

Jefferson County
Finance Committee Minutes
December 11, 2012

Committee members: Braughler, James B.
Hanneman, Jennifer
Jones, Richard C. (Chair)
Mode, Jim
Molinaro, John

1. **Call to order** – Richard Jones called the meeting to order at 6:15 p.m.
2. **Roll call (establish a quorum)** – All committee members were present. Staff in attendance was Gary Petre, Phil Ristow and Brian Lamers. Public in attendance was none.
3. **Certification of compliance with the Open Meetings Law** – Gary Petre certified that notice for the meeting complied with the Open Meeting Law.
4. **Review of the agenda**
5. **Citizen Comments** – None.
6. **Approval of Finance Committee minutes for November 8, 2012** – A motion was made Mode/Molinaro to approve the minutes for November 8, 2012 as drafted. The motion passed 5-0.
7. **Communications** – None
8. **Update on contingency fund balance**-Brian Lamers directed the Finance Committee to the schedule showing the current balance of the general contingency fund balance at \$197,645.22, the other contingency fund balance at zero which was established to cover the 2% wage adjustment approved by the County Board, and the vested benefits fund balance of \$244,001.50.
9. **Discussion and possible action on a contingency transfer for estimated recruitment costs related to the County Administrator position.** A motion was made Molinaro/Braughler to transfer from contingency account (9802.599901) in the amount of \$20,000 to the County Board Indirect budget (12.521220 Consultant). The motion passed 5-0.
10. **Set future meeting schedule, next meeting date, and possible agenda items**-The next month's regular meeting agenda for December 13, 2012.
11. **Adjourn**-A motion was made by Mode/Hanneman to adjourn 6:20 p.m. The motion passed 5-0.

Respectfully submitted,

Jennifer Hanneman
Finance Committee Secretary
Jefferson County

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