

JEFFERSON COUNTY HUMAN SERVICES

Board Minutes

June 13, 2011

Board Members Present: Jim Mode, Pam Rogers, Augie Tietz, Richard Jones, and John McKenzie

Board Members Absent: Marty Powers and Jim Schultz

Others Present: Human Services Director Kathi Cauley; Aging & Disability Resource Center Manager Sue Torum; Administrative Services Manager Joan Daniel; Office Manager Donna Hollinger; County Administrator Gary Petre, County Board Chairman John Molinaro; and County Supervisor Jan Rouo.

1. CALL TO ORDER

Mr. Mode called the meeting to order at 4:00 p.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

Mr. Schultz and Mr. Powers absent/Quorum established

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Compliance attained

4. REVIEW OF THE JUNE 13, 2011 AGENDA

No changes

5. CITIZEN COMMENT

No Comments

6. APPROVAL OF THE MAY 10, 2011 BOARD MINUTES

Ms. Rogers made a motion to approve the May 10, 2011 board minutes.

Mr. Tietz seconded.

Motion passed unanimously.

7. REVIEW OF APRIL 30, 2011 FINANCIAL STATEMENT

Ms. Daniel reviewed the financial statement and summary sheet (attached) and reported that we are projecting a surplus of \$206,301. She discussed the areas within each Division that are having the most impact on the budget. Ms. Daniel also presented a new financial statement (attached) that details projections for revenue, expenses, tax levy and variance by program within each Division.

8. REVIEW AND APPROVE MAY FINANCIAL VOUCHERS

Ms. Daniel reviewed the summary sheet of voucher batches (attached) totaling of \$702,002.35

Mr. Tietz made a motion to approve the April vouchers totaling \$702,002.35 as presented.

Mr. McKenzie seconded.

Motion passed unanimously.

9. **DIVISION UPDATES: FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER**

Family Resources:

Ms. Cauley reported on the following items:

- The number of child abuse cases is up from last year. We had 239 cases in 2010 and are projecting 280 cases this year.
- Juvenile justice cases remain about the same as last year at about 188.
- We have two vacancies within this area that we will be filling.

Behavioral Health:

Ms. Cauley reported on the following items:

- Crisis calls are up from last year and we are projecting 5667 call this year.
- Suicide calls are also up.
- We have only had 45 emergency detentions so far, which indicates that staff are managing their cases well.
- The new supervisor for the mental health/alcohol and other abuse clinic teams is doing a very nice job.

Administration:

Ms. Daniel reported on the following items:

- Provider contract information is now available on the county website.
- MIS is working on an authorization program, which will ensure that claims are accurate.
- The Wisconsin Medicaid Cost Report is in for 2010.
- We had an audit last week and it went well.
- We are submitting state reports from 2010.
- We are now getting payments from the clearinghouse, which is going well.

Economic Support:

Ms. Cauley reported for Ms. Johnson on the following items:

- The Department of Health Services along with the counties worked out a plan for Income Maintenance, so it will not be centralized or privatized. The plan is that 10 multi-county consortiums will be established, and each consortium will have a call center and will process applications and ongoing management of cases. It will be very similar to what we do now, except that it will be with a consortium that must meet performance measures and will have a call center.
- We need to hire three positions for this area.

Mr. Jones commended Ms. Cauley and Mr. Mode for all of the work they put into making this change.

Ageing & Disability Resource Center:

Ms. Torum on the following items:

- A press release (attached) will be in the papers recognizing the sixth anniversary of World Elder Abuse Awareness Day. We collaborate with our domestic abuse partners in the county and want to raise awareness. In 2010, our adult protective services unit received 82 reports with the majority of referrals involving self-neglect, financial abuse, and exploitation.

- Based on the mixed reviews of the satisfaction surveys that were sent to senior dining program participants, we decided to send out a letter (attached) explaining menu changes based on the *2010 Dietary Guidelines for Americans*.
- The ADRC has been busy keeping up with the many enrollments. Currently we have about 89 people on the waiting list.
- The broker for non-emergency medical transportation will be in place July 1st. We discussed whether or not we would contract with them. The broker is offering .51 cents to counties that would contract with them, and at that rate we would lose money and could not meet their requirements. Care Wisconsin said that they would prefer to work with us so we are working on a contract with them.
- Ms. Torum thanked Mr. Jones and Mr. Schultz for attending and representing us at the first Caregiver Coalition meeting that was held at Rainbow Hospice.

10. DISCUSS AND APPROVE UNFUNDING FAMILY RESOURCE MANAGER POSITION AND CREATING AN INTAKE WORKER

Ms. Cauley said that we would like to unfund the vacant Family Resource Manager position and create an Intake Worker to meet the needs of the increase of our crisis calls. This would be a savings of \$28,425.

Ms. Rogers made a motion to unfund the Family Resource Manager position and create an Intake Worker. Mr. Jones seconded.

Motion passed unanimously.

11. DISCUSS AND APPROVE CREATION OF ONE FULL-TIME COMMUNITY SUPPORT PROFESSIONAL – MASTERS (CSP II) POSITION AND OPTIONS FOR FILLING THIS POSITION OR A CSP I VACANT POSITION

Ms. Cauley reported that currently we have a vacancy for a CSP II position (Masters). The last time we recruited for this position, we didn't have a large volume of applicants and the one individual who was best qualified turned it down in part due to the salary. In the next round of recruiting, we would like the option of hiring whoever is the best candidate, whether it is a Master's or a Bachelor's degree.

Ms. Rogers made a motion to create one full-time Community Support Professional – Masters (CSP II) position with the option to fill either the CSP I position or CSP II position, based on applicants. Mr. Tietz seconded.

Motion passed unanimously.

12. UPDATE ON WISCONSIN COUNTY HUMAN SERVICE ASSOCIATION CONFERENCE

Ms. Cauley reported that they heard an excellent speaker from the National Council for Community Behavioral Health. The secretaries were there from the Department of Children and Families and the Department of Health Services and discussed the Governor's priorities and initiatives. Ms. Cauley also attended two other breakout sessions; one on Performance Management and one on A Guide to the Treatment Courts, which is the model used in Eau Claire County. The courts discussed were a Veteran's court, an alternative for incarceration for Mothers' court, Drug Court for Adults and a Health court. Eau Claire County feels very strongly that these treatment courts work and saves them money.

Mr. Mode reported that Department of Health Services Deputy Secretary Rhoades talked about changes within medical assistance due to its \$1.8 million shortfall. Secretary Smith said that they don't want to cut out eligibility to anyone, but rather change the current billing procedure from billing per service to billing per case. "Health homes" were also discussed where individuals could be followed for physical and mental health treatments, which may save money compared to some current practices.

13. UPDATE FROM WISCONSIN COUNTY HUMAN SERVICE ASSOCIATION

Mr. Mode reported that the meeting with DHS Secretary Smith, Deputy Secretary Rhoades, and the Counties went well. Every year the Counties sign a state/county contract, and this year several amendments will be added including one stating that all future amendments must have the mutual consent of all parties.

14. PREPARATION FOR PUBLIC HEARING/REVIEW OF BOARD POLICIES

Ms. Cauley read the policy statement for funding requests.

Mr. Molinaro acknowledged and thanked Mr. Mode for the hard work that he puts into chairing this Board as well as the time he spends attending other meetings on behalf of Human Services and Jefferson County.

15. PUBLIC HEARING FOR 2012 BUDGET - PUBLIC TESTIMONY

Family Promise of Jefferson County

Presented by John Woodbury and Kim Lopez

Also in attendance were, Kathleen Woodbury, Dawn Traub and Mary Ann Steppeke

Representatives of Family Promise spoke to the Board to inform them of their work. Family Promise involves 10 area churches opening their doors as a temporary transitional housing program for homeless families with children. In 2008 – 2009 reported statistics, 112 children were homeless in Jefferson County. Family Promise is a place where families can stay and connect to services to help break the cycle of homelessness and find permanency. They will serve 3-5 families at a time in southern Jefferson County. This model has been successful in Dane County and in other parts of the Country. They need money to help pay for two paid positions including a director and a van driver.

People Against Domestic & Sexual Abuse

Amy Venables O'Neil, Director

2011 Donation - \$45,000

2012 Request - \$45,000

Ms. O'Neil presented the board with a fact sheet and spoke about the program. (attached) They work in collaboration with other service providers and provide training to the medical community and law enforcement. They also speak to kids in schools emphasizing that youth do not have to continue the cycle of abuse. They will be losing funding from the Dept of Justice and

the Wisconsin Trust Foundation, and may have to cut a position. Last year they had 1,076 crisis calls and worked with 32% more individuals in person.

Mary Ann Steppke, Jail Ministry Volunteer

Ms. Steppke did not request any funding, but rather spoke about the salaries of the sheriff and jail deputies. Her concern is that based on duties, jail deputies should be replaced with correctional officers who have reduced salaries which would save taxpayers money. Several members of the board understood her concern and said that this issue has been discussed at the Law Enforcement Board meetings. Mr. Mode suggested that she should share her ideas with the Law Enforcement Committee, as the Human Services Board has no jurisdiction.

16. SET NEXT MEETING DATE AND POTENTIAL AGENDA ITEMS

The next meeting will be on Tuesday, July 12.

17. ADJOURN

Ms. Rogers made a motion to adjourn the meeting. Mr. Tietz seconded.

Motion passed unanimously.

Meeting adjourned at 5:50 p.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING
Tuesday, July 12, 2011 at 9:30 a.m.
Workforce Development Center
874 Collins Road, Room 103
Jefferson, WI 53549