

Jefferson County
Finance Committee Minutes
September 17, 2012

Committee members: Braughler, James
Hanneman, Jennifer, Secretary
Jones, Dick, Chair
Mode, Jim, Vice Chair
Molinaro, John

1. **Call to Order** – Supervisor Jones called the meeting to order at 8:30 a.m.
2. **Roll Call (establish a quorum)** - All committee members were present. Staff members present were Gary Petre, Brian Lamers, Tammy Worzalla, and Tammie Jaeger. Others present were Kathy Hookham – Powers Memorial Library, Palmyra; JoAn Behm, Cambridge Community Library; Sue Hartwick, Jefferson County Library Board; Peg Checkai, Watertown Public Library; Connie Meyer – Jefferson County Library Service; Janet Sayre-Hoeft, Jefferson County Library Board; Leann Schwandt Lehner, Jefferson Public Library; Ryan Whisner, Reporter – Jefferson Daily Union.
3. **Certification of compliance with the Open Meetings Law** – Gary Petre certified that the meeting was in compliance of the Open Meetings Law for the State of Wisconsin.
4. **Review of the agenda** – No changes to agenda were requested.
5. **Citizen comments** – None
6. **Approval of Finance Committee minutes for September 11, 13 & 14, 2012** – A motion was made by Braughler/Mode to approve the minutes of September 11, 13 & 14, 2012 as drafted. The motion passed 5-0.
7. **Communications** - None
8. **Review budget hearing schedule and possible budget updates** – No updates to the budget.
9. **Budget hearings for 2013** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Gary Petre, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record.]*
 - a. **Organization and possible updates to any department budget** - None
 - b. **Library Services**
 - i. Connie Meyer
 - ii. No additional motions/information
 - iii. Motion by Hanneman/Molinaro at \$1,075,614
 - iv. Motion passed 5-0.
 - c. **Child Support**
 - i. Stacey Jensen
 - ii. No additional motions/information

- iii. Motion by Molinaro/Braugler at \$174,685
- iv. Motion passed 5-0.
- d. Veterans Service**
 - i. Yvonne Duesterhoeft
 - ii. Amendments:
 - 1. The Veterans Service Officer requested adding additional hours for temporary help - \$2,747 Tax Levy Impact.
 - 2. The department also requested adding computer software maintenance - \$1,197 Tax Levy Impact. The total tax levy impact of both amendments is \$3,944.
 - 3. Motion by Molinaro/Mode to deny these requests at this time. The Committee will consider a contingency transfer for these items at a later time. Motion passed 5-0.
 - 4. A request was made to add [REDACTED] to the Veteran's Service Office budget for the Brick Campaign which will add \$6000 revenue to the Donations Restricted for Bricks account (5302.485201) and add \$2000 to Purchase Care and Services expense account (5302.529299) and add \$4000 additional expenses to other Direct Relief account (5302.593719) – 0 Tax Levy Impact.
 - iii. Motion by Molinaro/Braugler at \$144,272 including the addition of the Brick Campaign to the Veterans Service Budget.
 - iv. Motion passed 5-0.
- h. UW Extension**
 - i. Kathleen Eisenmann
 - ii. No additional motions/information
 - iii. Motion by Hanneman/Mode at \$315,080
 - iv. Motion passed 5-0.
- e. Human Resources**
 - i. Terri Palm-Kostroski
 - ii. No additional motions/information
 - iii. Motion by Braugler/Hanneman at \$349,197
 - iv. Motion passed 5-0.
- f. Land & Water Conservation**
 - i. Mark Watkins
 - ii. No additional motions/information
 - iii. Motion by Mode/Hanneman at \$204,414
 - iv. Motion passed 5-0.
- g. Fair Park**
 - i. David Diestler, Gail Zastrow and Roger Kylmanen
 - ii. No additional motions/information
 - iii. Motion by Mode/ Braugler at \$187,956
 - iv. Motion passed 5-0.
- i. District Attorney**
 - i. Sue Happ and Rhonda Rohloff
 - ii. No additional motions/information
 - iii. Motion by Hanneman/Mode at \$658,362
 - iv. Motion passed 5-0
- j. Clerk of Courts**
 - i. Carla Robinson
 - ii. No additional motions/information
 - iii. Motion by Braugler/Hanneman at \$1,494,824

iv. Motion passed 5-0

10. Set future meeting schedule, next meeting date, and possible agenda items - No additional agenda items. Next meeting scheduled for Wednesday, September 19th at 8:30 a.m.

11. Adjourn – A motion was made at 9:45 a.m. to adjourn until Wednesday by Mode/Molinaro. The motion passed 5-0.

Respectfully submitted,

Jennifer Hanneman
Finance Committee Secretary
Jefferson County

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