

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, OCTOBER 9, 2012, 7:00 P.M.**

Mr. John Molinaro presiding.

Mr. Buchanan led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll. Supervisors Schroeder and Babcock gave prior notice of their inability to attend.

District 1..... Richard C. Jones	District 2..... Mike Kelly
District 3..... Greg David	District 4..... Augie Tietz
District 5..... James B. Braughler	District 6..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8..... Rick L. Kuhlman
District 9..... Amy Rinard	District 10..... Al C. Counsell
District 11..... Donald Reese	District 12..... Gregory M. Torres
District 13..... Ed Morse	District 14..... Pamela Rogers
District 15..... Steven J. Nass	District 16..... John Molinaro
District 17..... Russell Kutz	District 18..... Jennifer Hanneman
District 19..... Jim Schroeder	District 20..... Jim Mode
District 21..... John C. Kannard	District 22..... Blane Poulson
District 23..... George Jaeckel	District 24..... Sarah Bregant
District 25..... Matthew Foelker	District 26..... Carlton Zentner
District 27..... Glen D. Borland	District 28..... Dick Schultz
District 29..... Paul Babcock	District 30..... Walt Christensen

**County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.**

**The agenda was approved as printed.**

**Mr. Mode moved that the minutes of the September 11, 2012, meeting be approved as corrected and printed. Seconded and carried.**

**GENERAL FINANCIAL CONDITION  
JEFFERSON COUNTY, WISCONSIN  
OCTOBER 1, 2012**

Available Cash on Hand			
September 1, 2012	\$	(26,638.72)	
September Receipts		<u>5,769,666.67</u>	
Total Cash	\$		5,743,027.95
Disbursements			
General – September 2012	\$	4,252,768.72	
Payroll – September 2012		<u>1,182,208.77</u>	
Total Disbursements			<u>5,434,977.49</u>
Total Available Cash	\$		308,050.46
Cash on Hand (in banks)			
October 1, 2012	\$	1,790,459.50	
Less Outstanding Checks		<u>1,482,409.04</u>	
Total Available Cash	\$		308,050.46

AIM Government & Agency Portfolio	\$ 3,991,558.81
Local Government Investment Pool – General	14,416,215.23
Institutional Capital Management	16,032,380.87
Local Government Investment Pool – Clerk of Courts	25,887.17
Local Government Investment Pool – Farmland Preservation	252,328.05
Local Government Investment Pool – Parks/Liddle	87,317.45
	<u>\$ 34,805,687.58</u>

2012 Interest – Super N.O.W. Account	\$ 2,303.56
2012 Interest – L.G.I.P. – General Funds	23,675.46
2012 Interest – ICM	158,879.73
2012 Interest – AIM	679.45
2012 Interest – L.G.I.P. – Parks/Carol Liddle Fund	123.33
2012 Interest – L.G.I.P. – Farmland Preservation	281.98
2012 Interest – L.G.I.P. – Clerk of Courts	28.94
Total 2012 Interest	<u>\$ 185,972.45</u>

JOHN E. JENSEN  
JEFFERSON COUNTY TREASURER

**County Clerk Barbara Frank presented the following communications:**

1. Reports from the Wisconsin Department of Revenue:

**REPORT USED FOR APPORTIONMENT OF COUNTY LEVY  
JEFFERSON COUNTY  
2012 COUNTY APPORTIONMENT**

<u>DISTRICT</u>	<u>EQUALIZED VALUE REDUCED BY TID VALUE INCREMENT</u>	<u>% TO TOTAL</u>
Aztalan	125,039,500	.020818151
Cold Spring	70,473,300	.011733282
Concord	152,785,100	.025437587
Farmington	133,570,100	.022238432
Hebron	96,014,000	.015985620
Ixonia	398,761,700	.066390869
Jefferson	171,727,900	.028591423
Koshkonong	330,440,100	.055015829
Lake Mills	271,900,200	.045269369
Milford	99,764,200	.016610000
Oakland	304,324,500	.050667775
Palmyra	175,223,100	.029173348
Sullivan	175,418,100	.029205814
Sumner	114,208,500	.019014869
Waterloo	82,504,200	.013736338
Watertown	187,827,300	.031271854
<b>Town Total</b>	<b>2,889,981,800</b>	<b>.481160564</b>
Cambridge	5,162,700	.000859551
Johnson Creek	190,272,100	.031678895

Lac La Belle	574,600	.000095667
Palmyra	111,091,400	.018495895
Sullivan	46,134,100	.007680986
<b>Village Total</b>	<b>353,234,900</b>	<b>.058810994</b>
Fort Atkinson	833,535,400	.138777470
Jefferson	468,180,500	.077948585
Lake Mills	439,394,700	.073155963
Waterloo	194,038,600	.032305990
Watertown	777,518,200	.129451021
Whitewater	50,389,100	.008389412
<b>City Total</b>	<b>2,763,056,500</b>	<b>.460028442</b>
<b>County Total</b>	<b>6,006,273,200</b>	<b>1.00000000</b>

### TID VALUE INCREMENTS

<u>DISTRICT</u>	<u>TID #</u>	<u>YEAR</u>	<u>BASE VALUE</u>	<u>CURRENT VALUE</u>	<u>INCREMENT</u>
V. Johnson Creek	002	1994	11,378,800	76,829,800	65,451,000
V. Johnson Creek	003	1995	701,400	56,104,300	55,402,900
V. Palmyra	003	2006	430,300	7,783,100	7,352,800
C. Fort Atkinson	006	2000	1,135,400	7,624,400	6,489,000
C. Fort Atkinson	007	2000	11,587,900	24,952,900	13,365,000
C. Fort Atkinson	008	2009	28,584,200	29,818,900	1,234,700
C. Jefferson	002	1997	9,125,900	12,284,200	3,158,300
C. Jefferson	004	2000	0	1,134,700	1,134,700
C. Jefferson	005	2001	19,442,200	27,589,100	8,146,900
C. Jefferson	006	2009	0	1,847,600	1,847,600
C. Lake Mills	002	1998	11,445,700	25,058,700	13,613,000
C. Lake Mills	003	2006	6,993,800	7,942,400	948,600
C. Lake Mills	004	2006	7,446,000	15,068,800	7,622,800
C. Waterloo	001	2005	5,961,500	11,707,800	5,746,300
C. Waterloo	002	2011	5,303,200	5,379,500	76,300
C. Watertown	003	1991	2,081,800	60,217,100	58,135,300
C. Watertown	004	2005	1,047,600	6,607,700	5,560,100
C. Watertown	005	2005	39,631,000	44,570,300	4,939,300
C. Watertown	006	2005	225,800	4,387,000	4,161,200
C. Whitewater	004	1990	968,200	25,856,300	24,888,100
C. Whitewater	005	2007	14,500	14,100	*
C. Whitewater	008	2007	503,700	524,500	20,800

\*This district has a zero or negative increment, no increment shown

### NET NEW CONSTRUCTION 2011-2012

<u>COMMUNITY CODE</u>	<u>NAME OF MUNICIPALITY</u>	2011 TOTAL <u>EQUALIZED VALUE</u>	AMOUNT OF <u>NET NEW CONSTRUCTION</u>	PERCENT <u>CHANGE</u>
28002	TOWN OF AZTALAN	\$ 129,265,300	\$ 637,700	0.49%
28004	TOWN OF COLD SPRING	74,285,200	334,800	0.45%
28006	TOWN OF CONCORD	175,285,700	958,200	0.55%
28008	TOWN OF FARMINGTON	133,403,100	783,100	0.59%
28010	TOWN OF HEBRON	96,013,700	388,100	0.40%
28012	TOWN OF IXONIA	413,247,900	4,672,100	1.13%

28014 TOWN OF JEFFERSON	185,426,700	617,900	0.33%
28016 TOWN OF KOSHKONONG	350,237,200	2,376,700	0.68%
28018 TOWN OF LAKE MILLS	283,925,500	1,551,700	0.55%
28020 TOWN OF MILFORD	102,313,200	542,200	0.53%
28022 TOWN OF OAKLAND	328,034,800	-267,200	-0.08%
28024 TOWN OF PALMYRA	184,418,400	1,725,200	0.94%
28026 TOWN OF SULLIVAN	182,853,400	980,800	0.54%
28028 TOWN OF SUMNER	115,164,300	1,269,000	1.10%
28030 TOWN OF WATERLOO	82,462,600	542,500	0.66%
28032 TOWN OF WATERTOWN	187,010,600	2,346,200	1.25%
28111 VILLAGE OF CAMBRIDGE	5,371,400	0	0.00%
28141 VILLAGE OF JOHNSON CREEK	321,963,000	3,367,600	1.05%
28146 VILLAGE OF LAC LA BELLE	573,600	0	0.00%
28171 VILLAGE OF PALMYRA	126,519,800	482,500	0.38%
28181 VILLAGE OF SULLIVAN	46,434,200	871,000	1.88%
28226 CITY OF FORT ATKINSON	868,282,600	2,894,700	0.33%
28241 CITY OF JEFFERSON	503,245,900	1,770,900	0.35%
28246 CITY OF LAKE MILLS	483,024,300	3,601,600	0.75%
28290 CITY OF WATERLOO	197,597,100	733,300	0.37%
28291 CITY OF WATERTOWN	931,266,800	-3,858,300	-0.41%
28292 CITY OF WHITEWATER	76,269,200	286,900	0.38%
<b>28999 COUNTY OF JEFFERSON</b>	<b>6,583,895,500</b>	<b>29,609,200</b>	<b>0.45%</b>

2. Memo dated September 27, 2012, from Human Resources Director regarding "Update on Classification and Compensation Study (#4)".

3. A Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on October 18, 2012, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communication, reports and notice were received and placed on file.

**Human Resources Director Terri Palm-Kostroski recognized the third quarter retiree:** Michael Zenoni, Deputy Sheriff, 31 years 7 months of service.

**The floor was opened for public comment.** Speaking was Cecil Whitman on his dissatisfaction of the Sheriff Office's handling of a call/complaint.

**Special Order of Business.**

**County Administrator Gary R. Petre presented the 2013 Recommended Budget.**

October 9, 2012

TO THE HONORABLE JEFFERSON COUNTY BOARD OF SUPERVISORS:

Pursuant to Wisconsin Statutes Section 59.18(5) and County Board Resolution No. 12, April 21, 1970, I submit to you the Jefferson County 2013 Recommended Budget (as amended by the Finance Committee) for your review, consideration and action.

The 2013 budget development process began on June 7, 2012, with

the issuance of the County Administrator's 2013 Budget Guidelines. County departments responded very favorably to the guidelines that were issued to them. This 2013 Budget is the result of the combined hard work of the county department heads, Interim Finance Director, Human Resources Director and their staff. In addition, the County Board's Finance Committee reviewed the entire budget and has recommended changes as they deemed were appropriate.

The 2013 Recommended Budget was developed based on the County Administrator's guideline that department budgets should be prepared with the county-wide goal of a 0% tax levy increase. This goal necessitated that departments prepare their budgets near pre-determined goals for each department. Although most departments were able to meet these optimistic goals, some were not due to varying reasons such as: loss of department revenues due to declining economic conditions, budgeting for capital related projects and inflationary increases.

The 2013 Recommended Budget (as amended by the Finance Committee) is presented to you with a \$120,185 (0.45%) tax levy increase over the 2012 Adopted Budget. As a result of the availability of unassigned General Fund Balance, the 2013 Recommended Budget is able to address not only department capital needs, but also set aside funding for a Courthouse Security Entrance; County building repairs and HVAC replacements; a major computer replacement in the Sheriff's Office; Parks recreational equipment; and approximately \$1.5M for Highway Department facility projects.

I am always available to discuss with you any of the provisions in this document and supplemental schedules. Your thorough review of this budget is strongly encouraged before final consideration by the full County Board on November 13, 2012.

Respectfully submitted,

Gary R. Petre  
County Administrator

**2013  
RECOMMENDED BUDGET  
(as amended by the Finance Committee)**

**SUMMARY**

**INTRODUCTION**

Pursuant to Wisconsin Statutes 59.18 and Jefferson County Board Resolution No. 12, approved April 21, 1970, the Jefferson County 2013 Recommended Budget (as amended by the Finance Committee) is submitted to the County Board of Supervisors for its review, consideration and action.

The following is a summary of the major areas of the 2013 Recommended Budget:

**PROPERTY TAX RATE**

The 2013 Recommended Budget results in a countywide property

tax rate of \$4.1391 per \$1,000 valuation. This represents a \$0.1990 (5.1%) increase over the 2012 adopted tax rate of \$3.9401 per \$1,000 valuation. The \$4.1391 tax rate is the thirteenth lowest countywide property tax rate in the past 29 years. In 1985, the countywide property tax rate was \$2.7963. The 2013 tax rate increase is due to the decline in equalized values in the County and a small property tax levy increase. As explained in the next section, there is a \$120,185 tax levy increase in the 2013 Recommended Budget (as amended by the Finance Committee). As calculated by the State Department of Revenue, the 2013 equalized value in the County is reduced by approximately \$272.6M or 4.34% from the value used in the 2012 Adopted Budget.

### **PROPERTY TAX LEVY**

The 2013 Recommended Budget (as amended by the Finance Committee) total property tax levy of \$26,828,028 is a \$120,185 (0.45%) increase from the 2012 Adopted Budget. This tax levy amount meets the state imposed tax levy limitations. The state imposed tax levy limit for 2013 is the greater of 0.0% or the County's growth rate of new construction. This growth rate has been calculated by the State to be only 0.45% for Jefferson County. Therefore, the County can increase its tax levy by \$120,185 (0.45%) in 2013.

The following chart reflects the County's property tax levy change from the 2012 Adopted Budget.

Property Tax Levy	2012	2013	<u>2012-2013 Change</u>	
	<u>Adopted</u>	<u>Recommended</u>	<u>Amount</u>	<u>%</u>
Countywide	\$24,739,600	\$24,860,470	\$120,870	0.5%
Health	970,621	897,264	(73,357)	-7.6%
Subtotal	25,710,221	25,757,734	47,513	0.2%
Library	997,622	1,070,294	72,672	7.3%
Total	\$26,707,843	\$26,828,028	\$120,185	0.5%

### **GENERAL FUND BALANCE**

The 2013 Budget adheres to the County's Fund Balance Policy of striving to maintain three (3) months of budgeted expenditures for working capital. The Policy further states that unassigned funds above the three (3) months of budgeted expenditures shall be used for either capital outlay, repayment of debt or a reduction in the tax levy.

The use of unassigned Fund Balance as a revenue source in the County General Revenues portion of the Budget is included in the 2013 Recommended Budget. As of January 1, 2012, the County's General Fund had a balance of 2.94M. As of September 12, 2012, the County Board had approved using \$315,000 of this balance, primarily for the purchase of property in Lake Mills for a Highway Department satellite facility. The 2013 Recommended Budget utilizes the remaining funds as follows:

\$ 534,415	Capital items in departmental budgets
320,000	Courthouse Security Entrance

228,800  
1,543,127  
\$ 2,626,342

Sheriff Annex building repairs  
Highway Department facility projects

### **EXPENDITURES**

The 2013 Budget includes total county expenditures of \$65.8M, or \$1.0M (1.6%) more than the 2012 Adopted Budget expenditure of \$64.8M. This increase is primarily due to a \$360,000 increase in the County's share of employee health insurance premium costs; \$690,000 in appropriations for two special building construction/repair projects; and a \$230,000 increase in the County's share of employee pension contribution costs.

### **REVENUE**

The 2013 Budget includes revenue of \$35.7M which is about the same amount as in the 2012 Adopted Budget.

The State Department of Revenue has not yet notified the County of its final 2013 State General Shared Revenue. Therefore, the 2013 Budget is estimated to be the same amount as in the 2012 Adopted Budget.

The County anticipates a slight increase in sales tax revenue in 2013, as a result of anticipated growth in the economy. The 2013 budgeted sales tax revenue of \$5,155,916 is \$170,753 (3.4%) increase over the 2012 Adopted Budget.

The use of Other Financing Sources in the 2013 Budget is increased to \$3.3M or \$0.9M more than the 2012 Adopted Budget. This increase is due to the use of available General Fund Balance that is reflected as revenue in the General Revenue section of the budget. The 2013 Budget includes \$534,415 of these revenues as a source for funding department capital items. This is a \$72,329 increase over the amount used in the 2012 Adopted Budget for the same purpose. In addition, \$320,000 of these revenues are added to the 2013 Budget as a funding source for a Courthouse Security Entrance and \$228,800 is used towards the estimated \$370,000 cost of repairs to the Sheriff Annex building. A County Board directive to utilize \$265,000 of these revenues to pay for retiree vested benefits is also included in the 2013 Budget. These increases are partially offset by a \$141,124 reduction from the 2012 Adopted Budget in the fund revenues used to establish the Health Department Fund Balance.

### **BUDGET HIGHLIGHTS**

In addition to the budget information provided in the previous sections of the Summary, the following is information on the major highlights of the 2013 Recommended Budget (as amended by the Finance Committee):

1. The 2013 Budget includes \$26.8M in property tax levy support, which is a \$120,185 (0.45%) increase from the 2012 Adopted Budget. State law that establishes a 0% tax levy limit on local units of government also permits local governments to increase

their tax levy by the rate of growth in new construction. For Jefferson County, a growth rate of 0.45% has been calculated by the State. The County is permitted to increase the tax levy by up to \$120,185. The 2013 Recommended Budget, (as amended by the Finance Committee) utilizes all of this potential increase.

2. State law requires that general employees pay 50% of their WRS pension contribution and at least 12% of the average health insurance premium cost of their County's health plans. This provision excludes public safety employees.

The 2013 Budget includes \$5.6M for health insurance premium costs and \$2.3M for WRS pension contribution costs as the County's share of these employee benefits. These amounts are an increase of \$360,000 and \$230,000 respectively, over the 2012 Adopted Budget.

3. The 2012 Adopted Budgeted utilized \$462,086 of General Fund Balance to cover the one-time cost of various capital expenditures in county departments. The 2013 Recommended Budget utilizes \$534,415 of available (unassigned) Fund Balance towards the cost of department capital projects. Major items include: \$165,000 for replacement of the Sheriff's Office CIS computer server; \$40,000 for fiber cable connection to the County Fairgrounds; \$121,600 for Parks Department equipment and improvements; \$156,000 for replacement of MIS computer and duplicating equipment; and \$50,000 for replacement of a Courthouse HVAC unit.
4. The 2013 Budget includes \$3.4M in capital outlays, of which \$2.0M is funded with property tax levy. The 2012 Adopted Budget included \$3.5M in capital outlays, of which \$1.2M was funded with property tax levy. The primary reason for this slight reduction in capital expenditures is that the \$452,712 capital project for Courthouse parking lot replacement that was included in the 2012 Adopted Budget, will not be repeated in the 2013 Budget. In addition, a \$225,000 non-tax levy project for LIDAR terrain mapping and \$150,000 for a new Sheriff annex storage building that were also included in the 2012 Adopted Budget, will not be repeated in the 2013 Budget. New projects in the 2013 Budget include: \$320,000 for a Courthouse security entrance; \$370,000 for Sheriff annex building repairs; and a \$157,600 increase in Parks Department projects.
5. The 2013 Budget includes \$54,584 for the repayment of outstanding debt, \$55,160 less than the 2012 Adopted Budget of \$109,744. As of April 15, 2013, the County will be debt free. Without any outstanding debt after this date, the County will be in a very good financial position to undertake the financing of new Highway Department facilities. The bonding for these facilities was timed to coincide with the complete repayment of the County's existing debt.

6. The County's tax levy support for the operation of the Fair Park in 2013 is budgeted at \$187,956. This is \$117,808 more than the 2012 Adopted Budget and is due to a \$105,000 tax levy increase for capital items. Capital tax levy funding is going from \$35,000 in 2012 to \$140,000 in 2013. Without the \$140,000 in tax levy funding for capital projects, the 2013 tax levy support for Fair Park operations would be \$47,956 or only \$12,808 more than the 2012 Adopted Budget.
7. The Highway Department's 2012 Budget included \$416,646 for final planning, design and construction bidding work for new Highway Department facilities. This funding will not be required again in 2013. A total of approximately \$500,000 is still available in the department's 2012 Budget for facility planning and design.

Included in this Department's 2013 Budget is \$4.2M of property tax levy for highway road construction projects in 2013. This level of funding should enable the department to reconstruct approximately 10.8 miles of County highway and start design work on two future reconstruction projects. The 2012 Adopted Budget included approximately the same level of funding for the construction of 12 lane miles. This same cost of road construction for approximately 1.2 less road lane miles is indicative of the increasing cost of construction materials. This reduction in the number of lane miles budgeted for construction in 2013 does not compromise the department's long range road construction work schedule.
8. The 2013 Budget includes 556 authorized County positions (468 full-time, 64 part-time and 24 seasonal/occasional/LTE). This is a net increase of 2 positions from the 2012 Adopted Budget. The 2013 Budget also includes funding for the equivalent of 5.4 positions that are currently unfunded. The net result in 2013 is the equivalent of 7.4 additional positions from the 2012 Adopted Budget. The above changes include position changes that occurred in 2012, as a result of County Board action. A detail of all position changes including those changes that are occurring in the 2013 Budget, are included in the Classification of Authorized County Positions listing and the 2013 Recommended Budget Position Changes listing of this budget document.

### **POLICY ISSUES**

The development of the annual budget not only provides the County with a financial plan for the upcoming year, but also raises issues for consideration by the County's policy makers, the County Board.

The following is a list of "Policy Issues" that have been identified through the development of the 2013 Budget. These issues, not necessarily presented in order of importance, may or may not directly impact upon the 2013 Budget, but they may need to be addressed at sometime in the future:

1. Highway Department Facilities

The 2012 Highway Department budget includes a balance of approximately \$500,000 for final planning, design and construction bidding work for new Highway Department facilities. Once a location for a new main facility is secured, the project can continue. When bids are received and construction estimates are known, the County Board will need to approve the level of funding for the project and the structure of project financing. A bond issue will need to be approved. There are numerous steps in the further development of this project that will require decisions by the County Board, based on recommendations from its various committees and county staff.

2. Library Services

During the budget development process, the area libraries utilized a formula for determining their requested funding from the County, for the cost of providing library services to rural county residents. The use of this formula resulted in 2013 requested tax levy funding of \$1,043,614, or \$45,992 more than the 2012 Adopted Budget of \$997,620. In addition, the nine libraries requested a total of \$32,000 as funding for the replacement of computers, to be divided based on a formula that included an estimated four-year replacement cycle. Because it is difficult to anticipate the County's ability to fund library computer replacements on an annual basis, the total four-year cost is being recommended in the 2013 Budget. If the County Board approves this computer funding in 2013, no additional capital requests would be made during the three subsequent budget years. This capital funding is not required under the formula calculation and will require concurrence by the County Board.

3. Debt Service

The 2012 Budget included \$109,744 for the repayment of county debt and results in a final debt payment of \$54,584 that is included in the 2013 Budget. If the Highway Department facilities project continues with planning and design during 2012 and 2013, the County Board will need to consider financing options for the project. This may occur during 2013 after the construction bid process is completed.

4. Use of Fund Balance

As previously explained in the Highlights section of this document, the 2013 Budget includes the use of \$534,415 in available (unassigned) Fund Balance for department capital projects; \$228,800 towards the \$370,000 cost of Sheriff annex building repairs; and \$320,000 towards construction of a Courthouse Security Entrance. The remaining \$1.54M of available Fund Balance is allocated for Highway Department facility projects. The use of available Fund Balance is at the discretion of the County. The purpose for what it is used for is also discretionary, within the Fund Balance Policy adopted by the County Board. This Policy states that its usage shall be limited

to: 1) fund capital outlay; 2) repayment of debt; or 3) reduction of tax levy. The County Board will make the final determination for usage of these available funds.

5. State Imposed Tax Levy Limits

If the State continues to impose tax levy limits, local units of government may be faced with reducing their operations and ultimately services to the public. These reductions will become more apparent in the future if they negatively impact core services. The decision on the level and use of local property taxes should be left with local residents and their elected officials, not with State government. The County should continue to support the Wisconsin Counties Association and other local government agencies in getting the State to change its current tax levy limit law.

6. Tax Levy Increase

The 2013 Recommended Budget (as amended by the Finance Committee) includes a \$120,185 (0.45%) increase to the property tax levy from the 2012 Adopted Budget. State law allows local units of government to increase their tax levies by the rate of growth in new construction. For Jefferson County, this rate is calculated at 0.45%, which allows the County to increase the 2013 tax levy by \$120,185. By increasing the 2013 tax levy by this amount, the County is taking advantage of increasing its "tax base". This will result in the 2014 Budget to have \$120,185 more of base tax levy revenue than what it would have had by not using this available increase in the 2013 Budget. The issue of utilizing this allowable tax increase in the 2013 Budget will need to be decided upon by the County Board.

### **CONCLUSION**

The 2013 Budget provides for continuation of existing county services, although some of the service levels may vary from the current year. In addition, the Budget provides for the continued upgrade of technology in order to improve services to the public and control the need for additional manpower, as the County continues to grow.

The development and preparation of the 2013 Recommended Budget could not have been completed without the hard work of department heads, the Finance Director, Advanced Fund Accountant, Human Resources Director and all of their staff. The diligence and effort that all of these employees put forth during the past four months of the budget process are certainly commendable and greatly appreciated.

The thorough review of the 2013 Recommended Budget by the Finance Committee was conducted during its budget hearings with county department heads. Within this document, the Committee has formulated its recommendations to the full County Board.

### **2013 RECOMMENDED BUDGET CLASSIFICATIONS OF AUTHORIZED COUNTY POSITIONS**

**COUNTY ADMINISTRATOR (3 FT)**

- 1 County Administrator
- 1 Administrative Assistant – Confidential

\*\*\* 1 Management Analyst

**CENTRAL SERVICES (7 FT)**

- 1 Manager - Maintenance
- 1 Maintenance Worker II
- 1 Maintenance Worker I
- 3 Custodian I/II
- 1 Central Services Worker

**CHILD SUPPORT AGENCY (11 FT, 1 student)**

- 1 Child Support Director
- 3 Child Support Enforcement Specialist
- 2 Child Support Enforcement/Paternity Specialist
- 2 Legal Assistant II
- 2 Financial Support Specialist (1 funded PT)
- 1 Customer Service Representative
- 1 Co-op Student

NOTE: 2 Assistant Corporation Counsel budgeted in CSA, but authorized in Corporation Counsel budget

**CLERK OF COURTS (29 FT, 2 PT, 8 SE)**

- 1 Clerk of Circuit Court, also appointed as Register in Probate
- 2 Lead Deputy Clerk
- \*\*\* 1 Lead Deputy Clerk
- 1 Deputy Register in Probate/Lead Juvenile Clerk
- 15 Deputy Court Clerk II – General
- 1 Deputy Court Clerk II – General/Deputy Register in Probate
- 1 Deputy Court Clerk II – General (PT)
- 3 Judicial Assistant
- 2 Circuit Court Commissioners (1 FT also sm.

claims/other circuit court duties)

\*\* 2 Mediator/Custody & Placement Evaluator

1 Legal Secretary

\*\*\* 1 Family Court Office Clerk (PT)

4 Judges (SE)

4 Circuit Court Reporter (SE)

\*\*\*\* Eliminate 1 Circuit Court Commissioner (previously funded PT)

**CORONER (2 PT, OPTs)**

1 Coroner (PT)

1 Chief Deputy Coroner (PT)

Pool of occasional part-time Deputy Coroners, as needed

**CORPORATION COUNSEL (5 FT)**

1 Corporation Counsel

2 Asst. Corporation Counsel

\* 1 Asst. Corporation Counsel

1 Paralegal, Confidential/-County Board Reporter

\*\*\*\* Eliminate 1 Asst. Corp. Counsel (PT)

**COUNTY BOARD (30 PT, 1 intern)**

30 County Board of Supervisors (PT)

1 Communications Intern

**COUNTY CLERK (3 FT, OPTs)**

1 County Clerk

1 Administrative/Elections Clerk

\*\*\* 1 Administrative/Elections Clk (funded PT)

Election Pool Assistance (OPT – 300 hrs)

**COUNTY TREASURER (2.5 FT)**

1 County Treasurer

1 Deputy Treasurer

.5 Assistant Deputy Treasurer

er (FT shared with Land Information Office)

**DISTRICT ATTORNEY (11 FT, 5.3 SE)**

- 1 District Attorney (SE)
- 4.3 Assistant District Attorney (SE)
- 1 Office Manager
- 5 Legal Secretary
- 1 Legal Secretary/Receptionist
- 1 Victim Witness Coordinator
- 1 First Offender Program Director
- 1 Justice Information Sharing Coordinator
- 1 Paralegal
- \*\*\*\* Eliminate 1 First Offender Program Secretary (PT)

**ECONOMIC DEVELOPMENT (1 FT, 1 PT)**

- 1 Economic Development Director
- 1 Economic Development Secretary (PT)

**EMERGENCY MANAGEMENT (1.4 FT)**

- 1 Emergency Management Director
- .4 Program Assistant (shared FT with Parks)

**FAIR PARK (4 FT, 5 OPT, 5 Seasonal, 15-20 fair week staff)**

- 1 Fair Park Director
- 1 Fair Park Supervisor
- 1 Administrative Secretary
- 1 Marketing Assistant
- 1 Office Assistant (seasonal)
- 2 Laborers (seasonal)
- 5 Grounds Worker (OPT, 1000 hours)
- 2 On-site Caretaker (6 mo.) Fair time staff (15-20)

**FINANCE DEPARTMENT (4 FT, 1 PT)**

- 1 Finance Director

- 1 Advanced Fund Accountant
- 1 Payroll Account Clerk
- 1 Payroll Technician/Accounting Asst. (PT)
- 1 Account Clerk-System Support

**HEALTH DEPARTMENT (16 FT, 4 PT, OPTs)**

- 1 Director/Health Officer
- 1 Public Health Program Manager
- 8 Public Health RN (6 FT, 2 PT)
- 1 Licensed Practical Nurse - Clinic
- 1 WIC Project Director Supervisor
- 1 Billing Clerk/WIC Clerk
- 1 Billing Spec./Cancer Grant Outreach Coordinator
- 1 Public Health Program Assistant
- 1 Personal Care Program Assistant
- 1 Public Health Technician
- 2 Licensed Practical Nurse - Jail (1 FT & 1 PT)
- 1 WIC Registered Dietetic Technician (PT)  
Occasional PT RN's, Public Health Technicians & WIC Peer Counselors, as needed

**HIGHWAY (57 FT, pool of seasonal workers)**

- 1 Highway Commissioner
- 1 Operations Manager
- 1 Fleet Manager
- 1 Patrol Superintendent
- 1 Construction Superintendent
- 1 Operations Superintendent
- 1 Accounting Supervisor
- 2 Account Clerk
- 4 Equipment Mechanic II
- 8 Equipment Operator II
- 1 Equipment Parts Person

- 3 Highway Lead Worker
- 1 Sign Worker
- 1 Welder Fabricator
- 30 Highway Worker Seasonal Position (3,000 hrs.)

**HUMAN RESOURCES (5 FT)**

- 1 Human Resources Director
- 1 Benefits Administrator
- 1 Human Resources Generalist
- \*\*\* 1 Human Resources Associate
- \*\*\* 1 Volunteer Services Coordinator

**HUMAN SERVICES (140 FT, 13 PT)**

ADMINISTRATIVE SERVICES

DIVISION

- 1 Director of Human Services
- 1 Administrative Services Manager
- 1 Office Manager
- 1 Maintenance Supervisor
- 3 Account Clerk
- 2 Accountant
- 1 Advanced Fund Accountant
- 1 Medical Records/File Clerk
- 1 Lead Custodian
- 1 Janitor (PT)
- \* 1 Janitor (PT)
- \* 1 Compliance Officer/IT Specialist
- 1 Protective Representative Payee
- 2 Building Maintenance Worker
- 1 Secretary – Alternate Care Coordinator
- 1 Medical Office Assistant
- 1 Appointment Secretary
- 1 Receptionist/Secretary
- 3 Appointment Secretary/Receptionist
- 1 Financial Intake Worker
- \*\*\*\* Eliminate 1 IT Specialist

ADRC AND AGING SERVICES

DIVISION

- 1 Aging and Disability Resources Manager
- 1 ADRC Coordinator
- 1 Aging Benefits Specialist
- 1 Aging Benefits Specialist (PT)
- 1 Disability Benefit Specialist
- 5 Nutrition Site Manager (PT)
- \*\*\* 1 Nutrition Site Manager (PT)
- 1 Secretary – Nutrition Program Coord/LTS
- 1 ADRC Paraprofessional
- 1 Transportation Coordinator/Van Driver
- 1 Van Driver
- 2 Adult Protective Services Case Manager
- 1 Nurse Case Manager/ADRC
- 3 ADRC Social Worker

BEHAVIORAL HEALTH DIVISION

- 1 Mental Health/AODA Supervisor
- 1 Community Support Program Supervisor
- 1 Comprehensive Community Services Supervisor
- 7 Behavioral Health Specialist
- 5 Comprehensive Community Services Facilitator
- 1 Group Home Supervisor
- 1 Mental Health Technician
- 6 Group Home Worker (4 FT, 2 PT)
- 1 Secretary – Community Support Assistant
- 1 Jail Case Manager/Behavioral Health Specialist
- 11 Community Support Program Professional I/II
- 1 Alternate Care Coord

	inator	2	Early Intervention Service Coordinator
1	Human Services Professional I/Counselor/AODA Assessor	3	Early Intervention Teacher
1	Financial Assistance Worker	1	Foster Care Coordinator
11	Intake/On-Call Worker	1	Personal Assistance Case Manager/Family Support Coordinator
*	1 Intake/On-Call Worker	6	Human Services Professional I/II
****	Eliminate 1 Behavioral Health Resources Division Manager	****	Eliminate 1 Human Services Professional I/II
<b><u>ECONOMIC SUPPORT DIVISION</u></b>		<b>LAND &amp; WATER CONSERVATION (6 FT, Intern)</b>	
1	Economic Support Services Manager	1	County Conservationist
1	Economic Support Specialist Supervisor	2	Resource Conservationist
6	Economic Support Specialist	1	Water Resource Management Specialist
2	Economic Support Specialist	1	Administrative Clerk
4	Financial Planner Resource Specialist	1	GIS & Land Use Technician
1	Secretary – Economic Support	***	1 Student Intern
2	Child Care Coordinator	<b>LAND INFORMATION OFFICE (4.5 FT, Intern)</b>	
<b><u>CHILD AND FAMILY RESOURCES DIVISION</u></b>		1	Land Information Director
1	Child & Family Resources Division Manager	1	Licensed Land Surveyor
1	Child Protective Services Supervisor	1	Cartographer
1	Intake & Juvenile Delinquency Resources Supervisor	1	Administrative Clerk
1	Early Intervention Services Supervisor	.5	Land Information Assistant (FT shared with Treasurer)
1	Wraparound Supervisor	***	Student Intern
*	1 Juvenile Justice Supervisor	<b>MANAGEMENT INFORMATION SYSTEMS (MIS) (9 FT, 1 PT, 1 STUDENT)</b>	
2	Community Services Coordinator	1	Systems and Applications Manager
8	Community Outreach Worker (6 FT, 2 PT)	1	Information Technology Manager
1	Family Development Worker	*/**	1 Systems Analyst
8	Child Protective Services Ongoing Prof I	1	Programmer Analyst (previously unfunded)
		2	Senior Systems Analyst
		1	Senior Microcomputer Specialist
		1	Microcomputer Specialist
		1	Microcomputer Technician
		1	Central Duplicating Clerk

(PT) 1 Receptionist/Secretary  
 1 Clerk Typist  
 Student Hardware Technician \*\*\* 1 Grant Funded LTE

**PARKS DEPARTMENT (5.6 FT, 4 PT, 7 seasonal/OPT)**

1 Parks Director  
 1 Parks Supervisor  
 1 Parks Construction & Maintenance Lead Worker  
 1 Building & Grounds Maintenance Worker  
 3 Parks Maintenance Worker (PT)  
 1 Administrative Secretary  
 2 Seasonal Worker  
 4 Grounds Worker (OPT)  
 .6 Program Assistant (shared FT with Emergency Management)  
 \*\*\* 1 Volunteer Coordinator (PT)  
 1 Dog Park Attendant (OPT)

PATROL DIVISION

1 Captain  
 6 Sergeant  
 35 Deputy  
 1 Secretary  
 1 Mechanic

SUPPORT SERVICES

1 Sergeant  
 5 Deputy  
 \*\*\* 4 Deputy  
 1 Clerical Assistant  
 Pool of part-time deputies, as needed

COMMUNICATION DIVISION

9 Communication Operator  
 1 Communication Supervisor  
 Pool of part-time Communication Operators, as needed

**REGISTER OF DEEDS (5 FT)**

1 Register of Deeds  
 1 Chief Deputy Register of Deeds  
 1 Deputy Register of Deeds  
 1 Register of Deeds Data Entry Clerk  
 \*\*\* 1 Deputy Register of Deeds

JAIL DIVISION

1 Captain  
 6 Sergeant  
 29 Deputy  
 2 Clerk Typist  
 1 Jail Food Service Supervisor  
 4 Cook (1 FT, 3 PT)  
 \*\*\* 1 Cook  
 2 Custodian II (PT)

**SHERIFF (125 FT, 6 PT, 1 LTE, 1 OPT, pool positions)**

ADMINISTRATIVE/DETECTIVE DIVISION

1 Sheriff  
 1 Chief Deputy  
 \*\*\* 1 Undersheriff (OPT)  
 1 Captain  
 1 Confidential Secretary  
 1 Account Clerk  
 2 Sergeant  
 8 Detective  
 2 Secretary (1 FT, 1 PT)  
 1 Secretary Drug Task Force

**UNIVERSITY EXTENSION (2 FT, pool, 4 SE, 1 intern)**

1 Agricultural Agent (SE)  
 1 Family Living Agent (SE)  
 1 Community Development Agent (SE)  
 1 Youth Development Agent (SE)  
 1 4-H Summer Intern  
 2 Administrative Secretary  
 \*\*\*\* 1 Eliminate 1 Administrative Secretary  
 Clerical pool hours

**VETERANS SERVICE (3 FT, Pool)**

1	Veterans Service Officer		Technician
1	Deputy Veteran Services Officer	**/**1	Zoning/Onsite Waste Systems Technician
*** 1	Veteran Benefits Specialist	1	Zoning/Onsite Systems Technician
1	Veterans Service Clerk (Pool – 966 hrs.)	1	Zoning Assistant
		1	Zoning & Solid Waste Program Assistant
<b>ZONING (8 FT)</b>		1	Administrative Clerk
1	Planning and Zoning Director	*	New Positions
**/**1	Zoning/Onsite Waste Systems Technician	**	Reclassified/New Job Title Positions
1	Onsite Waste Systems	***	Unfunded Positions
****	Eliminated Positions		
SE =	State Employee		

**Authorized Position Summary**

<u>2012</u>	<u>2013</u>	<u>Change</u>	<u>Type</u>
465	468	3.0	Full Time Position
35	34	(1.0)	Part Time Position
30	30	0.0	County Board Supervisors (PT)
<u>24</u>	<u>24</u>	<u>0.0</u>	Seasonal/Occasional/LTE Position
554	556	2.0	Total County Positions
<u>17.3</u>	<u>17.3</u>	<u>0.0</u>	State Positions
571.3	573.3	2.0	Total Positions
<u>27.4</u>	<u>22.0</u>	<u>5.4</u>	Unfunded Positions
<u>543.9</u>	<u>551.3</u>	<u>7.4</u>	Total Funded Positions

**2013 RECOMMENDED BUDGET POSITION CHANGES**

Department	Position Title	Action	Requested by Department Head	Recommended By County Administrator	Finance Committee Recommended	Comments
Clerk of Courts	1 Circuit Court Commissioner	Eliminate	Yes	Yes	Yes	Previously unfunded part-time; combined with Family Court Commissioner in 2012
Corporation Counsel	1 Assistant Corporation Counsel (PT)	Eliminate	Yes	Yes	Yes	Elimination of PT position contingent on creation of FT position, 80% in CSA and 20% in Corporation Counsel
	1 Assistant Corporation Counsel	Create	Yes	Yes	Yes	
District Attorney	1 First Offender Program Secretary (PT)	Eliminate	Yes	Yes	Yes	Previously unfunded
Emergency Management	.4 Program Assistant (shared FT with Parks)	Eliminate	Yes	No	Yes	Elimination of filled .4 position (FT shared with Parks) is contingent on creation of FT position in Emergency Management
	1 Program Assistant	Create	Yes	No	No	
Human Services	1 Janitor (PT)	Create	Yes	Yes	Yes	Elimination of IT Specialist is contingent on creation of Compliance Officer/IT Specialist
	1 IT Specialist	Eliminate	Yes	Yes	Yes	
	1 Compliance Officer/IT Specialist	Create	Yes	Yes	Yes	
	1 Behavioral Health Resources Division Manager	Eliminate	Yes	Yes	Yes	
	1 Intake/On-Call Worker	Create	Yes	Yes	Yes	
	1 Human Services Professional I/II	Eliminate	Yes	Yes	Yes	
Human Services	1 Juvenile Justice Supervisor	Create	Yes	Yes	Yes	Elimination of the HSP I/II position contingent on creation of the Juvenile Justice Supervisor position

Management Information Systems	1 Programmer Analyst	Fund	Yes	Yes	Yes	Previously unfunded. To be allocated directly to the Human Services Department.
	1 Systems Analyst	Create	Yes	Yes	Yes	
	1 Systems Analyst	Unfund	Yes	Yes	Yes	
Parks	.6 Program Assistant (shared FT with Emergency Management)	Eliminate	Yes	No	No	Elimination of filled .6 position (FT shared with Emergency Management) is contingent on creation of FT position in Parks
	1 Program Assistant	Create	Yes	No	No	
Sheriff	1 Deputy (increase funding from .38 FTE to FT)	Fund	Yes	Yes	Yes	1 deputy previously unfunded for 4 1/2 months, or .38 FTE.
UW Extension	1 Administrative Secretary	Eliminate	Yes	Yes	Yes	Previously unfunded

Total FTEs Created 8.48 6.48 6.48  
Total FTEs Eliminated (8.08) (7.08) (7.08)  
Sub-Total (in FTEs) .40 (.60) (.60)  
Total FTEs Unfunded (1.00) (1.00) (1.00)  
Total FTEs Funded 1.38 1.38 1.38  
Net Change (in FTEs) .78 (.22) (.22)

Net change in overall budget \$248,097.40 \$182,735.47 \$182,735.47

**2013 JEFFERSON COUNTY  
RECOMMENDED GENERAL FUND BUDGET  
(as amended by the Finance Committee)**

	2012 Adopted	2013 Recommended	Increase (Decrease)	Percent Change
<b><u>REVENUES</u></b>				
Taxes	17,565,049	17,484,099	(80,950)	-0.46%
Special Assessments	0	0	0	0.00%
Intergovernmental Revenues	6,630,288	6,486,494	(143,794)	-2.17%
Licenses and Permits	144,870	151,910	7,040	4.86%
Fines, Forfeitures and Penalties	448,150	450,900	2,750	0.61%
Public Charges for Services	2,457,852	2,535,225	77,373	3.15%
Intergovernmental Charges	522,105	535,253	13,148	2.52%
Miscellaneous Revenue	1,385,498	1,283,286	(102,212)	-7.38%
Fund Balance Applied	603,210	1,348,215	745,005	123.51%
Restricted Funds Applied	1,388,943	1,343,304	(45,639)	-3.29%
Non-lapsing (discretionary) Funds Applied	381,027	388,932	7,905	2.07%
<b>TOTAL REVENUES</b>	<b>31,526,992</b>	<b>32,007,618</b>	<b>480,626</b>	<b>1.52%</b>
<b><u>EXPENDITURES</u></b>				
General Government	7,889,867	9,066,516	1,176,649	14.91%
Public Safety	13,023,672	12,656,390	(367,282)	-2.82%
Health and Human Services	1,217,536	1,253,256	35,720	2.93%
Public Works	305,700	340,705	35,005	11.45%
Culture, Recreation and Education	3,476,491	3,489,564	113,073	3.25%
Conservation and Development	2,211,296	2,908,524	697,228	31.53%
Capital Outlay	3,402,430	2,192,663	(1,209,767)	-35.56%
Debt Services	0	0	0	0.00%
Other Financing Uses	0	0	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>31,526,992</b>	<b>32,007,618</b>	<b>480,626</b>	<b>1.52%</b>

**Mr. Nass read the report from the Planning and Zoning Committee.**

**REPORT  
TO THE HONORABLE MEMBERS OF THE  
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on September 20, 2012, as required by law

pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R3604A-12, R3605A-12, R3606A-12, R3607A-12, R3608A-12, R3609A-12, R3610A-12 and R3611A-12

REVOCATION OF PETITION R3346A-08

DATED THIS TWENTY-FOURTH DAY OF SEPTEMBER 2012  
Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS, R3588A-12, R3601A-12 AND R3602T-12, ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

**Mr. Nass moved that the report be adopted.** Seconded and carried.

**Mr. Nass presented Ordinance No. 2012-15.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions R3604A-12, R3605A-12, R3606A-12, R3607A-12, R3608A-12, R3609A-12, R3610A-12 and R3611A-12 were referred to the Jefferson County Planning and Zoning Committee for public hearing on September 20, 2012, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3,  
AGRICULTURAL/RURAL RESIDENTIAL

Rezone PIN 004-0515-2611-001 (1.045 acres) to allow for a lot line adjustment. The site is at W2987 Piper Road in the Town of Cold Spring. This action is conditioned upon either recording of a final certified survey map for the lot, or receipt by Zoning of a deed transfer document. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3604A-12 – Rohn Jack & Kathleen B. Findlay)

Create a 1.32-acre lot around the home at W5095 River Drive in the Town of Farmington from part of PIN 008-0714-1212-000 (40 acres). This action is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3605A-12 – Wayne Burnett)

Rezone to create a 1-acre lot around the home at N794 CTH K in the Town of Koshkonong, from part of PINs 016-0514-2713-000 (15.5

acres) and 016-0514-2712-004 (12.67 acres). Creation of this prime ag land lot is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. The surveyor shall note the existence of floodplain on the final map. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3606A-12 – J & W Stasch Trust)

FROM AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL  
RESIDENTIAL AND N, NATURAL RESOURCES

Rezone a part of PINs 006-0716-1311-001 (37.663 acres) and 006-0716-1244-000 (37.337 acres) to create a 1-acre building site on CTH B in the Town of Concord. Rezone 19 acres of PIN 006-0716-1244-000 (37.337 acres) for an adjacent Natural Resource zone. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems and upon approval and recording of a final certified survey map including extraterritorial plat review, if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3607A-12 & R3608A-12 – Lots & Land Real Estate LLC)

Create one new 1-acre building site from part of PIN 006-0716-1311-001 (37.663 acres) on CTH B and one new 1-acre building site from part of PIN 006-0716-1314-000 (25 acres) on Morgans Road. Create a 27-acre Natural Resource zone from those PINs adjacent to the building sites. The property is in the Town of Concord. This action negates an earlier rezoning, Petition R3346A-08, previously approved for a 1.2228 acre building site. This petition utilizes the last available A-3 zone for the property, and therefore is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for each lot by the maintaining authority, for receipt of a soil test for each lot showing sites for installation of both initial and replacement private sewage systems, for approval and recording of a final certified survey map including extraterritorial plat review, if necessary. The rezoning is null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3609A-12 & R3610A-12 – Lots & Land Real Estate LLC, c/o Pete Gross)

FROM AGRICULTURAL A-1 AND NATURAL RESOURCES  
TO A-T, AGRICULTURAL TRANSITION

Rezone PIN 016-0514-1211-002 (1.448 acre) in Burnt Village Park, Town of Koshkonong; PINs 024-0516-1241-000 (39.5 acres) and 024-0516-1242-000 (39 acres) in Carlin Weld Park, Town of Palmyra; PINs 014-0614-2024-001 (40.007 acres), 014-0614-2031-000 (40 acres), 014-0614-2032-000 (40 acres), 014-0614-2033-000 (40 acres), 014-0614-2822-000 (43.037 acres), 014-0614-2911-000 (39.566 acres),

014-0614-2912-000 (57.467 acres), 014-0614-2913-000 (70.628 acres), 014-0614-2914-000 (39.856 acres), 014-0614-2922-000 (3 acres), 014-0614-2933-000 (40.468 acres), 014-0614-3011-000 (31.25 acres), 014-0614-3014-000 (23.632 acres) and 014-0614-3041-001 (20.166 acres) in Dorothy Carnes Park, Town of Jefferson; 002-0714-2413-001 (14.5 acres), 002-0714-2431-000 (29.1 acres), 002-0714-2442-000 (32.7 acres) and 002-0714-2443-000 (24.2 acres) in Jefferson County Dog Park, Town of Aztalan; PIN 006-0716-1122-002 (0.812 acres) in Joy Park, Town of Concord; PIN 012-0816-2342-000 (45 acres) in Kanow Park, Town of Ixonia; PINs 018-0713-1523-000 (51.493 acres) and 018-0713-1531-000 (37.564 acres) in Korth Park, Town of Lake Mills; PIN 014-0615-0211-002 (9.2 acres) in Pohlmann Park, Town of Jefferson; PIN 018-0713-0233-000 (18.626 acres) and 018-0713-0233-027 (4.282 acres) in Rock Lake Park, Town of Lake Mills; and PIN 002-0714-1332-001 (4.24 acres) in Rock River Park, Town of Aztalan. These sites are the current County parks, and are owned by Jefferson County. (R3611A-12 – Jefferson County)

**Mr. Nass moved for the adoption of Ordinance No. 2012-15.**  
Seconded and carried with Mr. Kannard abstaining for possible conflict of interest.

**Mr. Mode read Resolution No. 2012-47.**

WHEREAS, under current law many online-only retailers do not collect and remit sales taxes in states where they do not have a physical presence, and

WHEREAS, this creates an unfair price advantage for online-only retailers over traditional brick and mortar Wisconsin businesses that provide Wisconsin-based jobs, and

WHEREAS, as the amount of sales tax not paid by online purchasers grows, more revenue needs to be collected from everyone else to compensate, and

WHEREAS, uncollected Wisconsin state and local sales tax revenue is estimated between \$100 and \$200 million annually, and

WHEREAS, sales tax revenues are an important component of state and local governmental budgets, and

WHEREAS, this resolution supports all Wisconsin residents, businesses and units of government.

NOW, THEREFORE, BE IT RESOLVED that Jefferson County does hereby support legislation requiring online retailers with subsidiaries or affiliates located in Wisconsin to collect and remit Wisconsin state and local sales tax.

*Fiscal Note: No direct fiscal impact.*

**Mr. Mode moved for the adoption of Resolution No. 2012-47.**  
Seconded and carried: Ayes 22, Noes 6 (Kelly, Morris, Counsell, Torres, Jaeckel, Zentner), Absent 2 (Schroeder, Babcock).

**Mr. Tietz presented Resolution No. 2012-48.**

WHEREAS, the Board adopted Resolution No. 2009-16 on April 21, 2009; Resolution No. 2009-65 on November 10, 2009; and Resolution No. 2010-91 on February 8, 2011, which authorized participation in the Community Development Block Grant – Emergency Assistance Program (CDBG-EAP), and

WHEREAS, Jefferson County was notified on June 9, 2009, by the Department of Commerce that Jefferson County was awarded \$4 million to assist in flood recovery efforts, and

WHEREAS, \$2 million was designated to be used to assist Jefferson County businesses in business flood mitigation, which may be in the form of repairing structural damage to the place of business, flood proofing, reimbursing loss of equipment or inventory, and/or documentable loss of revenue that occurred during the disaster period, and

WHEREAS, on May 18, 2010, Jefferson County was notified by the Department of Commerce that Jefferson County was awarded an additional \$1,349,935 to assist in flood recovery efforts, and

WHEREAS, on March 10, 2011, Jefferson County was notified by the Department of Commerce that Jefferson County was awarded an additional \$1,631,000 to assist in flood recovery efforts, and

WHEREAS, public hearings were held on July 15, 2009; September 29, 2009; July 7, 2010; January 27, 2011, and August 29, 2012, at which time the public was invited to learn about the CDBG-EAP program and to comment on the activities included in the CDBG-EAP program, and

WHEREAS, on August 25, 2012, the Revolving Loan Fund Committee reviewed and recommended the application of Riverfront Rental, LLC and Chicken's Riverfront, LLC of Jefferson Wisconsin, be approved for an additional sum up to \$110,000, to assist them in their flood damage prevention and mitigation expenses attributed to the 2008 flooding, which will be in the form of a 0% interest forgivable loans, with 20% of the loans forgiven each year that the business owners continue to operate the businesses, and continuing as long as the businesses remain in operation, with 100% of the loans forgiven at the end of 5 years, and

WHEREAS, there remain flood recovery grant funds available for general business assistance, and

WHEREAS, approval of the use of the grant funds for this flood related project will enhance and assist the businesses in their flood recovery efforts,

NOW, THEREFORE, BE IT RESOLVED that Riverfront Rental, LLC and Chicken's Riverfront, LLC are authorized to collectively receive up to an additional \$110,000 for their business flood mitigation recovery projects which will be in the form of a 0% interest forgivable loans, with 20% of the loans forgiven each year that the business owners continue to operate their businesses, and continuing as long as the businesses remain in operation, with 100% of the loans forgiven at the end of 5 years, and

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loans.

*Fiscal Note: These loans are funded by grants received from Wisconsin Department of Commerce in the total sum of \$6,980,935. No county tax levy funds are used for these loans.*

**Mr. Tietz moved that Resolution No. 2012-48 be adopted.**  
Seconded and carried.

**Mr. Buchanan read Ordinance No. 2012-16.**

WHEREAS, the Highway Committee and Parks Committee have heard requests from members of the public to lower the speed limit on County Trunk Highway J immediately to the west of its intersection with Collins Road in the City of Jefferson, and

WHEREAS, said committees after consideration recommend the following speed limits to replace the current 55 mile per hour limit.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 4 of the County Traffic Ordinance (Speed Zones on County Trunk Highways) is amended to include the following:

**COUNTY TRUNK HIGHWAY "J", TOWN OF JEFFERSON, JEFFERSON COUNTY**

Forty-five miles per hour from the centerline intersection of CTH J with the State Trunk Highway 89 easterly for a distance of 0.53 miles.

**COUNTY TRUNK HIGHWAY "J", TOWN OF JEFFERSON, JEFFERSON COUNTY**

Thirty-five miles per hour from a point 0.53 miles east of the centerline intersection of CTH J with State Trunk Highway 89, easterly for 0.40 miles to the centerline intersection of CTH J and Collins Road.

Section 2. This ordinance shall be effective upon passage, publication and erection of official signs.

**Mr. Buchanan moved that Ordinance No. 2012-16 be adopted.**  
Seconded and carried.

**Mr. Reese read Resolution No. 2012-49.**

WHEREAS, in Resolution No. 2012-19 adopted June 12, 2012, the Board resolved "that Site C or Old Countryside Home be the approved location for a new Highway Department main facility, as recommended by the Highway and Infrastructure Committees", and

WHEREAS, Resolution No. 2012-46 adopted September 11, 2012, directed staff to submit an offer on the terms originally negotiated with an acceptance date of September 25, 2012, and

WHEREAS, the County has received a counteroffer dated October 9, 2012, indicating the seller's willingness to accept the terms contained in the County's September 13, 2012, offer, and

WHEREAS, the Infrastructure Committee recommends accepting

said counteroffer to purchase the Old Countryside Home site,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute all documents necessary to contract for the purchase of Old Countryside Home on the terms contained in the County's September 13, 2012, offer.

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute such additional documents as may be necessary to complete this transaction, including addressing the zoning contingencies contained in the offer.

*Fiscal Note: The Highway Department budget contains approximately \$500,000 for facility design expenses for a new highway facility. Those expenses will not be incurred in 2012. Two hundred thousand dollars of said funds will be used for this purchase. It is anticipated that demolition on site would be a minimum of \$720,000 to \$880,000. In the "lost opportunity" cost analysis presented by Ehlers & Associates on January 24, 2012, estimated lost opportunity costs for use of Site C was approximately \$1.5M.*

**Mr. Reese moved that Resolution No. 2012-49 be adopted.**  
Seconded and carried: Ayes 19, Noes 9 (Counsell, Reese, Torres, Morse, Rogers, Mode, Kannard, Jaeckel, Zentner), Absent 2 (Schroeder, Babcock).

**Mr. Borland read Resolution No. 2012-50.**

WHEREAS, on or about July 19, 2012, Kari Tinus filed a dog damage claim with the Town Board of the Town of Jefferson for damages related to the loss of approximately fifty chickens on June 16, 2012, and

WHEREAS, such claim was investigated by the Town Board of the Town of Jefferson which determined that fifty chickens were killed by a dog; that said chickens were valued at \$16 each for a total claim of \$800, and that as of June 16, 2012, the claimant had failed to pay the dog tax on her dog, and

WHEREAS, the University Extension Education Committee has reviewed the claim, the reports of the Town Board, additional information indicating that the Town Treasurer had sent several reminders to the claimant about licensing her dog which she eventually did on or about July 20, 2012, and

WHEREAS, the Committee recommends that the claim be denied in that Section 174.11(4), Stats., states in part "No claim may be paid to any person who has failed to pay a dog tax on an assessable dog",

NOW, THEREFORE, BE IT RESOLVED that the claim of Kari R. Tinus for dog damages on June 16, 2012, be denied.

*Fiscal Note: No fiscal impact.*

**Mr. Borland moved that Resolution No. 2012-50 be adopted.**  
Seconded and carried.

**County Administrator Gary Petre read the following:**  
**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:**

**MEMBERS OF THE BOARD:**

By virtue of the authority vested in me under Sections 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated board.

Human Services Board

- a. Jim Mode, Jefferson, Wisconsin, to the Human Services Board for a three-year term ending November 2015.
- b. James Schultz, Watertown, Wisconsin, to the Human Services Board for a three-year term ending November 2015.

**Mr. Buchanan moved that the appointments be confirmed.**  
Seconded and carried.

Supplemental information presented at the October 9, 2012, Jefferson County Board meeting will be available at the County Clerk's office upon request.

**There being no further business, Mr. Buchanan moved that the Board adjourn.** Seconded and carried at 8:00 p.m.