

HUMAN RESOURCES COMMITTEE
MEETING MINUTES
May 17, 2011 @ 2:30pm
Jefferson County Courthouse, Room 112

1. Call to Order. Meeting called to order at 8:30am by J. Braugler.
2. Roll Call. Present: J. Braugler, M. Delany, C. Peterson, R. Schultz and L. Zastrow. Quorum established. Also Present: G. Petre, T. Palm, J. Molinaro, J. Rouu, J. Hanneman, P. Milbrath.
3. Certification of compliance with the Open Meetings Law. Verification of notice of meeting by G. Petre.
4. Review of Agenda. No changes made.
5. Citizen Comments. None.
6. Approval of minutes. Motion by D. Schultz, second by L. Zastrow, to approve the April 12, 2011 minutes, as presented. Motion carried.
7. Motion by D. Schultz, second by M. Delany, to recommend to County Board Personnel Ordinance HR0466, Nursing Mothers Support Policy, as presented in draft format, providing space, time and support to new mothers electing to breastfeed. Motion carried.
8. Update on the trial 14-day work cycle for patrol sergeants. Sheriff Milbrath provided an update that, overall, the change is working. The savings is not as great as hoped in the patrol division, due to training demands. The work-cycle in the jail is much more productive schedule and sick usage for sergeants in the jail is nearly non-existent. Committee requested another update in August or September.
9. Motion by D. Schultz, second by L. Zastrow, to recommend to County Board amendments to Personnel Ordinance HR0445, Identification Badge Policy, as presented, including courthouse maintenance workers to have unlimited access, as well as the Human Resources director or designee to have the authority to grant additional access. Motion carried.
10. Discussion of a policy with respect to discipline and discharge, as outlined in the State 2011 Budget Repair Bill. Committee discussed the potential of needing a grievance process as outlined in the Budget Repair Bill. Issues discussed included just cause vs. at will employment, including employee representation on a hearing panel, and other requirements the process may need to contain. Continue to discuss at future meetings as more information from the State becomes available.
11. Motion by D. Schultz, second by M. Delany, to move into closed session item pursuant to Wisconsin State Statutes Section 19.85 (1)(e), update and consideration of union negotiations. All members present, L. Zastrow, J. Braugler, C. Peterson, M. Delany, and D. Schultz responding "Aye". Moved into closed session at 9:13am.
12. Motion by L. Zastrow, second by D. Schultz, to reconvene into open session. All members present, L. Zastrow, J. Braugler, C. Peterson, M. Delany and D. Schultz responding "Aye". Reconvened into open session at 9:29am.
13. Next meeting dates scheduled for Tuesday, June 21, 2011 at 8:30am, to include items 10, 11 and 12.
14. Motion by D. Schultz, second by M. Delany, to adjourn. Meeting adjourned at 9:30am.


Human Resources Committee Secretary

6-14-11
Date