



JEFFERSON COUNTY HISTORIC SITE PRESERVATION COMMISSION

TURTLE EFFIGY MOUND, 58'
GENERAL ATKINSON GROUP
JEFFERSON COUNTY MOUNDS & TRAIL PARK



320 S. Main Street Room 111 Jefferson, WI 53549-1713

John Molinaro, Chairman
Rebecca Shrum, Vice Chair
Jessie Powers, Secretary
Cindy Arbiture
Robert Birmingham
Kathleen Groskopf
Joan Jones

Meeting Minutes

Meeting Date: March 19, 2009
Meeting Time: 6:30 PM
Meeting Place: UW-Extension Bldg
864 Collins Road
Jefferson, WI 53549

Those Present: John Molinaro
Rebecca Shrum
Cindy Arbiture
Joan Joans
Jacob Shaffer
Jessie Powers

The following items were discussed:

1. Call to Order. Mr. Molinaro called the meeting to order. Action taken: none.
2. Roll Call at 6:31 pm. The following members were present at roll call: Mr. Molinaro, Ms. Shrum, Ms. Arbiture, Ms. Joans, Mr. Shaffer and Ms. Powers. Ms. Groskopf will not stand for reappointment.
3. Certification of compliance with Open Meetings Law.
4. Review of Agenda. Action taken: Add Correspondence line item for next agenda.
5. Review of January 29th minutes. Item #8: The National Park Service does not require the Jefferson County Historic Site Preservation Commission (JCHSPC) to submit a mission statement.
6. Citizens Comments: none present.
7. Grant update: none at this time.
8. Conference update: Mr. Molinaro has sent out 150+ registration forms and will continue to send out more. He has left several forms at the Hoard Historic Museum.
Ms. Arbiture will design an evite to be distributed via email.
Mr. Molinaro verified with Kori at the Hoard Historic Museum the JCHSPC members can use the museum the night before the conference to conduct last minute details and setup.
Mr. Molinaro called and committed to CW Catering.

Chuck Law is collaborating with an author who is interested in promoting her new book at the conference. Mr. Molinaro will inform Mr. Law the JCHSPC members agree to the promotion of the book at the conference.

The donation form for companies to sponsor the conference should have three types of sponsoring/fees: \$25 for table, \$50 for literature inserted into folder and \$_____Other Amount for company name to be listed. It was also suggested that names be given to different tiers of money amounts (ranges) donated, i.e. Blackhawk Sponsor \$100-\$200.

9. Business Unit: All checks and money orders from the conference will be made out and deposited at Jefferson County into a reserve fund for the JCHSPC.

10. Next meeting date and agenda:

- Next Meeting Date: **Wednesday, April 8th**, 2009 at 6:30pm.
- Next Meeting Place: UW-Extension Bldg, 864 Collins Road, Jefferson, WI 53549
- Next Meeting Agenda: TBD.

11. Future agenda items: Correspondences.

12. Adjourn. Ms. Jones motioned to adjourn, Ms. Powers seconded the motion, vote: unanimous. Meeting adjourned at 8:09.