



**Jefferson County**

864 Collins Road  
Jefferson, WI 53549

(920) 674-7295 (920) 674-7200 (fax)

**University of Wisconsin-Extension  
Cooperative Extension**

**DATE:** February 8, 2010  
**TO:** Ron Buchanan, Mike Burow, John Kannard, Greg Torres, Robert Yachinich and Other Interested Citizens  
**CC:** Gary Petre, Sharon Schmeling, Richard Pederson, Dave Williams  
**FROM:** Kathleen Eisenmann, Family Living Agent  
**RE:** University Extension Education Committee Meeting

A meeting of the Jefferson County University Extension Education Committee will be held on **Tuesday, February 16, 2010 at 8:30 a.m.** at UW-Extension, 864 Collins Rd., **Room 12**, Jefferson, Wisconsin.

**Agenda**

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of agenda (for possible rearrangement)
5. Approval of minutes from the January 11, 2010 meeting
6. Discussion of interview process for Agriculture Agent position– Dick Pederson
7. Convene into closed session pursuant to Section 19.85(1)(c), Wis. Stats., Considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (affirmative roll call vote required)
8. Move into open session pursuant to Section 19.85(2), Wis. Stats., to conduct business as detailed on the duly posted agenda (affirmative roll call vote required)
9. Committee Recommendation on applicant for hire in the Agriculture Agent position
10. Identify next meeting dates and possible agenda items – March 8, 2010; April 5, 2010
11. Adjourn

**The Committee may discuss and/or take action on any item specifically listed on the agenda.**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

*“Enriching people with knowledge, perspective, skills and aspirations.”*

University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.