

## **Agenda**

**Human Resources Committee  
Jefferson County Courthouse  
320 S Main St, Room 112  
Jefferson, WI 53549**

**December 20, 2010 @ 8:30 a.m.**

Committee Members: James Braughler, Chair; Mary Delany; Craig Peterson, Secretary; Dick Schultz and Lloyd Zastrow, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of November 16, 2010 minutes
7. Review of Retirement Recognitions for October – December, 2010
8. Consideration regarding clarification and/or expansion of Personnel Ordinance HR0465, Nepotism
9. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(b), 19.85(1)(e), and 19.85(1)(f), consideration of employee discipline, update and consideration of union negotiations and consideration of employee(s) specific medical history as it relates to a leave of absence request.
10. Reconvene into open session for consideration and possible action regarding items discussed in closed session
11. Report from Human Resources Director, including position vacancy requests, emergency help requests and recent supervisory training update
12. Set next meeting date and agenda
13. Adjournment

**Next scheduled meeting: January 18, 2011 @ 8:30am.**

The Committee may discuss and/or take action on any item specifically listed on the agenda

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**