

**JEFFERSON COUNTY HIGHWAY COMMITTEE
INFRASTRUCTURE COMMITTEE
JOINT MEETING MINUTES**

Tuesday, October 4, 2011

The Jefferson County Highway Committee and Infrastructure Committee met on Tuesday, October 4, 2011, at 8:30 A.M. for a joint meeting at the Jefferson County Courthouse, Room 202.

1. CALL TO ORDER

Supervisor Molinaro called the meeting to order at 8:30 a.m.

2. ROLL OF THE HIGHWAY & INFRASTRUCTURE COMMITTEES

Members present: Ron Buchanan; George Jaeckel; Craig Peterson; Glen Borland; Blane Poulson,
Donald Reese; Richard Jones; Mary Delany; Rick Kuhlman; Jim Schroeder.

Also Present: William Kern, Highway Commissioner
Gary Petre, County Administrator
John Molinaro, County Board Chairperson
Carlton Zentner, County Board Supervisor
Jan Roou, County Board Supervisor
Mike Burow, County Board Supervisor
Ann Jenswold, Highway Department
Brian Udovich, Highway Department
Bill Buglass, Payne & Dolan
Phil Ristow, Corporation Counsel

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

The County Administrator confirmed compliance.

4. REVIEW OF THE AGENDA

No changes were made.

5. PUBLIC COMMENT

- Supervisor Zenter, Fort Atkinson, commented on site selections for the Highway Department facility

6. APPROVE MINUTES FROM THE SEPTEMBER 6, 2011 JOINT MEETING OF THE HIGHWAY AND THE INFRASTRUCTURE COMMITTEES

The minutes from the September 6, 2011 Highway Committee and Infrastructure Committee joint meeting, having been distributed in advance, it was moved by Mr. Reese and seconded by Mr. Buchanan to approve the minutes as printed. Motion Carried: Ayes-All.

7. REVIEW AND POSSIBLE ACTION ON PROPOSALS TO DEVELOP PLANS AND COST ESTIMATES FOR THE POTENTIAL UTILIZATION OF EXISTING INDUSTRIAL SITES OR THE CURRENT HIGHWAY FACILITY SITE, FOR A NEW HIGHWAY DEPARTMENT MAIN FACILITY (RES. 2011-40)

Commissioner Kern stated that nine proposals were received from the following firms: Barrientos Design; Bray Architects; Venture Architects; Cedar Corporation; MSA Professional Services; General Engineering Company; SEH; Kueny Architects; Angus Young.

The proposals and firms were discussed. Commissioner Kern stated that the top three firms ranked, other than Barrientos Design, were Bray Architects, Kueny Architects, and Cedar Corporation. The top three firm's proposals were handed out, reviewed, and discussed by the committees.

It was moved by Supervisor Buchanan and seconded by Supervisor Kuhlman to move forward with the proposal submitted by Bray Architects for \$12,000.00.

Highway Committee, Motion Carried: Ayes-All

Infrastructure Committee, Motion Carried: Ayes – Delany, Jones, Kuhlman, Reese
Noes - Schroeder

8. **SET NEXT JOINT MEETING DATE AND POSSIBLE AGENDA ITEMS.**

The next joint meeting of the Highway and Infrastructure Committees is yet to be determined.

It was moved by Supervisor Buchanan and seconded by Supervisor Reese to adjourn at 9:02 a.m.

Motion Carried: Ayes-All

Approval:

