

Minutes of the
HOME Board Meeting
April 16, 2009

Members Present: Duane Paulson, Mark Baldwin, Joe Birbaum, Greg David,
Mark Hoefert, John Hilber, Peter Sorce, Maria Watts,
Kathleen Schilling and Ron Buchanan

Staff: Glen Lewinski, Kristin Silva and Nancy Mojica

Excused Absent: Robert Adam, Scott Seefeldt and Jill Haupt

Guest: Carol Biersach, Lee Martinson, Slinger Housing Authority,
Lauren Cravens, Tony Brus, Jefferson County Habitat for
Humanity, Rose Sura, hbc services, Inc. and Joanna
Hemschemeyer, Hebron House of Hospitality

- I. The meeting was called to order by the Chair with a quorum of the Board present at 9:15 a.m.
- II. The meeting began with the Pledge of Allegiance.
- III. On a motion by Peter Sorce and seconded by Joe Birbaum, the minutes of the March 12, 2009 Board meeting were unanimously approved.
- IV. Public/Comments
Slinger Housing Authority provided a summary of its lender meeting in Washington and Ozaukee counties. WPHD also indicated that the lender meetings were held in Waukesha and Jefferson counties were well attended.
 - a. Staff indicated that the 2009 grant award still had not been received from HUD.
- V. Staff reported that the State had negotiated with other "regional" applicants a grant to Waukesha County under the Neighborhood Stabilization Program (NSP) of \$1,221,138 in project costs and \$91,585 in administration for a total of \$1,312,723 in NSP funding.
- VI. The WI Partnership staff reviewed the Fund Balance report, which was accepted without action.

Staff recommended and the Board Agreed to address item #8 prior to action on Item #7.

- VII. Staff requested a revision to the funding for land acquisition related to the request from the Jefferson County Habitat for Humanity. The original "passed" motion was for \$109,000 for land acquisition. The revision would clarify the land acquisition cost and development fees associated with the homes to be constructed.

On a motion by Joe Birbaum and seconded by Mark Baldwin, the Board modified their previous motion and unanimously approved the following HOME allocation for the Jefferson County Habitat for Humanity for \$109,000.

<u>Parcel</u>	<u>Acquisition</u>	<u>Development Fee</u>
Lot 1, Hyer Drive - Jefferson	\$25,000	\$ 8,700
Lot 3, Whitewater Ave - Jefferson	\$25,000	\$ 8,700
Lot 117, 520 Brookstone, Watertown	\$32,900	\$ 8,700
	\$82,900	\$26,100

- VIII. The Board on a motion by Joe Birbaum and seconded by Peter Sorce, clarified its funding for CHDO Operating and development fees which maintains a flexible case by case funding policy up to 10% with no guaranteed funding to any applicant..
- IX. Staff reported that HUD was still negotiating with Urban Economic Development to provide HOME technical assistance as outlined in the Dennison report.
- X. No new activity was reported by WI Partnership related to the Dennison report.
- XI. The Board agreed by voice vote to cancel the May meeting since staff will be attending HUD training on the scheduled date. The next meeting will be held on June 18, 2009 or at the call of the Chair.
On a motion by Ron Buchanan and seconded by Greg David, the meeting adjourned at 9:52 a.m.

Respectfully submitted,

Duane Paulson
Chair, HOME Board