

**AGENDA**  
**JEFFERSON COUNTY BOARD MEETING**  
**Tuesday, July 12, 2011 7:00 p.m.**  
**Jefferson County Courthouse**  
**320 South Main Street, Room 205**  
**Jefferson, WI 53549**

1. **CALL TO ORDER**
  2. **PLEDGE OF ALLEGIANCE**
  3. **ROLL CALL**
  4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
  5. **REVIEW OF THE AGENDA**
  6. **APPROVAL OF JUNE 14, 2011 COUNTY BOARD MINUTES**
  7. **COMMUNICATIONS**
    - a. Treasurer's Monthly Report (Addendum to Agenda)
    - b. Recognition of Retirees
    - c. Claim against County for John Gillitzer costs of medical care
    - d. Memo from Kevin Reilly, UW System, dated June 21, 2011 (Page 1)
    - e. Zoning Committee Notice of Public Hearing, July 21, 2011, 7:00 p.m. Rm 205 (Page 2-3)
  8. **PUBLIC COMMENT**
  9. **SPECIAL ORDER OF BUSINESS**
    - a. Sheriff's presentation to Crystal Farms and Oakdale Farms for their donations of food for inmate meals
    - b. Presentation by Clifton Gunderson of the 2010 Audited Financial Statements
  10. **ANNUAL REPORTS**
    - a. Sheriff's Office – Paul Milbrath
    - b. Emergency Management – Donna Haugom
    - c. Child Support – Stacey Schuck
    - d. Veteran's Service – Yvonne Duesterhoeft
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
11. **PLANNING & ZONING COMMITTEE**
    - a. Report – Approval of Petitions (Page 4)
    - b. Ordinance – Amend Zoning Ordinance (Page 5-6)
  12. **ADMINISTRATION & RULES COMMITTEE**
    - a. Resolution – Clarifying the County's policy on identification of County vehicles (Page 7)
    - b. Resolution – Authorize the Administration & Rules Committee to seek court approval, if necessary, of municipal divisions for reapportionment purposes (Page 8)

13. FINANCE COMMITTEE
  - a. Resolution - Authorizing conveyance to the City of Jefferson (Addendum to Agenda)
14. HUMAN RESOURCES COMMITTEE
  - a. Resolution – Creating one full-time Behavioral Health Specialist position (Page 9)
15. ANNOUNCEMENTS
16. ADJOURN

**NEXT COUNTY BOARD MEETING, AUGUST 9, 2011 7:00 P.M. ROOM 205**

**From:** Kevin Reilly [mailto:[kreilly@uwsa.edu](mailto:kreilly@uwsa.edu)]  
**Sent:** Tuesday, June 21, 2011 10:56 AM  
**To:** Audrey McGraw  
**Cc:** Ray Cross; Richard Klemme; David Giroux; Jennifer Moore  
**Subject:** Re: 2011-32 Preservation of UW System

Audrey,

Thanks much for this resolution. This one and others like it coming from county boards and Extension committees have had a very positive effect downtown.

Please thank the Jefferson County Board members on my behalf.

Kevin

Kevin P. Reilly  
President  
UW System  
1220 Linden Drive, Room 1720  
Madison, WI 53706  
608-262-2321  
608-262-3985 (fax)  
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**NOTICE OF PUBLIC HEARING**

**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; Jan Roou*

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance With Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, July 21, 2011, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the zoning ordinance of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS**

**3531A-11 & CU1663-11 – Matthew Thomas:** Rezone approximately 0.85 acre of PIN 018-0713-0431-000 (35.2 Acres) with conditional use to allow for storage of non-farm equipment near **N6974 Kuhl Road** in the Town of Lake Mills.

**FROM A-3, RURAL RESIDENTIAL TO A-2, AGRIBUSINESS**

**3532A-11 & CU1666-11 – Charles Couden/James & Nancy Couden Property:** Rezone PIN 026-0616-0241-005 (1.766 Acres) with conditional use to allow for storage of non-farm equipment near **N4675 Highland Drive** in the Town of Sullivan.

**CONDITIONAL USE PERMIT APPLICATIONS**

**CU1664-11 – Mark Foelker Jr.:** Conditional use to allow an extensive on-site storage structure over 1,000 square feet and over 15 feet in height for personal residential storage in a Residential R-2 zone. The site is at **W3110 Thiesen Lane** in the Town of Jefferson on PIN 014-0615-1431-005 (1.089 Acre).

**CU1665-11 – Tracy & Marcus Rothmeyer:** Conditional use to allow an extensive on-site storage structure 22 feet in height in a Residential R-2 zone at **N953 Vinnie Ha Ha Road**, Town of Koshkonong, on PIN 016-0513-2434-009 (0.261 Acre).

**6. Adjourn**

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

**REPORT  
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY  
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on March 18, 2010, and June 16, 2011, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS 3465A-10, 3466A-10, 3527A-11, 3528A-11,  
3529A-11 and 3530A-11**

**DATED THIS TWENTIETH DAY OF JUNE 2011**

**Donald Reese, Secretary**

**THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS 3524A-11, 3525A-11 AND 3526A-11  
IS JUNE 18, 2011.**

**ORDINANCE NO. 2011-\_\_\_\_\_**

**Amend Zoning Ordinance**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3465A-10 and 3466A-10 were referred to the Jefferson County Planning and Zoning Committee for public hearing on March 18, 2010, and Petitions 3527A-11, 3528A-11, 3529A-11 and 3530A-11 were referred for public hearing on June 16, 2011, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

**FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL AND N, NATURAL RESOURCES**

Create two, approximate 3-acre building sites and an approximate 3.2-acre Natural Resource zone on South Island View Road in the Town of Concord from part of PIN 006-0716-1821-000 (42.319 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon receipt and recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test for each building site showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lots. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3465A-10 and 3466A-10 – Ben Jasper)

Create both a 3-acre building site on Lundt Road and an adjoining 5.8-acre Natural Resource zone from part of PIN 026-0616-2722-000 (36 acres) in the Town of Sullivan. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. This action is further conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems for the building site, and upon approval and recording of a final certified survey map for the lots. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3529A-11 and 3530A-11 – Marsha Parker)

**FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL**

Rezone 1.125 acres on Genz Road in the Town of Ixonia to create a building site from part of PIN 012-0816-1411-000 (37.25 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map including extraterritorial plat review, if necessary. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3527A-11 – Dan & Lacy Jablonski/Darlene Holz Trust property)

Create a new 6-acre building site on CTH E from part of PIN 012-0816-2932-001 (17.7409 acres) in the Town of Ixonia. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3528A-11 - Robyn Saxe/Ralph Stendel Trust property)

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

Ordinance Requested by  
Planning and Zoning Committee

07-12-11

Deb Magritz: 6-22-11

RESOLUTION NO. 2011-\_\_\_\_

Clarifying the County’s policy on identification of County vehicles

WHEREAS, on April 20, 1999, the County Board adopted Resolution No. 99-03 that required displaying the County seal on each side of all unmarked County vehicles, except those vehicles used for law enforcement purposes which shall be exempt at the discretion of the Sheriff, and

WHEREAS, on June 8, 1999, the County Board adopted Resolution No. 99-29 that amended Resolution No. 99-03 to exempt any vehicle clearly marked “Jefferson County”, which marking also identifies the particular department operating the vehicle, and

WHEREAS, over the years various County departments have developed vehicle identification decals specific to their departments and have been applying these decals to County vehicles, and

WHEREAS, the department decals have become readily recognizable to the general public and clearly identify County vehicles to specific departments’ operations, and

WHEREAS, some County vehicles that are assigned to departments should be exempted from any policy requiring vehicle identification decals due to security or client anonymity reasons,

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 99-03 and Resolution No. 99-29 are hereby rescinded.

BE IT FURTHER RESOLVED that the County Administrator be authorized and directed to approve department identification decals that are displayed on County vehicles, excluding Sheriff’s Office decals which shall be approved by the Sheriff or his designee.

BE IT FURTHER RESOLVED that County vehicle identification decals shall be displayed on each side of all non-sheriff County vehicles, except as exempted by the County Administrator or the Sheriff in the case of Sheriff’s Office vehicles.

*Fiscal Note: Adoption of this resolution will have no fiscal impact to the County, as it merely clarifies to County’s current practice and establishes authority for implementation.*

AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSTAIN \_\_\_\_\_  
ABSENT \_\_\_\_\_

Requested by  
Administration & Rules Committee

07-12-11

Gary Petre: 05-13-11; 07-05-11

**Item 12b**

**RESOLUTION NO. 2011-\_\_\_\_\_**

**Authorize the Administration & Rules Committee to seek court approval,  
if necessary, of municipal divisions for reapportionment purposes**

WHEREAS, Resolution 2011-14 approved the County’s tentative supervisory district plan for elections commencing in 2012, and

WHEREAS, municipalities in the County are required by law to create wards in the size and location necessary to accommodate the County’s tentative supervisory district plan and report the boundaries of those wards to the County within sixty days of receipt of the County’s tentative supervisory district plan, and

WHEREAS, section 5.18, Wisconsin Statutes, provides the County’s remedy if a municipality fails to divide or divides in a fashion that does not meet the requirements of the County’s tentative supervisory district plan, and

WHEREAS, section 5.18, Wis. Stats., requires the County to petition the Court within fourteen days of the due date for municipal ward plans in order to obtain relief from noncompliance with the County’s tentative district plan, and

WHEREAS, municipal ward divisions are due back to the County by July 19 and there is no County Board meeting within the next fourteen days thereafter in which to authorize a petition to the Court for relief should that be necessary, and

WHEREAS, it is desirable to delegate the decision to petition for relief, if necessary, to the Administration & Rules Committee which has been overseeing the reapportionment process,

NOW, THEREFORE, BE IT RESOLVED that the Administration & Rules Committee is authorized to petition the Jefferson County Circuit Court for an order dividing a municipality into wards in accordance with applicable law and the County’s tentative supervisory district plan upon a municipality’s failure to divide or submission of a division which does not comply with the tentative supervisory district plan.

*Fiscal Note: Filing fees and service costs will be approximately \$300. The balance of costs would be the allocated staff time necessary to process the petition and court appearances.*

AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSTAIN \_\_\_\_\_  
ABSENT \_\_\_\_\_

Requested by  
Administration & Rules Committee

07-12-11

Phil Ristow: 07-07-11

RESOLUTION NO. 2011 - \_\_\_\_\_

**Resolution creating one full-time Behavioral Health Specialist position at Human Services**

WHEREAS, the Human Services Director and the Human Services Board recommend creation of one (1) full-time, Behavioral Health Specialist position, and

WHEREAS, the requests for services in the Mental Health/AODA clinic and Emergency Mental Health areas have increased dramatically, averaging 95 – 100 clients per case manager, and

WHEREAS, the proposed Behavioral Health Specialist position would assist in reducing the potential liability from such a large case load as well as assist in meeting needs in the mandated area of Emergency Mental Health, and

WHEREAS, after due consideration, the Human Resources Committee recommends the change proposed by the Human Services Director and Human Services Board.

NOW, THEREFORE, BE IT RESOLVED that the 2011 County Budget setting forth position allocations at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

*Fiscal Note: The Behavioral Health Services position is 67.3% funded by Medicaid and State funding. Any additional tax-levy cost will be covered by funds budgeted for a full-time Community Outreach Worker position, which currently is, and will remain, vacant. Therefore, no additional funds are required in 2011. As a budget amendment, 20 affirmative votes are required for passage.*

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSENT \_\_\_\_\_

ABSTAIN \_\_\_\_\_

Requested by  
Human Resources Committee

07-12-11

Prepared by Terri M Palm-Kostroski, 07-07-11