

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Wednesday, July 1, 2009

The Jefferson County Highway Committee met on Wednesday, July 1, 2009, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; Blane Poulson; Robert Yachinich; John Molinaro; Glen Borland

Members absent: None

Also Present: William Kern, Highway Commissioner
Gary Petre, County Administrator
Sharon Schmeling, County Board Chairperson
Phil Ristow, Corporation Counsel
Ann Jenswold, Highway Department
Matt Kinsella, Wolf Paving
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the June 3, 2009 meeting, having been distributed in advance, it was moved by Mr. Poulson and seconded by Mr. Borland to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

- Wisconsin DOT: Acceptance into state salt bid at \$57.50/ton

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

• **Project Work**

Design work nearing completion on CTH P (Rome) project

Working on final design contract review for CTH "F" project

CTH "G":

All repairs and undercutting is complete

Finishing pavement patches and binder work

Will begin paving the asphalt surface from STH 89 to STH 19 over next few weeks

CTH "D":

Will begin pulverizing the asphalt surface in July

Any culverts and minor repair work will be completed in July

• **General Maintenance**

Crews completing pothole patching on state, county, and town roads

Crews working on shoulder repairs and maintenance on county and state roads

Crews completing mowing on state, county, and town roads

Crews are completing maintenance and replacement sign work

Crews are completing early season crack seal work on state and county roads

Work for Others

None

OLD BUSINESS

8a. Discuss County Bridge Aid Program.

The Committee discussed the Bridge Aid and Road Aid Programs, and the economic issues surrounding the budget. History and information regarding the programs was supplied by Corporation Counsel, Phil Ristow. There will be information included in the County Board packets regarding this issue being on the Highway Committee agenda in August.

It was moved by Mr. Yachinich and seconded by Mr. Borland to notify the Towns that a resolution will be discussed at the August Highway Committee meeting and a resolution may be going to County Board in August to eliminate the program.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland

NOES: None

ABSENT: None

ABSTAIN: None

8b. Discuss County Road Aid Program.

It was moved by Mr. Yachinich and seconded by Mr. Borland to notify the Towns, by letter, that a resolution will be discussed at the August Highway Committee meeting and a resolution may be going to County Board in August to eliminate the program.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland

NOES: None

ABSENT: None

ABSTAIN: None

NEW BUSINESS

9a. Review 2008 Annual Financial Report.

Commissioner Kern stated that the 2008 Financial Report will be distributed at the next County Board meeting, and an overview will be given at the August County Board meeting. No motion made.

9b. Discuss preliminary 2010 Highway Department budget.

Commissioner Kern stated on a positive note that the state budget transportation aids increased. However, the state maintenance portion may be cut somewhat. There is a question as to what Jefferson County’s share will be because the portion is divided up throughout the state. The contracting language that could have impacted the department was vetoed out of the budget. No motion was made.

9c. Review monthly financial account summary.

Commissioner Kern discussed the financial status of the department, and stated that the Stimulus CTH “F” Project is moving forward. It is scheduled for 2010. The Commissioner engaged the committee on discussion and questions. No motion made.

10. Highway Operations Report

The Commissioner discussed current operations of the department and answered any questions that the Committee had. No motion made.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	06/11/09	\$ 25,389.71
BILLS:	06/18/09	173,695.00
BILLS:	07/01/09	159,687.99
COMMITTEE:	MAY	<u>256.30</u>
TOTALS:		\$ 359,029.00

It was moved by Mr. Molinaro and seconded by Mr. Yachinich that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland

NOES: None

ABSENT: None

ABSTAIN: None

The next Highway Committee meeting will be held on August 5, 2009, starting at 8:00 A.M. at the Jefferson County Highway Department.

Motion by Mr. Molinaro and seconded by Mr. Yachinich to adjourn at 9:23 a.m.

Carried by the following roll call:

AYES: Buchanan, Yachinich, Molinaro, Borland

NOES: None

ABSENT: Poulson

ABSTAIN: None

Approval:

Blane Poulson, Secretary