consideration of union negotiations
15. Reconvene into open session for consideration and possible action regarding items discussed in closed session
16. Possible recommendation to establish wages and benefits for non-represented employees in 2010
17. Report from Human Resources Director
  - a. Emergency Help Requests received
  - b. Status of Vacancy Requests received
  - c. Update on pending employment related legislation
  - d. Review of State Health insurance rates for 2010 and impact on budget
18. Set next meeting date and agenda
19. Adjournment

**Next scheduled meeting: October 20, 2009 @ 8:30am.**

The Committee may discuss and/or take action on any item specifically listed on the agenda

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**