

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

April 26, 2012

Administration & Rules Committee

8:30 a.m.

1. Call to Order

Meeting was called to order by Supervisor Molinaro at 8:30 a.m.

2. Roll Call

Administration and Rules Committee Members

Members present: James Braughler, Jim Mode, Rick Kuhlman, John Molinaro. Paul Babcock was excused.

Others Present: Gary Petre – County Administrator; Connie Freeberg – Paralegal, Confidential; Tammie Jaeger – Administrative Assistant – Confidential, Phil Ristow – Corporation Counsel.

3. Certification of compliance with Open Meeting Law Requirements

Gary Petre certified compliance with the open meeting law.

4. Review of Agenda

No changes were made

5. Public Comment

None

6. Approval of March 28, 2012 Administration & Rules Committee meeting minutes

Motion made by Supervisor Mode; Second by Supervisor Braughler to approve the March 28, 2012 Administration & Rules Committee meeting minutes as printed. (Ayes-All) Kuhlman – Abstained. Motion carried.

7. Approval of April 17, 2012 County Board minutes

Motion by Supervisor Mode; Second by Supervisor Kuhlman to approve the April 17, 2012 County Board as corrected. (Ayes-All) Motion carried.

8. Communications

9. Discussion and possible action on resolutions, letters or reports from other governmental agencies

Resolution – “Oppose any language that holds the county financially responsible for services that are already paid for by other entities.

The Committee discussed this resolution. They would like Yvonne Duesterhoeft, Veterans Service Officer, and Judge Randy Koschnick to review this resolution and provide their comments for the next meeting. No action taken.

10. Discussion and possible action on the 2011 County Board Committee, Board and Commission member per diems

A per diem report was provided for the committee to review. John Molinaro will put together a cover letter and update the history sheet for this report and present it to the County Board at their May meeting.

11. County Administrator’s monthly report

Gary Petre reviewed his monthly report and addressed questions from the Committee.

12. Discussion and possible action on meeting dates

Next meeting will be held on May 30, 2012 at 8:30 a.m.

13. Tentative Future Agenda Items and Meeting Dates

- Approval of April 25, 2012 Administration & Rules Committee meeting
- Correction and Approval of May 8, 2012 County Board meeting minutes
- Election of Committee Officers

- Discussion and possible action on resolutions, letters or reports from other governmental agencies
- County Administrator's monthly report
- Jefferson County website design presentation by MIS staff
- Discussion and possible action on implementing ideas related to the County's Governing Assessment Survey Report
- Status report from Corporation Counsel on codification project
- Youth Government Day briefing
- Discussion and possible action on comments from Veterans Service Officer and Judge Koschnick regarding the Outagamie County Resolution to "Oppose any language that holds the county financially responsible for services that are already paid for by other entities".

14. Adjourn

Motion made by Supervisor Kuhlman; Second by Supervisor Mode to adjourn at 9:17 a.m. (Ayes-All) Motion carried.

Future Meeting Dates

Wednesday, May 30, 2012 at 8:30 a.m.