

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Wednesday, September 2, 2009**

The Jefferson County Highway Committee met on Wednesday, September 2, 2009, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Ron Buchanan; Robert Yachinich; John Molinaro; Glen Borland

Members absent: Blane Poulson

Also Present: William Kern, Highway Commissioner  
Gary Petre, County Administrator  
Donald Reese, County Board Supervisor  
Ann Jenswold, Highway Department  
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the August 5, 2009 meeting, having been distributed in advance, it was moved by Mr. Yachinich and seconded by Mr. Borland to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Yachinich, Molinaro, Borland

NOES: None

ABSENT: Poulson

ABSTAIN: None

**CORRESPONDENCE:**

- Town of Oakland – E-mail regarding Road Aid & Bridge Aid Programs

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- County Board Supervisor, Don Reese, spoke regarding the Road Aid and Bridge Aid Programs

**HIGHWAY COMMISSIONER'S REPORT:**

- **Project Work**

CTH "F":

Design work is in early stage

CTH "G":

Project is complete

CTH "D":

All preparation work is complete

All asphalt binder (1<sup>st</sup> mat) is complete

- **General Maintenance**

Crews working on shoulder repairs and maintenance on county and state roads

Crews are mowing on state highways; this work along with additional mowing on county highways will be taking place into the fall

Crews are completing maintenance and replacement sign work

Crews completed most seal coat work

Crews will be working on various town and village projects over the next several weeks

Work for Others

None

**OLD BUSINESS**

**8a. Discuss resolution regarding the discretionary County Bridge Aid and Road Aid Program.**

The Committee discussed the Bridge Aid and Road Aid Programs.

It was moved by Mr. Molinaro and seconded by Mr. Borland to have the Highway Committee Chair motion to withdraw the resolution at County Board, or to table it, and have the programs go to the Finance Committee as a budgetary issue.

Carried by the following roll call:

AYES: Buchanan, Yachinich, Molinaro, Borland

NOES: None

ABSENT: Poulson

ABSTAIN: None

**NEW BUSINESS**

**9a. Review 2010 Highway Department Budget.**

The Commissioner discussed the 2010 budget stating that \$80,000.00 was switched to winter maintenance from transportation aids. 2010 projects include the CTH “F” stimulus project, CTH “D” paving completion, and CTH “P” (Rome to HWY 18) will be completed. The Highway Department 2010 budget has a \$100,000.00 levy decrease. No motion made.

**9b. Review monthly financial account summary.**

The Highway Commissioner discussed the financial account summary. He stated that county maintenance is back in line, there is currently more spending taking place in construction, and that the CTH “D” binder is complete. No motion made.

**10. Highway Operations Report**

The Commissioner discussed current operations of the department and answered any questions that the Committee had. He stated that within the next two weeks town work will be completed, seal coating, and then the crews will be back on CTH “D”. The state has now approved mowing functions. No motion made.

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	08/13/09	\$ 352,994.36
BILLS:	08/26/09	321,825.73
BILLS:	09/02/09	234,995.87
COMMITTEE:	JULY	<u>381.70</u>
TOTALS:		\$ 910,197.66

It was moved by Mr. Yachinich and seconded by Mr. Molinaro that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Yachinich, Molinaro, Borland
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

The next Highway Committee meeting will be held on October 7, 2009, starting at 8:00 A.M. at the Jefferson County Highway Department.

Motion by Mr. Molinaro and seconded by Mr. Borland to adjourn at 9:00 a.m.

Carried by the following roll call:

- AYES: Buchanan, Yachinich, Molinaro, Borland
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

Approval: \_\_\_\_\_  
Blane Poulson, Secretary