

Agenda

**Human Resources Committee
Jefferson County Courthouse
320 S Main St, Room 112
Jefferson, WI 53549**

July 17, 2012 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Greg David; Pamela Rogers, Secretary; Jim Schroeder, and Dick Schultz, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of June 19, 2012 minutes
7. Communications
8. Discussion with Charles Carlson and Katie McCloskey from Carlson Dettmann Consulting to provide a status update on the Classification and Compensation study and possible action giving direction to proceed with the study, including but not limited to defining the County's comparable markets
9. Consideration and possible action to increase the current Data Entry Clerk's hours in the Register of Deeds to full-time
10. Consideration and possible action amending Personnel Ordinance HR0490, Voluntary Vacation Donation to allow employees to donate to a specific employee
11. Discussion of 2013 Wisconsin Retirement System Contribution Rates
12. Set next meeting date and agenda
13. Adjournment

Next scheduled meeting: August 21, 2012 @ 8:30 am.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.